



CITY of CALABASAS
CITY COUNCIL AGENDA
SPECIAL MEETING – WEDNESDAY, JUNE 8, 2022
START TIME 7:30 P.M.
ZOOM TELECONFERENCE
www.cityofcalabasas.com

IMPORTANT NOTICE REGARDING THE JUNE 8, COUNCIL MEETING

Pursuant to Assembly Bill 361 and Government Code Section 54953, this meeting is being conducted utilizing teleconferencing and electronic means. Members of the City Council may teleconference into the meeting without noticing each teleconference location from which a member is participating in a public meeting. The meeting will be broadcast on CTV Channel 3 and the live stream of the meeting may be viewed online at www.cityofcalabasas.com/ctvlive.

Members of the public may join the meeting via Zoom teleconference using steps listed below:

From a PC, Mac, iPhone or Android device please go to:

<https://cityofcalabasas.zoom.us/j/82061852457?pwd=bmg5YWNzK0FVenFiRytYcINobFZGQT09>

Passcode: 784169

Webinar ID: 820 6185 2457

Or iPhone one-tap:

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In the event a quorum of the City Council loses electrical power or suffers an internet connection outage not corrected within 15 minutes, or in the event a disruption which prevents the City from broadcasting the meeting to and receiving comment from members of the public using the Zoom or a telephone call-in system, then the meeting will be adjourned. Any items noticed as public hearings will be continued to the next regularly scheduled meeting of the City Council. Any other agenda items the Council has not taken action on will be placed on a future agenda.

Please access a [Guide to Virtual Meeting Participation](#) for more information on how to join City Council or Commission meetings.

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any City Council decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

OPENING MATTERS – 7:30 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance
Approval of Agenda

PRESENTATIONS – 7:45 P.M.

- Introduction of Lost Hills Sheriff Station Captain Jennifer Seetoo
- [Sheriff's Crime Report - April 2022](#)

ANNOUNCEMENTS/INTRODUCTIONS – 8:00 P.M.

ORAL COMMUNICATION – PUBLIC COMMENT – 8:10 P.M.

CONSENT ITEMS – 8:20 P.M.

1. [Approval of May 18 and May 25, 2022 minutes](#)
2. [Adoption of Resolution No. 2022-1787, authorizing continued remote teleconference meetings of the Calabasas City Council and City Commissions pursuant to Government Code Section 5453e](#)
3. [Adoption of 2022-23 Strategic Priorities Work Plan](#)
4. [Adoption of Ordinance No. 2022-397, amending Chapter 2.04 of the Calabasas Municipal Code relating to increase of City Councilmember salaries](#)
5. [Adoption of Resolution No. 2022-1790, approving a list of projects funded by Senate Bill 1 \(The Road Repair and Accountability Act\) to the Fiscal Year 2022-23 Budget for the Capital Improvement Program](#)
6. [Recommendation to award a construction contract for the 2022 Street Resurfacing Project, Specification No. 21-22-04, to Toro Enterprises, Inc. for the total amount of \\$970,234.40](#)
7. [Recommendation to approve a professional services agreement with MNS Engineering, Inc. for West Calabasas Road improvements design in the amount not to exceed \\$377,401](#)

PUBLIC HEARING – 8:25 P.M.

8. Consideration of Ordinance No. 2022-398 to add Sections 17.82 (Urban Lot Splits) and 17.84 (Ministerial Design Review Permits) to Title 17 (Land Use and Development) of the Calabasas Municipal Code as necessary to comply with California Law (Senate Bill 9 and Senate Bill 10)

CONTINUED BUSINESS – 8:45 P.M.

9. Fiscal Years 2022-2023 and 2023-2024 Budgets

NEW BUSINESS – 9:15 P.M.

10. Discussion regarding the City's efforts to address the severe water crisis

INFORMATIONAL REPORTS – 10:10 P.M.

11. Check Register for the period of May 12-May 25, 2022

TASK FORCE REPORTS – 10:15 P.M.

CITY MANAGER'S REPORT – 10:20 P.M.

FUTURE INFORMATION/AGENDA ITEMS – 10:25 P.M.

ADJOURN – 10:30 P.M.

The City Council will adjourn to a regular meeting on Wednesday, June 22, 2022, at 7:00 p.m.



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF

(818) 878-1808



May 10, 2022

Kindon Meik, City Manager
City of Calabasas
100 Civic Center Way
Calabasas, CA 91302

Dear Mr. Meik:

Listed below are the year-to-date crime statistic comparisons for the City of Calabasas for the month of April 2022.

I. CRIME STATISTICS

CRIME	CURRENT MTH	YTD 2022	YTD 2021	CHANGE
Homicide	0	0	0	0
Rape	1	2	4	-2
Robbery				
Armed	0	1	1	0
Strong-Arm	0	1	5	-4
Assault	1	4	3	1
Burglary				
Residential	0	17	6	11
Business	2	5	4	1
Garage/Out-Building	0	4	0	4
Vehicle (locked)	6	22	14	8
Theft				
Grand (\$950 +)	6	19	15	4
Petty	4	21	27	-6
Vehicle (unlocked)	2	18	18	0
Grand Theft Vehicle	4	11	8	3
Arson	0	1	0	1
Domestic Violence Felony	0	1	1	0
Total Part I Crimes	26	127	106	+21
Percent Change				+19.8%
Domestic Violence Misd.	4	15	16	-1
Swatting	0	1	0	1

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

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— Since 1850 —

II. NOTEWORTHY INCIDENTS

A resident was arrested for assault in the 23700 block of Mulholland Highway. The suspect assaulted his sister (the victim) during an argument. (22-02049)

A pharmacy burglary occurred in the 5700 block of Las Virgenes Road. Suspect(s) unknown smashed a side glass window using a metal tool to make entry. Several miscellaneous medical supplies were taken. Video footage showed two male suspects. (22-02024)

Two subjects, resident of Woodland Hills, were arrested for mail theft in the 26500 block of Agoura Road. Mail that was stolen in Woodland Hills was found inside the vehicle that belonged to one of the subjects. One subject was additionally charged with forgery/identity theft for using a driver's license which belonged to another person. This subject was also on probation and had several outstanding arrest warrants. The second subject was probation for narcotics and had a fraudulent driver's license. (22-02087)

Three incidents of vehicle burglary were reported in the 25100 block of Calabasas Road. All the victims were hiking during the time of the incidents. Two vehicles had their vehicle windows smashed and there was no forced entry into the third vehicle. Property stolen consisted of purses, a wallet, cash, driver's license, credit cards, and clothing. Two victims received fraudulent charge notifications on their stolen credit cards. (22-02106, 02191, 02224)

III. TRAFFIC

See attached.

IV. AGENDIZED CAR

See attached

V. CRIME PREVENTION

See attached

VI. JUVENILE INTERVENTION TEAM

See attached.

VII. ARREST STATISTICS

The numbers of arrests listed below are the most current available.

	YEAR TO DATE 2022		CURRENT MONTH APRIL	
	ADULT	JUVENILE	ADULT	JUVENILE
Criminal Homicide	0	0	0	0
Forcible Rape	0	0	0	0
Robbery	1	0	0	0
Aggravated Assault	3	0	1	0
Burglary	0	0	0	0
Larceny Theft	4	4	1	0
Grand Theft Auto	0	0	0	0
Arson	0	0	0	0
Forgery	1	0	1	0
Fraud and NSF checks	6	0	4	0
Sex Offenses, Felonies	0	0	0	0
Sex Offenses, Misdemeanors	2	0	1	0
Non-Aggravated Assaults	6	0	0	0
Domestic Violence, Felony	0	0	0	0
Domestic Violence, Misd.	12	0	3	0
Weapon Laws	5	1	1	1
Offenses Against Family	1	0	0	0
Narcotics	14	0	2	0
Liquor Laws	0	0	0	0
Drunk/Alcohol/Drugs	4	0	0	0
Disorderly Conduct	1	0	0	0
Vagrancy	0	0	0	0
Gambling	0	0	0	0
Drunk Driving Vehicle/Boat	12	0	2	0
Vehicle/Boating Laws	24	0	9	0
Vandalism	3	2	0	0
Warrants	40	0	15	0
Receiving Stolen Property	1	0	0	0
Federal Offenses W/O Money	0	0	0	0
Federal Offenses With Money	0	0	0	0
Felonies, Miscellaneous	1	0	1	0
Misdemeanors, Miscellaneous	9	0	5	0
ARREST TOTALS	150	7	46	1

Sincerely,

ALEX VILLANUEVA, SHERIFF

Jennifer L. Seetoo, A/Captain
Malibu/Lost Hills Station



COLLISION SUMMARY*	This Month	Month Year Prior	Total YTD	Total Prior YTD	Change +/-
Total Collisions - Excluding Private Property	13	7	60	27	+33
Fatal Collisions	0	0	0	0	0
Injury Collisions	2	2	22	11	+11
Property Collisions	11	5	38	16	+22
Private Property Collisions	3	1	13	7	+6
DUI Collisions with Injuries	0	0	2	0	+2
DUI Collisions with Property Damage	1	0	3	0	+3
Total Pedestrian Collisions	0	0	2	0	+2
Pedestrians Killed	0	0	0	0	0
Pedestrians Injured	0	0	2	0	+2
Total Hit & Run Collisions	5	1	13	1	+12
Hit & Run Fatalities	0	0	0	0	0
Hit & Run Injuries	0	0	0	0	0
Hit & Run Property Only	5	1	13	1	+12
CITATION SUMMARY*	This Month	Month Year Prior	Total YTD	Total Prior YTD	Change +/-
Traffic Total	126	207	753	833	-80
Hazardous Violations	49	149	424	460	-36
Non-Hazardous Violations	27	32	190	150	+40
Parking Violations	50	25	130	210	-80
DUI Arrests	0	1	9	13	-4

*Collision Summary and Citation Summary does not reflect all collisions and citations which were not entered into the database.

**L.A. County Sheriff's Department
Lost Hills & Malibu Station**

Traffic Analysis Report

5/19/2022 City of CALABASAS

Date Range Reported: 4/1/2022 to 4/30/2022

	This Period	Year-to-Date
Total Collisions	13	60
Total Collisions Involving Fatality	0	0
Total Collisions Involving Injury	2	20
Total Collisions Involving Property Damage	11	40
Total Fatalities	0	0
Total Injuries	2	26
Total DUI Collisions	1	6
DUI Collisions Involving Fatality	0	0
DUI Collisions Involving Injury	0	2
DUI Collisions Involving Property Damage	1	4
Total DUI Fatalities	0	0
Total DUI Injuries	0	3
DUI Arrests	0	9
Total Non-DUI Collisions	12	54
Non-DUI Collisions Involving Fatalities	0	0
Non-DUI Collisions Involving Injuries	2	18
Non-DUI Collisions Involving Property Damage	10	36
Total Non-DUI Fatalities	0	0
Total Non-DUI Injuries	2	23
Private Property Collisions	3	12
Total Bicycle Collisions	0	0
Total Pedestrian Collisions	0	2
Total Citations	194	850
Hazardous Citations	163	734
Non-Hazardous Citations	31	116
Seat Belt Citations	0	3
Child Restraint Citations	0	1
Traffic Enforcement Index	81.5	36.7
Traffic Collision Index	5.5	2.0
DUI Index	0	4.5
Safety Restraint Index	0	0.00
Most Frequent Primary Collision Factor	Unknown	Improper Turning
Most Frequently Cited Violation	22350: UNSAFE SPEED	22350: UNSAFE SPEED

Footnotes:

Traffic Enforcement Index	Haz Citations + DUI Arrests / Fatal & Injury Collisions (20:1)
Traffic Collision Index	Non-Injury Collisions / Fatal + Injury Collisions (2.5:1)
DUI Index	DUI Arrests / DUI Fatal + Injury Collisions (10:1)
Safety Restraint Index	Seat Belt + Child Restraint Citations / Haz + Non-Haz Citations

**L.A. County Sheriff's Department
Lost Hills & Malibu Station
Monthly Traffic Safety Management Report**

*City of CALABASAS
Date Range Reported: 4/1/2022 to 4/30/2022*

Total No. of Collisions: 13 Injury: 2 Non-Injury: 11 Fatal: 0 Private Property: 3

Total No. of Citations: 76 Hazardous Cites: 49 Non-Hazardous Cites: 27

Collisions by Reporting Districts

<u>Reporting District</u>	<u>No.</u>	<u>Location</u>
2242	1	at Las Virgenes Rd and Lost Hills Rd
2243	3	at Separate Locations
2245	5	at Separate Locations
2246	2	at Separate Locations
2248	1	at Mulholland Hwy and Paul Revere Dr
2249	1	at Mulholland Hwy and Paul Revere Dr

Collision Occurred Most Frequently On:

<u>Street Name</u>	<u>Number of Collisions</u>
Mulholland Hwy	2
2 at Paul Revere Dr	
Calabasas Rd	1
1 at Commons Way	
Condell Dr	1
1 at Mulholland Hwy	
El Canon Av	1
1 at Calabasas Rd	
Las Virgenes Rd	1
1 at Lost Hills Rd	
Parkway Calabasas	1
1 at Park Sorrento	
Paseo Primario	1
1 at Parkway Calabasas (E)	

Rt 101 Nboff/R		1
	1 at Parkway Calabasas	
Ruthwood Dr		1
	1 at Parkmor Rd	

Primary Collision Factors:

<u>Violations</u>	<u>Description</u>	<u>Number of Collisions</u>
		7
22350	Unsafe Speed	2
23152(a)	Dui; Alcohol	1
22106	Unsafe Start Or Backing	1
21703	Following Too Closely	1
21658(a)	Lane Straddling; Unsafe Lane Change	1

Violations Most Frequently Cited:

<u>Violations</u>	<u>Description</u>	<u>Number of Citations</u>
38300	Off-Highway Vehicle, Disobey Signs	28
22350	Unsafe Speed	9
23123.5A		8
4000(a)(1)	Vehicle Registration Required	6
26708(a)(4
12500(a)	Unlicensed Driver	3
14601.1(a)	Driving With Suspended License	2
16028(a)	Proof Of Financial Liability-Traffic Accident	2
21453(a)	Red Signal; Failure To Stop	2
22101D		2
22450(a)	Failure To Stop For Posted Stop Sign	2
23123(a)	Using Wireless Hand Held Phone While Driving	2
27151(a)	Exhaust System Modified	2
12951(a)	Drivers License, Not In Possession	1
12951A		1
14601.2A		1
21453(b)	Stop; Yield Before Making Turn	1
21460(a)	Double Yellow Lines; Drive To The Left Of	1
21650	Failure To Drive On Right Half Of Roadway	1
22107	Unsafe Turning Movement	1
22349(a)	Speeding, Excess Of 65 Mph	1
22349A		1
22405(a)	Unsafe Speed, Bridge Or Tunnel	1
23123A		1
28071	Bumpers Required On Vehicle	1
4000A1		1
4462(b)	Evidence Of Registration, Wrong Vehicle	1

Collisions Involving Pedestrians: 0

Most Frequent Violations

Collisions Involving Bicyclists: 0

Most Frequent Violations

**L.A. County Sheriff's Department
Lost Hills & Malibu Station**

Monthly Traffic Collision Report

5/19/2022 *City of CALABASAS*

Date Range Reported: 4/1/2022 to 4/30/2022

Collisions

Total Non-Injury Collisions	11
Total Injury and Fatal Collisions	2
Total Collisions (Injury + Non-Injury)	13

DUI Collisions

Number of DUI Collisions with Fatalities	0
Number of DUI Collisions with Injuries	0
Number of DUI Collisions Involving Property Damage	1
Total Number of DUI Collision Deaths	0
Total Number of DUI Collision injuries	0
Total Number of DUI Collisions	1
Total Actual Number of DUI Arrests	0

Non-DUI Collisions

Number of Non-DUI Collisions with Fatalities	0
Number of Non-DUI Collisions with Injuries	2
Number of Non-DUI Collisions Involving Property Damage	10
Total Number of Non-DUI Collision Deaths	0
Total Number of Non-DUI Collision injuries	2

Vehicle/Pedestrian Collisions

Number of Vehicle/Pedestrian Collisions with Fatalities	0
Number of Vehicle/Pedestrian Collisions with Injuries	0
Total Number of Pedestrian Fatalities	0
Total Number of Pedestrian Injuries	0

Vehicle/Bicycle Collisions

Number of Vehicle/Bicycle Collisions with Fatalities	0
Number of Vehicle/Bicycle Collisions with Injuries	0
Total Number of Vehicle/Bicycle Collision Fatalities	0
Total Number of Vehicle/Bicycle Collision Injuries	0

Hit & Run Collisions

Total Number of Hit & Run Fatalities	0
Total Number of Hit & Run Injuries	0
Total Number of PDO Hit & Run Collisions	5

Traffic Citations

Total Number of Radar Citations Issued	80
Total Number of Bicycle Citations Issued	0
Total Number of Pedestrian Citations Issued	0
Total Number of Safety Belt Citations Issued	0
Total Number of Child Restraint Citations Issued	0
Total Number of Financial Responsibility Citations Issued	8
Total Number of Hazardous Citations Issued	163
Total Number of Non-Hazardous Citations Issued	31
Total Number of Citations Issued	194

Parking Citations

Total Number of Parking Citations Issued	0
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Miscellaneous

Child in Passenger Seat or Belts, Number of Fatalities	
Child in Passenger Seat or Belts, Number of Injuries	
Child Not in Passenger Seat or Belts, Number of Fatalities	
Child Not in Passenger Seat or Belts, Number of Injuries	
Number of Code 3 or Pursuit Collision Fatalities	
Number of Code 3 or Pursuit Collision Injuries	
Number of Patrol Vehicle Rear-End Collisions with Amber On	

Enforcement Index

Enforcement Index	81.5
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**LOST HILLS JUVENILE INTERVENTION UNIT
ACTIVITY REPORT FOR APRIL 2022
CALABASAS**

A. SCHOOL ISSUES

Assisted Schools with behavioral issues, threat assessments concerns, suspensions, expulsions. Assisted LVSD re: counseling center, SARB meeting.

B. INTERVENTIONS

Counseled parents and juveniles re: multiple incidents at schools, and miscellaneous concerns within our jurisdiction.

C. COMMUNITY / CRIMINAL ISSUES

1. We spoke with numerous citizens and parents who called to question various juvenile concerns and issues in the community. We also provide the parents with resource programs within our community.
2. We met with the Sylmar Juvenile Court District Attorney regarding the investigation and filing of criminal charges against juvenile offenders.
4. Met with acting Captain Joseph Fender throughout the month in order to keep him up to date regarding our unit's investigations and current juvenile issues within our city.
5. Entered juveniles into the Juvenile Automated Index system for various violations.
6. We-investigated, prepared, and filed cases with the District Attorney's office. We additionally assisted other investigators in the preparation of cases for court.
7. Met with station narcotic detectives on a regular basis to exchange information regarding juvenile and drug related issues. We have worked with the narcotic detectives on several narcotic cases directly and indirectly involving juveniles.
8. Handled the processing and follow-up of various juvenile referrals brought to the attention of this unit (i.e., Juvenile Information Forms, Field Interview Cards, Juvenile Automated Index, and citations for various juvenile contacts with uniform personnel).
9. Conducted our normal checks of juvenile problem areas in the city during weekend evenings and responded to juvenile related calls for service.
10. Updated the Gang Book and briefed the captain on criminal activity trends.
11. Registered 6 sexual predators and updated information in database.
12. eSCARS system updated.
13. Month End Reports completed.
14. Assisted Records Sealing Unit with several cases.

15. Assisted Patrol re: CARP, backfill behind patrol/shortage, mandatory overtime.

16. Assisted Calabasas parents re: behavioral concerns, threat assessments and criminal behavior.

**MINUTES OF A SPECIAL MEETING
OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, MAY 18, 2022**

Mayor Maurer called the Closed Session to order at 6:00 p.m. via Zoom Teleconferencing.

1. Conference with Real Property Negotiator
(Gov't Code §54956.8)

Property Address: 27040 Malibu Hills Rd., Calabasas, CA 91301

Agency Negotiator: Kindon Meik, City Manager

Negotiating Party: City of Agoura Hills

Under Negotiation: Price and Terms of Payment

Present: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian and Kraut

Absent: Councilmember Weintraub

Mayor Maurer called the Open Session to order at 7:05 p.m. via Zoom Teleconferencing.

ROLL CALL

Present: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian and Kraut

Absent: Councilmember Weintraub

Staff: Ahlers, Bingham, Green, Hernandez, Meik, Mendoza, Russo, Summers and Yalda

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by City Attorney Matthew T. Summers

APPROVAL OF AGENDA

Mayor pro Tem Shapiro moved, seconded by Councilmember Kraut to approve the agenda. MOTION CARRIED 4/0 by Roll Call Vote as follows:

AYES: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian and Kraut

ABSENT: Councilmember Weintraub

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Mayor pro Tem Shapiro:

- Congratulated the Mayor's Youth Council and NAMI for doing a wonderful job on the Mental Health Awareness presentation.
- Sent his thoughts and prayers to the Sherman and Weintraub families for the passing of longtime resident Judy Sherman.

Councilmember Kraut:

- Expressed his condolences to the Sherman and Weintraub families for their loss.

Councilmember Bozajian:

- Expressed his condolences and wished the Weintraub and Sherman families well.
- Extended an invitation to the Mayor's Youth Council Young Voter Night at Founders Hall on May 19.

Mayor Maurer:

- Acknowledged Mental Health Awareness Month and encouraged those in need to visit nami.org for additional resources.
- Expressed her deep condolences to the Weintraub and Sherman families for the passing of Councilmember Weintraub's mother.

CITY ATTORNEY REPORT ON CLOSED SESSION

Mr. Summers reported that the City Council met in Closed Session prior to this meeting and there were no reportable actions.

ORAL COMMUNICATIONS – PUBLIC COMMENT

None.

CONSENT

1. Adoption of Resolution No. 2022-1789, reaffirming and extending the existence of a local state of emergency due to the COVID-19 pandemic

Mayor pro Tem Shapiro moved, seconded by Councilmember Kraut to approve Consent Item No. 1. MOTION CARRIED 4/0 by Roll Call Vote as follows:

AYES: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian and Kraut

ABSENT: Councilmember Weintraub

NEW BUSINESS

2. Council discussion and direction on Public Employee Retirement Systems (PERS) Unfunded Accrued Liability (UAL)
Mr. Ahlers and Mr. Meik presented the report.

There was Council consensus to direct staff to establish an IRC 115 Trust to set aside \$1.5 million for pension UAL and bring forward three comparisons for Council consideration.

3. Council discussion and direction on Other Post-Employment Benefits (OPEB)
Mr. Ahlers and Mr. Meik presented the report.
4. Presentation from Public Agency Retirement Services (PARS) on Section 115 Trust and Council direction
Mr. Ahlers, Mr. Barker and Ms. Sanders presented the report.

There was Council consensus to direct staff to establish an IRC 115 Trust to set aside \$250,000 for OPEB and bring forward three comparisons for Council consideration.

5. Council discussion and direction on:
 - Five-year Capital Improvement Plan
 - Creation of a Deferred Maintenance Fund

Council provided direction to staff to establish a Five-Year Capital Improvement Project; and to establish a Deferred Maintenance Fund and transferring \$1.25 million from the Management Reserve Fund.

TASK FORCE REPORTS

Councilmember Bozajian reported his attendance to the CCCA Annual Municipal Seminar on behalf of the City.

Mayor pro Tem Shapiro reported his attendance to an Emergency Preparedness meeting along with staff and others. Additionally, he attended a COG meeting and presented on behalf of SCAG's Regional Council.

Mayor Maurer reported her participation in the Santa Monica Conservancy monthly meeting.

CITY MANAGER'S REPORT

Mr. Meik reported he would be sharing with the City Council items presented at the COG meeting for future discussion.

FUTURE INFORMATION/AGNEDA ITEMS

Mayor pro Tem Shapiro requested information on AB1445 and the Cool Streets LA program.

ADJOURN

The City Council adjourned at 9:17 p.m. to a regular meeting on Wednesday, May 25, 2022, at 7:00 p.m.

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, MAY 25, 2022**

Mayor Maurer called the Closed Session to order at 6:00 p.m. via Zoom Teleconferencing.

1. Conference with Real Property Negotiator
(Gov't Code §54956.8)

Property Address: 27040 Malibu Hills Rd., Calabasas, CA 91301

Agency Negotiator: Meik, City Manager

Negotiating Party: City of Agoura Hills

Under Negotiation: Price and Terms of Payment

Present: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian, Kraut and Weintraub

Absent: None

Mayor Maurer called the Open Session to order at 7:08 p.m. via Zoom Teleconferencing.

ROLL CALL

Present: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian, Kraut and Weintraub

Staff: Ahlers, Green, Haber, Meik, McConville, Melton, Mendoza, Russo, Summers and Yalda

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Communications Director Michael Russo

CITY ATTORNEY REPORT ON CLOSED SESSION

Mr. Summers reported that the City Council met in Closed Session prior to this meeting and there were no reportable actions.

APPROVAL OF AGENDA

Mayor pro Tem Shapiro moved, seconded by Councilmember Kraut to approve the agenda. MOTION CARRIED 5/0 by Roll Call Vote as follows:

AYES: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian, Kraut and Weintraub

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Councilmember Kraut

- Extended an invitation to The Foundation fundraiser event at Sagebrush Cantina on June 4. Additional information at www.lvusd.org.

Councilmember Bozajian:

- Reminded everyone to participate in the Primary Election on June 7.

Mayor pro Tem Shapiro:

- Expressed his pain for the mass shooting in Uvalde, TX and asked that we have a moment of silence for the lives tragically lost.
- Congratulated the girls' Track and Field team at CHS for winning the CIF Championship.
- Congratulated all culminating students and their families.
- Wished everyone a Happy Memorial Day and thanked those who have served our Country.

Councilmember Weintraub:

- Expressed her sadness and hurt over the mass shootings in Uvalde, TX.

Mayor Maurer:

- Requested an agenda item to discuss legislative measures that can be taken to protect the City.
- Recommends everyone take the online FEMA course to learn how to respond to an active shooter. She also recommends watching a short clip by Dr. Tanya Altmann in which she discusses ways to talk to young children about mass shootings.
- Reminded everyone water restrictions begin on June 1 and hopes to see the community's response to the severe drought.
- Extended an invitation to the Senior Center Sixth anniversary and re-opening celebration on June 3.

ORAL COMMUNICATIONS – PUBLIC COMMENT

None.

PRESENTATIONS

- Fire Department update

Assistant Fire Chief Drew Smith and Megan Currier presented an update.

CONSENT

1. Approval of May 10, 2022 minutes

Mayor pro Tem Shapiro moved, seconded by Councilmember Kraut to approve Consent Item No. 1. MOTION CARRIED 5/0 by Roll Call Vote as follows:

AYES: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian, Kraut and Weintraub

NEW BUSINESS

2. Public information meeting regarding Landscape Maintenance District No. 22 and Landscape Lighting Act District Nos. 22, 24, 27 and 32 Assessment Proceedings

Charlotte Meyer spoke on Item No. 2.

The City Council received public comment.

3. Recommendation to approve Memorandum of Understanding with Unlimited Play, Inc.; Professional Services Agreement with Little Tikes Farmington, Inc., in an amount not to exceed \$2,000,000 and funding to replace playground equipment and other amenities at Brandon's Village/Gates Canyon Park

Ms. Green, Ms. Haber, Mr. Sippel, Mr. Donahue, Ms. Mackay, Mr. Vollmer and Mr. and Mrs. Kaplan presented the report.

Charlotte Meyer spoke on Item No. 3.

After discussion, the City Council provided direction to bring forward an item to a future meeting.

The meeting recessed at 8:46 p.m.

The meeting reconvened at 8:51 p.m.

CONTINUED BUSINESS

4. Fiscal Years 2022-2023 and 2023-2024 Budgets

Mr. Ahlers and Mr. Meik presented the report.
Carol Davis and Catherine Mattson spoke on Item No. 4.

After discussion, the City Council concurred on proposed changes as follows:

- Addition of full-time positions of Emergency Services Manager and Executive Assistant I.
- Restore \$15,000 for the Film Festival in the General Fund
- Purchase of four to five new vehicles at \$200,000
- Climate Action Plan at \$50,000 in Fiscal Year 2021-22, to be rolled over to Fiscal Year 2022-23
- Add HVAC replacement project at De Anza, Tennis/Swim Center, Creekside and Senior Center. \$40,000 in Fiscal Year 2022-23; \$40,000 in Fiscal Year 2023-24, \$40,000 in Fiscal Year 2024-25, \$80,000 in Fiscal Year 2026-25, and \$40,000 in Fiscal Year 2026-27

After discussion, the City Council concurred on additional funding as follows:

- Film Festival – additional \$20,000 for a total of \$35,000
 - **Council requested that the additional \$20,000 be taken from the American Rescue Plan Funds.**
 - LVUSD campus supervision additional \$7,425 for a total of \$20,250
 - **Council provided direction to staff to meet with LVUSD Assistant Superintendent Karen Kimmel and clarify their request and provide information as to where the City’s contributions are being allocated.**
 - City Council special supplies (discretionary funds)
 - **Council provided direction to staff to review the training and travel budget and propose an increase at the June 8 City Council meeting.**
5. Introduction of Ordinance No. 2021-397, amending Chapter 2.04 of the Calabasas Municipal Code relating to increase of City Councilmember salaries

Mr. McConville presented the report.

Councilmember Weintraub moved, seconded by Mayor pro Tem Shapiro to approve introduction of Ordinance No. 2021-397. MOTION CARRIED 3/2 by Roll Call Vote as follows:

AYES: Mayor pro Tem Shapiro, Councilmembers Bozajian and Weintraub
NOES: Mayor Maurer and Councilmember Kraut

Councilmember Kraut moved, seconded by Councilmember Weintraub to approve Councilmember salaries to be evaluated every two years. MOTION CARRIED 4/1 by Roll Call Vote as follows:

AYES: Mayor pro Tem Shapiro, Councilmembers Bozajian, Kraut and Weintraub
NOES: Mayor Maurer

INFORMATIONAL REPORTS

6. Check Register for the period of April 28-May 11, 2022

No action taken on this item.

TASK FORCE REPORTS

Councilmember Bozajian reported that Mayor Maurer, the Mayor's Youth Council and he hosted a Young Voter night on May 19. Additionally, he reported that Mr. Meik and he attended the CCCA annual convention and will bring ideas forward to the Council.

Mayor pro Tem Shapiro reported that he attended a COG meeting representing the City as an Alternate. Additionally, he reported that Mayor Maurer and he attended several Sustainability Taskforce meetings. Lastly, he reported he was reappointed to SCAG's Legislative Communications & Membership Committee.

Mayor Maurer reported her attendance to the LA City Selection Committee. Additionally, she met with staff to discuss water conservation plans which will be presented to Council soon.

City Attorney Mr. Summers requested that Council submit their comments regarding Council Protocols directly to Mr. Meik and himself by the end of the month.

CITY MANAGER'S REPORT

None.

