

**MINUTES OF A REGULAR MEETING OF THE  
LIBRARY COMMISSION OF THE CITY OF CALABASAS, CALIFORNIA  
HELD MONDAY, MAY 2, 2022**

President Pangarliotas called the meeting to order at 6:37 p.m. via Zoom teleconferencing.

**ROLL CALL**

Present: President Pangarliotas, Commissioners Aaronson, Bumgarner, Gonzalez, Parmar, Shear and Student Commissioner Bronshteyn

Absent: None

Staff: Abdali, Ahlers, Lockwood and Steward

City Librarian Lockwood led the Pledge of Allegiance

**APPROVAL OF AGENDA**

Commissioner Shear moved, seconded by Commissioner Bumgarner to approve the agenda. **MOTION CARRIED 5/0 as follows:**

AYES: Bumgarner, Gonzalez, Parmar, Pangarliotas and Shear

**APPROVAL OF MINUTES**

Commissioner Shear moved, seconded by Commissioner Gonzalez to approve the minutes of the February 7, 2022 meeting. **MOTION CARRIED 5/0 as follows:**

AYES: Bumgarner, Gonzalez, Parmar, Pangarliotas and Shear

**ANNOUNCEMENTS**

Commissioner Parmar and Student Commissioner Bronshteyn introduced themselves. President Pangarliotas and Vice President Gonzalez welcomed them.

**ORAL COMMUNICATIONS – PUBLIC COMMENT**

None.

## **PRESENTATIONS**

Senior Librarian Steward recognized seven graduating high school seniors for their outstanding service as library teen volunteers. President Pangarliotas thanked the outgoing volunteers.

## **NEW BUSINESS**

1. The Commission voted to appoint Sofia Bronshteyn for the position of the new Student Library Commissioner.

### **MOTION CARRIED 5/0 as follows:**

AYES: Bumgarner, Gonzalez, Parmar, Pangarliotas and Shear

2. The Commission voted to adopt Resolution No. 2022-01.

### **Commissioner Shear moved, seconded by Vice President Gonzalez. MOTION CARRIED 5/0 as follows:**

AYES: Bumgarner, Gonzalez, Parmar, Pangarliotas and Shear

The Commission voted to change the meetings from the first Monday of the month to the third Monday of the month.

### **Commissioner Bumgarner moved, seconded by Commissioner Parmar. MOTION CARRIED 5/0 as follows:**

AYES: Bumgarner, Gonzalez, Parmar, Pangarliotas and Shear

3. Chief Financial Officer Ahlers presented the financial history of the Library Fund Budget and the Library Replacement Fund. He discussed the details of the budget for the 2021-22 fiscal year and year-to-date actuals. Commission members questioned the \$250,000 transfer to the Library Capital Fund and recommended that it be changed to \$125,000. Commissioner Aaronson requested that the Hidden Hills funds be earmarked for Library services and not used for General Fund services.

## **CITY LIBRARIAN'S REPORT**

City Librarian Lockwood gave an update on the various Library events. She announced the appointment of Kerrie Mierop, the new Youth Services Librarian.

Student Commissioner Bronshteyn talked about her non-profit project for Ukraine.

City Librarian Lockwood talked about the Zip Books program.

She said that the elimination of library fines may be part of the annual City fees consent item on a future City Council agenda.

City Librarian Lockwood talked about the California State Library grant to provide free California State Park passes to public libraries for circulation to their patrons.

Senior Librarian Steward spoke about the new app called The Palace Project and the new program from the Niche Academy.

### **FUTURE AGENDA ITEMS**

- Reserve Fund Study
  - Breakdown of each system and replacement cost
  - Determination of facility maintenance staffing costs; by library square footage or time spent

### **ADJOURN**

**The meeting adjourned at 7:41 p.m. to a regularly scheduled meeting in June. Commissioner Shear moved, seconded by Commissioner Parmar. MOTION CARRIED 4/0 as follows:**

**AYES:** Gonzalez, Parmar, Pangarliotas and Shear