



CITY *of* CALABASAS

**MINUTES OF THE
COMMUNICATIONS AND TECHNOLOGY COMMISSION MEETING
OF THE CITY OF CALABASAS, CALIFORNIA
TUESDAY, APRIL 19, 2022
ZOOM CONFERENCE CALL**

OPENING MATTERS

Vice Chair Sherman called the meeting to order at 5:00 p.m. via Zoom Conference Call.

CALL TO ORDER/ROLL CALL

Commissioners Present: Chair Brockman
Vice Chair Sherman
Commissioner Goldwater
Commissioner Melcher
Commissioner Weber
Student Member Isabella Epperson

Commissioners Absent: None

Staff Present: Michael Russo, Communications Director
Arvin Petros, Media Operations Supervisor

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Goldwater.

APPROVAL OF AGENDA

Vice Chair Sherman moved, seconded by Commissioner Weber to approve the agenda.

Vote: Motion carried 5-0

Yes: Chair Brockman; Vice Chair Sherman; Commissioner Goldwater; Commissioner Melcher; Commissioner Weber

APPROVAL OF MINUTES

Vice Chair Sherman moved, seconded by Commissioner Weber to approve the minutes of the February 15, 2022 meeting with the following change:

- Change under Programing Subcommittee to “Mr. Gersh, head of the broadcasting class, would like to discuss ideas with Supervisor Petros.”

Vote: Motion carried 5-0

Yes: Chair Brockman; Vice Chair Sherman; Commissioner Goldwater; Commissioner Melcher; Commissioner Weber

ANNOUNCEMENTS & INTRODUCTIONS

No one expressed a desire to speak.

ORAL COMMUNICATION – PUBLIC COMMENT

No one expressed a desire to speak.

NEW BUSINESS

1. Adoption of Resolution No. 2022-44, Setting the Regular Meeting dates and times for the Communications and Technology Commission.

Director Russo gave an overview and answered questions regarding Resolution No. 2022-44.

Commissioner Weber moved, seconded by Commissioner Melcher to approve the Adoption of Resolution No. 2022-44, setting the Regular Meeting dates and times for the Communications and Technology Commission.

Vote: Motion carried 5-0

Yes: Chair Brockman; Vice Chair Sherman; Commissioner Goldwater; Commissioner Melcher; Commissioner Weber

MONTHLY REPORTS

2. Wireless Facility Minor Modification, Small Wireless Facility, and Wireless Telecommunication Facility Tier 1 permits update

Informational packet was distributed to Commissioners.

3. Franchise Fees Report

Supervisor Arvin reported all cable franchise fee reports and all franchise fee reports are paid to date, and this is only an informational item only.

4. Cable Complaints Review

Supervisor Petros reported there is nothing new at this time.

5. Cable Company Report

There was nothing to report at this time.

SUB-COMMITTEE REPORTS

6. Wireless Subcommittee (Mobile Phone/ Wireless Technologies) – Brockman/Melcher

There was nothing new to report at this time.

**7. Programming Subcommittee (CTV Programming/Video Services) -
Weber/Sherman/Student Commissioner Epperson**

Student Commissioner Epperson will meet with Supervisor Petros and Calabasas High School Teacher, Mr. Gersh, to discuss collaboration ideas.

**8. Broadband Subcommittee (Broadband/Internet/Fiber Technologies) -
Melcher/Goldwater**

There was nothing new to report at this time.

DIRECTOR'S REPORT

Director Russo reported the City Smart Phone App, Granicus and YouTube Usage by the Public, which were also included in the Commissioner packets.

STAFF UPDATE

Supervisor Petros provided the CTV Programming Report, and also shared the Arbor Day and the Cambria Ribbon Cutting videos.

STUDENT COMMISSIONER REPORT

Student Commissioner Epperson proposed advertising the City's E-Waste Collection to a class of Environmental Science students at Calabasas High School. Student Commissioner Epperson also proposed a campaign to combat technology fatigue and educate students.

FUTURE AGENDA ITEMS

- Vice Chair Sherman suggested promoting the Emergency Radio Channel with a PSA.

ADJOURN

Vice Chair Sherman moved, seconded by Commissioner Weber to adjourn the Communications and Technology Commission meeting at 6:00 p.m. to the meeting on June 21, 2022 at 6:00 p.m. in City Hall Council Chambers, 100 Civic Center Way, Calabasas, California.

Vote: Motion carried 5-0

Yes: Chair Brockman; Vice Chair Sherman; Commissioner Goldwater; Commissioner Melcher; Commissioner Weber.