FUTURE INFORMATION/AGNEDA ITEMS

Mayor Maurer requested that the Sustainability Taskforce review the Green Procurement Policy draft to reduce waste.

Councilmember Weintraub requested a discussion with staff, Council and Captain Seetoo regarding gun violence and prevention.

Mayor pro Tem Shapiro requested that Council provide feedback on AB1445.

ADJOURN

The City Council adjourned at 9:17 p.m. to a special meeting on Wednesday, June 8, 2022, at 7:30 p.m.

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: MAY 31, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER
BY: MARICELA HERNANDEZ, MMC, CPMC, CITY CLERK

SUBJECT: ADOPTION OF RESOLUTION 2022-1787, AUTHORIZING CONTINUED REMOTE TELECONFERENCE MEETINGS OF THE CALABASAS CITY COUNCIL AND CITY COMMISSIONS PURSUANT TO GOVERNMENT CODE SECTION 54953(e)

MEETING
DATE: JUNE 8, 2022

SUMMARY RECOMMENDATION:

Staff recommends the City Council adopt Resolution No. 2022-1787, authorizing continued remote teleconference meetings of the Calabasas City Council and City Commissions pursuant to Government Code Section 54953(e).

REPORT:

Assembly Bill 361 (AB 361) was signed by the Governor of the State of California on September 16, 2021 and went into effect until October 1, 2021, by Executive Order N-15-21. The Brown Act sets certain restrictions on public agencies holding teleconference meetings. Most notably, public officials attending a meeting virtually must post the agenda in the location they are participating from and allow members of the public to attend the meeting from that space.

AB 361 amends the Brown Act to allow "a local agency to use teleconferencing" during a proclaimed state of emergency without meeting these usual Brown Act

teleconference requirements. Under AB 361, the City may continue having meetings using teleconferencing and virtual meeting technology as long as there is a gubernatorial "proclaimed state of emergency," and either (1) state or local officials imposing or recommending measures that promote social distancing or (2) the legislative body finding that meeting in person would present an imminent safety risk to attendees.

The City Council adopted Resolution Nos. 2021-1751 on October 13, 2021, 2021-1760 on November 10, 2021, 2021-1763 on December 1, 2021, 2022-1768 on January 12, 2022, 2022-1773 on February 9, 2022, 2022-1774 on March 23, 2022, 2022-1779 on April 13, 2022, and 2022-1788 on May 10, 2022, finding that the requisite conditions exist for the Calabasas City Council Commissions to conduct teleconference meetings under California Government Code Section 54953(e).

Determinations by the City Council that the emergency affects the ability to meet safely in person must be renewed every 30 days by passing a resolution.

RECOMMENDATION:

That the City Council adopt Resolution No. 2022-1787, authorizing continued remote teleconference meetings of the Calabasas City Council and City Commissions pursuant to Government Code Section 54953(e).

ATTACHMENT:

Resolution No. 2022-1787

**ITEM 2 ATTACHMENT
RESOLUTION NO. 2022-1787**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS,
CALIFORNIA AUTHORIZING CONTINUED REMOTE TELECONFERENCE
MEETINGS OF THE CALABASAS CITY COUNCIL AND CITY
COMMISSIONS PURSUANT TO GOVERNMENT CODE SECTION 54953(e).**

WHEREAS, Government Code section 54953(e), as amended by Assembly Bill No. 361, allows legislative bodies to hold open meetings by teleconference without reference to otherwise applicable requirements in Government Code Section 54953(b)(3), so long as the legislative body complies with certain requirements, there exists a declared state of emergency, and one of the following circumstances is met:

1. State or local officials have imposed or recommended measures to promote social distancing.
2. The legislative body is holding the meeting for the purpose of determining whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
3. The legislative body has determined that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

WHEREAS, the Calabasas City Council previously adopted Resolution Nos. 2021-1751 on October 13, 2021; 2021-1760 on November 10, 2021; 2021-1763 on December 1, 2021; 2022-1768 on January 12, 2022; 2022-1773 on February 9, 2022; 2022-1779 on April 13, 2022, and 2022-1788 on May 10, 2022, finding that the requisite conditions exist for the Calabasas City Council and Commissions to conduct teleconference meetings under California Government Code Section 54953(e); and

WHEREAS, Government Code Section 54953(e)(3) requires the Calabasas City Council adopt certain findings by majority vote within 30 days of holding a meeting by teleconference under Government Code Section 54953(e), and then adopt such findings every 30 days thereafter; and

WHEREAS, the Calabasas City Council desires to continue holding its public meetings by teleconference consistent with Government Code Section 54953(e).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CALABASAS DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

Section 2. Conditions are Met. The Calabasas City Council hereby finds and declares the following, as required by Government Code Section 54953(e)(3):

1. The Calabasas City Council has reconsidered the circumstances of the state of emergency declared by the Governor pursuant to their authority under Government Code Section 8625;
2. The state of emergency continues to directly impact the ability of members of the Calabasas City Council to meet safely in person; and
3. State and local officials have imposed or recommended measures to promote social distancing.

The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED AND ADOPTED by the City Council of the City of Calabasas, this 8th day of June 2022.

Mary Sue Maurer, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: MAY 27, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER
MICHAEL MCCONVILLE, SENIOR MANAGEMENT ANALYST

SUBJECT: ADOPTION OF FISCAL YEAR 2022-23 STRATEGIC PRIORITIES WORK PLAN

MEETING

DATE: JUNE 8, 2022

SUMMARY RECOMMENDATION:

That the City Council adopt the Fiscal Year 2022-23 Strategic Priorities Work Plan.

BACKGROUND:

The development of the Fiscal Year 2022-23 Work Plan began in January, with the City Council designating six Strategic Priority categories, or policy areas of focus, for the upcoming fiscal year. The selected Strategic Priorities include:

- **Environmental Leadership**
- **Fiscal Resiliency**
- **Public Safety & Emergency Preparedness**
- **Recreation, Youth & Senior Services**
- **Organizational Excellence**
- **Development & Infrastructure**

After the selection of six Strategic Priorities, City Councilmembers provided a listing of projects and initiatives that each desired to be accomplished during the 2022-23 fiscal year. Following these submissions, staff met with each Councilmember to clarify project requests and to define specific measures of success. At the end of the process, staff composed a list of 87 collective projects and initiatives.

The list of 87 projects and initiatives was presented to the City Council during a February public workshop meeting, with the goal of substantially refining the projects list to a more manageable number for staff and the public to provide input on. To that end, the City Council approved 30 projects and initiatives, 5 per Strategic Priority, to be considered for the *draft* Fiscal Year 2022-23 Work Plan.

In March, members of the public were invited to provide their input on the 30 projects and initiatives via an online survey. This questionnaire asked constituents to review each Strategic Priority category, and to designate up to three (3) projects per Strategic Priority, or 18 total, that they would like to see accomplished during the 2022-23 fiscal year. Participants were also able to provide comments to supplement their selections.

The results of the survey and the *draft* Fiscal Year 2022-23 Work Plan were presented to the City Council in April. After review and discussion by the City Council, staff requested final approval on both the final number and description of projects and initiatives for the 2022-23 fiscal year. After deliberation, the City Council selected 12 final projects and initiatives to be included in the Fiscal Year 2022-23 Work Plan.

DISCUSSION:

The final step of this year's Strategic Planning process is the adoption of the Fiscal Year 2022-23 Work Plan.

The purpose of the Work Plan is to outline the implementation of approved projects and initiatives through staff action items during the 2022-23 fiscal year time period. This provides the benefit of properly allocating City resources and staff time, while also measuring project performance and staff deliverables. The components of the Work Plan include:

- Staff action items for project/initiative completion
- Action items start and end dates
- Project/initiative fiscal impact
- Responsible department(s)
- Comments related to the action items, or project/initiative in general

To ensure that the City Council and public are apprised on the status of projects and initiatives, staff will track and report Work Plan progress reports every four months, or sooner if needed. These updates will provide the City Council the opportunity to inquire about project specifics, and if desired, make formal amendments to the adopted Work Plan to direct staff efforts.

REQUESTED ACTION:

That the City Council adopt the Fiscal Year 2022-23 Strategic Priorities Work Plan.

FISCAL IMPACT/SOURCE OF FUNDING:

There is no fiscal impact from this agenda item.

ATTACHMENTS:

Fiscal Year 2022-23 Strategic Priorities Work Plan

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23

 **ENVIRONMENTAL LEADERSHIP**

1. Identify potential real property acquisitions for the purposes of future parkland or open space designation.

FISCAL IMPACT: COST OF PROPERTY ACQUISITION, TBD			LEAD DEPARTMENT: CD & CM			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
1.1	Future	Review properties identified in the General Plan's Open Space Element for potential acquisition.	7/22	8/22		0%
1.2	Future	Partner with the Santa Monica Mountains Conservancy and the Mountains Restoration Trust to initiate discussions with counterparties regarding prospects for acquisition.	9/22	11/22		0%
1.3	Future	Present potential acquisition properties to the Environmental Commission and Planning Commission for General Plan conformance, Present to the City Council for final review, approval, and funding appropriation.	12/22	3/23		0%
1.4	Future	Complete property transfer requirements and retire development rights.	4/23	6/23		0%

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23



ENVIRONMENTAL LEADERSHIP

2. Develop a Water Resilience Plan outlining strategies to increase the City's drought preparedness, local water self-reliance, and planting of native vegetation (including milkweed for Monarch Butterfly habitats).

FISCAL IMPACT: \$150,000			LEAD DEPARTMENT: PW			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
2.1	Complete	Reduce all water use in City parks and medians by 15%	7/21	7/21		100%
2.2	Complete	Reduce all water use in City parks and medians by an additional 15% from July 2021 levels.	10/21	12/21		100%
2.3	Complete	Reduce all potable water areas of landscape to one (1) day a week, and all reclaim areas to three (3) days a week.	4/22	5/22		100%
2.4	Complete	Provide water conservation and drought tolerant plant use update to the Sustainability Taskforce and receive input for recommendations to provide to the City Council.	5/22	5/22		100%
2.5	Future	Present the City's Water Conservation Efforts Plan to the City Council for direction and approval.	6/22	6/22		0%

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23



ENVIRONMENTAL LEADERSHIP

2. Develop a Water Resilience Plan outlining strategies to increase the City's drought preparedness, local water self-reliance, and planting of native vegetation (including milkweed for Monarch Butterfly habitats).

FISCAL IMPACT: \$150,000			LEAD DEPARTMENT: PW			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
2.6	Future	Enact City Council approved water conservation and drought tolerant planting strategy.	7/22	6/23		0%

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23



FISCAL RESILIENCY

3. Create an economic development plan to attract businesses, fill vacant properties, and promote advantages of conducting business in Calabasas.

FISCAL IMPACT: STAFF TIME			LEAD DEPARTMENT: CM & AS			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
3.1	Future	Designate one staff position as the primary point of contact for economic development and business related matters.	7/22	10/22		0%
3.2	Future	Conduct a business satisfaction survey to evaluate existing efforts related to businesses attraction, retention, and permit/customer services issues, and discover new ideas for supporting growth.	7/22	10/22		0%
3.3	Future	Create a dedicated City webpage used to improve branding of Calabasas as a desirable place to conduct business. Create a step-by-step guide on "How to Start a Business in Calabasas".	7/22	10/22		0%
3.4	Future	Strengthen coordination with the Valley Economic Alliance and Valley Industry & Commerce Association on economic development initiatives focused on cultivating innovative businesses and attracting a highly competent workforce to Calabasas.	10/22	6/23		0%

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23



FISCAL RESILIENCY

3. Create an economic development plan to attract businesses, fill vacant properties, and promote advantages of conducting business in Calabasas.

FISCAL IMPACT: STAFF TIME			LEAD DEPARTMENT: CM & AS			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
3.5	Future	Offer support, such as complimentary meeting spaces and advertising, for new businesses relocating to Calabasas. Increase ways for businesses to participate in City held or coordinated events throughout the year.	7/22	6/23		0%

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23



PUBLIC SAFETY & EMERGENCY PREPAREDNESS

4. Conduct a feasibility study regarding the stationing of cell towers on publicly owned sites to expand coverage areas.

FISCAL IMPACT: STAFF TIME			LEAD DEPARTMENT: CD			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
4.1	Future	Identify City owned properties that could potentially accommodate wireless facilities.	7/22	9/22		0%
4.2	Future	Prepare and release a Request for Proposals (RFP) seeking the services of wireless carriers to develop, install, and manage wireless telecommunications facilities on a City owned properties.	10/22	12/22		0%
4.3	Future	Accept and evaluate wireless carrier project proposals.	1/23	4/23	Ongoing effort	0%
4.4	Future	Review project proposals with the Communications and Technology Commission and the City Council.	5/23	6/23		0%

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23



PUBLIC SAFETY & EMERGENCY PREPAREDNESS

5. Develop a City Readiness & Education Initiative for Earthquake and Fire emergencies. Support home hardening programs, fire safe councils, and emergency equipment procurement.

FISCAL IMPACT: \$50,000 (GRANT FUNDED)			LEAD DEPARTMENT: ES			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
5.1	Future	Conduct a "soft launch" of Zonehaven. Promote the "Know Your Zone" campaign throughout the community. Present updates to the City Council, Public Safety Commission, and Homeowners Association Presidents.	6/22	9/22		25%
5.2	Future	Coordinate with LA County to formally launch Zonehaven.	9/22	2/22		0%
5.3	Active	In coordination with the LA County Fire Department, produce a series of short education videos promoting the benefits of the City's home hardening program.	5/22	7/22		60%
5.4	Future	Establish regular meeting schedule with EPIC. Identify potential uses of Santa Monica Mountains Conservancy grant, including the expansion of fire safe councils.	6/22	6/23		0%
5.5	Active	Train staff on the use of the City's newly acquired mobile Emergency Operations Center.	4/22	6/23		25%

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23



PUBLIC SAFETY & EMERGENCY PREPAREDNESS

5. Develop a City Readiness & Education Initiative for Earthquake and Fire emergencies. Support home hardening programs, fire safe councils, and emergency equipment procurement.

FISCAL IMPACT: \$50,000 (GRANT FUNDED)			LEAD DEPARTMENT: ES			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
5.6	Complete	Harden the City's Repeater site with solar battery backup and upgrade the City's AM radio station.	3/22	5/22		100%
5.7	Future	Present recommendations to the Public Safety/Emergency Preparedness Taskforce, City Council, and other stakeholders on ways the City could assist Calabasas medical baseline and critical care customers acquire battery backup devices.	12/22	4/23		0%

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23



PUBLIC SAFETY & EMERGENCY PREPAREDNESS

6. Review Los Angeles Sheriff Departments services and consider opportunities to realign funding and services, with specific focus on open space break-ins, HOA/neighborhood watch coordination, and remediation of street racing.

FISCAL IMPACT: STAFF TIME			LEAD DEPARTMENT: CM & ES			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
6.1	Future	Meet with the new Lost Hills Sheriff's Department Captain to discuss the City's public safety priorities and perceived service deficiencies.	7/22	9/22		0%
6.2	Future	Analyze current Sheriff's Department service levels and recommend fair apportionment of costs.	7/22	9/22		0%
6.3	Future	Review the Sheriff's Department new monthly Contract Compliance Report and advocate for changes that would benefit the City and its constituents comprehend service levels.	10/22	10/22		0%
6.4	Future	Discuss additional opportunities for collaboration on priorities, community engagement, and community based policing improvements.	7/22	6/23		0%

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23



RECREATION, YOUTH, AND SENIOR SERVICES

7. Reopen the Agoura Hills Calabasas Community Center.

FISCAL IMPACT: \$2,000,000 (GRANT FUNDED)			LEAD DEPARTMENT: CS			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
7.1	Current	Issue a Request for Proposals (RFP) to secure a roof contractor and public outreach consultant for programming needs of the AHCCC and Community Services Department.	1/22	11/22		100%
7.2	Current	Obtain approval to utilize grant funds for roof repair, general repair, and maintenance of the AHCCC.	5/22	5/22		90%
7.3	Future	Issue a Request for Proposals (RFP) to secure a roof contractor and public outreach consultant for programming needs of the AHCCC and Community Services Department.	5/22	6/22		90%
7.4	Future	Complete roof repair, general repair, and maintenance of the AHCCC.	7/22	12/22	Roof repairs and maintenance may be done simultaneously while facility is open	0%

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23



RECREATION, YOUTH, AND SENIOR SERVICES

8. Conduct feasibility study of adding basketball courts, soccer fields, or skate parks to improve recreation programs and opportunities for teenagers.

FISCAL IMPACT: \$100,000			LEAD DEPARTMENT: CS			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
8.1	Current	Issue a Request for Proposals (RFP) for a public outreach consultant to assess the programming needs of the Agoura Hills Calabasas Community Center and Community Services Department.	5/22	6/22		90%
8.2	Future	Prepare teen programming and implementation plan and present to the Parks, Recreation, and Education Commission and City Council for review.	7/22	11/22		0%

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23



RECREATION, YOUTH, AND SENIOR SERVICES

9. Upgrade playground equipment, trails, and pathways at City parks.

FISCAL IMPACT: \$1,025,000 (BUDGETED IN CIP)			LEAD DEPARTMENT: CS			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
9.1	Current	Present Gates Canyon playground equipment replacement plan and budget to City Council for approval.	4/22	5/22		90%
9.2	Future	Determine safety needs and timeline for replacement of playground equipment at remaining City parks.	6/22	7/22		0%
9.3	Future	Start replacement or repair of playground equipment in accordance with adopted Capital Improvement Plans.	8/22	8/24		0%

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23



RECREATION, YOUTH, AND SENIOR SERVICES

10. Complete a full and permanent build out of Wild Walnut Park to include a dog and children's park.

FISCAL IMPACT: \$287,000 (FUNDED IN CIP)			LEAD DEPARTMENT: CS			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
10.1	Current	Conduct modification of site plan for value engineering.	2/22	5/22		90%
10.2	Future	Conduct public outreach on site plan modification and amenities. Present findings to the Parks, Recreation, and Education Commission.	5/22	6/22		0%
10.3	Future	Present project scope and budget to City Council for approval.	6/22	6/22		0%
10.4	Future	Prepare and issue a Request for Proposals (RFP) for construction of Wild Walnut Park.	6/22	7/22		
10.5	Future	Obtain City Council approval to award contract to construct and complete Wild Walnut Park project.	8/22	12/22		0%

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23



DEVELOPMENT & INFRASTRUCTURE

11. Complete annexation of Craftsman's Corner. Develop a plan to annex other properties within the City's sphere of influence.

FISCAL IMPACT: STAFF TIME			LEAD DEPARTMENT: CD & CM			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
11.1	Current	Work with Finance Department and City Attorney to finalize a Draft Tax Exchange Agreement with LA County. Engage in negotiations with the City of Hidden Hills and L.A County.	7/22	10/22		0%
11.2	Future	Update and finalize annexation application with Los Angeles Local Agency Formation Commission (LAFCO).	8/22	11/22		0%
11.3	Future	Conduct public and property owner outreach in advance of public meetings and hearings.	6/22	9/22		0%
11.4	Future	Engage in LAFCO public hearings (including protest hearings).	2/23	6/23	This phase of the project is controlled by LAFCO, but inevitably tasks emerge for attention and completion by our staff.	0%

CITY OF CALABASAS
STRATEGIC PRIORITIES WORK PLAN
FISCAL YEAR 2022-23



DEVELOPMENT & INFRASTRUCTURE

12. Provide options that allow for the relief of traffic congestion within the City.

FISCAL IMPACT: \$50,000 (GRANT FUNDED)			LEAD DEPARTMENT: PW			
#	STATUS	ACTION ITEMS	START	END	NOTES	% COMPLETED
12.1	Current	Completion of the Local Road Safety Plan (LRSP).	4/22	6/22		85%
12.2	Future	Identify and prioritize projects as recommended in the LRSP.	7/22	7/22		0%
12.3	Future	Research funding opportunities to complete high priority projects.	8/22	9/22		0%
12.4	Future	Submit applications to federal, state and local grant funding.	10/22	2/23		0%
12.5	Future	Present grant award and recommended projects to City Council for approval.	6/23	6/23		0%



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: MAY 27, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: KINDON MEIK, CITY MANAGER
MICHAEL MCCONVILLE, SENIOR MANAGEMENT ANALYST**

SUBJECT: ADOPTION OF ORDINANCE NO. 2022-397, AMENDING CHAPTER 2.04 OF THE CALABASAS MUNICIPAL CODE RELATING TO CITY COUNCILMEMBER SALARIES

MEETING DATE: JUNE 8, 2022

SUMMARY RECOMMENDATION:

That the City Council adopt Ordinance No. 2022-397, amending Chapter 2.04 of the Calabasas Municipal Code relating to City Councilmember salaries.

BACKGROUND/DISCUSSION:

At the May 25th meeting, staff introduced Ordinance No. 2022-397 for City Council consideration, which is now being presented for adoption. During this item's discussion the City Council also provided direction to staff to return to every two years to consider future City Council salary adjustments.

FINANCIAL IMPACT / SOURCE OF FUNDING:

The annual fiscal impact of adopting Ordinance No. 2022-397 is \$12,000.

The salary of each City Councilmember will be increased to a monthly amount of \$1,171 effective January 1, 2023, which will be appropriated in future general fund budgets.

REQUESTED ACTION:

That the City Council adopt Ordinance No. 2022-397, amending Chapter 2.04 of the Calabasas Municipal Code relating to City Councilmember salaries.

ATTACHMENTS:

A. Ordinance No. 2022-397

**ITEM 4 ATTACHMENT
ORDINANCE NO. 2022-397**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, ESTABLISHING SALARIES
FOR MEMBERS OF THE CITY COUNCIL.**

**THE CITY COUNCIL FOR THE CITY OF CALABASAS DOES ORDAIN AS
FOLLOWS:**

Section 1. Section 2.04.090 of the Calabasas Municipal Code is hereby amended to read as follows:

2.04.090 Councilmember--Salary.

Each member of the City Council shall receive as salary the sum of ***one thousand one hundred seventy one dollars (\$1,171)*** per month, as prescribed in Section 36516 of the California Government Code for cities up to and including thirty-five thousand (35,000) in population.

Section 2. Pursuant to Government Code Section 36516.5, this ordinance shall take effect on the first day of the month following the date a councilmember begins a new term of office following the 2022 General Municipal Election.

Section 3. The Mayor shall sign this Ordinance and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 8th day of June 2022.

Mary Sue Maurer, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

Matthew T. Summers
Colantuono, Highsmith & Whatley
City Attorney



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: MAY 25, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR /CITY ENGINEER
ALBA LEMUS, E.I.T., ASSOCIATE CIVIL ENGINEER**

**SUBJECT: ADOPTION OF RESOLUTION NO. 2022-1790 TO INCLUDE A LIST OF
PROJECTS FUNDED BY SENATE BILL 1 (THE ROAD REPAIR AND
ACCOUNTABILITY ACT) TO THE FISCAL YEAR 2022-23 BUDGET FOR
THE CAPITAL IMPROVEMENT PROGRAM**

MEETING

DATE: JUNE 8, 2022

SUMMARY RECOMMENDATION:

Staff recommends that the City Council adopt Resolution No. 2021-1790 (Attachment A) to include a list of projects to be funded under Senate Bill 1 (The Road Repair and Accountability Act (RMRA)) to the Fiscal Year 2022-23 Budget for the Capital Improvement Program.

BACKGROUND/DISCUSSION:

On January 10, 2018, the City Council adopted Resolution No. 2018-1575 to accept the RMRA as one of the funding sources for improvement projects in the City's Capital Improvement Program. The City submitted a list of improvement projects and has since received funding from the State Controller for those projects. In order to be eligible for SB 1 funding for the upcoming fiscal year, the City must adopt a new resolution and project list. This process will have to be repeated on a yearly basis. It is estimated the City will receive approximately \$554,845 of RMRA funding for Fiscal Year 2022-23.

Each project utilizing RMRA funds is required to include the following information: project description, specific location, proposed schedule for its completion, and the estimated useful life. Proposed project lists must be included in the City's Adopted Resolution (public record of the action taken). The proposed and relisted projects are included within Attachment A.

Consequently, staff submitted a list of projects to the CTC (California Transportation Commission) staff for review and approval.

FISCAL IMPACT/SOURCE OF FUNDING:

Pursuant to the CTC's August 2017 Final Annual Reporting Guidelines for 2017 Local Streets and Roads Funding, the proposed projects from the list will be funded through the Road Maintenance and Rehabilitation Account (RMRA) revenues under Senate Bill 1. The budget should be adjusted and modified accordingly to comply with the CTC's funding requirements.

REQUESTED ACTION:

Staff recommends that the City Council adopt Resolution No. 2022-1790 (Attachment A) to include a list of projects to be funded under Senate Bill 1 (the Road Repair and Accountability Act (RMRA)) to the Fiscal Year 2022-23 Budget for the Capital Improvement Program

ATTACHMENTS:

Attachment A: Resolution No. 2022-1790

**ITEM 5 ATTACHMENT A
RESOLUTION NO. 2022-1790**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2022-1790 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017.

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City of Calabasas are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City of Calabasas must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Calabasas, will receive an estimated \$554,845 in RMRA funding in Fiscal Year 2022-23 from SB 1; and

WHEREAS, this is the sixth year in which the City of Calabasas is receiving SB 1 funding and will enable the City of Calabasas to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City of Calabasas has undergone a robust public process to ensure public input into our community's transportation priorities/the project list; and

WHEREAS, the City of Calabasas used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City of Calabasas maintain and rehabilitate 61.1 streets/roads and replace aging traffic control, add active

transportation infrastructure and other throughout the City of Calabasas into the future; and

WHEREAS, the 2020 California Statewide Local Streets and Roads Needs Assessment found that the City of Calabasas' streets and roads are in an "good" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a "excellent" condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Calabasas, State of California, as follows:

1. The foregoing recitals are true and correct.
2. The following list of newly proposed projects will be funded in-part or solely with Fiscal Year 2022-23 Road Maintenance and Rehabilitation Account revenues:

Project Title: West Calabasas Road Project

Project Description: The project will construct a roundabout at the intersection of Mureau Road and Calabasas road, widen a portion of Calabasas Road and extend the existing Bike Lane and sidewalk on Calabasas Road. The completion of this project will help reduce vehicular speeds at the intersection, improve pedestrian and bicyclist safety and new landscape.

Project Location: Calabasas Road and Mureau Road intersection

Estimated Project Schedule: Start (06/22) – Completion (5/23)

Estimated Project Useful Life: 25 years

Project Title: Old Topanga Canyon Road/Mulholland Highway Improvements Project

Project Description: The project to be constructed consists of 1650 feet road improvements on Mulholland Highway from Old Topanga Canyon Road West to Old Topanga Canyon Road East and Old and 200 feet road improvements on Old Topanga Canyon Road West. Improvements include shoulder widening, sidewalks, pavement rehabilitation, storm drain improvements, retaining wall, erosion control, new traffic signal and traffic signal modification, water facility relocation and Wild Walnut Park parking lot improvements.

Project Location: Mulholland Highway between Old Topanga Canyon Road (N) and Old Topanga Canyon Road (S)

Estimated Project Schedule: Start (06/22)– Completion (05/23)
Estimated Project Useful Life: 25 years

3. The following previously proposed and adopted projects may also utilize Fiscal Year 2022-23 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City of Calabasas is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

Project Title: Annual Street Resurfacing Program

Project Description: The program is to overlay the street pavement based on the Pavement Management Index ratings.

Project Location: Parkmor Road, Poppy Drive, Belbert Circle, Edenpark Drive, Oleander Street, Lupine Lane, Charlestown Drive, Cangas Drive, and Lost Hills Road & Cold Springs Street Intersection

Estimated Project Schedule: Start (07/22) – Completion (10/22)

Estimated Project Useful Life: 15 years

Project Title: Traffic Signal System Upgrade and Synchronization Project

Project Description: This project would upgrade the existing outdated traffic signal system hardware and software to the latest version which would allow for more efficient performance and reliability. The work would include installation of a new system server, system software upgrades, new traffic operations center equipment replacement and upgrades, installation of communications equipment at four traffic signals, and new signal timing modeling and synchronization changes. The upgrades will allow for continued communications and monitoring of the traffic signal system as well as bringing all 21 of the existing traffic signals into the system. New modeling and timing of the traffic signals will improve traffic flow and reduce user travel time and delay, reduce greenhouse gas emissions, and improve safety.

Project Location: City of Calabasas City Hall, 100 Civic Center Way

Estimated Project Schedule: Start (04/22) – Completion (6/23)

Estimated Project Useful Life: 15 years

PASSED, APPROVED AND ADOPTED by the City Council of City of Calabasas,
State of California this 8th day of June 2022.

Mary Sue Maurer, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

Matthew T. Summers
Colantuono, Highsmith & Whatley
City Attorney



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: MAY 25, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER
ALBA LEMUS, E.I.T., ASSOCIATE CIVIL ENGINEER**

**SUBJECT: RECOMMENDATION TO AWARD A CONSTRUCTION CONTRACT FOR
THE 2022 STREET RESURFACING PROJECT, SPECIFICATION NO. 21-
22-04, TO TORO ENTERPRISES, INC FOR THE TOTAL AMOUNT OF
\$970,234.40**

MEETING

DATE: JUNE 8, 2022

SUMMARY RECOMMENDATION:

Staff recommends that City Council award the 2022 Street Resurfacing Project, Specification No. 21-22-04, to Toro Enterprises, Inc. for the total amount of \$970,234.40, and appropriate a total amount of \$1,116,494.06 to the Capital Improvement Project account which includes 15% contingencies for unforeseen conditions, inspection and material testing services.

BACKGROUND:

Streets selected for this year's pavement rehabilitation project were based on the City's 2019 Pavement Management System (PMS) Report and field observations. The PMS report had been completed by IMS Infrastructure Management Services, LLC in August 2019. The report is posted in the City's website. All streets in the report are ranked with a Pavement Condition Index (PCI) between 0-100 with 100 being best. Generally, streets with a PCI of less than desirable (PCI less than 65) were targeted for the pavement resurfacing project.

DISCUSSION/ANALYSIS:

Bids for the 2022 Street Resurfacing Project were received on May 5, 2021. The decision to award the project was based on the lowest responsible and responsive bidder.

Three sealed bids were received with the lowest bidder being Toro Enterprises, Inc with the amount of \$970,234.40. A copy of the bid results received are included and provided in Attachment A.

Toro Enterprises Inc. was established in 1994 and has experience in several public works projects including some for the City of Calabasas. Staff has checked the references provided in the submitted bid package and received satisfactory reports about the company and past projects. The contractor has completed a variety of pavement rehabilitation projects with different agencies and the City has received positive feedback from all agencies. Toro enterprises has also completed a prior project with the City and completed it to the satisfaction of the City.

Staff recommends increasing the project amount by \$145,535.16 for contingency. The additional 15% contingency amount is to address unforeseen conditions that may arise for the project during the construction phase. In addition, the contingency will cover material testing & inspection services. The proposed amount is reasonable for a project of this magnitude and scope.

