



CITY of CALABASAS

LIBRARY COMMISSION AGENDA REPORT

DATE: JULY 8, 2022

TO: LIBRARY COMMISSION

FROM: BARBARA LOCKWOOD, CITY LIBRARIAN

SUBJECT: LIBRARY FINES UPDATE

MEETING DATE: JULY 18, 2022

BACKGROUND:

At the February 7, 2022 meeting of the Calabasas Library Commission, the City Librarian submitted an agenda report on eliminating fines for overdue Library materials. After discussion, the Commission voted to approve the recommendation and send it on to the Calabasas City Council for consideration.

DISCUSSION:

After discussions with the City Manager and Finance Director, the elimination of Library fines was included as a consent item on the June 22, 2022 City Council agenda under Adoption of Resolution No. 2022-1798, updating the Citywide fee schedule. The City Librarian sent the Library Commission agenda report to the City Council members beforehand. The City Council adopted the fee schedule on a unanimous vote without discussion or questions.

The fine free program went into effect on July 1. The Library staff updated the written policies, email notices and the web page. We instituted an automatic renewal feature on the Integrated Library System. The Library is doing a quiet rollout to ensure that any bugs are worked out. So far, it is running smoothly. We

will initiate a publicity program later, most likely in conjunction with the National Library Card signup month in September.

REQUESTED ACTION:

This is an informational item only and requires no action.