



**CITY of CALABASAS**

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**CITY COUNCIL AGENDA REPORT**

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**DATE:** JUNE 10, 2022

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** MATTHEW T. SUMMERS, CONTRACT CITY ATTORNEY  
COLANTUONO HIGHSMITH & WHATLEY, PC

**SUBJECT:** ADOPTION OF RESOLUTION NO. 2022-1801, APPROVING SECOND  
AMENDMENT TO EMPLOYMENT CONTRACT FOR CITY MANAGER

**MEETING  
DATE:** JUNE 22, 2022

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**SUMMARY:**

The City Council appointed Kindon Meik as the new City Manager for the City of Calabasas in January 2021. Mr. Meik began his work as City Manager on March 15, 2021. The City Council recently completed its first annual performance evaluation and has directed the preparation of the attached Second Amendment to the City Manager's Employment Contract providing for a salary increase in the same percentage as proposed in the City's Fiscal Year 2022-2023 budget for all other full-time employees, to be effective with the July 15, 2022 payroll. All other terms of the contract remain the same.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The City's current budget contains sufficient appropriations to cover the City Manager's salary, benefits, and other financial obligations.

**SUMMARY RECOMMENDATION:**

If the Council desires to approve the proposed Second Amendment to the Employment Agreement for the City Manager as outlined above, you should adopt the proposed Resolution Approving Second Amendment to Employment Contract for Kindon Meik as City Manager approving the employment agreement amendment and authorizing the Mayor to sign it on behalf of the City. If approved by the Council, the amendment will be effective with the July 15, 2022 paycheck.

**ATTACHMENTS:**

- A. Resolution No. 2022-1801
  
- B. Second Amendment to Employment Agreement between Kindon Meik and the City of Calabasas