FISCAL IMPACT/SOURCE OF FUNDING:

Funding for this project will be through the local Gas Tax and SB 1 (Road Maintenance and Rehabilitation Program) funds. The requested funds should be appropriated to the Capital Improvements Project account for this project and that the budget be modified and adjusted accordingly.

REQUESTED ACTION:

Staff recommends that City Council award the 2022 Street Resurfacing Project, Specification No. 21-22-04, to Toro Enterprises, Inc. for the total amount of \$970,234.40, and appropriate a total amount of \$1,116,494.06 to the Capital Improvement Project account which includes 15% contingencies for unforeseen conditions, inspection and material testing services.

ATTACHMENTS:

Attachment A – Bid Results

Attachment B – Articles of Agreement with Toro Enterprises, Inc.

**RECEIVED BID LIST
CIP #20-21-04**

PROJECT TITLE: 2022 Street Resurfacing Project

CONTACT: Alba Lemus

BID OPENING DATE: May 5, 2022

CONTRACTOR	AMOUNT	BID BOND/ CASHIERS	CHECK ACKNOWLEDGED ADDENDUMS
Onyx Paving Company	\$1,120,000.00	Yes	Yes
All American Asphalt	\$1,032,803.00	Yes	Yes
Toro Enterprises, Inc	\$970,234.40	Yes	Yes

COMMENTS:

NAME: MARICELA HERNANDEZ

TITLE: CITY CLERK

DATE: May 5, 2022

TIME: 2:00PM

ITEM 6 ATTACHMENT B ARTICLES OF AGREEMENT

2022 STREET RESURFACING PROJECT, SPECIFICATION NO. 21-22-04, AGREEMENT IN THE CITY OF CALABASAS, CALIFORNIA

THIS 2022 STREET RESURFACING PROJECT, SPECIFICATION NO. 21-22-04, AGREEMENT (“AGREEMENT”) is made and entered into for the above-stated project this 8th day of June, 2022, BY AND BETWEEN the City of Calabasas, a municipal corporation, hereafter designated as “AGENCY”, and Toro Enterprises, Inc., a California Corporation, hereafter designated as “CONTRACTOR.”

WITNESSETH that AGENCY and CONTRACTOR have mutually agreed as follows:

ARTICLE I: Contract Documents

The contract documents for the 2022 STREET RESURFACING PROJECT, SPECIFICATION NO. 21-22-04, shall consist of the Notice Inviting Sealed Bids, Instructions To Bidders, Bid Proposal, Bid Schedule, Standard Specifications, Special Provisions, and all referenced specifications, details, standard drawings, and appendices; together with one signed copies of the AGREEMENT, one signed copies of required bonds; one copy of the insurance certificates, permits, notices, and affidavits; and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner (collectively referred to herein as the “Contract Documents”). All of the provisions of the Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II: Scope of Work

For and in consideration of the payments and agreements to be made and performed by AGENCY, CONTRACTOR agrees to furnish all materials and equipment and perform all work required for the above-stated project, and to fulfill all other obligations as set forth in the aforesaid Contract Documents.

AGENCY hereby employs CONTRACTOR to provide the materials, do the work, and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices provided herein, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in this AGREEMENT.

In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to this AGREEMENT, CONTRACTOR offers and agrees to assign to the AGENCY all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (Section 16700, et seq.) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or

materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body tenders final payment to CONTRACTOR, without further acknowledgment by the parties.

ARTICLE III: Compensation

A. CONTRACTOR agrees to receive and accept the prices set forth in the Bid Proposal and Bid Schedule as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. In no event shall the total compensation and costs payable to CONTRACTOR under this Agreement exceed the sum of \$970,234.40 (Nine Hundred Seventy Thousand Dollars), unless specifically approved in advance and in writing by AGENCY.

Such compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid Contract Documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

B. This AGREEMENT is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of CONTRACTORS by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to CONTRACTOR of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with that Article. This AGREEMENT hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

C. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with AGENCY, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to CONTRACTOR upon AGENCY's confirmation of CONTRACTOR'S satisfactory completion of this AGREEMENT. At any time during the term of this AGREEMENT CONTRACTOR may, at its own expense, substitute securities for funds otherwise withheld as retention (or the retained percentage) in accordance with Public Contract Code § 22300.

ARTICLE IV: Labor Code

AGENCY and CONTRACTOR acknowledge that this AGREEMENT is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works and public agencies and agree to be bound by all the provisions thereof as though set forth fully herein. Full compensation for conforming to the requirements of the Labor Code and with other Federal, State and local laws related to labor, and rules, regulations and

ordinances which apply to any work performed pursuant to this AGREEMENT is included in the price for all contract items of work involved.

This AGREEMENT is further subject to prevailing wage law, including, but not limited to, the following:

A. The CONTRACTOR shall pay the prevailing wage rates for all work performed under the AGREEMENT. When any craft or classification is omitted from the general prevailing wage determinations, the CONTRACTOR shall pay the wage rate of the craft or classification most closely related to the omitted classification. The CONTRACTOR shall forfeit as a penalty to AGENCY \$200.00 or any greater penalty provided in the Labor Code for each Calendar Day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the AGREEMENT in violation of the provisions of the Labor Code whether such worker is employed in the execution of the work by CONTRACTOR or by any Subcontractor under CONTRACTOR. In addition, CONTRACTOR shall pay each worker the difference between such prevailing wage rates and the amount paid to each worker for each Calendar Day, or portion thereof, for which each worker was paid less than the prevailing wage rate.

B. CONTRACTOR shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by all of its subcontractors.

C. Pursuant to Labor Code § 1725.5, CONTRACTOR and any subcontractor must be registered with the California Department of Industrial Relations for any bid proposal submitted on or after March 1, 2015, and for any contract for public work entered into on or after April 1, 2015. Further, this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

D. Pursuant to Labor Code § 1776, CONTRACTOR and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection with this AGREEMENT. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.

E. This AGREEMENT is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:

CONTRACTOR shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940

of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by CONTRACTOR's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and onehalf times the basic rate of pay. CONTRACTOR shall forfeit as a penalty to AGENCY \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by CONTRACTOR or by any Subcontractor of CONTRACTOR, for each Calendar Day during which such worker is required or permitted to the work more than eight hours in one Calendar Day or more than 40 hours in any one calendar week in violation of the Labor Code.

F. This AGREEMENT is subject to Public Contract Code Section 6109: CONTRACTOR shall be prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Sections 1777.1 or 1777.7 of the Labor Code.

ARTICLE V: Work Site Conditions

A. In compliance with and pursuant to Government Code Section 4215, AGENCY shall assume the responsibility, as between the parties to this AGREEMENT, for the timely removal, relocation, or protection of existing main- or trunk-line utility facilities located on the site of any construction project that is a subject of this AGREEMENT, if such utilities are not identified by AGENCY in the plans and specifications made a part of the invitation for bids. The Contract Documents shall include provisions to compensate CONTRACTOR for the costs of locating, repairing damage not due to the failure of CONTRACTOR to exercise reasonable care, and removing or relocating such utility facilities not indicated in the plans and specifications with reasonable accuracy, and for equipment on the project necessarily idled during such work. CONTRACTOR shall not be assessed liquidated damages for delay in completion of the project, when such delay was caused by the failure of AGENCY or the owner of a utility to provide for removal or relocation of such utility facilities.

B. To the extent that the work requires trenches in excess of five feet (5') and is estimated to cost more than \$25,000, prior to any excavation, CONTRACTOR must provide the AGENCY, or a registered civil or structural engineer employed by the AGENCY to whom authority has been delegated to accept such plans, a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If such plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer. Nothing in this section shall be deemed to allow the use of a shoring, sloping, or protective system less effective than that required by the Construction Safety Orders.

C. This AGREEMENT is further subject to Public Contract Code Section 7104 with regard to any trenches deeper than four feet (4') involved in the proposed work as follows:

CONTRACTOR shall promptly, and before the following conditions are disturbed, notify AGENCY, in writing, of any:

- (1) Material that CONTRACTOR believes may be hazardous waste, as defined in Section 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with existing law.
- (2) Subsurface or latent physical conditions at the site differing from those indicated by all available information provided prior to the deadline for submission of bids.
- (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

AGENCY shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in CONTRACTOR's cost of, or the time required for, performance of any part of the work, AGENCY shall issue a change order under the procedures described in this AGREEMENT.

In the event that a dispute arises between AGENCY and CONTRACTOR whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in CONTRACTOR's cost of, or time required for, performance of any part of the work, CONTRACTOR shall not be excused from any scheduled completion date provided in the AGREEMENT, but shall proceed with all work to be performed under the AGREEMENT. CONTRACTOR shall retain any and all rights provided either by contract or by law which pertain to the resolution of disputes and protests between the contracting parties.

ARTICLE VI: Insurance

A. With respect to performance of work under this AGREEMENT, CONTRACTOR shall maintain, and shall require all of its subcontractors to maintain, insurance as required by Section E "Standard Specifications" of the Contract Documents.

B. This AGREEMENT is further subject to Workers' Compensation obligations, including, but not limited to, California Labor Code Sections 1860 and 1861 as follows:

CONTRACTOR shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of CONTRACTOR's employees employed at the site of improvement; and, if any work is sublet, CONTRACTOR shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by CONTRACTOR. CONTRACTOR and any of CONTRACTOR's subcontractors shall be required to provide AGENCY with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this AGREEMENT at the site of the Project is not protected under any Worker's Compensation law, CONTRACTOR shall provide and

shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. CONTRACTOR shall indemnify and hold harmless AGENCY for any damage resulting from failure of either CONTRACTOR or any subcontractor to take out or maintain such insurance.

ARTICLE VII: Indemnification

To the fullest extent permitted by law, CONTRACTOR shall, at its sole cost and expense, fully defend, indemnify and hold harmless AGENCY, its authorized representatives and their respective subsidiaries, affiliates, members, directors, officers, employees and agents (collectively, the "Indemnitees") from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, and expenses, including but not limited to any fees of accountants, attorneys or other professionals (collectively "Liabilities"), arising out of, in connection with, resulting from or related to, any act, omission, fault or negligence of CONTRACTOR, CONTRACTOR's Representative, or any of its officers, agents, employees, Subcontractors or Suppliers, or any person or organization directly or indirectly employed by any of them (Collectively, the "Indemnitors"), in connection with or relating to or claimed to be in connection with or relating to the work performed under this AGREEMENT.

If CONTRACTOR is a joint venture or partnership, each venturer or partner shall be jointly and severally liable for any and all of the duties and obligations of CONTRACTOR that are assumed under or arise out of this AGREEMENT. Each of such venturers or partners waives notice of the breach or non-performance of any undertaking or obligation of CONTRACTOR contained in, resulting from or assumed under this AGREEMENT, and the failure to give any such notice shall not affect or impair such venturer's or partner's joint and several liability hereunder.

ARTICLE VIII: Binding Effect

AGENCY and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto and to its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents. This AGREEMENT is not assignable nor the performance of either party's duties delegable without the prior written consent of the other party. Any attempted or purported assignment or delegation of any of the rights of obligations of either party without the prior written consent of the other shall be void and of no force and effect.

ARTICLE IX: Dispute Resolution

A. Any court action arising out of this AGREEMENT shall be filed in the Los Angeles County Superior Court. Any alternative dispute resolution proceeding arising out of this AGREEMENT shall be heard in the County of Los Angeles.

B. AGENCY shall have full authority to compromise or otherwise settle any claim relating to this AGREEMENT or any part hereof at any time. AGENCY shall provide timely notification to CONTRACTOR of the receipt of any third-party claim relating to this AGREEMENT. AGENCY

shall be entitled to recover its reasonable costs incurred in providing the notification required by this section.

C. This AGREEMENT is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by CONTRACTOR, for the response to such claims by the AGENCY, for a mandatory meet and confer conference upon the request of CONTRACTOR, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the parties' failure to resolve the dispute through mediation. This AGREEMENT hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

ARTICLE X: Independent CONTRACTOR

CONTRACTOR is and shall at all times remain as to AGENCY, a wholly independent CONTRACTOR. Neither AGENCY nor any of its agents shall have control of the conduct of CONTRACTOR or any of CONTRACTOR's employees, except as herein set forth. CONTRACTOR shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of AGENCY.

ARTICLE XI: Taxes

CONTRACTOR is responsible for paying all retail, sales and use, transportation, export, import, special or other taxes and duties applicable to, and assessable against any work, materials, equipment, services, processes and operations incidental to or involved in this AGREEMENT. The CONTRACTOR is responsible for ascertaining and arranging to pay such taxes and duties. The prices established in this AGREEMENT shall include compensation for any taxes the CONTRACTOR is required to pay by laws and regulations in effect as of the execution of this AGREEMENT.

ARTICLE XII: Notices

All notices and communications shall be sent in writing to the parties at the following addresses:

AGENCY: ALBA LEMUS

CONTRACTOR: SEAN CASTILLO

CITY OF CALABASAS

TORO ENTERPRISES, INC.

100 Civic Center Way

P.O. BOX 6285

Calabasas, CA 91302-3172

Oxnard, CA, 93031

ARTICLE XIII: Entire Agreement

This AGREEMENT supersedes any and all other agreements, either oral or written, between the parties and contains all of the covenants and agreements between the parties pertaining to the work

of improvements described herein. Each party to this AGREEMENT acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that any other agreement, statement or promise not contained in this AGREEMENT shall not be valid or binding. Any modification of this AGREEMENT will be effective only if signed by the party to be charged.

The benefits and obligations of this AGREEMENT shall inure to and be binding upon the representatives, agents, partners, heirs, successors and assigns of the parties hereto. This AGREEMENT shall be construed pursuant to the laws of the State of California.

ARTICLE XIV: Authority to Contract

The signatories hereto represent that they are authorized to sign on behalf of the respective parties they represent and are competent to do so, and each of the parties hereto hereby irrevocably waives any and all rights to challenge signatures on these bases.

ARTICLE XV: General Provisions

A. All reports, documents or other written material (“written products” herein) developed by CONTRACTOR in the performance of this Agreement shall be and remain the property of AGENCY without restriction or limitation upon its use or dissemination by AGENCY. CONTRACTOR may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by CONTRACTOR.

B. In the performance of this Agreement, CONTRACTOR shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.

C. The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph at the head of which it appears, the section or paragraph hereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

D. The waiver by AGENCY or CONTRACTOR of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by AGENCY or CONTRACTOR unless in writing.

E. Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right,

power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies.

F. CONTRACTOR shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to AGENCY under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to CONTRACTOR under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of AGENCY. In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of AGENCY or as part of any audit of AGENCY, for a period of three (3) years after final payment under the Agreement.

IN WITNESS WHEREOF the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this AGREEMENT to be executed in duplicate by setting hereunto their names, titles, hands, and seals this 8th day of June, 2022

CONTRACTOR: Toro Enterprises, Inc

Sean Castillo, President

CONTRACTOR's License No. 710580

AGENCY:

Mayor of the
City of Calabasas

Date

City Manager of the
City of Calabasas

Date

Public Works Director/City Engineer
City of Calabasas

Date

ATTESTED:

City Clerk of the
City of Calabasas

Date

APPROVED AS
TO FORM:

City Attorney of the
City of Calabasas

Date

(EXECUTE IN DUPLICATE)

CERTIFICATE OF ACKNOWLEDGMENT

State of California

County of _____

On _____ before me, _____, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

2022 STREET RESURFACING PROJECT, SPECIFICATION NO. 21-22-04

PAYMENT BOND

IN THE CITY OF CALABASAS, CALIFORNIA

WHEREAS, the City of Calabasas, as AGENCY has awarded to Toro Enterprises, Inc., as CONTRACTOR, a contract for the above-stated project;

AND WHEREAS, CONTRACTOR is required to furnish a bond in connection with the contract, to secure the payment of claims of laborers, mechanics, material persons, and other persons as provided by law;

NOW THEREFORE, we, the undersigned CONTRACTOR and SURETY, are held and firmly bound unto AGENCY in the sum of **NINE HUNDRED SEVENTY THOUSANDS TWO HUNDRED THIRTY FOUR Dollars AND FOURTY CENTS** (\$970,234.40) which is one hundred percent (100%) of the total contract amount for the above-stated project, for which payment well and truly to be made we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION IS SUCH that if CONTRACTOR, its heirs, executors, administrators, successors, assigns or subcontractors, shall fail to pay any of the persons named in Civil Code Section 9100, or amounts due under the Unemployment Insurance Code with respect to work or labor withheld, and to pay over to the Employment Development Department from the wages of employees of the CONTRACTOR and its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code, with respect to such work and labor, that the surety or sureties herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void. In case suit is brought upon this bond, SURETY will pay reasonable attorneys' fees to the plaintiffs and AGENCY in an amount to be fixed by the court.

This bond shall inure to the benefit to any of the persons named in Civil Code Section 9100 as to give a right of action to such persons or their assigns in any suit brought upon this bond.

The SURETY hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the contract or the specifications accompanying it shall in any manner affect SURETY's obligations on this bond. The SURETY hereby waives notice of any such change, extension, alteration or addition and hereby waives the requirements of Section 2845 of the Civil Code as a condition precedent to any remedies AGENCY may have.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this ____ day of _____, 20__.

CONTRACTOR* Sean Castillo, President
Toro Enterprises, Inc.
P.O. Box 6285
Oxnard, CA 93031
(805) 483-4515

Surety* _____

*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for the respective authorized representatives. Power of Attorney must be attached.

(EXECUTE IN DUPLICATE)

CERTIFICATE OF ACKNOWLEDGMENT

State of California

County of _____

On _____ before me, _____, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

2022 STREET RESURFACING PROJECT, SPECIFICATION NO. 21-22-04

FAITHFUL PERFORMANCE BOND

IN THE CITY OF CALABASAS, CALIFORNIA

KNOW ALL PERSONS BY THESE PRESENTS That Toro Enterprises, Inc hereinafter referred to as "CONTRACTOR" as PRINCIPAL, and _____, a corporation duly organized and doing business under and by virtue of the laws of the State of California and duly licensed for the purpose of making, guaranteeing, or becoming sole surety upon bonds or undertakings as Surety, are held and firmly bound unto the CITY OF CALABASAS, CALIFORNIA, hereinafter referred to as the "AGENCY" in the sum of **NINE HUNDRED SEVENTY THOUSANDS TWO HUNDRED THIRTY FOUR Dollars AND FOURTY CENTS** (\$970,234.40); which is one hundred percent (100%) of the total contract amount for the above stated project; lawful money of the United States of America for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators, assigns and successors, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH, that whereas CONTRACTOR has been awarded and is about to enter into a Contract with AGENCY to perform all work required pursuant to the contract documents for the project entitled: 2022 STREET RESURFACING PROJECT, SPECIFICATION NO. 2122-04 CONTRACT which Contract is by this reference incorporated herein, and is required by AGENCY to give this Bond in connection with the execution of the Contract;

NOW, THEREFORE, if CONTRACTOR and his or her Subcontractors shall well and truly do and perform all the covenants and obligations of the Contract on his or her part to be done and performed at the times and in the manner specified herein including compliance with all Contract specifications and quality requirements, then this obligation shall be null and void, otherwise it shall be and remain in full force and effect;

PROVIDED, that any alterations in the work to be done, or in the material to be furnished, which may be made pursuant to the terms of the Contract, shall not in any way release CONTRACTOR or the Surety thereunder, nor shall any extensions of time granted under the provisions of the Contract release either CONTRACTOR or said Surety, and notice of such alterations of extensions of the Contract is hereby waived by said Surety.

In the event suit is brought upon this Bond by AGENCY and judgment is recovered, said Surety shall pay all costs incurred by AGENCY in such suit, including a reasonable attorney's fee to be fixed by the Court. IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this ____ day of _____, 20__.

CONTRACTOR* Sean Castillo, President
Toro Enterprises, Inc.
P.O. Box 6285
Oxnard, CA 93031
(805) 483-4515

Surety* _____

*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for the respective authorized representatives. Power of Attorney must be attached.

(EXECUTE IN DUPLICATE)
CERTIFICATE OF ACKNOWLEDGMENT

State of California
County of _____

On _____ before me, _____, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

2022 STREET RESURFACING PROJECT, SPECIFICATION NO. 21-22-04

MAINTENANCE BOND

IN THE CITY OF CALABASAS, CALIFORNIA

KNOW ALL PERSONS BY THESE PRESENTS THAT WHEREAS, the City of Calabasas, as AGENCY has awarded to CONTRACTOR's Business Name, as CONTRACTOR, a contract for the above-stated project.

AND WHEREAS, CONTRACTOR is required to furnish a bond in connection with the contract guaranteeing maintenance thereof;

NOW, THEREFORE, we, the undersigned CONTRACTOR and SURETY, are held firmly bound unto AGENCY in the sum of FOUR HUNDRED EIGHTY FIVE THOUSANDS ONE HUNDRED SEVENTEEN Dollars AND TWENTY Cents (\$485,117.20), which is fifty percent (50%) of the total contract amount for the above-stated project to be paid to AGENCY, its successors and assigns, for which payment well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITIONS OF THIS OBLIGATION ARE SUCH that if CONTRACTOR shall remedy without cost to AGENCY any defects which may develop during a period of one (1) year from the date of recordation of the Notice of Completion of the work performed under the contract, provided such defects are caused by defective or inferior materials or work, then this obligation shall be void; otherwise it shall be and remain in full force and effect. In case suit is brought upon this bond, SURETY will pay reasonable attorneys' fees to the AGENCY in an amount to be fixed by the court.

IN WITNESS WHEREOF the parties hereto have set their names, titles, hands, and seals this ____ day of _____, 20__.

CONTRACTOR* Sean Castillo, President
Toro Enterprises, Inc.
P.O. Box 6285
Oxnard, CA 93031
(805) 483-4515

Surety* _____

*Provide CONTRACTOR and SURETY name, address and telephone number and the name, title, address and telephone number for the respective authorized representatives. Power of Attorney must be attached.

(EXECUTE IN DUPLICATE)

CERTIFICATE OF ACKNOWLEDGMENT

State of California

County of _____

On _____ before me, _____, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

NON-COLLUSION AFFIDAVIT

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on the ___ day _____, 20__ at _____, California.

Sean Castillo
President
Toro Enterprises, Inc.

Business Address:

Toro Enterprises, Inc.
P.O. Box 6285
Oxnard, CA 93031
(805) 483-4515

WORKERS' COMPENSATION INSURANCE CERTIFICATE

The CONTRACTOR shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: _____

Toro Enterprises, Inc.

By: _____
Sean Castillo
President

Attest:

By: _____
(Signature)

(Title)

NOTE: See Section 7 Responsibility of the CONTRACTOR, Paragraph 7-3 of the Standard Specifications for insurance carrier rating requirements.

ENDORSEMENTS TO INSURANCE POLICY

Name of Insurance Company: _____

Policy Number: _____

Effective Date: _____

The following endorsements are hereby incorporated by reference into the attached Certificate of Insurance as though fully set forth thereon:

1. The naming of an additional insured as herein provided shall not affect any recovery to which such additional insured would be entitled under this policy if not named as such additional insured, and
2. The additional insured named herein shall not be held liable for any premium or expense of any nature on this policy or any extensions thereof, and
3. The additional insured named herein shall not by reason of being so named be considered a member of any mutual insurance company for any purpose whatsoever, and
4. The provisions of the policy will not be changed, suspended, canceled or otherwise terminated as to the interest of the additional insured named herein without first giving such additional insured twenty (20) days' written notice.
5. Any other insurance held by the additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance, which is referred to by this certificate.
6. **The company provided insurance for this certificate is a company licensed to do business in the State of California with a Best's rating of A+ VIII or greater.**

It is agreed that the City of Calabasas, its officers and employees, are included as Additional Insureds under the contracts of insurance for which the Certificate of Insurance is given.

Authorized Insurance Agent

Date: _____



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: MAY 24, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR /CITY ENGINEER
TATIANA HOLDEN, P.E., DEPUTY PUBLIC WORKS DIRECTOR
ALBA LEMUS, E.I.T., ASSOCIATE CIVIL ENGINEER**

SUBJECT: RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH MNS ENGINEERS, INC. FOR WEST CALABASAS ROAD IMPROVEMENTS DESIGN IN THE AMOUNT NOT TO EXCEED \$377,401

MEETING DATE: JUNE 8, 2022

SUMMARY RECOMMENDATION:

Staff recommends that the City Council approve a professional services agreement with MNS Engineers, Inc. for the West Calabasas Road Improvements Design in the amount not to exceed \$377,401.

BACKGROUND:

Public Works staff issued a "Request For Proposal" (RFP) to prepare plans, specifications and estimates for the West Calabasas Road Improvements Design on April 13, 2022. The project limits are between Mureau Road and 610 feet east of Mureau Road. The improvements include the design of a roundabout at the Calabasas Road and Mureau Road intersection, sidewalk extension along Calabasas Road to the Mureau Road overpass, and a bike lane extension.

DISCUSSION/ANALYSIS:

One firm responded to the RFP. The City received the proposal from MNS Engineers, Inc. Staff has reviewed the proposal submitted and the firm clearly understands the scope of the project, has provided a suitable schedule, approach and meets the requirements of the RFP. MNS Engineers, Inc. proposed fee for this project is \$377,401.

MNS Engineers, Inc. has worked on previous projects for the City and has shown competency and reliability as well as great communication with City staff. In addition, staff has checked the references provided by MNS Engineers, Inc. in the proposal and received favorable reports as well as the quality of the design projects that they have completed. The proposed professional services agreement is shown in Attachment A.

Staff anticipates that the design will be completed by June 2023 and construction to begin in the summer of 2023.

FISCAL IMPACT/SOURCE OF FUNDING:

The project will be funded through the Measure M Active Transportation funds. Staff is requesting to create an expenditure account for the project and allocate funds from Fund 39 to use for costs associated with the project.

REQUESTED ACTION:

Staff recommends that the City Council approve a professional services agreement with MNS Engineers, Inc. for the West Calabasas Road Improvement Design in the amount not to exceed \$377,401.

ATTACHMENTS:

Attachment A – Professional Service Agreement with MNS Engineers, Inc.
Attachment B - Project Location Map



CITY of CALABASAS

ITEM 7 ATTACHMENT A
PROFESSIONAL SERVICES AGREEMENT

CONTRACT SUMMARY

Name of Contractor:	MNS Engineering, Inc.
City Department in charge of Contract:	Public Works
Contact Person for City Department:	Tatiana Holden, P.E.
Period of Performance for Contract:	June 8, 2022 – June 30, 2023
Not to Exceed Amount of Contract:	\$377,401.00
Scope of Work for Contract:	West Calabasas Improvement Design (PS&E)

Insurance Requirements for Contract:

yes no - Is General Liability insurance required in this contract?

If yes, please provide coverage amounts: \$1,000,00.00

yes no - Is Auto insurance required in this contract?

If yes, please provide coverage amounts: \$1,000,00.00

yes no - Is Professional insurance required in this contract?

If yes, please provide coverage amounts: \$1,000,00.00

California requires Worker’s Compensation insurance. If the vendor has no employees, a Worker’s Compensation Affidavit is required.

Other:

Proper documentation is required and must be attached.

Initials: (City) _____ (Contractor) _____

**PROFESSIONAL SERVICES AGREEMENT
Providing for Payment of Prevailing Wages**

(City of Calabasas/ *MNS Engineers, Inc.*)

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Calabasas, a California municipal corporation (“City”), and *MNS Engineers, Inc.* a *California Corporation* (“Consultant”).

2. RECITALS

- 2.1 City has determined that it requires the following professional services from a consultant: *Engineering and Design Services – preparation of plans, specification and estimates (PS&E) for the Old Topanga Canyon Improvement Project.*
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s *May 12, 2022* proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Consultant’s *May 25, 2022* fee schedule to City attached hereto as Exhibit B and incorporated herein by this reference.
- 3.3 “Commencement Date”: June 8, 2022.
- 3.4 “Expiration Date”: June 30, 2023.

4. **TERM**

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 (“Termination”) below.

5. **CONSULTANT’S SERVICES**

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of Three Hundred Seventy-Seven Thousand Four Hundred One Dollars (\$377,401.00) unless specifically approved in advance and in writing by City.
- 5.2 Consultant shall perform all work to the highest professional standards of Consultant’s profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.3 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant’s performance of such work.
- 5.4 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. **Michael Ip, P.E., QSD** shall be Consultant’s project administrator and shall have direct responsibility for management of Consultant’s performance under this Agreement. No change shall be made in Consultant’s project administrator without City’s prior written consent.
- 5.5 To the extent that the Scope of Services involves trenches deeper than 4’, Contractor shall promptly, and before the following conditions are disturbed,

notify the City, in writing, of any:

(1) Material that the contractor believes may be material that is hazardous waste, as defined in § 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.

(2) Subsurface or latent physical conditions at the site differing from those indicated by information about the site made available to bidders prior to the deadline for submitting bids.

(3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in the contractor's cost of, or the time required for, performance of any part of the work, the City shall issue a change order under the procedures described in the contract.

6. COMPENSATION

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within thirty calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.
- 6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty days of the date Consultant issues an invoice to City for such services.

- 6.4 This Agreement is further subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to the contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with this Article. This Agreement hereby incorporates the provisions of Article 1.7 as though fully set forth herein.
- 6.5 To the extent applicable, at any time during the term of the Agreement, the Consultant may at its own expense, substitute securities equivalent to the amount withheld as retention (or the retained percentage) in accordance with Public Contract Code section 22300. At the request and expense of the consultant, securities equivalent to the amount withheld shall be deposited with the public agency, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to the Consultant. Upon satisfactory completion of the contract, the securities shall be returned to the Consultant.

7. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material (“written products” herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

8. RELATIONSHIP OF PARTIES

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant’s employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

9. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

10. INDEMNIFICATION

- 10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees due to counsel of City's choice.
- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's

subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

11. INSURANCE

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.

11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.

11.1.3 Worker's Compensation insurance as required by the laws of the State of California, including but not limited to California Labor Code § 1860 and 1861 as follows:

Contractor shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of Contractor's employees employed at the site of improvement; and, if any work is sublet, Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by Contractor. Contractor and any of Contractor's subcontractors shall be required to provide City with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by

Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this contract at the site of the Project is not protected under any Worker's Compensation law, Contractor shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. Contractor shall indemnify and hold harmless City for any damage resulting from failure of either Contractor or any subcontractor to take out or maintain such insurance.

- 11.1.4 Professional Errors and Omissions Insurance with coverage limits of not less than One Million Dollars (\$1,000,000).
- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.
- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A: VII in the latest edition of Best's Insurance Guide.
- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.
- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 11.7 The General Liability Policy of insurance required by this Agreement shall contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. The General Liability Policy required under this Agreement shall contain an endorsement providing that the policies cannot be

canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions. If this contract provides service to a Homeowners Association, that Homeowners Association must be listed as an additional insured in addition to the City.

- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond or other security acceptable to the City guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

12. MUTUAL COOPERATION

- 12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 12.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

13. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during

normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities with respect to this Agreement.

14. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

15. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during the addressee's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
Attn: **Tatiana Holden**
Telephone: (818) 224-1600
Facsimile: (818) 225-7338

If to Consultant:

MNS Engineers, Inc.
4580 E. Thousand Oaks Blvd
Suite 101
Westlake Village, CA 91362
Attn: **Michael Ip**
Telephone: (805) 719-9807
Email:
mip@mnsengineers.com

With courtesy copy to:

Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney
790 E. Colorado Blvd., Suite 850
Pasadena, CA 91101
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

16. SURVIVING COVENANTS

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

17. TERMINATION

- 17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 17.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

18. GENERAL PROVISIONS

- 18.1 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.
- 18.3 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

- 18.4 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.
- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable and actual court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.
- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with

respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

- 18.10 This Agreement is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the contractor, for the response to such claims by the contracting public agency, for a mandatory meet and confer conference upon the request of the contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.
- 18.11 This Agreement is further subject to the provisions of California Public Contracts Code § 6109 which prohibits the Consultant from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to §§ 1777.1 or 1777.7 of the Labor Code.

19. PREVAILING WAGES

- 19.1 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is subject to prevailing wage law, including, but not limited to, the following:
- 19.1.1 The Consultant shall pay the prevailing wage rates for all work performed under the Agreement. When any craft or classification is omitted from the general prevailing wage determinations, the Consultant shall pay the wage rate of the craft or classification most closely related to the omitted classification. The Consultant shall forfeit as a penalty to City \$50.00 or any greater penalty provided in the Labor Code for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the Agreement employed in the execution of the work by Consultant or by any subcontractor of Consultant in violation of the provisions of the Labor Code. In addition, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the Consultant.

- 19.1.2 Consultant shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that Consultant is responsible for compliance with Section 1777.5 by all of its subcontractors.
- 19.1.3 Pursuant to Labor Code § 1776, Consultant and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Consultant in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.
- 19.1.4 Notwithstanding anything to the contrary, Consultant shall defend, indemnify, and hold harmless the City, and its officers, employees, agents, and volunteers free and harmless from any claim or liability arising out of failure or alleged failure of Consultant to comply with such prevailing wage laws.”
- 19.2 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:
- 19.2.1 Consultant shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours’ labor shall constitute a legal day’s work. Work performed by Consultant’s employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per

day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Consultant shall forfeit as a penalty to City \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by Consultant or by any Subcontractor of Consultant, for each calendar day during which such worker is required or permitted to the work more than eight hours in one calendar day or more than 40 hours in any one calendar week in violation of the provisions of the Labor Code.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas

“Consultant”
Name of Company or Individual

By: _____
Mary Sue Maurer, Mayor

By: _____
Shawn Kowalewsky, P.E., Vice President

Date: _____

Date: _____

By: _____
Kindon Meik, City Manager

By: _____
Michael Ip, P.E., Project Manager

Date: _____

Date: _____

By: _____
Robert Yalda, P.E., T.E.
Public Works Director/City Engineer

Attest:

By: _____
Maricela Hernandez, MMC, CPMC
City Clerk

Date: _____

Approved as to form:

By: _____
Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney

Date: _____

EXHIBIT A SCOPE OF WORK

Scope of Work

Based on our understanding of the project, MNS has developed the following scope of work.

TASK 1 - Plans, Specifications, and Estimates (PS&Es)

The MNS design will be based on the procedures, guidelines, standards, and the code contained in the current editions of the publications listed below:

- City of Calabasas Design Standards and Specifications/Municipal Codes
- Standard Plans (LA County, Standard Plans for Public Works Construction and AASHTO)
- California Manual of Uniform Traffic Control Devices (Caltrans)
- National Cooperative Highway Research Program (NCHRP) Report 672/FHWA – Roundabouts: An Informational Guide, Second Edition
- The “Greenbook,” Standard Specifications for Public Works Construction (American Public Works Association)
- Caltrans Highway Design Manual

A. Data Collection and Site Visit

MNS will obtain and review available reports, maps, data, infrastructure improvement plans, and traffic studies or any applicable previous studies that have been conducted in the vicinity of the project site.

B. Survey and Mapping

MNS will perform field surveying and mapping services in support of the improvements identified in the RFP. This scope of work includes a drone aerial survey, orthophoto creation, and supplemental ground surveys in order to obtain details and topographic information necessary to perform the design. MNS will establish new control on the NAD83 and NAVD88 datum references. Survey control points for the project will include aerial targets and multiple control points for supplemental surveys. The limits of the aerial mapping will include the intersection of Calabasas Road and Mureau Road extending 350 feet north/south and 750 feet east. The supplemental ground surveys will include features not identified by the aerial mapping. Features to be located within the project limits include hardscape, walls, fences, striping, signage, trees (6-inch diameter and above), and observable utilities. MNS will prepare a topographic/utility base map in AutoCAD at a scale of 1" = 20' with 1' contour intervals.

MNS will locate monuments to establish R/W and property boundaries along the proposed design limits. This retracement will be based upon field monumentation and record map information. The boundary work will assist in the preparation of the proposed permanent easement needs for the project if needed.

C. Geotechnical Study

MNS team member, **Gorian & Associates, Inc. (Gorian)** will provide geotechnical services for this project. Gorian will perform the following:

Archive Review.

Pertinent geologic/geotechnical data in our files, at the City, and as provided by the client (if any) will be reviewed including regional geologic maps, geotechnical/geologic hazard maps, and earthquake fault-rupture hazard zone maps.

Field Reconnaissance/Geologic Mapping.

A site visit will be performed by Gorian staff to observe existing site conditions in the vicinity of the proposed construction from a geologic/geotechnical engineering standpoint and to identify any readily observable existing conditions that may impact the proposed improvements. Supplemental geologic mapping of existing surficial exposures of the underlying onsite earth materials and readily observable geologic structural elements will be performed.

Subsurface Exploration

Six to seven locations will be explored utilizing a subcontractor hand auger. Borings will be excavated within the street right of way but outside of the paved roadway surface. The field exploration activities described above will be observed by Gorian staff who will log the underlying materials and from the borings obtain bulk and relatively undisturbed soil samples for laboratory analyses. The borings will be drilled to the proposed depths of 5 to 8 feet deep or refusal, whichever is the shallower depth. This proposal is based on field work being performed during normal work hours starting at 7AM from Monday through Friday excluding Saturdays. Drilling of the borings is estimated at two to three days depending upon the availability of the subcontracted crew.

At the conclusion of logging, the borings excavations will be backfilled and the surface patched with cold asphaltic or concrete patch material where drilled through pavement. However, the backfill may settle over time and the site representative should fill any depression that may occur, as necessary.

Traffic Control.

We will use RP Barricades in Newbury Park for traffic control. Two days are anticipated.

Location of Underground Utilities

Prior to excavation, the proposed excavation locations will be located and marked. A utility locator subcontractor will be contacted to identify the surface trace of detectable underground utilities and abandoned piping in an effort to drill away from subsurface utilities. Local existing underground utility lines close to the proposed drill sites should also be brought to our attention. Additionally, per State mandated protocol, Underground Services Alert "Dig Alert" will be informed at least 48 hours before the scheduled drilling time to aid location of any underground utility lines that may be adjacent our proposed boring locations.

Laboratory Testing

A program of geotechnical laboratory testing will be performed to evaluate geotechnical properties of selected soil/bedrock samples obtained during the subsurface exploration. The following tests are proposed for this site evaluation: Moisture and Density Testing of Undisturbed Soil Samples, R Value Testing, Direct Shear Testing, Expansion Index Testing, Maximum Density-Optimum Moisture Relationships, Consolidation Characteristics and Corrosivity.

Geotechnical Engineering Analyses and Report Preparation

The results of our archival research, field exploration and laboratory testing will be used in engineering analyses. The findings will be provided in a report that will include:

- A description of subsurface conditions as encountered in the exploratory excavation including logs of the excavations and a location map showing the approximate excavation locations.
- A description of the laboratory testing programs, including tests results.

- Discussion and recommendations regarding:
 - Seismic setting of the site and seismic design criteria;
 - Soil expansion and collapse potential;
 - Slope stability analysis;
 - Site preparation/remedial grading and placement of fill and backfill;
 - Lateral pressures (retaining wall design parameters);
 - Pavement structural sections based on R value testing and City plates;
 - Utility trench backfill recommendations; and
 - Soil chemistry analysis; by subcontract, and corrosion recommendations.

D. Utility Research / Coordination

MNS will perform utility coordination necessary to determine and identify locations of utilities and facilities as well as future utility locations. MNS will prepare and send an official first notice regarding the proposed project to the utility providers within the project limits. We will use DigAlert to provide a listing of providers and contacts for notification. The notice will include a description of the project and a request for record information related to utilities within the vicinity of the project. The notification will also include a request for procedural information related to coordination for construction (i.e. notification requirements, responsible party for utility adjustments both cost and physical work, etc.). We will compare utility records with our site survey and field visits.

Upon completion of the design plans, MNS will prepare a second notice for review of the proposed improvements and a request for relocation plans as necessary. A utility coordination spreadsheet will be prepared that will list and track the utility coordination efforts.

Utility relocation design is not part of our scope of work.

E. 30% Plans

MNS team will prepare 30% plans (geometric approval drawings), including typical sections, construction centerline, existing R/W, extent and limits of the roadway improvements, drainage facilities, retaining structures, erosion control, barriers, guardrail, and existing utilities. The anticipated sheets are:

- Title Sheet
- Typical Sections (1 sheet)
- Calabasas Road Plan and Profile at 1" = 40' H and 1" = 4' V scale (1 sheet)
- Mureau Road Plan and Profile at 1" = 40' H and 1" = 4' V scale (1 sheet)
- Landscape Plan at 1" = 20' scale (2 sheets)
- Striping Plan at 1" = 40' scale (1 sheet)

MNS will prepare the engineer's opinion of probable construction cost for the proposed improvements.

F. Roundabout Analysis

MNS will perform a roundabout analysis to check the following:

- Roundabout capacity
- Design vehicle swept path
- Vehicle fastest path

- Intersection sight distance
- Stopping sight distance

MNS will prepare technical memorandum and exhibits summarizing the analysis.

We assume the City will provide the traffic study for this roundabout including traffic counts and volumes.

G. 60% PS&E

We will update the 30% plan sheets and prepare the following sheets:

- General notes, abbreviations, and legends
- Demolition and Utility Disposition Plan at 1" = 40' scale (1 sheet)
- Grading Plan at 1" = 20' scale (1 sheet)
- Drainage Plan and Profile at 1" = 20' scale (2 sheets)
- Retaining Wall Plan at 1" = 10' scale (2 sheets)
- Irrigation Plan at 1" = 20' scale (2 sheets)
- Street Lighting Plan at 1" = 40' scale (1 sheet)
- Signing and Striping Plan at 1" = 40' scale (1 sheet)

We will update the preliminary construction cost estimates.

We will design green street permanent stormwater treatment facilities such bioretention and/or infiltration areas to minimize the change in flows due to the impervious surfaces. Soil infiltration rates will be based on general soil data/information available in the area.

MNS team member – TJW Engineering, Inc. (TJW) will design the street lighting per LA County Street Lighting Design Guidelines. The City of Calabasas is under LA County Lighting Maintenance District; therefore, the new street lighting will need to be added to the Lighting District. The City will submit the Street Lighting Plan to the County for review and pay any plan checking fees.

H. 90% PS&E

Based on the City's 60% comments, we will prepare a complete draft PS&E package. We will update the 60% plans and prepare the following plan sheets:

- Construction Details – Roundabout (2 sheets)
- Construction Details – Curb Ramps and Miscellaneous (2 sheets)
- Drainage and Grading Details (2 sheets)
- Stormwater Treatment Details (1 sheet)
- Retaining Wall Details (2 sheets)
- Landscape Details (2 sheets)
- Irrigation Details (2 sheets)
- Street Lighting Circuit Diagram and Details (2 sheets)

Temporary traffic control plans are assumed to be prepared by the contractor.

We will prepare the construction specifications consistent with City format.

We will update the engineer's construction cost estimate based on the itemized quantity take-off from the contract documents. Submittal of the engineer's construction cost estimate in a spreadsheet format. The estimate will be in the form of a completed bid sheet or schedule, showing quantities, unit prices, and totals for all items of work. The basis for any recommended lump sum bid items will be provided.

I. Hydrology / Hydraulic Report

MNS will prepare a preliminary and final hydrology and hydraulic report following LACDPW Hydrology and LID Manual for the proposed drainage modifications. The studies will be provided to LACDPW as part of their permit process.

J. Retaining Wall Calculations

MNS team member **DRS Engineering, Inc. (DRS)** will prepare and submit retaining wall calculations as part of 90% and 100% design submittal.

K. Stormwater Pollution Prevention Plan (SWPPP)

MNS will prepare a SWPPP for use during construction of the project. The SWPPP will include temporary erosion control plans. The SWPPP will comply with MS4 permit and General Construction permit requirements appropriate for the project. The City will upload the SWPPP into the SMARTS.

L. Final PS&E

Upon the receipt of the City's 90% review comments, we will prepare the Final Bid Documents and Construction Specifications in accordance with City standards and best engineering practices including contract requirements (general provisions, technical specifications, bid instructions, and bid sheets) and permits as appendices.

All original sheets will be stamped by a professional engineer. Sheet size shall be 24" by 36". We provide a digital file of the specification package in Microsoft Word format for Windows and AutoCAD files for all plan sheets.

M. Roundabout Peer Review

MNS team member Kittelson & Associates, Inc. (Kittelson) will provide a roundabout peer review for the project. Kittelson will conduct up to four (4) conference calls with the project team and agencies as needed to discuss the findings of this review.

Traffic Analysis

Kittelson will conduct the operational analysis based on forecast volumes provided by others and document the results in a short technical memorandum. We will review operational analysis and conduct an independent analysis of the intersection to determine the appropriate lane configuration and storage required to accommodate the roundabout. We will summarize the traffic analysis results in a brief memorandum

Geometric Review

We will review roundabout planning and design based on guidance described in NCHRP Report 672 – Roundabouts: An Informational Guide, Second Edition and subsequent industry research and publications and

provide bullet-point summary and red-line markups in electronic form. We will conduct up to three reviews cycles at key milestone submittals.

We will provide up to eight (8) additional hours of on-call consultation to assist with any aspects of design and implementation.

TASK 2 – Permitting and Environmental Documentation

LACDPW Permit. Working through the County’s EPIC-LA website, MNS will prepare and submit a Project Hydrology Study and Storm Drain Modification Plans for LACDPW approval. We will coordinate with County staff regarding their comments.

We anticipate this will require three reviews, and the City will pay for the plan review fees.

The City serves as the City’s stormwater quality manager, and therefore stormwater treatment measures will not be under the LACDPW’s purview.

The City will file the Categorical Exemption in accordance to the California Environmental Quality Act (CEQA). We do not anticipate any environmental permitting as there is no waterways within the project limits, and City projects are exempt for the Oak Tree Ordinance.

The project does not appear to be State R/W; therefore, the project will not require a Caltrans Encroachment Permit. The project will impact LACDPW storm drain facilities so the project will need to obtain a permit to modify their facilities.

TASK 3 – Meetings and Workshops

MNS will conduct an internal kick-off meeting with City staff.

We will prepare a PowerPoint presentation and present the project for the City at two Community/Local Chamber of Commerce Meetings/Events after the completion of 30% design and 60% design.

MNS will prepare three schematic 3D renderings (SketchUp) of the roundabout in support of the two community/chamber of commerce meetings. Based on these depictions, LNDG will develop three (3) 3D photo-realistic renderings of the roundabout.

We will attend and provide support for City Staff for one Commission Meeting.

We will attend and provide support for City Staff for one City Council Meeting.

TASK 4 – Construction Bid Documents

MNS will provide the following construction bid documents to the City:

- One full-size set of final plans (24" by 36") as original drawing plans to the City, with each page stamped and signed by a Professional Engineer licensed in the State of California.
- Two unbound copies of half-size (11" by 17") final plans of the final construction documents (100% Construction).
- Two unbound copies of project construction specifications that address all final review comments. We will not bind any of the plans or specifications unless requested, so that they may be reproduced for the contractor.

- Provide one set of compact discs (CDs) containing electronic copies of final construction plans and specifications, both in AutoCAD and Microsoft Word and in Adobe Acrobat PDF format. All non-PDF files shall be interactive files, not read-only. We will copy the final Engineer's Opinion of Cost spreadsheet on these discs in electronic format.
- One hard copy of the final Engineer's Opinion of Cost, stamped and signed by a Professional Engineer, registered in the state of California.

TASK 5 – Construction Bidding Procedure

The MNS team will support the City during the bid phase. We will perform the following:

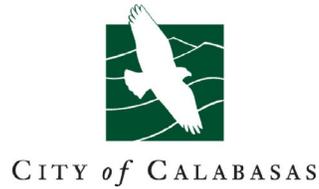
- Attend the mandatory pre-bid meeting with the selected construction contractor.
- Bidding procedures shall be the responsibility of the City, but any necessary corrective action shall be in the form of an addendum prepared by the consultant.
- Draft responses to bidders' inquiries as requested by the Director of Public Works.
- Provide City with a hard copy and electronic (Word) version of the Draft Bidder Inquiry Responses.

TASK 6 – Construction Support Phase

The MNS team will provide design support services during the construction phase.

- Construction oversight of the project phases shall be the responsibility of the City. Coordinate and correspond by phone and email with City construction management staff on a regular basis.
- During the construction phase, work closely with City within the budget allotted to assist and advise the City to minimize construction conflicts and expedite project completion.
- Attend the pre-construction meeting and up to eight construction meetings.
- Review up to 25 submittals and shop drawings.
- Respond to up to 25 contractor's Requests for Information (RFIs).
- Review proposed change orders and draft change order language as requested by the City.
- Provide periodic field review of improvements during construction.
- Interact with material testing consultant.
- Prepare an as-built record drawing set based on red-line markups. Review record of changes that occur during the construction phase and verify that red-lined plans reflect changes that occur during construction.

EXHIBIT B
APPROVED FEE SCHEDULE



West Calabasas Road Improvements Design (PS&E) Cost Proposal

Task Descriptions	Staff												MNS Resource Hours		MNS Resource Costs		Subconsultants & Other						Summary		
	Principal Engineer	Senior Project Engineer	Project Engineer	Associate Engineer	Assistant Engineer	Senior CADD Technician	Principal Surveyor	Associate Surveyor	One Person Survey Crew	Party Chief Prevailing Wage	Chainperson Prevailing Wage			DRS Engineering, Inc.	L Newman Design Group	Gorian & Associates	Kittelson & Associates	TJW Engineering, Inc.	Reimbursable Expenses (Printing, Delivery, Etc.)	Total Costs per Subtask	Total Costs per Task				
j) Retaining Wall Calculations	1		1										2	\$445	\$1,725								\$2,170	\$2,170	
k) SWPPP	8			40		8							56	\$9,840										\$9,840	\$9,840
l) Final (100%) PS&E	12	4	16	8	8	8							56	\$10,580	\$5,750	\$3,887			\$1,150					\$21,367	\$21,367
m) Roundabout Peer Review																		\$20,671						\$20,671	\$20,671
Task II: Permitting & Environmental Doc																									
a) LACDPW Permit	12		24										36	\$7,560									\$7,560	\$7,560	
Task III: Meetings and Workshops																									
a) Kickoff Meeting	2		2										4	\$890	\$345	\$552							\$1,787		
b) 2 Community/Local Chamber of Commerce Meetings/Events	8		10										18	\$3,930		\$1,104							\$5,034		
c) 1 Commission Meeting	2		2										4	\$890									\$890		
d) 1 City Council Meeting	2		2										4	\$890									\$890		
e) Project Presentation Renderings (3)	4			12									16	\$3,020			\$7,590						\$10,610	\$19,211	
Task IV: Construction Bid Documents																									
a) Attend Pre-bid meeting	2		2			4							14	\$2,420	\$1,035	\$920							\$4,375	\$4,375	
Task V: Construction Bidding Procedure																									
a) Prepare Addendums if any	4		8										12	\$2,520	\$345	\$368			\$345				\$3,578		
b) Response to Bidders	1		4										5	\$1,000									\$1,000		
c) Hard Copy of Draft Bidder Inquiry Responses			1										1	\$185									\$185	\$5,837	
Task VI: Construction Support Phase																									
a) Coordination with City	4		12										16	\$3,260									\$3,260		
b) Construction Coordination	4		12										16	\$3,260									\$3,260		
c) Attend Pre-con & Construction Meetings (up to 8)	12		12										24	\$5,340	\$863	\$920			\$460				\$7,583		
d) Review submittals & shop drawings (up to 25)	12		32										44	\$9,040	\$863	\$920			\$460				\$11,283		
e) Respond to RFIs (up to 25)	12		24										36	\$7,560									\$7,560		
f) Review CCO and draft CCO	8		20										28	\$5,780									\$5,780		
g) Provide verification/Inspections during const	4		8										12	\$2,520									\$2,520		
h) Coordinate with Material Testing Firm	1		2										3	\$630			\$518						\$1,148		
i) Prepare As-Built Drawings	2		4			12							18	\$3,000			\$518		\$345				\$3,863	\$46,255	
														Totals											
Total Staff Hours	246	16	453	151	148	86	28	56	20	20	20	1244	Hours	\$236,790	\$34,500	\$37,668	\$33,396	\$20,671	\$12,650	\$1,725	\$377,401	\$377,401			
Total Staff Costs	\$63,960	\$3,280	\$83,805	\$24,915	\$22,200	\$12,470	\$7,000	\$8,960	\$4,000	\$3,300	\$2,900														

NON-COLLUSION AFFIDAVIT

State of California)
) ss.
County of Los Angeles)

_____, being first duly sworn, deposes and says that he or she is _____ of _____, the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.”

Signature of Bidder

Business Address

Place of Residence

Subscribed and sworn to before me this ___ day of _____, 20__.

Notary Public in and for the County
of
State of California.

My Commission Expires _____, 20__.

WORKERS' COMPENSATION INSURANCE
CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: _____

(Contractor)

By:

(Signature)

(Title)

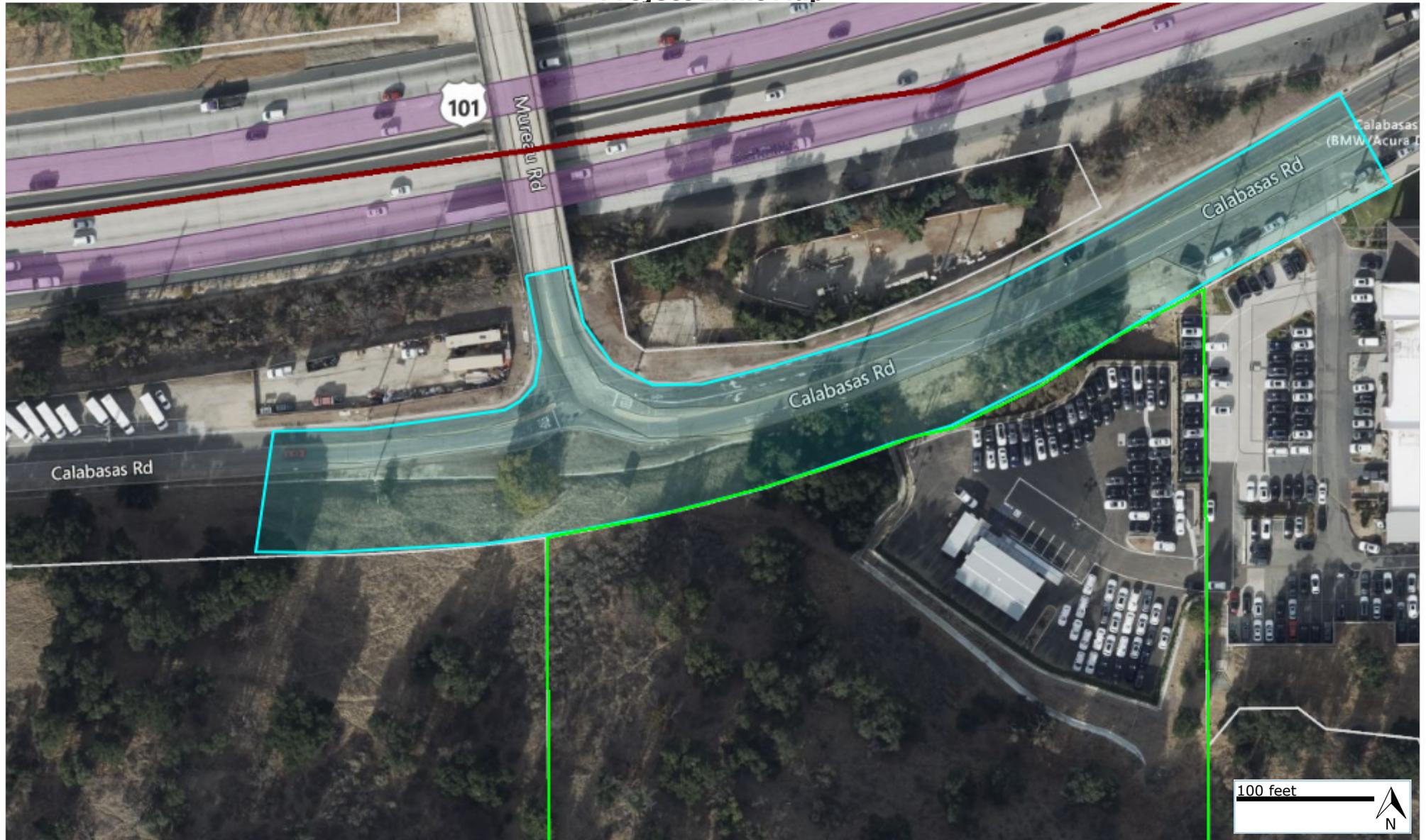
Attest:

By:

(Signature)

(Title)

West Calabasas Improvement Design Project Limit Map



Attachment B





CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: MAY 26, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: MICHAEL KLEIN, AICP, COMMUNITY DEVELOPMENT DIRECTOR
TOM BARTLETT, AICP, CITY PLANNER**

**SUBJECT: CONSIDERATION OF ORDINANCE NO. 2022-398 TO ADD SECTIONS
17.82 (URBAN LOT SPLITS) AND 17.84 (MINISTERIAL DESIGN
REVIEW PERMITS) TO TITLE 17 (LAND USE AND DEVELOPMENT) OF
THE CALABASAS MUNICIPAL CODE AS NECESSARY TO COMPLY
WITH CALIFORNIA LAW (SENATE BILL 9 AND SENATE BILL 10)**

MEETING DATE: JUNE 8, 2022

SUMMARY RECOMMENDATION:

That the City Council waive further reading and introduce Ordinance No. 2022-398, adding Sections 17.82 (Urban Lot Splits) and 17.84 (Ministerial Design Review Permits) to Title 17 (Land Use and Development) of the Calabasas Municipal Code as necessary to comply with California law (Senate Bill 9 and Senate Bill 10).

BACKGROUND:

On September 16, 2021, the Governor signed into law Senate Bill (SB) 9, the "California Housing Opportunity and More Efficiency (HOME) Act." SB 9 adds Sections 65852.21 and 66411.7 to the Government Code. SB 9 requires cities to ministerially approve a parcel map for an urban lot split and/or a proposed housing development containing a maximum of two residential units on a lot within a single-family residential zone. The law's net effect is to allow up to four units on one original single-family residential parcel.

On September 16, 2021, the Governor signed into law Senate Bill (SB) 10, which adds Section 65913.5 to the Government Code. SB 10 allows, but does not require, cities to pass an Ordinance allowing for the zoning of any parcel for up to 10 units of residential density per parcel in urban infill or transit-rich sites.

On April 27, 2022, the City Council discussed a Draft Ordinance in response to passage of SB 9 and SB 10. At the conclusion of their discussion, the City Council directed staff to proceed with formal review of the Draft Ordinance through the public hearing process, starting with a public hearing by the Planning Commission. On May 19, 2022, staff presented a draft Ordinance to the Planning Commission for consideration at a noticed public hearing. During their discussion, the Commission raised several concerns regarding development in general but did not recommend any changes to the proposed code sections of the draft Ordinance. However, the Commission directed staff to modify the first finding of the Ordinance to include a provision that the City would be adopting the ordinance, despite apparent conflict with certain General Plan policies regarding the preservation of the City's existing community character and residential neighborhoods, under the state constitutional provision that provides that general state laws override conflicting local laws and to reduce, but not eliminate, the impact of the bill on the community. Following the hearing, the Commission adopted Planning Commission Resolution No. 2022-742 (see Attachment B) recommending to the City Council approval and adoption of Ordinance No. 2022-398, as amended. The Planning Commission also recommended the City Council consider and separately adopt a robust set of environmental, i.e. "green," building and development code standards, including requiring solar panels, electric vehicle charging stations, rooftop sprinklers, all electric heating, cooling, and cooking appliances, and strong stormwater management standards. A recording of the meeting may be watched here: http://calabasas.granicus.com/ViewPublisher.php?view_id=4 .

The purpose of the proposed Ordinance is to establish objective zoning, subdivision, and design standards to promote the orderly subdivision of parcels and development of housing as required by SB 9, which took effect on January 1, 2022. The City has not received any applications for lots splits or to build units under SB 9 as of May 20, 2022. Furthermore, the proposed Ordinance expressly declines the City's right to exercise the up-zoning authority provided for in SB 10.

DISCUSSION/ANALYSIS:

Having been approved by Governor Newsom last year, SB 9 went into effect on January 1, 2022, and the City is now mandated by state law to ministerially approve (without a public hearing) a parcel lot split and/or a proposed housing development containing a maximum of two residential units within a single-family residential zone, meeting certain state standards. The purpose of the proposed

Ordinance is to establish certain objective zoning, subdivision, and design review standards as allowed by the state law governing SB 9 projects, to promote the orderly subdivision of parcels and development of housing under SB 9. The proposed Ordinance also adds a legislative declaration of policy that the City Council expressly declines to exercise the up-zoning authority provided by Senate Bill 10. The proposed Ordinance would add two new sections to the CMC as follows:

Section 17.82 – Urban Lot Splits.

The proposed Ordinance states Senate Bill 9 lot splits are limited to single-family zones, namely the RS (Residential, Single-Family), RR (Rural Residential), and RC (Rural Community) districts. The proposed Ordinance would also implement limiting provisions of SB 9 required by state law, such that a parcel is not eligible for a lot split if it was previously subject to a lot split or would require the demolition of affordable or tenant-occupied housing. As stated above, state law requires the City to allow certain parcels to be subdivided into two parcels, and those two parcels developed with two units, for a total maximum of four units on one original lot. The Ordinance in line with state law determines which parcels qualify for these lot splits.

The proposed Ordinance imposes development standards on SB 9 lot splits, including lot size, unit size, and fire safety and access standards. The resulting lots would have to be approximately equal in size, would need access directly or by easement to a street, and would have to each be at least 1200 square feet in size. All of the units then developed on an SB 9 split lot could only be up to 800 square feet in size.

