



**CITY of CALABASAS**

**TRAFFIC AND TRANSPORTATION COMMISSION AGENDA REPORT**

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**DATE: JULY 19, 2022**

**TO: TRAFFIC AND TRANSPORTATION COMMISSION**

**FROM: ROBERT YALDA, PE, TE, PUBLIC WORKS DIRECTOR/CITY ENGINEER**

**SUBJECT: ADOPTION OF RESOLUTION NO. 2022-01, ESTABLISHING THE OFFICIAL SCHEDULED MEETING DATES AND TIMES OF THE TRAFFIC AND TRANSPORTATION COMMISSION**

**MEETING**

**DATE: JULY 26, 2022**

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**SUMMARY RECOMMENDATION:**

Adopt Resolution No. 2022-01 setting the official regular scheduled meeting dates and times for the Traffic and Transportation Commission.

**BACKGROUND:**

On March 23, 2022, the Calabasas City Council adopted Resolution No. 2022-1769, regarding Commission Procedures. The resolution directs the City's Commissions to adopt a Resolution officially setting meeting schedules of not less than quarterly per year in addition to not commencing prior to 6:00 p.m. on all meeting dates. Any additional meeting dates will be determined a special meeting.

**DISCUSSION/ANALYSIS:**

Per the City's Municipal Code, *Section 2.36.050 - Regular meetings shall be held not less than quarterly on a date established from time to time by resolution of the commission.* The commission hereby establishes the dates and times for the Traffic and Transportation Commission scheduled meetings to occur quarterly on the Fourth Tuesday of the month, at 7:00 p.m., in the City Council chambers at City

Hall, 100 Civic Center Way. The Traffic and Transportation's Commission regular and special meetings may be held virtually or in person as determined by the City Manager in compliance with applicable law.

**FISCAL IMPACT/SOURCE OF FUNDING:**

There is no fiscal impact.

**REQUESTED ACTION:**

Adopt Resolution No. 2022-01 setting the official regular scheduled meeting dates and times for the Traffic and Transportation Commission.

**ATTACHMENTS:**

Attachment A – City of Calabasas City Council, Resolution No. 2022-1769

Attachment B - Resolution No. 2022-01