



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: AUGUST 12, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: MICHAEL MCCONVILLE, INTERIM ADMINISTRATIVE SERVICES
MANAGER**

**SUBJECT: AUTHORIZATION TO APPROVE AMENDMENT NO. 1 FOR
ADDITIONAL FUNDING IN THE AMOUNT OF \$100,000 TO THE
EXISTING PROFESSIONAL SERVICES AGREEMENT WITH SECURAL
SECURITY CORPORATION**

MEETING DATE: AUGUST 24, 2022

SUMMARY RECOMMENDATION:

That the City Council approve Amendment No. 1 for additional funding in the amount of \$100,000 to the existing Professional Services Agreement with Secural Security Corporation for security, patrol, outreach, and parking and code enforcement services.

BACKGROUND/DISCUSSION:

On March 2, 2020, the City Council authorized a Professional Services Agreement with Secural Security Corporation in the amount not to exceed \$350,000 for a three-year term for security, patrol, outreach, and parking and code enforcement services. As of August 2022, expenditures are approaching the not to exceed limit.

These higher than expected costs for Secural's services are a result of additional requirements not anticipated when drafting the March 2020 agreement. The primary reasons for increased costs include:

COVID-19 – Throughout the COVID-19 pandemic, the City has relied on Secural to provide outreach and enforcement duties for Calabasas Executive orders and LA County Public Health Orders.

Civic Center Security – To reduce vandalism and loitering at the Civic Center during evening hours, the City increased Secural’s nightly security staffing from two nights/12 hours weekly to seven nights/42 hours weekly.

School Adjacent Parking Enforcement – To supplement Sheriff services and relieve traffic congestion at school drop off sites, Secural has provided additional parking enforcement near Calabasas High School, Viewpoint High School, and AC Stelle Middle School.

Miscellaneous Call Outs – The City has increasingly called on Secural to aid with a variety of needs, including SCE PSPS events, homelessness outreach, unlicensed vendor activity on weekends and holidays, and public nuisance activity from large group parties and home rentals during non-business hours.

To continue providing the services as requested by the City, an amendment of \$100,000 is required to fund the agreement through its March 2023 commencement date.

FISCAL IMPACT/SOURCE OF FUNDING:

There is no fiscal impact from this amendment as the \$100,000 has already been appropriated in the FY 2022/23 budget.

REQUESTED ACTION:

That the City Council approve Amendment No. 1 for additional funding in the amount of \$100,000 to the existing Professional Services Agreement with Secural Security Corporation for security, patrol, outreach, and parking and code enforcement services.

ATTACHMENTS:

- A. Amendment No. 1 to Professional Services Agreement
- B. Current Professional Services Agreement