Under the terms of the proposed Ordinance, the applicant is required to sign a covenant stating that all resulting parcels will be used for residential use, no short-term rentals are allowed, and the owner must occupy one of the housing units on the subdivided site for at least three years.

Finally, the proposed Ordinance would allow decisions of the director to be appealed to the Planning Commission.

Section 17.84 – Ministerial Design Review for One or Two Residential Unit(s) Projects

The proposed Ordinance states Senate Bill 9 units can only be built in single-family zones, namely the RS (Residential, Single-Family), RR (Rural Residential), and RC (Rural Community) districts. The proposed Ordinance would also implement limiting provisions of SB 9, such that a parcel is not eligible for an SB 9 unit under state law if it would require the demolition of affordable or tenant-occupied housing. As

stated above, one existing parcel could be subdivided into two parcels, and those two parcels developed with two units, for a total maximum of four units on one original lot.

The proposed Ordinance imposes development standards on new SB 9 unit applications, including fire safety standards, height and floor area standards consistent with the underlying zoning, open space area, parking, setback, and aesthetic standards. SB 9 units are limited to 800 square feet. Applicants are also required to comply with the City's Historic Preservation and Oak Tree Ordinances. Finally, the proposed Ordinance would allow decisions of the director to be appealed to the Planning Commission.

ENVIRONMENTAL IMPACT REVIEW:

Pursuant to Government Code section 65852.21, subdivision (j), and Government Code section 66411.7, subdivision (n), adoption of this Ordinance is not a project for purposes of the California Environmental Quality Act (CEQA) and is statutorily exempt. Further, this Ordinance is not subject to CEQA because it does not involve exercise of a discretionary power under 14 CCR section 15060, subdivision (c)(1) as the Ordinance is being adopted in response to a state mandate.

FISCAL IMPACT/SOURCE OF FUNDING:

No directly related fiscal impacts are anticipated regarding adoption of Ordinance No. 2022-398. However, over the long-term Staff anticipates municipal service demand to increase commensurate with the increase in residential units, but the municipal service demand increase may not be off-set by sufficient new property tax revenue from the additional dwelling units.

REQUIRED FINDINGS:

The required findings, as specified in Section 17.76.040 of the Calabasas Municipal Code for amendments to the Land Use and Development Code, are contained in the proposed Ordinance.

REQUESTED ACTION:

That the City Council waive further reading and introduce Ordinance No. 2022-398, adding Sections 17.82 (Urban Lot Splits) and 17.84 (Ministerial Design Review Permits) to Title 17 (Land Use and Development) of the Calabasas Municipal Code as necessary to comply with California law (Senate Bill 9 and Senate Bill 10).

ATTACHMENTS:

- A: Ordinance No. 2022-398
- B: Planning Commission Resolution No. 2022-742
- C: Draft Minutes from the May 19, 2022, Planning Commission meeting
- D: PowerPoint

**ITEM 8 ATTACHMENT A
ORDINANCE NO. 2022-398**

**AN ORDINANCE OF THE CITY OF CALABASAS,
CALIFORNIA ADDING CHAPTERS 17.82 (URBAN LOT
SPLITS) AND 17.84 (MINISTERIAL DESIGN REVIEW
PERMITS) TO TITLE 17 (LAND USE AND DEVELOPMENT)
OF THE CALABASAS MUNICIPAL CODE.**

WHEREAS, on September 16, 2021, Governor Gavin Newsom signed into law Senate Bill (SB) 9, the "California Housing Opportunity and More Efficiency (HOME) Act";

WHEREAS, SB 9 adds Sections 65852.21 and 66411.7 to the Government Code and took effect January 1, 2022;

WHEREAS, SB 9 requires cities to ministerially approve a parcel map for an urban lot split and/or a proposed housing development containing a maximum of two residential units within a single-family residential zone meeting certain state standards;

WHEREAS, SB 9 allows cities to establish objective zoning standards, objective subdivision standards, and objective design review standards, if those standards do not conflict with state law, and if those standards do not have the effect of "physically precluding the construction of two units on either of the resulting parcels or that would result in a unit size of less than 800 square feet," among other restrictions;

WHEREAS, the City desires to establish certain objective zoning, subdivision, and design review standards as allowed by the City's constitutional powers and state law governing SB 9 projects to promote the orderly subdivision of parcels and development of housing under SB 9; and

WHEREAS, the Planning Commission held a properly noticed public hearing on May 19, 2022 and adopted Planning Commission Resolution 22-742 recommending approval of this Ordinance to the City Council.

THEREFORE, CITY COUNCIL OF THE CITY OF CALABASAS DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Recitals. The Recitals above are true and correct and incorporated herein by this reference.

SECTION 2. Based upon the foregoing the City Council finds:

1. Notice of the June 8, 2022 City Council public hearing was posted at Juan de Anza Bautista Park, the Calabasas Tennis and Swim Center, Gelson's Market and at Calabasas City Hall.
2. Notice of the June 8, 2022 City Council public hearing was posted in the *Acorn* ten (10) days prior to the hearings.
3. Following a public hearing held on May 19, 2022, the Planning Commission adopted Planning Commission Resolution No. 2022-742 recommending to the City Council approval of Ordinance No. 2022-398.

SECTION 3. In view of all of the evidence and based on the foregoing findings, the City Council concludes as follows:

FINDINGS

Section 17.76.040 of the Calabasas Municipal Code allows the City Council to approve the proposed text amendment below, provided the following findings are made:

1. The proposed amendment is consistent with the goals, policies, and actions of the General Plan.

The proposed amendment is consistent with General Plan Objective V.D to provide adequate housing sites through appropriate land use and zoning designations to accommodate the needs of existing and future Calabasas residents. Specifically, it is consistent with Policy V-8 to provide site opportunities for development of housing that respond to the diverse housing needs of Calabasas residents and workforce in terms of density, location and cost as well as Policy V-9 to provide opportunities for additional housing.

The City Council further finds that it may adopt this ordinance under state law overriding conflicting local laws, Article XI, section 7 of the California Constitution and Government Code sections 65852.21 and 66411.7 [adopted by Senate Bill 9], even though inconsistent with other General Plan Policies and Objectives, including Policies II-8 and Policy V-I regarding community character and preservation of existing residential neighborhoods, to comply with and reduce the impact of this new state law.

2. The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City.

The proposed development code amendment promotes affordable and multi-generational housing within the City, provides an alternative source of income for homeowners, and helps the City satisfy its Regional Housing Needs Allocation.

3. The proposed amendment is in compliance with the provisions of the California Environmental Quality Act (CEQA).

The City Council has considered all the evidence in the record, including the staff reports, the testimony received during the public hearing on the matter held by the City Council, and hereby determines that this Ordinance is statutorily exempt pursuant to Government Code section 65852.21, subdivision (j), and Government Code section 66411.7, subdivision (n). The City Council finds the adoption of this Ordinance is not a project for purposes of the California Environmental Quality Act (CEQA) and is statutorily exempt. Further, this Ordinance is not subject to CEQA because it does not involve exercise of a discretionary power under 14 CCR section 15060, subdivision (c)(1) as the ordinance is adopted in response to a state mandate.

4. The proposed amendment is internally consistent with other applicable provisions of the Development Code.

SECTION 4. Code Amendment. Chapter 17.82 (Urban Lot Splits) of Title 17 (Land Use and Development) is added to the Calabasas Municipal Code to read as stated in Attachment A.

SECTION 5. Code Amendment. Chapter 17.84 (Ministerial Design Review Permits) of Title 17 Land Use and Development) is added to the Calabasas Madre Municipal Code to read as stated in Attachment B.

SECTION 6. Policy Declaration. The City Council hereby declares that it expressly declines to exercise the authority granted by Government Code section 65913.5, added by Senate Bill 10, Chapter 163 of the Statutes of 2021.

SECTION 7. Severability. If any sections, subsections, subdivisions, paragraph, sentence, clause or phrase of this Ordinance or any part hereof or exhibit hereto is for any reason held to be invalid, such invalidity shall not affect the validity of the remaining portions of this Ordinance or any part thereof or exhibit thereto. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof, irrespective of the fact that anyone or more sections, subsections, subdivisions, paragraph, sentences, clauses or phrases be declared invalid.

SECTION 8. Publication. The City Clerk shall cause this Ordinance to be published or posted in accordance with California Government Code Section 36933. She shall certify to the adoption of this Ordinance and her certification, together with

proof of the publication, will be entered in the book of Ordinances of the City Council.

SECTION 9. Effective Date. This Ordinance shall take effect thirty days after its adoption pursuant to California Government Code Section 36937.

PASSED, APPROVED AND ADOPTED this ____th day of ___, 2022.

Mary Sue Maurer, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

Matthew T. Summers
Colantuono, Highsmith & Whatley
City Attorney

ATTACHMENT A

Chapter 17.82 - URBAN LOT SPLITS

Sec. 17.82.010 Purpose, Intent, and Automatic Repeal.

The purpose of this chapter is to establish objective standards and regulations to govern the subdivision of parcels under Government Code Section 66411.7, which was adopted into law by Senate Bill No. 9, Chapter 162 of the Statutes of 2021, effective January 1, 2022. If Government Code section 66411.7 is ever repealed or ruled unconstitutional, unlawful, or no longer in effect by a court of competent jurisdiction, this section shall be automatically repealed. The director shall approve an exception to any of the standards specified in this chapter if necessary upon determining that strict compliance with the standard would physically preclude the construction of up to two residential units per parcel or would physically preclude either unit from being 800 square feet in area.

Sec. 17.82.020 Eligibility.

- A. Under Government Code section 66411.7(a)(3)(A), only parcels located within single-family residential zones are eligible for urban lot splits, that is parcels located in the following zones:
1. RS (Residential, Single-Family) District;
 2. RR (Rural Residential) District; and
 3. RC (Rural Community) District.
- B. Further, an applicant applying for an urban lot split must meet the following criteria:
1. The applicant's parcel was not established through a prior exercise of an urban lot split as provided for in this chapter.
 2. The applicant's parcel is not adjacent to another parcel that was subject to an urban lot split by either the applicant or any person acting in concert with the applicant as provided for in this chapter. For the purposes of this chapter, "any person acting in concert" with the applicant includes, but is not limited to, an individual or entity operating on behalf of, acting jointly with, or in partnership or another form of cooperative relationship with, the applicant.
 3. The applicant's parcel is not located within a historic district or property included on the State Historic Resources Inventory, as defined in Public Resources Code Section 5020.1, or within a site that is designated a local historic landmark or a local historic district under Chapter 17.36 of this Code.
 4. The applicant's parcel is not located on a site that includes any of the

- characteristics listed in Government Code Section 65913.4(a)(6)(B)-(K).
5. The project meets all applicable requirements of Government Code section 66411.7.
 6. The applicant must receive approval of any other permit required for the project by this Code, including, as applicable, encroachment and grading permits.
- C. An urban lot split is not available for any parcel where the urban lot split would require the demolition or alteration of any of the following types of housing:
1. Housing that is subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income.
 2. Housing that is subject to any form of rent or price control through a public entity's valid exercise of its police power.
 3. A parcel or parcels on which an owner of residential real property has exercised the owner's rights under Government Code Section 7060 et seq. to withdraw accommodations from rent or lease within 15 years before the date that the development proponent submits an application.
 4. Housing that has been occupied by a tenant in the last three years.

Sec. 17.82.030 Pre-Filing Conference.

Prior to filing an application, a potential applicant shall meet with the director or his or her designee to discuss the application process, subdivision design, applicable fees, and the need for supplemental information.

Sec. 17.82.040 Application.

- A. The applicant shall submit an urban lot split application in a form approved by the director.
- B. The applicant shall pay all filing fees and deposits as prescribed by resolution adopted by the city council of the city of Calabasas.
- C. Courtesy public notice of an application shall be provided by the City in a manner deemed reasonable in the sole discretion of the director.

Sec. 17.82.050 Development Standards

- A. Design and Development Standards. An urban lot split shall comply with all design and development standards for the RS, RR, and RC districts, as applicable, and all other applicable development standards of this Code except as modified by this section.
- B. Density Standards. Each original parcel subdivided under this chapter may be developed with a total maximum of four residential units, calculated as a maximum of two newly created parcels and a maximum of two residential units

per each of those two newly created parcels. No additional accessory dwelling units or junior dwelling units are permitted.

C. Lot Line Standards.

1. An urban lot split may only subdivide one existing, legal parcel and shall create no more than two resulting new parcels.
2. All lot lines shall be contiguous to existing zoning boundaries.
3. All parcels created pursuant to this chapter shall have access to, provide access to, or adjoin the improved public right-of-way.
4. The subdivision shall not result in a new parcel with an average width that is less than the average width of the original parcel, unless this requirement would have the effect of physically precluding the construction of two units on either of the resulting parcels or that would result in a unit size of less than 800 square feet.
5. An urban lot split may not subdivide a parcel in a way that bisects an existing structure, unless the structure is proposed for demolition as part of the project.
6. All required ancillary improvements (new or existing) serving any existing or proposed structure, including private sewage disposal (septic) systems and required parking spaces, must be entirely on the same lot as the structure served by that improvement.

D. Lot Size and Access Standards. The urban lot split shall meet all of the following size and access requirements:

1. Both newly created parcels shall be at least 1,200 square feet.
2. Both newly created parcels must be of approximately equal lot area. The smaller parcel shall not be smaller than 40 percent of the lot area of the original parcel.
3. All necessary easements and access to rights-of-way must be provided for fire department, utilities, and lot access. If the urban lot split results in the creation of a lot behind another lot, without direct frontage to a public or private street, then a private access easement, acceptable as to form to the City, must be provided over the front parcel for the back parcel to access a public or private street that meets all applicable fire department access requirements. All driveways shall be designed in accordance with Section 17.28.080 of the CMC.
4. No new access from an arterial street is permitted.

E. Fire Safety Standards. In addition to complying with all applicable provisions of Title 15 of this Code, projects developed under this chapter shall comply with the following fire safety requirements:

1. Where two residential units are configured as sharing a common wall, a one-hour fire wall between the units is required.
2. All new residential units are required to have an automatic fire sprinkler system.
3. All new residential units are required to use fire-resistant building materials.

4. All new or modified detached residential units shall be separated from any other residential unit or building by at least 10 feet to prevent the spread of fire.
- F. Unit Size Standard. The maximum unit size for any unit developed under this chapter is 800 square feet in size.

Sec. 17.82.060 Application Review & Findings.

- A. The director will review all applications under this chapter ministerially and without a public hearing or discretionary review.
- B. In order to grant a ministerial design review permit, the director must find that the proposed project:
1. Complies with all provisions of this Chapter 17.82;
 2. Complies with all development standards, with the exception of minimum lot size;
 3. Complies with all applicable objective General Plan, Zoning Code, and design standards; and
 4. Complies with all applicable provisions of state law.
- C. Denial Finding. The director may deny a proposed urban lot split, with written findings based upon a preponderance of the evidence, if the proposed project would have a specific, adverse impact upon public health and safety or the physical environment and there is no feasible method to satisfactorily mitigate or avoid that specific, adverse impact. For purposes of this section, "specific, adverse impact" means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

Sec. 17.82.070 Conditions of Approval.

- A. As a standard condition of issuance of a parcel map by the director for an urban lot split under this chapter, the applicant shall sign and record a covenant stating the following:
1. The applicant shall occupy one of the residential units on the subdivided parcels as occupant's principal residence for at least three years from the date of the approval of the urban lot split.
 2. All resulting parcels shall be used solely for residential use.
 3. All dwelling units on the new parcels shall not be rented for a period of less than 30 days and cannot be occupied as a short-term rental unit.
 4. Any development constructed in accordance with this chapter shall be subject to all development impact fees related to the development of a new residential unit.
 5. Separate utility connections shall be provided for each parcel prior to recordation.

6. The applicant shall comply with all other provisions of the Calabasas Municipal Code that are not in conflict with the provisions of this chapter.
7. The applicant may apply for an accessory dwelling unit or junior accessory dwelling unit permit under Section 17.12.170 or a ministerial design review permit under Chapter 17.84 on either or both resulting parcels, but under no circumstance may an applicant apply to develop more than two residential units of any kind per parcel created under this chapter or more than four total residential units of any kind on the combined originally subdivided parcel. Any parcel created under this chapter may be developed with a maximum of two residential units of any kind per parcel.
8. In all cases, the applicant is limited to developing a maximum of four total units on the two resulting subdivided parcels.
9. Neither the applicant nor any successor in interest shall apply for an urban lot split for either resulting parcel.
10. Neither the applicant, a successor in interest, nor any person acting in concert with the applicant or successor in interest shall apply for an urban lot split for any adjacent parcel. For the purposes of this provision, "any person acting in concert" with the applicant includes, but is not limited to, an individual or entity operating on behalf of, acting jointly with, or in partnership or another form of cooperative relationship with, the applicant.

B. The recorded document shall include a note on the parcel map indicating that each parcel was created under this Chapter and that no further subdivision of the parcel is permitted.

Sec. 17.82.080 Appeal.

The determination of the director may be appealed to the planning commission per Chapter 17.74.

ATTACHMENT B

Chapter 17.84 – MINISTERIAL DESIGN REVIEW PERMITS

Sec. 17.84.010 Purpose, Intent, and Automatic Repeal.

The purpose of this chapter is to establish objective standards and regulations to govern the development of qualified residential units as authorized under Government Code Section 65852.21, which was adopted into law by Senate Bill No. 9, Chapter 162 of the Statutes of 2021, effective January 1, 2022. If Government Code section 65852.21 is ever repealed or ruled unconstitutional, unlawful, or no longer in effect by a court of competent jurisdiction, this section shall be automatically repealed. The director shall approve an exception to any of the standards specified in this chapter if necessary upon determining that strict compliance with the standard would physically preclude the construction of up to two residential units per parcel or would physically preclude either unit from being 800 square feet in area

Sec. 17.84.020 Eligibility.

- A. Only parcels located within single-family residential zones are eligible for a ministerial design review permit, that is parcels located in the following zones:
 - 1. RS (Residential, Single-Family) District;
 - 2. RR (Rural Residential) District; and
 - 3. RC (Rural Community) District.
- B. A ministerial design review permit may only be issued if:
 - 1. The proposed development consists of no more than two residential units equal to or less than 800 square feet each, on a single residential parcel.
 - 2. The parcel is not located within a historic district or property included on the State Historic Resources Inventory, as defined in Public Resources Code Section 5020.1, or within a site that is designated a local historic landmark or within a local historic district under Chapter 17.36 of this Code.
 - 3. The parcel is not located on a site that includes any of the characteristics listed in Government Code Section 65913.4(a)(6)(B)-(K).
 - 4. The project meets all applicable requirements of Government Code section 65852.21.
 - 5. The applicant must receive approval of any other permit required for the project by this Code, including, as applicable, encroachment and grading permits.
- C. A ministerial design review permit may not be issued if approval would require the demolition or alteration of any of the following types of housing:
 - 1. Housing that is subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income;
 - 2. Housing that is subject to any form of rent or price control through a public entity's valid exercise of its police power;

3. A parcel or parcels on which an owner of residential real property has exercised the owner's rights under Government Code Section 7060 et seq. to withdraw accommodations from rent or lease within 15 years before the date that the development proponent submits an application; or
4. Housing that has been occupied by a tenant in the last three years.

Sec. 17.84.030 Pre-Development Review.

Prior to filing an application, a potential applicant shall meet with the director or his or her designee to discuss the application process, project design, applicable fees, and the need for supplemental information.

Sec. 17.84.040 Application.

- A. The applicant shall submit a ministerial design review permit application in a form approved by the director.
- B. All design drawings, as determined by the department, shall be prepared by an architect licensed by the California Architects Board.
- C. The applicant shall pay all filing fees and deposits as prescribed by resolution adopted by the city council of the City of Calabasas.

Sec. 17.84.050 Development Standards.

- A. Design and Development Standards. A proposed one or two unit residential development project under this chapter shall comply with all design and development standards for the RS, RR, and RC districts, as applicable, and all other applicable development standards of this Code except as modified by this section.
- B. Building and Design Standards.
 1. For a detached unit, the exterior materials and design shall match the design of any existing primary dwelling unit on the property through the use of the same exterior wall materials, identified color tones, window types, door and window trims, roofing materials and roof pitch.
 2. For an attached unit, the exterior materials, windows and other architectural features shall match the existing structure by employing the same building form, color tones, window design, door and window trims, roofing materials and roof pitch.
 3. Roof decks are prohibited.
 4. All units ministerially approved under this chapter shall install a new or separate utility connection.
 5. All electrical and utility services to a new unit shall be undergrounded.
 6. If an adjoining property installed a solar energy system, the applicant shall submit a shadow study prepared by an engineer licensed by the Board of

Professional Engineers, Land Surveyors, and Geologists or by an architect licensed by the California Architects Board. The shadow of any proposed development shall not cover more than ten percent of the area of any solar energy system on any adjoining property.

7. Any unit proposed to be served by a private sewage disposal system must meet all applicable requirements in Title 15 and Title 17.
8. Any lighting shall comply with the requirements of Chapter 17.27.
- C. Density Standards. No development project under this chapter may include more than two residential units per parcel.
- D. Fire Safety Standards. In addition to complying with all applicable provisions of Title 15 of this Code, projects developed under this chapter shall comply with the following fire safety requirements:
 1. Where two residential units are configured as sharing a common wall, a one-hour fire wall between the units is required.
 2. All new residential units are required to have an automatic fire sprinkler system.
 3. All new residential units are required to use fire-resistant building materials.
 4. All new or modified detached residential units shall be separated from any other residential unit or building by at least 10 feet to prevent the spread of fire.
- E. Unit Size Standard. The maximum unit size for any residential unit developed under this chapter is 800 square feet in size.
- F. Height Standards. The maximum height standards for any residential unit developed under this chapter shall be the height standards in the underlying zone. If there is an existing primary dwelling on the parcel, then all new units on the parcel cannot exceed the maximum height of the existing residence.
- G. Lot Coverage Standards. The lot coverage standards in this chapter shall be governed by the lot coverage standards in the underlying zone.
- H. Open Space Standards. Two hundred fifty square feet per residential unit of on-site open space shall be provided on the ground level for use by residents. Open space may be common or private. To be counted toward the open space requirement, the minimum width and length of each dimension of the open space area shall be ten feet. Driveways and other vehicular access areas shall not count toward the open space requirement.
- I. Parking Standards.
 1. One off-street, covered parking space is required for each residential unit.
 2. The parking space shall be a dimension of at least 10 feet wide, 8 feet tall, and 20 feet deep.
 3. If a new residential unit is located within one-half mile walking distance of either a high-quality transit corridor, as defined in Public Resources Code Section 21155(b), or a major transit stop, as defined in Public Resources Code Section 21064.3, or if there is a car share vehicle located within one block of the parcel, then off-street parking is not required.
- J. Setback Standards.

1. The front setbacks from the lot line shall be determined by the zoning district in which the unit is located.
2. The minimum side and rear setbacks from the lot line shall be four feet.
3. No additional setback is required for a new unit constructed in the same location as an existing structure on the parcel proposed for demolition.
4. Portions of the unit, including eaves, awnings, sills, cornices, chimneys, overhangs and other projections, may encroach into front, side or rear yards or setbacks in a manner consistent with the building design but in no case greater than one foot in depth.

Sec. 17.84.060 Oak Tree Preservation

- A. When the director determines that an application for a ministerial design review permit requires removal or substantial trimming of a protected tree, as defined in section 12.08 and Chapter 17.32 of this code, a certified arborist selected by the City and paid for by the applicant shall prepare a tree survey and arborist report in accordance with paragraph F of section 17.32.010 of this code.
- B. The arborist report will list measures to mitigate the harmful impact of the proposed project on the protected trees and those mitigation measures will be made a condition of approval of the ministerial design review permit.
- C. Prior to the removal or substantial trimming of any protected tree, the applicant must obtain an oak tree permit and pay all accompanying fees.

Sec. 17.84.070 Application Review & Findings.

- A. The director or his or her designee, shall review all applications under this chapter ministerially and without a public hearing or discretionary review.
- B. In reviewing an application, the director shall ensure that no objective design standards have the effect of physically precluding the construction of up to two units or physically precluding either of the two units from being at least 800 square feet in floor area.
- C. In order to grant a ministerial design review permit, the director must find that the proposed project:
 1. Complies with all provisions of this Chapter 17.84;
 2. Complies with all applicable objective General Plan, Zoning Code, and design standards; and
 3. Complies with all applicable provisions of state law
- D. Denial Finding. The director may deny a proposed project under this chapter, with written findings based upon a preponderance of the evidence, if the proposed project would have a specific, adverse impact upon public health and safety or the physical environment and there is no feasible method to satisfactorily mitigate or avoid that specific, adverse impact. For purposes of this section, "specific, adverse impact" means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified written public health or

safety standards, policies, or conditions as they existed on the date the application was deemed complete.

Sec. 17.84.080 Conditions of Approval.

- A. As a standard condition of issuance of a Ministerial Design Review Permit approving a one or two unit residential development project by the director under this chapter, the applicant shall sign and record a covenant stating the following:
1. The residential units shall not be rented for a period of less than 30 days and cannot be occupied as short-term rental units.
 2. Any development constructed in accordance with this chapter shall be subject to all development impact fees related to the residential unit.
 3. Separate utility connections shall be provided for each parcel prior to recordation.
 4. The applicant may apply for an accessory dwelling unit or junior accessory dwelling unit permit under Section 17.12.170 or ministerial design review permit under this Chapter, but under no circumstance may an applicant apply to develop more than two residential units of any kind per parcel if one of the units is developed under this chapter or if the parcel was created by a subdivision under Chapter 17.82. Any parcel developed under this chapter may be developed with a maximum of two units of any kind.
 5. The applicant shall comply with all mitigation measures as provided in the arborist report, as applicable, under paragraph (B) of section 17.84.060.
 6. The applicant shall comply with all other provisions of the Calabasas Municipal Code that are not in conflict with the provisions of this chapter.

Sec. 17.84.090 Appeal.

The determination of the director may be appealed to the planning commission, per Chapter 17.74.

P.C. RESOLUTION NO. 2022-742

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF CALABASAS, CALIFORNIA RECOMMENDING TO THE CITY COUNCIL ADDING CHAPTERS 17.82 (URBAN LOT SPLITS) AND 17.84 (MINISTERIAL DESIGN REVIEW PERMITS) TO TITLE 17 (LAND USE AND DEVELOPMENT) OF THE CALABASAS MUNICIPAL CODE.

WHEREAS, on September 16, 2021, Governor Gavin Newsom signed into law Senate Bill (SB) 9, the "California Housing Opportunity and More Efficiency (HOME) Act";

WHEREAS, SB 9 adds Sections 65852.21 and 66411.7 to the Government Code and took effect January 1, 2022;

WHEREAS, SB 9 requires cities to magisterially approve a parcel map for an urban lot split and/or a proposed housing development containing a maximum of two residential units within a single-family residential zone meeting certain state standards;

WHEREAS, SB 9 allows cities to establish objective zoning standards, objective subdivision standards, and objective design review standards, if those standards do not conflict with state law, and if those standards do not have the effect of "physically precluding the construction of two units on either of the resulting parcels or that would result in a unit size of less than 800 square feet," among other restrictions; and

WHEREAS, the City desires to establish certain objective zoning, subdivision, and design review standards as allowed by the City's constitutional powers and state law governing SB 9 projects to promote the orderly subdivision of parcels and development of housing under SB 9.

NOW, THEREFORE, THE PLANNING COMMISSION OF THE CITY OF CALABASAS RESOLVES AS FOLLOWS:

SECTION 1. The Planning Commission has considered all of the evidence submitted into the administrative record which includes, but is not limited to:

1. Agenda reports prepared by the Community Development Department, including the draft of Ordinance No. 2022-398.

2. Staff presentation at the public hearing held on May 19, 2022, before the Planning Commission.
3. The City of Calabasas Land Use and Development Code, General Plan, and all other applicable regulations and codes.
4. Public comments, both written and oral, received and/or submitted at or prior to the public hearing, supporting and/or opposing the request.
5. Testimony and/or comments from interested parties or organizations submitted to the City in both written and oral form at or prior to the public hearing.
6. All related documents received and/or submitted at or prior to the public hearing.

SECTION 2. Based upon the foregoing the Planning Commission finds:

1. Notice of the May 19, 2022, Planning Commission public hearing was posted at Juan de Anza Bautista Park, the Calabasas Tennis and Swim Center, Gelson's Market and at Calabasas City Hall.
2. Notice of the May 19, 2022, Planning Commission public hearing was posted in the *Acorn* ten (10) days prior to the hearings.
3. Notice of the May 19, 2022, Planning Commission public hearing included the information set forth in Government Code Section 65009, subdivision (b)(2).

SECTION 3. In view of all of the evidence and based on the foregoing findings, the Planning Commission concludes as follows:

FINDINGS

Section 17.76.030 of the Calabasas Municipal Code allows the Planning Commission to recommend the City Council's approval of the proposed text amendment below, provided the following findings are made:

1. *The proposed amendment is consistent with the goals, policies, and actions of the General Plan.*

The proposed amendment is consistent with General Plan Objective V.D to provide adequate housing sites through appropriate land use and zoning designations to accommodate the needs of existing and future Calabasas residents. Specifically, it is consistent with Policy V-8 to provide site

opportunities for development of housing that respond to the diverse housing needs of Calabasas residents and workforce in terms of density, location and cost as well as Policy V-9 to provide opportunities for additional housing. As a result, the proposed amendment meets this finding.

2. *The proposed amendment would not be detrimental to the public interest, health, safety, convenience, or welfare of the City.*

The proposed development code amendment promotes affordable and multi-generational housing within the City, provides an alternative source of income for homeowners, and helps the City satisfy its Regional Housing Needs Allocation. As a result, the proposed amendment meets this finding.

3. *The proposed amendment is in compliance with the provisions of the California Environmental Quality Act (CEQA).*

The Planning Commission has considered all the evidence in the record, including the staff reports, the testimony received during the public hearing on the matter held by the City Council, and hereby determines that this Ordinance is statutorily exempt pursuant to Government Code section 65852.21, subdivision (j), and Government Code section 66411.7, subdivision (n). The City Council finds the adoption of this Ordinance is not a project for purposes of the California Environmental Quality Act (CEQA) and is statutorily exempt. Further, this Ordinance is not subject to CEQA because it does not involve exercise of a discretionary power under 14 CCR section 15060, subdivision (c)(1) as the ordinance is adopted in response to a state mandate. As a result, the proposed amendment meets this finding.

4. *The proposed amendment is internally consistent with other applicable provisions of the Development Code.*

The proposed amendment creates two new Chapters, 17.82 and 17.84 in consistent with state law. The new Chapters do not conflict with any other provisions of the Development Code, therefore, the proposed amendment meets this finding.

SECTION 4. In view of all the evidence and based on the foregoing findings and conclusions, the Planning Commission hereby adopts this Resolution recommending to the City Council approval of Ordinance No. 2022-398 (Attachment A to this resolution), amending the City of Calabasas Land Use and Development Code.

