



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JUNE 10, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR
HEATHER MELTON, LANDSCAPE DISTRICT MAINTENANCE MANAGER**

SUBJECT: PUBLIC HEARING REGARDING LANDSCAPE LIGHTING ACT DISTRICT NOS. 22, 24, 27, & 32 LEVY OF ASSESSMENTS, ADOPTION OF RESOLUTION 2022-1797, APPROVING A FINAL ENGINEER'S REPORT IN CONNECTION WITH LANDSCAPE LIGHTING ACT DISTRICT NOS. 22, 24, 27, & 32, AND CONFIRMING DIAGRAMS AND ASSESSMENTS FOR SUCH DISTRICTS FOR FISCAL YEAR 2022-2023

**MEETING
DATE: JUNE 22, 2022**

SUMMARY RECOMMENDATION:

That the Council will hold a public hearing with respect to the assessments and levy of assessments in connection with Landscape Lighting Act District Nos. 22, 24, & 27, & 32. Once City Council has considered all oral and written testimony and protests with respect to the proposed assessments for Fiscal Year 2022-23, it can then close the public hearing, setting June 27, 2022 as the date for the tabulation of ballots; Council will reconvene on August 10, 2022 to declare and certify the results of the tabulation.

Adopt Resolution 2022-1797, approving a Final Engineer's Report in connection with the Landscape Lighting Act District Nos. 22, 24, 27, & 32 and confirming diagrams and assessment for such districts for the Fiscal Year 2022-2023.

BACKGROUND:

The Landscape and Lighting Act of 1972 regulates the annual administration of special assessment districts. The City of Calabasas administers four Landscape Lighting Act Districts, as follows:

- Landscape Lighting Act District No. 22 – Calabasas Park Area (LLAD 22)
- Landscape Lighting Act District No. 24 – Lost Hills Road & The Saratogas (LLAD 24)
- Landscape Lighting Act District No. 27 – Las Virgenes Road (LLAD 27)
- Landscape Lighting Act District No. 32 – Agoura Road/Lost Hills Road Commercial District (LLAD 32)

On April 27, 2022, the City council approved resolutions initiating the annual proceedings in connection with these districts and declaring the council's intention to impose assessments for Fiscal Year 2022-2023.

DISCUSSION/ANALYSIS:

The Preliminary Engineer's Report approved by Council called for a ballot for an assessment increase for Las Villas Calabasas Homeowners Association Zone in LLAD 22 (Landscape Lighting Act District 22). Consequently, pursuant to Proposition 218, a mail ballot proceeding was conducted for the Zone in order to seek property owner approval of the proposed increase.

On May 25, 2022, the City Council held a meeting to receive public comment regarding the proposed increase in the assessment of the Las Villas Calabasas Homeowners Association Zone.

The formal public hearing, with respect to the annual assessments and assessment increase for the Las Villas Calabasas Homeowners Association Zone of LLAD 22, will be held tonight. Property owners will have the opportunity to return their ballots until the end of business day, June 22, 2022. Following public comment, Council will extend the public hearing to the August 10, 2022 council meeting so that the ballots may be tallied.

In addition, Council will be asked to adopt Resolution No. 2022-1797, approving the Final Engineer's Report in connection with the Landscape Lighting Act District Nos. 22, 24, 27, & 32 and Confirming Diagrams and Assessments for such districts.

This year the City will implement a 3.83% inflation adjustment to Landscape Maintenance District No. 22 (LMD 22) and all Landscape Lighting Act Districts 22, 24, 27, and 32. As for Landscape Lighting Act District No. 27, Mont Calabasas

HOA Zone 41, it will revert back to the previously approved maximum rate including any inflationary adjustments.

FISCAL IMPACT/SOURCE OF FUNDING:

The Landscape Lighting Act District Program is funded through dedicated special assessment funds.

Funding Sources:

Division: 322 – LLAD 22

Division: 323 – LLAD 24

Division: 324 – LLAD 27

Division: 325 – LLAD 32

REQUESTED ACTION:

Hold a public hearing with respect to the levy of assessments. Once the hearing is closed, extend the public hearing to August 10, 2022, so that the ballots may be tallied on June 27, 2022. Following the public hearing, that the City Council adopt Resolution No. 2022-1797, approving a Final Engineer’s Report in connection with Landscape Lighting Act District Nos. 22, 24, 27, and 32 and Confirming Diagrams and Assessments for such **districts**.

ATTACHMENTS:

1. Resolution 2022-1797
2. Final Engineer’s Report Fiscal Year 2022-23