PASSED, APPROVED AND ADOPTED this 19th day of May 2022.

Wendy Fassberg,
Chair

ATTEST:

Michael Klein, AICP
Community Development Director

APPROVED AS TO FORM:

Matthew Summers
Colantuono, Highsmith & Whatley, PC
City Attorney

Planning Commission Resolution No. 2022-742, was adopted by the Planning Commission at a regular meeting held May 19, 2022, and that it was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED

“The Secretary of the Planning Commission shall certify the adoption of this Resolution, and enter a copy of this Resolution in the book of Resolutions of the Planning Commission. Section 1094.6 of the California Civil Code of Procedure governs the time in which judicial review of this decision may be sought.”



CITY of CALABASAS

**MINUTES OF A REGULAR MEETING OF THE
PLANNING COMMISSION OF THE CITY OF CALABASAS
CALIFORNIA, HELD THURSDAY MAY 19, 2022 at 6:00PM**

Opening Matters:

Call to Order/Roll Call of the Commissioners

Vice-chair Harrison, called the meeting to order at 6:04 PM. The meeting was conducted virtually utilizing teleconferencing and electronic means.

Present Vice -Chair Harrison, Commissioners Lia, Mueller, Washburn, and Byrne.

Absent: Chair Fassberg, excused

Staff: City Attorney Summers, Community Development Director Klein, City Planner Bartlett, Deputy Public Works Director Holden and Community Services Director Green.

Pledge of Allegiance

The Pledge of Allegiance was led by Commissioner Lia.

Approval of Agenda

Commissioner Lia moved, seconded by Commissioner Mueller to approve the agenda of May 19, 2022.

Motion Carried: 5/0

Announcements and Introductions: Commissioner Washburn recommended that the meeting be adjourned in memory of Judy Sherman. Ms. Sherman, who was very active in the community, was married to Richard Sherman, the President of the Calabasas Park HOA and mother of City Council member, Alicia Weintraub.

Oral Communications – Public Comment:

None.

1. Consent Items:

Approval of meeting minutes: April 21, 2022

Commissioner Mueller moved, seconded by Commissioner Lia to approve the updated minutes of April 21, 2022.

Motion carried: 5/0

6:20 P.M. Discussion Item(s):

2. Appointment of Architectural Review Panel (ARP) members

Community Development Director Klein provided a presentation to the Commission.

Following the presentation, Commissioner Washburn moved to reappoint the current slate of ARP members; Will Shepphird, Sheida Moradi, Camille Mugerdechian-Armen, and Supriya Kulkarni. Commissioner Mueller, moved to second the motion. The fifth member of the ARP, Alan Dabach, was appointed by the Commission on April 7, 2022. Director Klein confirmed that all five terms will expire on October 30, 2023.

Motion carried: 5/0

Additionally, Commissioner Washburn moved to reappoint Will Shepphird, Camille Mugerdechian-Armen and Supriya Kulkarni as regular members and Sheida Moradi and Alan Dabach as alternate members of the ARP.

Commissioner Mueller seconded the motion.

Motion carried: 5/0

3. Review of the proposed City of Calabasas 2022 – 2026 Five-Fiscal-Years Capital Improvements Program to determine conformance with the policies and programs of the Calabasas 2030 General Plan.

City Planner Bartlett provided a presentation to the Commission.

The Commissioners asked questions of Planner Bartlett and also Community Services Director Green.

Following a discussion, Commissioner Washburn moved, seconded by Commissioner Mueller to find the Capital Improvement Program is consistent with the General Plan.

Additionally, the Commission recommended that the City Council view the Planning Commission discussion of the Capital Improvement Program.

Motion Carried: 5/0

6:50 P.M. Public Hearing Item(s):

4. An ordinance to add Sections 17.82 (Urban Lot Splits) and 17.84 (Ministerial Design Review Permits) to Title 17 (Land Use and Development) of the Calabasas Municipal Code as necessary to comply with California law (Senate Bill 9 and Senate Bill 10). Pursuant to Government Code section 65852.21, subdivision (j), and Government Code section 66411.7, subdivision (n), adoption of this Ordinance is not a project for purposes of the California Environmental Quality Act (CEQA) and is statutorily exempt. Further, this Ordinance is not subject to CEQA because it does not involve exercise of a discretionary power under 14 CCR section 15060, subdivision (c)(1) as the ordinance is being adopted in response to a state mandate.

City Attorney Summers made a presentation to the Commission.

Following the presentation, the Commission directed questions to City Attorney Summers and staff.

Vice-chair Harrison opened the public hearing at 8:01 PM.

Speakers: Joanne Suwara voiced concerns regarding fire and evacuation safety.

Luressa Byrne voiced similar concerns about safety in her neighborhood on the West side of the City.

Vice-chair Harrison closed the public hearing at 8:06 PM.

Following further discussion, Commissioner Mueller moved to approve Resolution 2022-742, with the addition of a statement in the findings of the ordinance regarding the inconsistencies between the proposed ordinance and Calabasas General Plan language, and cite State Supremacy clause provisions. Vice-chair Harrison seconded the motion.

Motion carried:4/0 (Commissioner Byrne abstained)

Additionally, The Commission discussed several recommendations for the City Council to consider as a requirement for development, such as updated impact fees, green building requirements and a moratorium on construction during the drought. The Commission suggested that the Council watch the PC meeting.

Future Agenda Items and Reports:

5. Director's Report: Director Klein highlighted items coming to the Planning Commission in June and July.
6. Reports from Members of the Planning Commission. Vice-chair Harrison suggested that a Variance may need to be recommended to the Las Virgenes Municipal Water District with regard to the new water procedure schedules for lawns/gardens.

Adjournment:

At 8:57 PM Vice-chair Harrison adjourned the meeting in memory and honor of Judy Sherman, to the regular meeting of the Planning Commission of June 2, 2022 at 6:00 P.M.

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any Planning Commission decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6. Any person wishing to appeal a decision of the Planning Commission must do so within ten (10) days of the Planning Commission action. Please contact the Community Development Department for information regarding the appeal process. Any challenge in court to an action of the Planning Commission may be limited to only those issues raised by the challenger or others at the public hearing, or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing.

City Council

June 8, 2022



CITY *of* CALABASAS

Ordinance No. 2022-398 – SB9 and SB10

SB9 and 10 Overview

- Signed by Governor on September 16, 2021, and went into effect on January 1, 2022
- SB 9 Urban Lot Splits
 - Adds Gov Code Sec 66411.7 to the Subdivision Map Act
 - Requires local jurisdiction to ministerially approve splitting a single parcel into two in single-family residential zones
- SB 9 Ministerial Design Review
 - Adds Gov Code Sec 65852.21 to the Planning and Zoning Law
 - Requires local jurisdictions to ministerially approve up to two new residential units meeting certain standards in single-family residential zones.
- SB 10 Light Touch Density Act
 - Allows, but does not require, a City to up-zone transit rich or urban infill sites for up to 10 residential units and bypass CEQA.



Ordinance 2022-398

City Council

June 8, 2022

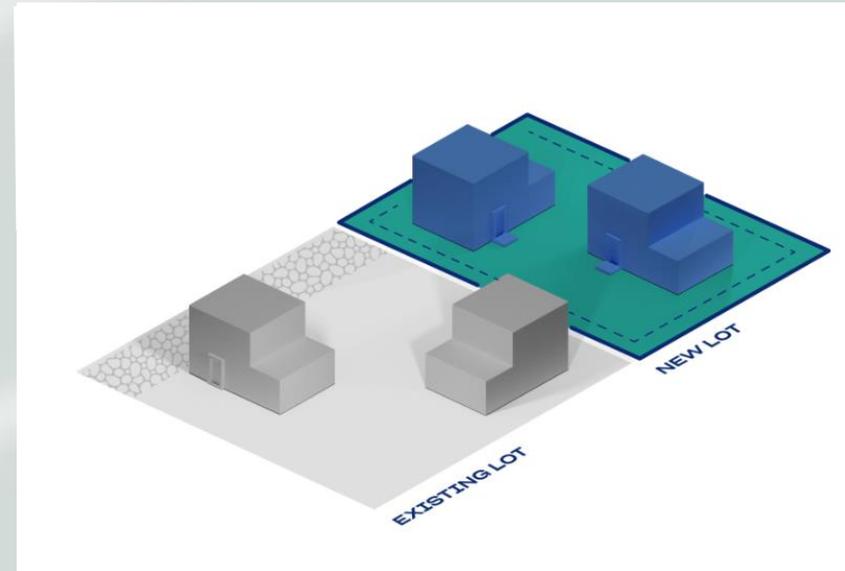
Background

- On April 27, 2022, the City Council discussed SB 9 and SB 10, and a draft version of Ordinance No. 2022-398. At the conclusion of the discussion, the City Council directed staff to proceed with the public hearing process with the Planning Commission for consideration of the draft ordinance.
- On May 19, 2022, the Planning Commission held a public hearing and adopted Resolution No. 2022-742 recommending approval of Ordinance No. 2022-398 to the City Council.
 - The Commission did not recommend any changes to the text of the ordinance. However, the Commission directed staff to modify finding number one to state that the City may adopt an ordinance under state law overriding conflicting local laws.



Proposed Ordinance

- Urban Lot Splits Development Standards
 - Sec 17.82
 - Lot Size – Resulting lots must be at least 1,200 square feet and the new parcel may not be less than 40% of the lot area of the original parcel
 - Density – Max two units per two new parcels, for a total of 4 units on the original parcel
 - Floor Area – 800 square feet max for any new unit
 - Design Standards – Comply with underlying zoning
 - Fire Safety Standards – 10-foot separation between detached structures
 - Applicant shall reside in one of the units for at least 3 years



Ordinance 2022-398

City Council

June 8, 2022

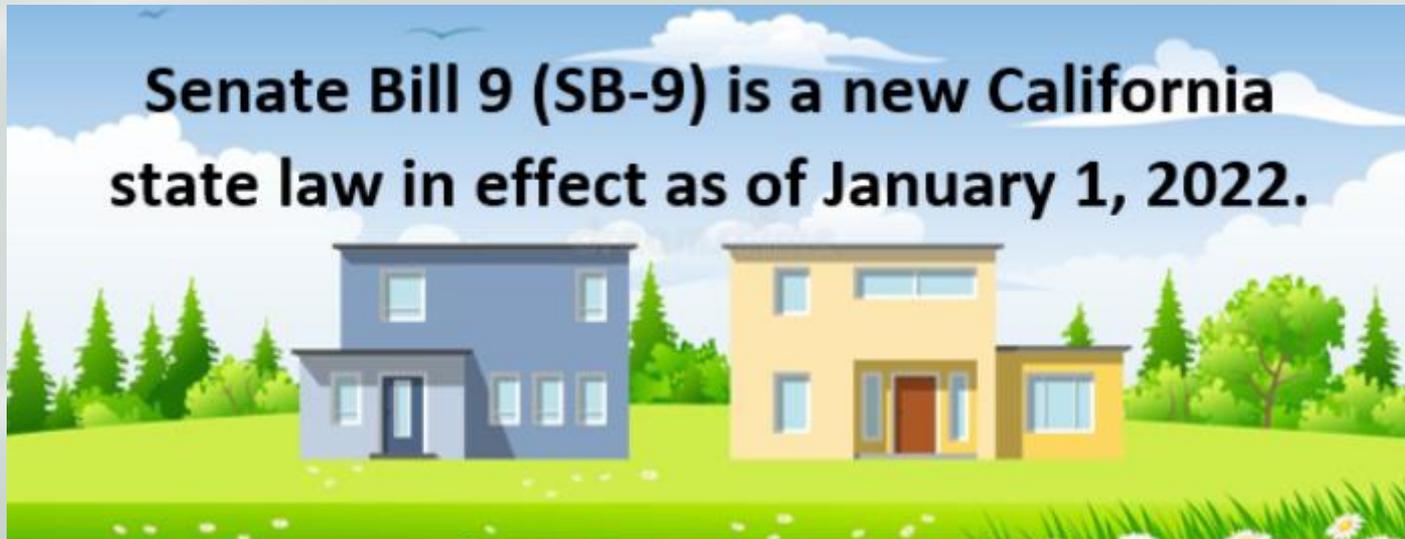
Proposed Ordinance Cont'd

- Ministerial Review – Sec 17.84
 - Floor Area – 800 square feet ma for new units
 - Density – two units per parcel
 - Height – consistent with zoning district
 - Parking – 1 space per unit (not required to be in a garage)
 - Design Standards – Comply with zoning district
 - Setbacks – 4 feet for side and rear setbacks, 10 feet between structures
 - Roof top deck prohibited
 - Utilities shall be underground



Proposed Ordinance Cont'd

- Light Touch Density Act
 - Ordinance expressly declines the authority granted by SB 10
- Automatic repeal of Sections 17.82 and/or 17.84 if the statues created by SB9 are ever repealed or ruled unconstitutional.



Ordinance 2022-398

City Council

June 8, 2022

Recommended Action

- That the City Council waive further reading and introduce Ordinance No. 2022-398, adding Sections 18.82 and 17.84 to the Calabasas Municipal Code



Ordinance 2022-398

City Council

June 8, 2022



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JUNE 2, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER
RON AHLERS, CHIEF FINANCIAL OFFICER 

SUBJECT: CITY MANAGER RECOMMENDED BUDGET FOR FISCAL YEAR (FY)
2022-23 AND 2023-24

MEETING DATE: JUNE 8, 2022

SUMMARY RECOMMENDATION:

The City Manager's recommended budget for the City of Calabasas for Fiscal Year (FY) 2022-23 and 2023-24 was presented to the City Council on May 10, 2022. The City Council discussed the Capital Improvement Program and Deferred Maintenance Fund creation at the meeting of May 18th. The Council discussed the entire budget at the meeting on May 25. Staff presented changes to the budget and Council provided direction regarding those changes. This report details those changes from the recommended FY 2022-23 budget previously presented to Council on May 10, 2022. The attached budget, with those noted revisions, is presented to City Council for any further direction or changes. The City Council will adopt this budget, along with any changes, at the meeting of June 22, 2022.

BACKGROUND:

The annual budget serves as a major policy document and describes how the City intends to finance its services and infrastructure. The budget is a reflection of the City's policies, goals, and priorities for the upcoming fiscal year (July 1 thru June 30). The annual budget is a planning tool that assists the City Council and staff in planning for the future and learning from the past.

The City of Calabasas (City) budget has two primary components: The Operating Budget and the Capital Budget. The Operating Budget includes personnel costs, program costs and facility operating costs. It is funded primarily through a variety of taxes: property, sales, utility users and franchise. Other sources of revenue include permit fees such as building and development fees; charges for services; fines and other smaller sources of revenue such as interest on investments.

The Capital Improvement Budget funds major improvements to City facilities and infrastructure and is an annually revised document. It is supported through multiple funding sources: Gas Taxes, Prop A & C, Measures R & M, grants and the General Fund as well as other smaller sources of funding. While the operating budget often gets more attention (and scrutiny), a government's capital improvement plan provides the blueprint for acquiring the infrastructure, technology, large equipment, and other large and expensive assets that governments use to provide critical services. An effective capital improvement plan not only supports budgeting, it also provides direction for long-term financial planning, debt management, grants management, procurement, and many other processes.

DISCUSSION/ANALYSIS:

The FY 2022-23 and 2023-24 budgets are presented to the City Council for discussion and consideration. This report will focus on the changes from the prior year and the changes from the previous City Manager Recommended Budget.

PROPOSED CHANGES FROM THE PRIOR YEAR BUDGET

Staff proposes a Cost-of-Living-Adjustment (COLA) for full-time employees of 5.35%. Tuition reimbursement, 457 employer match of 2%, vacation cash-out and sick leave cash-out have all been restored for the full-time staff.

The recommended budget increases full-time staff by three positions. Staff is recommending the following additions/deletions to full-time staff:

- Deleted one Senior Planner position
- Added one Emergency Services Manager position
- Added one Executive Assistant I position *(6 months)*
- Added one Permit Technician position
- Added one Senior Code Enforcement Officer position

This year's budget includes a five-year Capital Improvement Plan (CIP). The five-year period begins with FY 2022-23 and ends with FY 2026-27. Staff is recommending a number of new projects for the City Council to consider. Please refer to those pages of the CIP for a detailed description of each project. The newly created fund for the American Rescue Plan Act (ARPA) is proposed to fund many projects over the next two years. The City Council also approved the creation of a "Deferred Maintenance Fund" which has a few CIP projects in FY 2022-23.

PROPOSED CHANGES FROM RECOMMENDED BUDGET FY 2022-23

At the meeting of May 25, 2022, Council provided direction to staff to add the following items to the budget for FY 2022-23.

- Fund six months of salary & benefits for the Executive Assistant I position. Therefore, the expected start date is January 2023. This action saves about \$30,000 and adds to the surplus in the General Fund.
- Fund the Film Festival at \$35,000 (\$15,000 from General Fund for normal operations and \$20,000 one-time money from ARPA since city businesses are recovering from the shut-down and contributing less).
- Fund \$200,000 in the budget for the purchase of 4-5 vehicles from ARPA. The purchase of the vehicles is in the CIP and will come to the City Council as a separate contract during FY 2022-23 for Council approval.
- The Climate Action Plan is funded in this year, FY 2021-22 in the amount of \$50,000. No funds have been spent to date, This will roll-over to next year's budget FY 2022-23 {General Fund}.
- Fund a total of \$20,250 for LVUSD campus supervision. This is an increase of \$7,425 from the recommended budget {General Fund}.
- Add \$10,000 for Business Meetings and Conferences in the Legislative and Policy budget {General Fund}.
- Add \$5,000 for Caring Calabasas Club for the Seniors. This is a permanent increase to the Senior Center budget within the General Fund.
- The CIP project "Turf Replacement" has been removed from the budget. This project is under review and may be revised or suspended.

FISCAL IMPACT/SOURCE OF FUNDING:

The Detailed Budget FY 2022-23 & 2023-24 as presented.

REQUESTED ACTION:

Review and consider the City Manager's Recommended Budget, with amendments, for FY 2022-23 and 2023-24.

ATTACHMENTS:

1. City Manager Recommended Budget, with amendments, FY 2022-23 & 2023-24



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: MAY 4, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER
RON AHLERS, CHIEF FINANCIAL OFFICER *RA*

SUBJECT: CITY MANAGER RECOMMENDED BUDGET FOR FISCAL YEAR (FY)
2022-23 AND 2023-24

MEETING DATE: MAY 10, 2022

SUMMARY RECOMMENDATION:

The City Manager's recommended budget for the City of Calabasas for Fiscal Year (FY) 2022-23 and 2023-24 is hereby presented to the City Council. This report will present a snapshot of the budget and a summary of major revenues and expenses. This report identifies recommended changes from the current FY 2021-22 budget to the recommended FY 2022-23 budget. Staff is not planning on a detailed discussion of the budget this evening. More than anything, this is the opportunity to get the document into the hands of the entire City Council and at the same time make the recommended budget available to the public.

FUTURE BUDGET MEETINGS:

May 18, 2022 Council Meeting – Liabilities and Capital Projects

The May 18th Council Meeting will consist of a report regarding: Liabilities, Capital Projects, and new funds for Capital & Equipment Replacement. This special meeting/study session gives the City Council the most time possible to deliberate and discuss the following:

- California Public Employee Retirement System (CalPERS) Unfunded Accrued Liability (UAL) ~ Overview of why the City has an UAL, the amount of the

UAL, and the plan agreed upon by the Budget Subcommittee to address this going forward.

- Other Post Employment Benefits (OPEB) Liability ~ Overview of why the City has an OPEB liability, the amount of the liability, and the plan agreed upon by the Budget Subcommittee to address this going forward.
- Internal Revenue Code Section 115 Trust (IRC 115 Trust) ~ Brief presentation by Public Agency Retirement Services (PARS) on the IRC 115 trust and the benefit of the plan for the City. Use of \$2,500,000 (\$2,000,000 towards PERS UAL and \$500,000 to OPEB) from Management Reserve Fund (Fund 60).
- Capital Projects – Introduction of 5-year Capital Improvement Plan (CIP) budget. Historically, capital projects are included in the budget document and at most the Council has only received two years of capital projects. As far as current staff knows, this may be first time that the Council would be seeing a separate document with a five-year look ahead.
- Equipment Replacement Fund – Why an equipment replacement fund is needed and discussing the idea of utilizing a portion of the Management Reserve funds to kick-start this new fund.

May 25, 2022 Council Meeting – Budget Details

Staff will provide a recap of the budget, a budget summary and then discuss specific details of the budget. Focus would be on the operational aspects of the budget with reference to only those capital projects that are included in the FY 2022-23 budget. This meeting provides Council and the public the opportunity to comment on programs and services (either funded or not funded). Council would be able to provide direction on any revisions to the budget.

June 8, 2022 Council Meeting – Finalize Budget

If needed, the City Council will continue to discuss the budget and provide direction to staff regarding changes for the final budget.

June 22, 2022 Council Meeting – Budget Adoption

Public hearing on the final budget and adoption of the budget, CIP, salary resolution, GANN Initiative, etc.

BACKGROUND:

The annual budget serves as a major policy document and describes how the City intends to finance its services and infrastructure. The budget is a reflection of the City's policies, goals, and priorities for the upcoming fiscal year (July 1 thru June 30). The annual budget is a planning tool that assists the City Council and staff in planning for the future and learning from the past.

The City of Calabasas (City) budget has two primary components: The Operating Budget and the Capital Budget. The Operating Budget includes personnel costs, program costs and facility operating costs. It is funded primarily through a variety of taxes: property, sales, utility users and franchise. Other sources of revenue include permit fees such as building and development fees; charges for services; fines and other smaller sources of revenue such as interest on investments.

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DISCUSSION/ANALYSIS:

The FY 2022-23 and 2023-24 budgets are presented to the City Council for discussion and consideration. The total budget is approximately \$56 million. As is typical, this report shall focus on the City's General Fund.

PROPOSED CHANGES FROM THE PRIOR YEAR BUDGET

Staff proposes a Cost-of-Living-Adjustment (COLA) for full-time employees of 5.35%. Tuition reimbursement, 457 employer match of 2%, vacation cash-out and sick leave cash-out have all been restored for the full-time staff.

The recommended budget increases full-time staff by three positions. Staff is recommending the following additions/deletions to full-time staff:

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This year's budget includes a five-year Capital Improvement Plan (CIP). The five-year period begins with FY 2022-23 and ends with FY 2026-27. Staff is recommending a number of new projects for the City Council to consider. Please refer to those pages of the CIP for a detailed description of each project. The newly created fund for the American Rescue Plan Act (ARPA) is proposed to fund many projects over the next two years.

GENERAL FUND REVENUES

	2019-20 ACTUALS	2020-21 ACTUALS	FY 2021-22		FY 2022-23
			Current BUDGET	Revised Estimate	Proposed BUDGET
Property Taxes	3,839,932	4,010,563	4,200,000	4,200,000	4,400,000
Sales Tax	5,979,032	6,885,572	7,500,000	7,500,000	7,400,000
Franchise Fees	768,308	826,445	830,000	830,000	855,000
Transient Occup. Tax	1,571,867	983,758	1,600,000	1,750,000	2,000,000
Utility Users Tax	2,854,143	3,001,556	3,025,000	3,025,000	3,050,000
Vehicle License Fee	2,619,375	2,724,328	2,775,000	2,775,000	2,900,000
Building Fees	1,627,826	1,296,701	1,345,000	1,345,000	1,345,000
All other revenues	3,411,001	3,050,633	3,704,207	3,509,698	3,413,707
Total Revenues	22,671,484	22,779,556	24,979,207	24,934,698	25,363,707

Property Taxes are increasing \$200,000 next fiscal year. This is attributable to sales prices increasing as well as the annual Prop 13 adjustment to assessed values of 2%. Next year's estimate is \$4.4 million. Traditionally, a stable source of revenue for the City; not dependent on the condition of the economy.

Sales Tax has been the surprise these past two years. Calabasas is one of about eight cities in LA County that experienced increases in sales taxes during the shutdown. Next year, the projection is for a decrease of about \$100,000 over this year from \$7,500,000 to \$7,400,000. This source of revenue can be volatile since it is wholly dependent on the sale of taxable goods.

Franchise Fees are derived from electricity, natural gas and cable television (TV). This is a stable source of revenue with electricity and natural gas usually increasing while cable tv franchise fees are on a slight decline.

Transient Occupancy Tax decreased from \$1.6 million in FY 2019-20 to \$1 million in FY 2020-21. This year's estimate is \$1,750,000 and next year's is \$2 million. The year prior to the shutdown was about \$2.2 million. Staff is projecting a steady increase in this revenue but not yet a full recovery from the economic shutdown. This revenue source can vary significantly depending on economic conditions. The Cambria Hotel has opened and the City has received checks from the hotel since December 2021. Staff did not estimate any increased revenue from the additional 51 rooms at the Hilton since it has not received an occupancy permit.

Utility Users Tax (UUT) of \$3 million for next year is an increase of \$25,000 from the current year. The UUT is applied to electricity, natural gas, phone and cell phone.

This is also a stable, increasing source of income since generally electricity and natural gas and cell phone usage are increasing, even during economic slowdowns.

Vehicle License Fees are distributed by the State twice yearly in January and May. This revenue is a calculation based on the growth in real property assessed value. Therefore, the growth rate is similar to the growth in property taxes. Staff estimates this revenue to increase to \$2.9 million next year.

Building Fees are estimated at \$1,345,000 for this current year, FY 2021-22, and the same amount is estimated for next year, FY 2022-23.

The last category is for all the other revenues in the General Fund. This ranges from interest income (\$200,000) to senior center fees (\$285,000), etc.

GENERAL FUND EXPENSES

	2019-20	2020-21	FY 2021-22		FY 2022-23
	ACTUALS	ACTUALS	Current BUDGET	Revised Estimate	Proposed BUDGET
Legislative & Policy	81,362	70,936	95,000	111,500	114,000
Boards & Commissions	3,964	4,653	14,100	14,100	14,000
Legal	530,680	401,505	314,000	315,187	313,000
City Clerk	111,571	81,103	44,200	75,200	139,200
Admin Services	26,884	68,370	9,100	51,100	34,000
Non Departmental	3,381,694	3,584,674	3,768,300	3,782,992	3,715,907
Personnel Services	9,744,725	8,332,225	8,988,531	8,579,773	10,062,342
Civic Center O & M	264,286	228,410	214,200	238,200	262,000
City Management	11,546	10,173	23,300	12,900	12,900
Financial Management	99,736	98,977	386,800	402,350	171,800
Payroll & Revenue	70,276	65,145	62,900	67,800	0
Public Information	247,979	128,330	118,450	165,850	147,350
Information Technology	204,883	105,157	190,150	174,300	287,300
Telecom Regulation	10,598	7,374	0	1,000	0
LA Sheriff	4,651,188	4,848,335	5,017,100	5,007,100	5,107,100
LA Fire District	20,810	20,810	20,900	20,900	20,900
Public Safety & Emerg	75,459	37,885	71,600	71,100	71,100
LA Animal Services	48,455	41,496	50,000	50,000	50,000
PW Admin/Engineer	116,250	166,121	180,600	180,605	250,600
Street Maintenance	811,510	702,902	606,200	649,700	606,200
Water Quality	299,399	284,960	243,000	243,000	270,900
General Landscape	507,254	573,981	639,500	665,018	639,500
Transportation Planning	2,388	607	4,500	4,500	4,500
Transport Eng/Operations	255,420	277,026	331,800	428,800	331,800
Intergovernment Reltaions	93,590	30,141	107,900	107,900	107,900
Comm Dev Admin	249,082	135,266	164,600	201,600	167,300
Planning Projects & Studies	169,677	368,401	416,550	416,650	417,500
Building Inspection	828,378	776,202	723,750	725,611	638,500
Code Enforcement	51,738	202,575	30,100	73,271	52,000
Comm Serv Management	1,234	428	43,700	43,928	56,700
Creekside Park	9,153	6,777	11,800	11,800	11,800
De Anza Park	221,000	86,229	302,300	302,300	288,000
Park Maintenance	199,213	156,561	170,600	171,600	142,600
School Joint Use	121,278	176,296	182,100	217,455	182,100
Special Events	317,470	83,356	399,500	344,200	344,200
Klubhouse Preschool	1,477	6,617	5,000	5,000	5,000
Senior Center	277,594	220,540	284,800	300,644	285,800
Total Expenditure	24,119,200	22,390,544	24,236,931	24,234,934	25,325,799

The table above summarizes the General Fund budget expenditures by department. Please note the department labeled, "Non Departmental", for FY 2022-23 shows expenses of \$3.7 million. The majority of which is composed of the following:

- \$1,840,000 Debt Service payment
- \$1,060,907 for insurance premiums to California Joint Powers Insurance Authority (CJPIA)
- \$250,000 Contribution to Parent Faculty Clubs (PFC) at the local schools

The department labeled, "Personnel Services" consolidates all the General Fund wages, salary, health insurance, CalPERS payments, etc. for all full-time and part-time staff supported by the General Fund. As noted earlier, staff has estimated a COLA of 5.35% and other increases for CalPERS retirement contributions and medical insurance premiums. The City has experienced employee turnover the last 12-24 months. This turnover has limited the dollar impact of the 5.35% COLA; because the employees who left were paid at Step 10 while the new employees are generally starting at the lower steps (1,2 or 3). This has created "salary savings" for the budget.

GENERAL FUND BUDGET OVERVIEW

The table below depicts the General Fund revenue, expenses and fund balance for the past two fiscal years actuals, this current year budget and estimate along with next year's proposed budget.

	2019-20 ACTUALS	2020-21 ACTUALS	FY 2021-22		FY 2022-23
			Current BUDGET	Revised Estimate	Proposed BUDGET
Revenues	22,395,864	22,410,195	24,160,000	24,417,630	24,519,500
Transfers In	275,620	369,361	819,207	517,068	844,207
Total Revenues	22,671,484	22,779,556	24,979,207	24,934,698	25,363,707
Expenditures	22,694,704	20,547,893	22,397,931	22,257,934	23,457,799
Transfers Out	1,424,496	1,842,651	1,839,000	1,977,000	1,868,000
Total Expenditures	24,119,200	22,390,544	24,236,931	24,234,934	25,325,799
Surplus / (Deficit)	(1,447,716)	389,012	742,276	699,764	37,908
Fund Balance, Begin	13,729,302	12,281,586	12,670,598	12,670,598	13,370,362
Fund Balance, End	12,281,586	12,670,598	13,412,874	13,370,362	13,408,270

FY 2019-20 earned revenues of \$22,671,484 with expenditures totaling \$24,119,200; therefore, a deficit of \$1,447,716, resulting from the shutdown of the economy in March 2020. The City's Sales Tax and Transient Occupancy Tax decreased during those last few months of the FY 2019-20. FY 2020-21 saw a

continuation of the shutdown in various degrees. Revenues totaled \$22,779,556 with expenditures of \$22,390,544 for a surplus of \$389,012. This year’s (FY 2021-22) revised estimate show a surplus \$699,764. Next year’s proposed budget for FY 2022-23 has estimated revenues of \$25,363,707 and expenditures estimated \$25,325,799 for an estimated surplus of \$37,908 (i.e. balanced budget) in the General Fund.

CITY-WIDE BUDGET OVERVIEW

The table below depicts the entire City for the past two fiscal years actuals, this current year budget and estimate along with next year’s proposed budget. The FY 2022-23 proposed budget city-wide shows a deficit of \$4,768,411. This decrease in fund balance is due to the proposed capital infrastructure investment for next year. This is using money received from the American Rescue Plan Act (ARPA) and the Woolsey Fire settlement funds for capital projects as outlined in the five-year CIP.

	2019-20 ACTUALS	2020-21 ACTUALS	FY 2021-22		FY 2022-23
			Current BUDGET	Revised Estimate	Proposed BUDGET
Revenues	46,874,460	41,681,655	53,156,125	52,010,121	51,055,713
Transfers In	8,222,542	9,366,664	14,917,707	11,354,249	14,943,707
Total Revenues	55,097,002	51,048,319	68,073,832	63,364,370	65,999,420
Expenditures	42,576,336	41,564,690	52,277,139	51,210,612	55,824,124
Transfers Out	8,222,542	9,366,664	13,807,707	11,387,725	14,943,707
Total Expenditures	50,798,878	50,931,354	66,084,846	62,598,337	70,767,831
Surplus / (Deficit)	4,298,124	116,965	1,988,986	766,033	(4,768,411)
Fund Balance, Begin	45,174,233	49,472,357	49,589,322	49,589,322	50,355,355
Fund Balance, End	49,472,357	49,589,322	51,578,308	50,355,355	45,586,944

FISCAL IMPACT/SOURCE OF FUNDING:

The Detailed Budget FY 2022-23 & 2023-24 as presented.

REQUESTED ACTION:

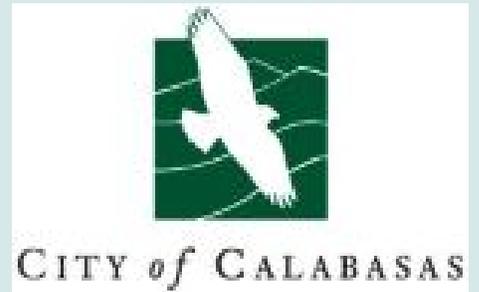
Receive the City Manager’s Recommended Budget for FY 2022-23 and 2023-24.

ATTACHMENTS:

1. City Manager Recommended Budget FY 2022-23 & 2023-24

BUDGET-IN-BRIEF

FISCAL YEAR 2022/2023



Budget Synopsis

The budget remains conservative as the City expects a return of revenues and expenditures to pre-pandemic levels from two years ago. As proposed the General Fund is balanced and anticipates a small surplus. The City will continue to invest in its infrastructure of roads, bridges, parks, library and tennis/swim center.



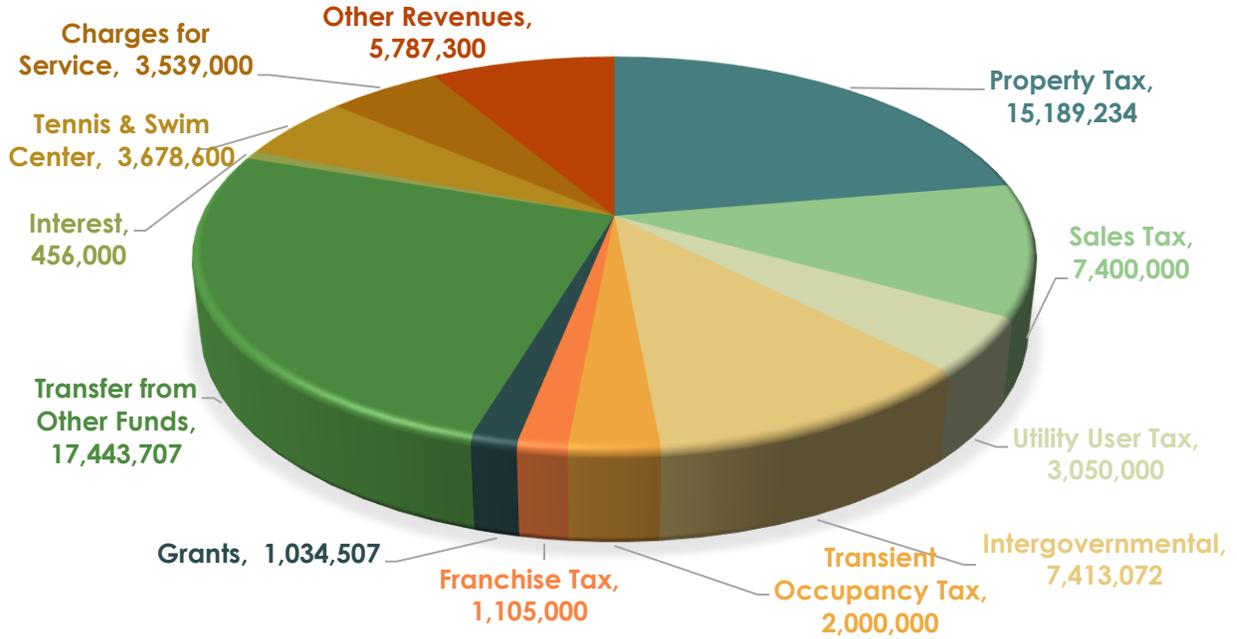
Budget Revenues & Expenditures

The total city budget appropriations are approximately \$73.8 million. Total revenues amount to \$68.1 million. The difference of \$5.7 million is due to the city using reserves to invest in the infrastructure of parks, roads, technology and other improvements.

Property Taxes is the largest source of revenue with an amount of \$15.2 million. Property Taxes support the General Fund, Library Fund and the Landscape Maintenance Districts. Sales Tax is the second largest source of funding at \$7.4 million and supports the general functions of the City. Utility Users Taxes is a 5% tax on electricity, natural gas and phone services and amount to \$3 million. Intergovernmental revenues are derived from the Federal government, State of California and Los Angeles County and are estimated at \$7.4 million. The pie chart on the following page depicts the revenue sources graphically.

Total expenditures are \$73.8 million and include Salaries & Benefits of \$12.9 million; Operations and Maintenance of \$10.7 million; Capital Projects \$14.9 million; Police services \$5.1 million; utilities \$0.6 million; Tennis and Swim Center \$3.9 million.

Total Revenues - \$ 68,096,420

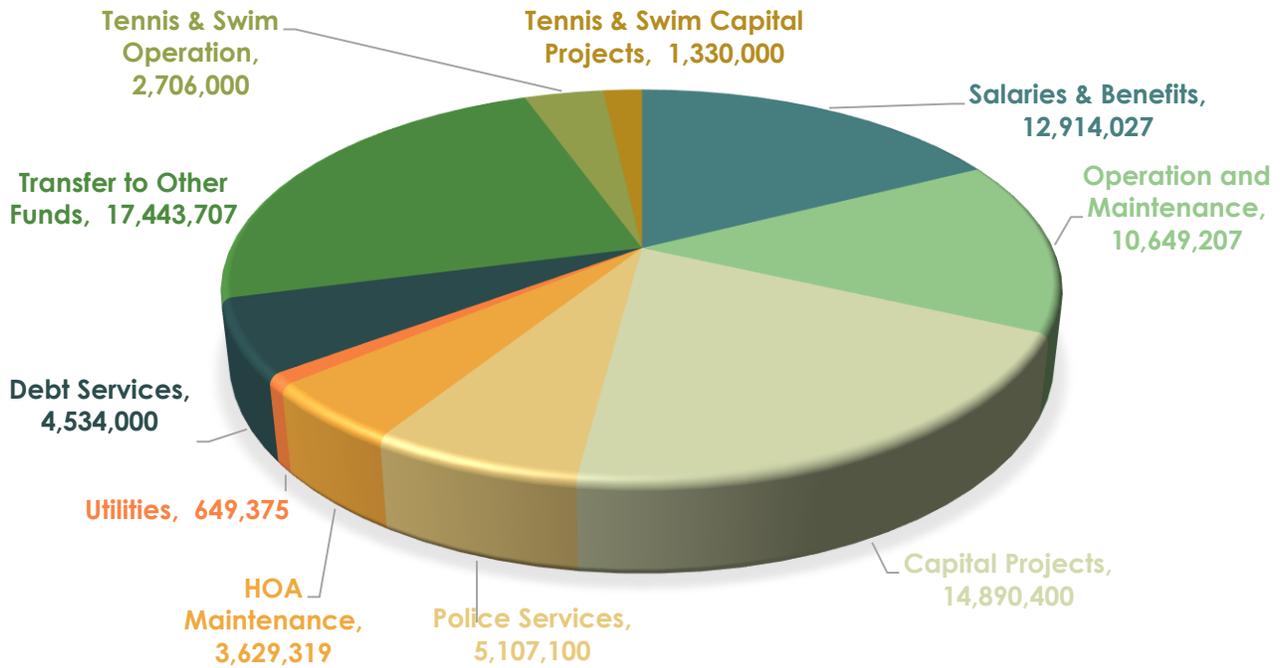


General Fund Revenues



Funding Sources	Amount
Property Tax	4,725,000
Sales Tax	7,400,000
Utility User Tax	3,050,000
Intergovernmental-VLF	2,900,000
Transient Occupancy Tax	2,000,000
Building Permits	1,495,000
Other Revenue	1,991,500
Franchise Tax	855,000
Transfer from other Funds	844,207
Total	\$25,260,707

Total Expenditures - \$73,853,135



General Fund Expenditures



- Salaries & Benefits
- Operation & Maintenance
- Police Services
- Utilities
- Capital Projects
- Transfer to Other Funds

Expenditures	Amount
Salaries & Benefits	9,715,809
Operation & Maintenance	7,601,107
Police Services	5,107,100
Utilities	487,400
Capital Projects	468,100
Transfer to Other Funds	1,868,000
Total	\$25,247,516



CITY *of* CALABASAS

**CITY OF CALABASAS
BUDGET SUMMARY BY FUND
Fiscal Years 2022/23 and 2023/24**

4/25/2022
version

FUND	DESCRIPTION	Estimated Beginning Fund Balance 7/1/2022	Proposed Activity FY 2022/23 - Recommended					Estimated Fund Balance 6/30/2023	Proposed Activity FY 2023/24 - Recommended					Estimated Fund Balance 7/1/2024
			REVENUES	EXPENSES	INTERFUND TRANSFERS		REVENUES		EXPENSES	INTERFUND TRANSFERS				
					IN	OUT				IN	OUT			
												IN	OUT	
GENERAL FUND														
10	GENERAL FUND	13,670,362	24,416,500	23,379,516	844,207	1,868,000	13,683,553	25,628,360	23,901,932	857,607	1,868,000	14,399,588		
SPECIAL REVENUE FUNDS														
11	RECOVERABLE PROJECTS	0	500,000	500,000	0	0	0	520,000	520,000	0	0	0		
12	SOUTH COAST AIR QLTY MGMT DIST	208,188	35,000	140,000	0	0	103,188	36,400	0	0	0	139,588		
13	PARK & RECREATION IMPROVEMENT	(12,587)	186,900	187,000	0	0	(12,687)	(104)	0	0	0	(12,791)		
14	AB 939	1,553,337	267,000	187,359	0	0	1,632,978	277,680	194,983	0	0	1,715,675		
15	GAS TAX	1,122,282	517,000	36,224	0	674,000	929,058	537,680	37,723	0	674,560	754,455		
16	TRAFFIC MITIGATION FEES	1,699,546	67,000	0	0	0	1,766,546	69,680	0	0	0	1,836,226		
18	AFFORDABLE HOUSING	1,678,478	17,000	0	0	0	1,695,478	17,680	0	0	0	1,713,158		
19	LAS VIRGENES/LOST HILLS B & T	1,815,671	18,000	0	0	0	1,833,671	18,720	0	0	0	1,852,391		
20	PROP A	903,221	436,000	54,255	0	411,200	873,766	453,440	56,468	0	412,160	858,578		
21	LMD 22 - AD VALORUM	6,770,617	2,273,200	1,183,924	0	2,750,000	5,109,893	2,364,128	1,195,011	0	0	6,279,011		
22	LLAD 22 - HOA	754,596	3,388,826	3,195,943	0	0	947,479	3,524,379	3,294,091	0	0	1,177,767		
24	LLAD 24	(111,920)	226,100	319,982	0	0	(205,802)	235,144	330,647	0	0	(301,305)		
25	PROP C	516,970	367,100	47,391	0	419,300	417,379	381,784	49,324	0	423,700	326,139		
26	TDA-TRANSP DEVELOP ACT	(10,864)	2,900	0	0	0	(7,964)	3,016	0	0	0	(4,948)		
27	LLAD 27	2,453	393,800	333,267	0	0	62,986	409,552	342,973	0	0	129,564		
28	LIBRARY	2,767,192	2,759,700	2,100,376	3,000	1,027,000	2,402,516	2,870,088	2,174,217	3,000	1,027,000	2,074,387		
29	TRANSIT	(138,084)	19,800	829,200	803,500	33,000	(176,984)	20,592	862,368	803,500	34,320	(249,580)		
30	STORM DAMAGE	0	0	0	0	0	0	0	0	0	0	0		
32	LLAD 32	(103,490)	36,908	64,355	0	0	(130,937)	38,384	66,204	0	0	(158,757)		
33	USED OIL GRANT	(8,044)	10,900	7,000	0	0	(4,144)	11,336	7,280	0	0	(88)		
34	MEASURE R - MTA LOCAL RETURN	(792,984)	289,300	48,911	0	132,000	(684,595)	300,872	50,914	0	132,000	(566,637)		
35	Community Dvelopment Block Grant	10,562	75,200	85,000	0	0	762	78,208	88,400	0	0	(9,430)		
36	GRANTS	1,721,511	1,017,207	0	0	1,409,207	1,329,511	1,057,895	0	0	234,207	2,153,199		
37	LOCAL LAW ENFORCE BLOCK GRANT	0	0	0	0	0	0	0	0	0	0	0		
38	COPS - AB3229 GRANT	168,930	100,800	100,000	0	0	169,730	104,832	104,000	0	0	170,562		
45	American Rescue Plan Act	1,530,975	2,853,072	2,200,000	0	0	2,184,047	0	1,355,400	0	0	828,647		
46	DISASTER RECOVERY	3,592,607	50,000	25,000	0	0	3,617,607	52,000	26,000	0	0	3,643,607		
47	MEASURE M - MTA LOCAL RETURN	(1,174,049)	335,100	671,807	0	25,000	(1,535,756)	348,504	674,755	0	775,000	(2,637,007)		
49	MEASURE M - TRAFFIC IMPROVEMENT	(1,412,171)	3,388,700	0	0	5,841,000	(3,864,471)	3,524,248	0	0	9,500,000	(9,840,223)		
60	MANAGEMENT RESERVE	6,829,585	67,600	0	0	2,000,000	4,897,185	70,304	0	0	0	4,967,489		
61	CALABASAS PARK IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0	0		
62	MEASURE W - SAFE CLEAN WATER	609,177	392,400	0	0	54,000	947,577	408,096	0	0	56,160	1,299,513		
63	ROAD MAINT & REHAB (RMRA-SB1)	544,742	454,200	42,244	0	350,000	606,698	472,368	43,992	0	350,000	685,074		
64	QUIMBY ACT	4,584	0	0	0	0	4,584	0	0	0	0	4,584		
65	OAK TREE MITIGATION	(69,337)	(700)	0	0	0	(70,037)	(728)	0	0	0	(70,765)		
67	EMERGENCY COVID19	(113,896)	(1,100)	0	0	0	(114,996)	(1,144)	0	0	0	(116,140)		
Special Revenue Total		30,857,799	20,544,913	12,359,238	806,500	15,125,707	24,724,267	18,205,035	11,474,749	806,500	13,619,107	18,641,946		

**CITY OF CALABASAS
BUDGET SUMMARY BY FUND
Fiscal Years 2022/23 and 2023/24**

4/25/2022
version

FUND	DESCRIPTION	Estimated Beginning Fund Balance 7/1/2022	Proposed Activity FY 2022/23 - Recommended					Estimated Fund Balance 6/30/2023	Proposed Activity FY 2023/24 - Recommended					Estimated Fund Balance 7/1/2024
			REVENUES	EXPENSES	INTERFUND TRANSFERS		REVENUES		EXPENSES	INTERFUND TRANSFERS				
					IN	OUT				IN	OUT			
							13,191						(141,572)	
<u>CAPITAL PROJECT FUNDS</u>														
39	MEASURE R - MTA TRANS PROJECTS	622,194	6,400	0	0	350,000	278,594	6,656	0	0	350,000		(64,750)	
40	CAPITAL IMPROVEMENT	0	0	10,926,000	10,926,000	0	0	0	11,410,000	11,410,000	0	0	0	
41	CIVIC CENTER CONSTRUCTION	0	0	0	0	0	0	0	0	0	0	0	0	
42	CITY HALL CAPITAL	1,082,154	10,700	5,000	0	0	1,087,854	11,128	5,000	0	0	0	1,093,982	
48	LIBRARY CAPITAL REPLACEMENT	1,305,130	10,400	0	250,000	0	1,565,530	10,816	200,000	250,000	0	0	1,626,346	
70	DEFERRED MAINTENANCE	0	0	90,000	2,000,000	0	1,910,000	0	140,000	0	0	0	1,770,000	
	Capital Project Fund Total	3,009,479	27,500	11,021,000	13,176,000	350,000	4,841,979	28,600	11,755,000	11,660,000	350,000		4,425,579	
<u>DEBT SERVICE FUNDS</u>														
80	CFD2018 (CFD98-1Com MelloRoos)	408,164	407,600	377,000	0	0	438,764	423,904	392,080	0	0	0	470,588	
81	1999 COP (Creekside,Civic Ctr)	0	0	0	0	0	0	0	0	0	0	0	0	
82	CFD 2001-1 (TheOaksMello-Roos)	0	0	0	0	0	0	0	0	0	0	0	0	
83	2005 COP (Refunding 1999 COP)	0	0	0	0	0	0	0	0	0	0	0	0	
84	CFD2017 (2006 Oaks Mello-Roos)	1,397,815	1,577,500	1,546,000	0	0	1,429,315	1,640,600	1,607,840	0	0	0	1,462,075	
85	2006 COP Civic CenterFinancing	0	0	0	0	0	0	0	0	0	0	0	0	
86	LAS VIRGENES PARKING ADMIN	0	0	0	0	0	0	0	0	0	0	0	0	
87	2015 COP (Civic Center Proj)	1,127	100	2,616,000	2,617,000	0	2,227	104	2,720,640	2,617,000	0	0	(101,309)	
	Debt Service Total	1,807,107	1,985,200	4,539,000	2,617,000	0	1,870,307	2,064,608	4,720,560	2,617,000	0		1,831,355	
	CITY TOTALS	49,344,746	46,974,113	51,298,754	17,443,707	17,343,707	45,120,106	45,926,603	51,852,242	15,941,107	15,837,107		39,298,467	
<u>PROPRIETARY FUND</u>														
50	TENNIS & SWIM CENTER	1,310,608	3,678,600	5,110,674	0	100,000	(221,466)	3,825,744	5,537,423	0	104,000	0	(2,037,144)	
	PROPRIETARY FUND TOTAL	1,310,608	3,678,600	5,110,674	0	100,000	(221,466)	3,825,744	5,537,423	0	104,000	0	(2,037,144)	
<u>AUTHORITIES</u>														
	Las Virgenes Parking Authority													
	AUTHORITIES TOTAL	0	0	0	0	0	0	0	0	0	0	0	0	
GRAND TOTALS 1		50,655,355	50,652,713	56,409,428	17,443,707	17,443,707	44,898,640	49,752,347	57,389,664	15,941,107	15,941,107		37,261,323	

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 10 - General Fund							
Revenue							
<u>Division: 000 - Revenue</u>							
10-000-4010-00	Property Tax Secured	3,814,337	3,950,000	3,950,000	4,150,000	4,150,000	4,350,000
10-000-4010-01	Property Tax UnSecured	39,421	115,000	115,000	115,000	115,000	119,600
10-000-4010-02	Property Tax Unitary	2	-	-	-	-	-
10-000-4010-03	Property Tax Supplemental	98,934	60,000	60,000	60,000	60,000	62,400
10-000-4010-04	Property Tax Redemption	67,210	70,000	70,000	70,000	70,000	72,800
10-000-4010-05	Property Tax Refunds	(41,745)	(30,000)	(30,000)	(30,000)	(30,000)	(30,000)
10-000-4010-06	Property Tax Home Owner Exempt	18,318	20,000	20,000	20,000	20,000	20,800
10-000-4010-07	Property Tax Penalty	14,086	15,000	15,000	15,000	15,000	15,600
10-000-4010-10	Unsecured Prop Tax (not used)	-	-	-	-	-	-
10-000-4020-00	Sales and Use Tax	6,885,572	7,500,000	7,500,000	7,400,000	7,400,000	7,700,000
10-000-4030-00	Franchise Fee - Cable TV	310,706	300,000	300,000	300,000	300,000	312,000
10-000-4030-01	Franchise Fee Time Warner CP	-	-	-	-	-	-
10-000-4030-02	Franchise Fee TimeWarnSaratoga	-	-	-	-	-	-
10-000-4030-03	Franchise Fee Charter	-	-	-	-	-	-
10-000-4030-10	Franchise Fee - Edison	417,081	425,000	425,000	450,000	450,000	468,000
10-000-4030-20	Franchise Fee - Gas	98,658	105,000	105,000	105,000	105,000	109,200
10-000-4040-00	Transfer Tax	477,442	325,000	325,000	325,000	325,000	338,000
10-000-4050-00	Transient Occupancy Tax	983,758	1,600,000	1,750,000	2,000,000	2,000,000	2,200,000
10-000-4060-01	Utility Tax - Electric	1,841,004	1,925,000	1,925,000	1,975,000	1,975,000	2,075,000
10-000-4060-02	Utility Tax - Gas	526,393	500,000	500,000	500,000	500,000	520,000
10-000-4060-03	Utility Tax-Telecommunications	634,119	600,000	600,000	575,000	575,000	598,000
10-000-4140-00	Misc Permits & Fees	54,396	35,000	60,000	50,000	50,000	52,000
10-000-4140-01	Film Permits	8,848	30,000	30,000	30,000	30,000	31,200
10-000-4142-00	Rental Registration Fees	-	-	-	-	-	-
10-000-4160-00	Payroll Reimb-Little Learners	-	-	-	-	-	-
10-000-4163-00	Property Damage/Loss Reimburse	927,493	90,000	90,000	90,000	90,000	93,600
10-000-4163-10	Damage Reimb Woolsey Fire	-	-	-	-	-	-
10-000-4110-30	Investigative Fines	21,512	50,000	60,000	50,000	50,000	52,000
10-000-4110-50	Recoverable Admin Fee	22,449	20,000	20,000	20,000	20,000	20,800
10-000-4210-00	Traffic Fines	34,652	30,000	30,000	30,000	30,000	31,200
10-000-4220-00	False Alarm Fines	4,300	10,000	10,000	10,000	10,000	10,400
10-000-4310-00	Vehicle License Fee	2,724,328	2,775,000	2,775,000	2,900,000	2,900,000	3,025,000
10-000-4314-00	FED - CARES Act Funding(COVID)	199,142	-	-	-	-	-
10-000-4496-01	EG Access Fee Time Warner CP	-	-	-	-	-	-
10-000-4496-02	EG Access Fee TimeWarnSaratg	-	-	-	-	-	-
10-000-4496-03	EG Access Fee Charter	-	-	-	-	-	-
10-000-4420-00	Miscellaneous	7,442	15,000	35,000	15,000	15,000	15,600
10-000-4420-01	Misc-Fingerprinting Reimb	-	-	-	-	-	-
10-000-4420-02	Misc-IT Staff Reimbursement	-	-	-	-	-	-
10-000-4420-03	Misc - Cash Recon & Adj	(6,388)	-	-	-	-	-
10-000-4420-04	Misc - CFD Admin Fees	65,000	65,000	65,000	65,000	65,000	67,600
10-000-4420-05	Misc - Unrecognized Revenue	-	65,000	65,000	65,000	65,000	67,600
10-000-4420-06	Misc - ReimburseRetireeMedical	-	91,000	91,000	-	-	-
10-000-4457-00	Candidate/Election Fees	-	-	-	-	-	-
10-000-4466-00	Donations	-	-	-	-	-	-
10-000-4491-00	Code Enforcement Reimbursement	-	30,000	30,000	30,000	30,000	31,200
10-000-4496-00	EG Access Fee	105,871	110,000	110,000	110,000	110,000	114,400
10-000-4110-00	Building Fees	937,943	950,000	950,000	950,000	950,000	988,000
10-000-4110-01	Building Fees - Electrical	205,937	220,000	220,000	220,000	220,000	228,800
10-000-4110-02	Building Fees - Mechanical	63,166	75,000	75,000	75,000	75,000	78,000
10-000-4110-03	Building Fees - Plumbing	89,655	100,000	100,000	100,000	100,000	104,000
10-000-4110-10	Planning Fees	131,812	90,000	110,000	100,000	100,000	104,000
10-000-4110-20	Engineering Fees	37,258	50,000	50,000	50,000	50,000	52,000
10-000-4141-00	Bid & Plan	-	-	-	-	-	-
10-000-4311-00	Las Virgenes Parking Admin	87,922	130,000	130,000	130,000	130,000	135,200
10-000-4400-06	De Anza / LH After-School Camp	-	-	-	-	-	-
10-000-4415-06	AC Stelle Sports Leagues	2,151	35,000	35,000	35,000	35,000	36,400

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
10-000-4421-00	Reimbursement for Sheriff Svc	-	60,000	60,000	60,000	60,000	62,400
10-000-4421-02	Rebates & Refunds	2,249	5,000	5,000	5,000	5,000	5,200
10-000-4421-03	Copy Fees	1,119	5,000	5,000	5,000	5,000	5,200
10-000-4421-04	Charging Station Fees	8,496	10,000	10,000	10,000	10,000	10,400
10-000-4421-10	De Anza Event Insurance	3,119	15,000	15,000	15,000	15,000	15,600
10-000-4440-00	Landfill - Road Maintenance	-	-	-	-	-	-
10-000-4450-01	Creekside PreSchool Registrati	-	-	-	-	-	-
10-000-4450-03	Creekside Holiday Camp	-	-	-	-	-	-
10-000-4450-04	Creekside Classes	-	-	130	-	-	-
10-000-4450-06	Creekside PR Reimbursement	78,346	94,000	94,000	94,000	94,000	97,760
10-000-4460-00	De Anza Recreation ProgramFees	37,637	65,000	65,000	65,000	65,000	67,600
10-000-4460-01	De Anza Youth Sport Leagues	56,050	100,000	100,000	100,000	100,000	104,000
10-000-4460-05	4th of July Revenue	17,703	20,000	20,000	20,000	20,000	20,800
10-000-4460-06	Facility Rental - AE Wright	-	5,000	5,000	-	-	-
10-000-4460-07	AE Wright Sport Leagues	-	33,000	33,000	33,000	33,000	34,320
10-000-4460-09	Pumpkin Festival	-	85,000	85,000	85,000	85,000	88,400
10-000-4460-11	Recreation Processing Fees	705	2,000	2,000	2,000	2,000	2,080
10-000-4460-20	Orchestra Ticket	-	-	-	-	-	-
10-000-4460-25	Special Events	1,018	8,000	8,000	8,000	8,000	8,320
10-000-4460-29	Spring Eggstreme	-	-	-	-	-	-
10-000-4460-30	Calabasas Fine Arts Festival	-	40,000	40,000	-	-	-
10-000-4460-60	Teen Events	-	-	-	-	-	-
10-000-4462-00	Senior Center Membership	(2,178)	50,000	50,000	50,000	50,000	52,000
10-000-4462-01	Senior Center Rentals	-	4,000	4,000	4,000	4,000	4,160
10-000-4462-02	Senior Center Daily Fees	838	18,000	18,000	18,000	18,000	18,720
10-000-4462-03	Senior Center Program Fees	261,290	210,000	210,000	210,000	210,000	218,400
10-000-4467-00	Videotape/DVD Sales	-	-	-	-	-	-
10-000-4467-02	Scanning Fees	10,488	20,000	20,000	20,000	20,000	20,800
10-000-4620-11	Transit Fares	-	-	-	-	-	-
10-000-4840-03	Refunds - De Anza Park	(306)	-	-	-	-	-
10-000-4840-06	Refunds - Special Events	-	-	-	-	-	-
10-000-4840-07	Refunds - Youth Sports Leagues	-	-	-	-	-	-
10-000-4840-08	Refunds - ACStelle Youth Sport	-	-	-	-	-	-
10-000-4840-09	Refunds - Senior Center	(858)	-	-	-	-	-
10-000-4840-10	Refunds - Fees	-	-	-	-	-	-
10-000-4161-00	Sale/Disposal of Asset	-	-	-	-	-	-
10-000-4325-00	Consolidated Election	-	-	-	-	-	-
10-000-4400-01	De Anza Court Rental	-	5,000	5,000	5,000	5,000	5,200
10-000-4400-02	De Anza Picnic Rental	2,561	5,000	6,500	6,500	6,500	6,760
10-000-4400-03	Facility Rental - De Anza	-	10,000	10,000	10,000	10,000	10,400
10-000-4400-05	De Anza Vending Machine	-	1,000	1,000	1,000	1,000	1,040
10-000-4400-10	Facility Rental - Lupin Hill	-	90,000	90,000	90,000	90,000	93,600
10-000-4409-00	Loan Receipt	7,049	5,000	5,000	5,000	5,000	5,200
10-000-4410-00	Interest Income	324,021	80,000	80,000	100,000	100,000	150,000
10-000-4411-00	Fair Market Value Investments	(71,458)	-	-	-	-	-
10-000-4415-03	Facility Rental - AC Stelle	28,980	35,000	35,000	35,000	35,000	36,400
10-000-4450-05	Facility Rental - Creekside	117,512	96,000	110,000	100,000	100,000	104,000
10-000-4451-00	Facility Rental - Gates Cyn	1,073	5,000	10,000	5,000	5,000	5,200
10-000-4452-00	Facility Rental - Grape Arbor	5,205	3,000	15,000	5,000	5,000	5,200
10-000-4453-00	Facility Rental - Civic Center	-	10,000	10,000	10,000	10,000	10,400
10-000-4454-00	Facility Rental Deposits	-	-	-	-	-	-
10-000-4464-00	Lease Income	140,995	85,000	85,000	85,000	85,000	88,400
10-000-4621-00	Malibu Creek Watershed EWMP	-	-	-	-	-	-

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
10-000-4900-00	Indirect Cost Plan	335,000	335,000	335,000	335,000	335,000	348,400
10-000-4900-14	Transfer in AB 939	-	-	-	-	-	-
10-000-4900-16	Transfer in Developr ImpactFee	-	-	-	-	-	-
10-000-4900-20	Transfer in Prop A	-	-	-	-	-	-
10-000-4900-25	Transfer in Prop C	-	-	-	-	-	-
10-000-4900-29	Transfer in Transit	-	-	-	-	-	-
10-000-4900-33	Transfer in Used Oil Grant	-	-	-	-	-	-
10-000-4900-36	Transfer in Grant Fund	-	469,207	159,207	159,207	159,207	159,207
10-000-4900-39	Transfer in Measure R Trans	16,311	350,000	350,000	350,000	350,000	350,000
10-000-4900-49	Transfer in Measure M	18,050	-	7,861	-	-	-
10-000-4900-87	Transfer in 2015 COP	-	-	-	-	-	-
10-518-4462-04	Senior Center Donation/Sponsor	-	-	-	-	-	-
		23,311,200	24,979,207	24,934,698	25,260,707	25,260,707	26,485,967
Total Fund 10 Revenue		23,311,200	24,979,207	24,934,698	25,260,707	25,260,707	26,485,967

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Expenditure							
<u>Division: 111 - Legislation & Policy</u>							
10-111-5221-00	Special Dept. Supplies	1,978	5,000	5,000	5,000	5,000	5,200
10-111-5221-13	Special Dept Sup- J Bozajian	3,946	5,000	5,000	5,000	5,000	5,200
10-111-5221-14	Special Dept Sup- MS Maurer	4,000	5,000	5,000	5,000	5,000	5,200
10-111-5221-16	Special Dept Sup- F Gaines	2,000	-	-	-	-	-
10-111-5221-17	Special Dept Sup- L Martin	-	-	-	-	-	-
10-111-5221-18	Special Dept Sup- D Shapiro	4,040	5,000	5,000	5,000	5,000	5,200
10-111-5221-19	Special Dept Sup- A Weintraub	2,678	5,000	5,000	5,000	5,000	5,200
10-111-5221-20	Special Dept Sup- P Kraut	564	5,000	5,000	5,000	5,000	5,200
10-111-5226-00	Dues and Memberships	42,441	44,000	48,000	48,000	48,000	49,920
10-111-5235-00	Computer Hardware	-	-	-	-	-	-
10-111-5252-06	Special Events	-	-	12,500	15,000	15,000	15,000
10-111-5270-00	Business Meeting & Conference	9,289	21,000	21,000	21,000	31,000	31,000
		70,936	95,000	111,500	114,000	124,000	127,120
<u>Division: 112 - Boards & Commissions</u>							
10-112-5221-00	Special Dept. Supplies	-	500	500	1,000	1,000	1,040
10-112-5222-00	Printing	-	1,500	1,500	1,000	1,000	1,040
10-112-5226-00	Dues and Memberships	-	-	-	-	-	-
10-112-5252-00	Contractual Services	4,300	5,100	5,100	5,000	5,000	5,200
10-112-5262-01	Mayor's Youth Council	353	5,000	5,000	5,000	5,000	5,200
10-112-5270-00	Business Meeting & Conference	-	2,000	2,000	2,000	2,000	2,080
10-112-5553-00	Sister City	-	-	-	-	-	-
		4,653	14,100	14,100	14,000	14,000	14,560
<u>Division: 121 - Legal</u>							
10-121-5250-10	Contractual Svcs-Gen'l Matter	375,976	300,000	300,000	300,000	300,000	312,000
10-121-5250-11	Contractual Svcs-HR Matters	7,812	11,000	11,000	10,000	10,000	10,400
10-121-5250-15	Contractual Svcs-Spl.Counsel	-	-	-	-	-	-
10-121-5250-20	Contractual Svcs-Litigation	12,993	3,000	3,000	3,000	3,000	3,120
10-121-5250-26	Settlement Payment	-	-	-	-	-	-
10-121-5250-78	West Village Lawsuit	4,724	-	1,187	-	-	-
10-121-5416-02	Settlement Payment	-	-	-	-	-	-
		401,505	314,000	315,187	313,000	313,000	325,520
<u>Division: 131 - City Clerk</u>							
10-131-5220-00	Office Supplies	259	1,500	1,500	1,500	1,500	1,560
10-131-5221-00	Special Dept. Supplies	459	700	700	700	700	728
10-131-5222-00	Printing	1,145	1,500	3,000	3,000	3,000	3,120
10-131-5226-00	Dues and Memberships	1,065	1,000	1,500	1,000	1,000	1,040
10-131-5228-00	Publications	5,064	3,500	6,000	5,000	5,000	5,200
10-131-5252-00	Contractual Services	4,800	20,000	55,500	57,000	57,000	59,280
10-131-5257-00	Elections	65,691	10,000	1,000	65,000	65,000	67,600
10-131-5265-00	Advertising	1,921	3,000	3,000	3,000	3,000	3,120
10-131-5270-00	Business Meeting & Conference	104	500	500	500	500	520
10-131-5285-00	Training	453	2,000	2,000	2,000	2,000	2,000
10-131-5416-00	Miscellaneous Expenditure	-	100	100	100	100	104
10-131-5430-00	Mileage Reimbursement	141	400	400	400	400	416
		81,102	44,200	75,200	139,200	139,200	144,688

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 132 - Administrative Services</u>							
10-132-5220-00	Office Supplies	200	1,100	1,100	1,100	1,100	1,144
10-132-5221-00	Special Dept. Supplies	327	-	-	-	-	-
10-132-5222-00	Printing	-	-	400	-	-	-
10-132-5226-00	Dues and Memberships	-	1,100	1,000	1,000	1,000	1,040
10-132-5228-00	Publications	-	-	-	-	-	-
10-132-5235-00	Computer Hardware	-	-	-	-	-	-
10-132-5252-00	Contractual Services	60,497	2,000	35,000	2,000	2,000	2,080
10-132-5257-00	Elections	7,039	-	-	-	-	-
10-132-5265-00	Advertising	292	2,000	2,000	2,000	2,000	2,080
10-132-5270-00	Business Meeting & Conference	-	800	800	800	800	832
10-132-5280-00	Tuition Reimbursement	-	-	-	25,000	25,000	25,000
10-132-5285-00	Training	-	1,500	1,500	1,500	1,500	1,500
10-132-5416-00	Miscellaneous Expenditure	15	300	9,000	300	300	312
10-132-5430-00	Mileage Reimbursement	-	300	300	300	300	312
		68,370	9,100	51,100	34,000	34,000	34,300
<u>Division: 134 - Non-Departmental</u>							
10-134-5163-00	Reimbursable Loss Exp	-	-	-	-	-	-
10-134-5200-00	Liability Insurance	614,874	639,000	639,000	788,930	788,930	820,487
10-134-5200-01	Unemployment Insurance	72,552	35,000	35,000	15,000	15,000	15,600
10-134-5200-02	Workers Compensation Insurance	382,857	231,000	231,000	127,253	127,253	132,343
10-134-5200-03	Property Insurance	114,459	116,000	116,005	122,091	122,091	126,975
10-134-5200-04	Crime Insurance	1,535	2,000	2,000	1,741	1,741	1,811
10-134-5200-05	Pollution Insurance	6,062	6,000	6,000	5,892	5,892	6,128
10-134-5201-00	State Administrative Cost	50,183	50,000	50,000	50,000	50,000	52,000
10-134-5201-01	County Administrative Fee	53,298	50,000	52,782	50,000	50,000	52,000
10-134-5220-00	Office Supplies	905	7,200	7,200	7,000	7,000	7,280
10-134-5221-00	Special Dept. Supplies	1,897	5,800	5,800	6,000	6,000	6,240
10-134-5221-09	Facility Repairs	-	5,000	5,000	5,000	5,000	5,200
10-134-5221-10	Emergency Services	16,979	5,000	5,000	5,000	5,000	5,200
10-134-5222-00	Printing	345	5,500	5,500	26,000	26,000	27,040
10-134-5223-00	Kitchen Supplies	7,143	11,000	11,000	11,000	11,000	11,440
10-134-5224-00	Furniture & Fixtures	-	400	400	1,000	1,000	1,040
10-134-5226-00	Dues and Memberships	1,466	1,400	3,405	2,000	2,000	2,080
10-134-5227-00	Storage Rental	7,676	5,000	5,000	7,000	7,000	7,280
10-134-5230-00	Postage / Courier Service	11,527	15,000	15,000	15,000	15,000	15,600
10-134-5231-00	Bank & Merchant Fees	104,006	144,700	144,700	100,000	100,000	104,000
10-134-5231-11	Recreation Processing Fees	-	-	-	-	-	-
10-134-5233-00	Contribution to Others	125,000	255,000	255,000	255,000	255,000	265,200
10-134-5233-01	Contribution to Chamber of Com	40,000	40,000	40,000	40,000	40,000	41,600
10-134-5233-03	Humanitarian Aid	25,000	25,000	25,000	25,000	25,000	26,000
10-134-5233-04	Contribution to Rotary Club	-	-	-	-	-	-
10-134-5233-06	Relay for Life	-	5,000	5,000	5,000	5,000	5,200
10-134-5233-07	California Theater Festival	-	-	-	-	-	-
10-134-5234-01	Art Rental	-	-	-	-	-	-
10-134-5235-00	Computer Hardware	-	-	-	-	-	-
10-134-5236-01	California Contract Cities	-	-	-	-	-	-
10-134-5238-00	Rent Equipment	-	-	-	-	-	-
10-134-5239-00	Equipment Maintenance	8,957	10,000	10,000	10,000	10,000	10,400
10-134-5240-00	Utilities - Electric	-	-	-	-	-	-
10-134-5252-00	Contractual Services	5,500	20,000	20,000	20,000	20,000	20,800
10-134-5252-24	Property Damage & Repairs	-	-	-	-	-	-
10-134-5252-57	Mass Notification System	29,344	30,000	30,000	30,000	30,000	31,200
10-134-5252-84	Parking Enforcement	44,287	35,000	40,000	45,000	45,000	46,800
10-134-5253-17	Film Festival	-	-	-	-	-	-
10-134-5270-00	Business Meeting & Conference	300	-	1,100	-	-	-
10-134-5416-00	Miscellaneous Expenditure	503	1,300	3,100	1,000	1,000	1,040
10-134-5419-01	Reimbursable Expense	-	-	-	-	-	-
10-134-5500-01	Security	-	-	-	-	-	-

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
10-134-6500-00	Capital Outlay	15,370	15,000	17,000	51,000	51,000	1,000
10-134-6550-00	Open Space	-	20,000	20,000	20,000	20,000	20,000
10-134-9900-24	Transfer to LMD 24	-	-	-	-	-	-
10-134-9900-26	Transfer to TDA-Trans Dev Act	-	-	-	-	-	-
10-134-9900-28	Transfer to Library Fund	-	3,000	3,000	3,000	3,000	3,000
10-134-9900-30	Transfer to Storm Damage	-	-	-	-	-	-
10-134-9900-32	Transfer to LMD 32	-	-	-	-	-	-
10-134-9900-33	Transfer to Used Oil Grant	-	-	-	-	-	-
10-134-9900-36	Transfer to Grants	-	-	-	-	-	-
10-134-9900-38	Transfer to COPS Grant	-	-	-	-	-	-
10-134-9900-39	Transfer to Measure R CIP	-	-	-	-	-	-
10-134-9900-40	Transfer to Capital	-	135,000	135,000	25,000	25,000	25,000
10-134-9900-60	Transfer to Management Reserve	-	-	-	-	-	-
10-134-9900-83	Transfer to 2005 COP	-	-	-	-	-	-
10-134-9900-85	Transfer to 2006 COP	-	-	-	-	-	-
10-134-9900-86	Transfer to LVPA	-	-	-	-	-	-
10-134-9900-87	Transfer to 2015 COP	1,842,651	1,839,000	1,839,000	1,840,000	1,840,000	1,840,000
		3,584,676	3,768,300	3,782,992	3,715,907	3,715,907	3,736,983
<u>Division: 135 - Payroll</u>							
10-135-5100-00	Full Time Salaries	5,138,425	5,409,708	5,006,677	5,589,101	5,589,101	5,812,665
10-135-5100-02	Full Time Employee Overtime	6,132	30,000	29,550	30,000	30,000	31,200
10-135-5103-01	CalPERS City Paid EmployeeCost	270,236	312,593	278,908	324,758	324,758	337,748
10-135-5103-02	CalPERS Employer Cost	475,138	533,398	494,794	574,415	574,415	597,392
10-135-5103-03	CalPERS Unfunded Liability	380,126	508,572	721,848	572,367	572,367	595,262
10-135-5103-04	CalPERS Survivor Benefit	1,385	1,536	1,341	1,456	1,456	1,514
10-135-5104-00	Benefits	224,412	158,495	133,277	229,515	229,515	238,696
10-135-5104-01	Retiree Medical Benefits	94,072	120,326	175,457	138,804	138,804	144,356
10-135-5104-02	Medical Insurance	895,795	969,508	907,052	1,147,963	1,147,963	1,205,361
10-135-5104-03	Dental Insurance	58,105	67,559	60,327	68,614	68,614	71,359
10-135-5104-04	Vision Insurance	11,993	14,591	12,815	13,930	13,930	14,487
10-135-5104-05	Short Term Disability	18,623	28,204	20,237	30,362	30,362	31,576
10-135-5104-06	Long Term Disability	8,985	9,715	9,764	10,508	10,508	10,928
10-135-5104-07	Life Insurance	13,106	13,955	14,219	15,015	15,015	15,616
10-135-5104-08	Accidental Death & Dismember	3,152	3,534	3,420	3,804	3,804	3,956
10-135-5104-09	Employee Assistance Program	2,558	2,757	2,733	2,830	2,830	2,943
10-135-5106-00	Employer Taxes	71,778	-	-	-	-	-
10-135-5106-01	Medicare	71,787	89,099	93,257	97,669	97,669	101,576
10-135-5106-02	Social Security	15,510	-	5,891	5,986	5,986	6,225
10-135-5109-00	Hourly Employees	517,914	675,000	538,042	700,000	700,000	728,000
10-135-5109-02	Hourly Employee Overtime	-	-	-	-	-	-
10-135-5110-00	Auto Allowance	43,659	39,981	45,090	43,200	43,200	44,928
10-135-5110-01	457 Match	9,335	-	25,079	115,512	115,512	120,132
10-135-5252-00	Contractual Services	-	-	-	-	-	-
		8,332,226	8,988,531	8,579,773	9,715,809	9,715,809	10,115,921

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 136 - Civic Center O&M</u>							
10-136-5221-00	Special Dept. Supplies	3,508	10,000	10,000	10,000	10,000	10,400
10-136-5221-03	Facility Maintenance	75,516	65,000	65,000	65,000	65,000	67,600
10-136-5238-00	Rent Equipment	331	1,000	1,000	1,000	1,000	1,040
10-136-5239-00	Equipment Maintenance	25,310	27,000	27,000	27,000	27,000	28,080
10-136-5240-00	Utilities - Electric	67,375	85,000	85,000	85,000	85,000	88,400
10-136-5240-01	Utilities - Water	7,446	6,000	6,000	6,000	6,000	6,240
10-136-5240-02	Utilities - Gas	7,213	8,000	8,000	8,000	8,000	8,320
10-136-5252-00	Contractual Services	-	-	-	-	-	-
10-136-5416-00	Miscellaneous Expenditure	4,759	8,000	8,000	5,000	5,000	5,200
10-136-5500-01	Security	27,280	4,000	28,000	30,000	30,000	31,200
10-136-6500-00	Capital Outlay	9,670	200	200	25,000	25,000	25,000
		228,408	214,200	238,200	262,000	262,000	271,480

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 141 - City Management</u>							
10-141-5220-00	Office Supplies	73	1,100	1,000	1,000	1,000	1,040
10-141-5221-00	Special Dept. Supplies	99	1,300	1,000	1,000	1,000	1,040
10-141-5226-00	Dues and Memberships	180	900	900	900	900	936
10-141-5228-00	Publications	-	-	-	-	-	-
10-141-5270-00	Business Meeting & Conference	888	20,000	10,000	10,000	10,000	10,400
10-141-5416-00	Miscellaneous Expenditure	8,933	-	-	-	-	-
10-141-5430-00	Mileage Reimbursement	-	-	-	-	-	-
		10,173	23,300	12,900	12,900	12,900	13,416

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 151 - Financial Management</u>							
10-151-5220-00	Office Supplies	2,790	2,000	2,000	2,100	2,100	2,184
10-151-5221-00	Special Dept. Supplies	1,996	2,500	2,500	2,700	2,700	2,808
10-151-5222-00	Printing	526	900	900	900	900	936
10-151-5226-00	Dues and Memberships	225	200	220	900	900	936
10-151-5228-00	Publications	-	-	-	-	-	-
10-151-5235-00	Computer Hardware	-	-	-	-	-	-
10-151-5235-01	Computer Software	-	-	-	400	400	416
10-151-5252-00	Contractual Services	93,282	80,000	95,000	160,000	160,000	166,400
10-151-5270-00	Business Meeting & Conference	-	400	400	1,400	1,400	1,456
10-151-5285-00	Training	-	400	400	3,000	3,000	3,000
10-151-5416-00	Miscellaneous Expenditure	-	-	530	-	-	-
10-151-5430-00	Mileage Reimbursement	158	400	400	400	400	416
10-151-6500-00	Capital Outlay	-	-	-	-	-	-
10-151-6503-48	FINANCIAL SOFTWARE	-	300,000	-	300,000	300,000	-
		98,977	386,800	102,350	471,800	471,800	178,552
<u>Division: 152 - Payroll & Revenue</u>							
10-152-5220-00	Office Supplies	-	100	100	-	-	-
10-152-5221-00	Special Dept. Supplies	-	200	200	-	-	-
10-152-5226-00	Dues and Memberships	-	700	700	-	-	-
10-152-5235-01	Computer Software	-	400	400	-	-	-
10-152-5252-00	Contractual Services	65,145	60,000	65,000	-	-	-
10-152-5270-00	Business Meeting & Conference	-	1,000	1,000	-	-	-
10-152-5285-00	Training	-	400	400	-	-	-
10-152-5430-00	Mileage Reimbursement	-	-	-	-	-	-
		65,145	62,800	67,800	-	-	-

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 161 - Public Information</u>							
10-161-5208-00	Telephone	81,767	60,000	82,000	85,000	85,000	88,400
10-161-5220-00	Office Supplies	449	1,400	1,000	1,000	1,000	1,040
10-161-5221-00	Special Dept. Supplies	412	5,800	5,000	5,000	5,000	5,200
10-161-5222-00	Printing	54	4,300	2,000	2,000	2,000	2,080
10-161-5226-00	Dues and Memberships	600	1,200	2,000	2,000	2,000	2,080
10-161-5228-00	Publications	76	500	500	500	500	520
10-161-5235-00	Computer Hardware	3,863	5,300	4,000	4,000	4,000	4,160
10-161-5238-00	Rent Equipment	-	1,500	6,000	1,500	1,500	1,560
10-161-5252-00	Contractual Services	34,555	24,000	55,000	35,000	35,000	36,400
10-161-5252-17	Film Permit Services	-	-	-	-	-	-
10-161-5260-00	City Newsletter/Promotions	5,280	10,600	5,000	8,000	8,000	8,320
10-161-5270-00	Business Meeting & Conference	495	3,500	3,000	3,000	3,000	3,120
10-161-5285-00	Training	-	250	250	250	250	250
10-161-5430-00	Mileage Reimbursement	-	100	100	100	100	104
10-161-6500-00	Capital Outlay	779	-	-	-	-	-
		128,330	118,450	165,850	147,350	147,350	153,234
<u>Division: 162 - Information Technology</u>							
10-162-5220-00	Office Supplies	-	1,100	1,000	1,000	1,000	1,040
10-162-5221-00	Special Dept. Supplies	10,823	11,900	12,000	12,000	12,000	12,480
10-162-5226-00	Dues and Memberships	385	300	300	300	300	312
10-162-5228-00	Publications	-	-	-	-	-	-
10-162-5235-00	Computer Hardware	19,805	70,000	50,000	150,000	150,000	156,000
10-162-5235-01	Computer Software	44,108	70,000	60,000	60,000	60,000	62,400
10-162-5252-00	Contractual Services	30,036	22,000	30,000	30,000	30,000	31,200
10-162-5270-00	Business Meeting & Conference	-	1,250	2,000	20,000	20,000	20,800
10-162-5285-00	Training	-	3,600	9,000	4,000	4,000	4,000
10-162-5430-00	Mileage Reimbursement	-	-	-	-	-	-
10-162-6500-00	Capital Outlay	-	10,000	10,000	10,000	10,000	10,000
		105,157	190,150	174,300	287,300	287,300	298,232
<u>Division: 163 - Telecom Regulation</u>							
10-163-5221-00	Special Dept. Supplies	-	-	-	-	-	-
10-163-5226-00	Dues and Memberships	-	-	-	-	-	-
10-163-5252-00	Contractual Services	7,374	-	1,000	-	-	-
		7,374	-	1,000	-	-	-

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 211 - LA Co. Sheriff's Department</u>							
10-211-5221-00	Special Dept. Supplies	22,428	7,100	7,100	7,100	7,100	7,384
10-211-5252-00	Contractual Services	4,861,266	4,950,000	4,950,000	5,050,000	5,050,000	5,252,000
10-211-5252-63	LA Co. Sheriff Reimbursable	14,395	60,000	50,000	50,000	50,000	52,000
		4,898,089	5,017,100	5,007,100	5,107,100	5,107,100	5,311,384
<u>Division: 221 - LA Co. Fire District</u>							
10-221-5252-00	Contractual Services	20,810	20,900	20,900	20,900	20,900	21,736

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 222 - Public Safety and Emergency Preparedness</u>							
10-222-5220-00	Office Supplies	693	300	300	300	300	312
10-222-5221-00	Special Dept. Supplies	6,934	6,000	6,000	6,000	6,000	6,240
10-222-5222-00	Printing	71	3,500	3,000	3,000	3,000	3,120
10-222-5226-00	Dues and Memberships	250	500	500	500	500	520
10-222-5235-00	Computer Hardware	-	-	-	-	-	-
10-222-5235-01	Computer Software	-	-	-	-	-	-
10-222-5252-00	Contractual Services	4,070	17,500	17,500	17,500	17,500	18,200
10-222-5252-06	Special Events	25,372	21,900	21,900	21,900	21,900	22,776
10-222-5270-00	Business Meeting & Conference	495	21,900	21,900	21,900	21,900	22,776
10-222-5430-00	Mileage Reimbursement	-	-	-	-	-	-
		37,885	71,600	71,100	71,100	71,100	73,944

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 231 - LA Co. Animal Care</u>							
10-231-5252-00	Contractual Services	41,496	50,000	50,000	50,000	50,000	52,000

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 311 - Administration & Engineering</u>							
10-311-5220-00	Office Supplies	258	500	505	500	500	520
10-311-5221-00	Special Dept. Supplies	2,241	2,500	2,500	2,500	2,500	2,600
10-311-5222-00	Printing	892	2,000	2,000	2,000	2,000	2,080
10-311-5226-00	Dues and Memberships	981	1,500	1,500	1,500	1,500	1,560
10-311-5228-00	Publications	120	200	200	200	200	208
10-311-5235-00	Computer Hardware	3	-	-	-	-	-
10-311-5235-01	Computer Software	8,360	9,000	9,000	9,000	9,000	9,360
10-311-5252-00	Contractual Services	148,982	150,000	150,000	150,000	150,000	156,000
10-311-5252-06	Special Events	4,202	12,000	12,000	12,000	12,000	12,480
10-311-5270-00	Business Meeting & Conference	12	2,900	2,900	2,900	2,900	3,016
10-311-5416-00	Miscellaneous Expenditure	-	-	-	-	-	-
10-311-5430-00	Mileage Reimbursement	69	-	-	-	-	-
10-311-6500-00	Capital Outlay	-	-	-	-	-	-
		<u>166,120</u>	<u>180,600</u>	<u>180,605</u>	<u>180,600</u>	<u>180,600</u>	<u>187,824</u>

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 312 - Street Maintenance Services</u>							
10-312-5100-00	Full Time Salaries	63,135	-	-	-	-	-
10-312-5103-01	CalPERS City Paid EmployeeCost	4,819	-	-	-	-	-
10-312-5103-02	CalPERS Employer Cost	4,819	-	-	-	-	-
10-312-5104-00	Benefits	-	-	-	-	-	-
10-312-5104-02	Medical Insurance	9,636	-	-	-	-	-
10-312-5104-03	Dental Insurance	3,613	-	-	-	-	-
10-312-5104-04	Vision Insurance	1,204	-	-	-	-	-
10-312-5106-00	Employer Taxes	-	-	-	-	-	-
10-312-5220-00	Office Supplies	397	1,000	1,000	1,000	1,000	1,040
10-312-5221-00	Special Dept. Supplies	5,659	5,000	5,000	5,000	5,000	5,200
10-312-5226-00	Dues and Memberships	1,970	1,600	1,600	1,600	1,600	1,664
10-312-5240-00	Utilities - Electric	2,594	5,500	5,500	5,500	5,500	5,720
10-312-5240-01	Utilities - Water	167,315	145,000	145,000	145,000	145,000	150,800
10-312-5252-00	Contractual Services	469	10,000	10,000	10,000	10,000	10,400
10-312-5252-10	Road safety/Shoulder/Pky maint	6,654	45,000	70,000	45,000	45,000	46,800
10-312-5252-12	Drain Maint & Catch Basin Clen	543	2,000	2,000	2,000	2,000	2,080
10-312-5252-15	Street/Sidewalk Repair	47,459	58,500	60,000	58,500	58,500	60,840
10-312-5252-20	Street Sweeping	91,615	93,900	93,900	93,900	93,900	97,656
10-312-5252-30	Intersection Light & Maint	-	-	-	-	-	-
10-312-5252-80	Tree Trimming	2,997	3,000	20,000	3,000	3,000	3,120
10-312-5252-81	Graffiti Removal	735	700	700	700	700	728
10-312-5252-83	General Landscape Maintenance	270,729	230,000	230,000	230,000	230,000	239,200
10-312-5722-00	Tree Removal	16,541	5,000	5,000	5,000	5,000	5,200
10-312-6500-00	Capital Outlay	-	-	-	-	-	-
		702,903	606,200	649,700	606,200	606,200	630,448

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 313 - Water Quality Enhancement</u>							
10-313-5221-00	Special Dept. Supplies	192	200	200	200	200	208
10-313-5226-00	Dues and Memberships	190	300	300	300	300	312
10-313-5252-00	Contractual Services	77,854	35,000	35,000	35,000	35,000	36,400
10-313-5252-27	Compliance Monitoring Program	171,653	172,100	172,100	200,000	200,000	208,000
10-313-5252-28	Sewer Infrastructure Managemnt	35,000	35,000	35,000	35,000	35,000	36,400
10-313-5270-00	Business Meeting & Conference	71	400	400	400	400	416
10-313-5430-00	Mileage Reimbursement	-	-	-	-	-	-
10-313-5543-00	Malibu Creek Watershed EWMP	-	-	-	-	-	-
10-313-6500-00	Capital Outlay	-	-	-	-	-	-
		<u>284,960</u>	<u>243,000</u>	<u>243,000</u>	<u>270,900</u>	<u>270,900</u>	<u>281,736</u>

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 321 - General Landscape Maintenance</u>							
10-321-5208-00	Telephone	456	-	266	-	-	-
10-321-5220-00	Office Supplies	-	200	200	200	200	208
10-321-5222-00	Printing	-	-	-	-	-	-
10-321-5226-00	Dues and Memberships	-	-	-	-	-	-
10-321-5228-00	Publications	-	-	-	-	-	-
10-321-5240-00	Utilities - Electric	188	100	622	100	100	104
10-321-5240-01	Utilities - Water	106,585	95,800	95,800	95,800	95,800	99,632
10-321-5252-00	Contractual Services	37,061	20,000	21,000	20,000	20,000	20,800
10-321-5252-21	Arbor Day	-	-	-	-	-	-
10-321-5252-50	Annual Fuel Reduction	134,136	163,000	163,000	163,000	163,000	169,520
10-321-5252-80	Tree Trimming	38,803	44,600	60,000	44,600	44,600	46,384
10-321-5252-83	General Landscape Maintenance	228,278	265,400	265,400	265,400	265,400	276,016
10-321-5270-00	Business Meeting & Conference	246	200	330	200	200	208
10-321-5716-00	Pest Abatement	6,599	22,800	22,800	22,800	22,800	23,712
10-321-5722-00	Tree Removal	19,032	22,800	31,000	22,800	22,800	23,712
10-321-6502-36	Tree Planting	2,598	4,600	4,600	4,600	4,600	4,600
		573,982	639,500	665,018	639,500	639,500	664,896

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 331 Transportation Planning</u>							
10-331-5220-00	Office Supplies	319	2,000	2,000	2,000	2,000	2,080
10-331-5221-00	Special Dept. Supplies	275	400	400	400	400	416
10-331-5226-00	Dues and Memberships	-	-	-	-	-	-
10-331-5235-01	Computer Software	-	100	100	100	100	104
10-331-5252-00	Contractual Services	13	2,000	2,000	2,000	2,000	2,080
10-331-5270-00	Business Meeting & Conference	-	-	-	-	-	-
10-331-5430-00	Mileage Reimbursement	-	-	-	-	-	-
		607	4,500	4,500	4,500	4,500	4,680
<u>Division: 332 Transportation Eng/Operations</u>							
10-332-5220-00	Office Supplies	673	1,000	1,000	1,000	1,000	1,040
10-332-5221-00	Special Dept. Supplies	50	1,400	1,400	1,400	1,400	1,456
10-332-5226-00	Dues and Memberships	1,925	2,500	2,500	2,500	2,500	2,600
10-332-5228-00	Publications	-	300	300	300	300	312
10-332-5235-01	Computer Software	-	-	-	-	-	-
10-332-5237-00	Vehicle Maintenance	4,177	25,000	25,000	25,000	25,000	26,000
10-332-5237-01	Vehicle Gasoline / Oil	6,433	11,800	11,800	11,800	11,800	12,272
10-332-5237-02	Vehicle Registration DMV	-	-	-	-	-	-
10-332-5240-00	Utilities - Electric	78,705	71,100	71,100	71,100	71,100	73,944
10-332-5252-00	Contractual Services	3,573	5,000	12,000	5,000	5,000	5,200
10-332-5252-10	Road safety/Shoulder/Pky maint	47,823	50,000	50,000	50,000	50,000	52,000
10-332-5252-24	Property Damage & Repairs	5,100	20,000	20,000	20,000	20,000	20,800
10-332-5252-40	Striping, Signing & Marking	75,913	68,000	68,000	68,000	68,000	70,720
10-332-5252-54	Bridges - Inspection & Repair	-	-	-	-	-	-
10-332-5252-60	Traffic Signal/Lighting	52,654	75,000	165,000	75,000	75,000	78,000
10-332-5270-00	Business Meeting & Conference	-	700	700	700	700	728
10-332-5430-00	Mileage Reimbursement	-	-	-	-	-	-
		277,026	331,800	428,800	331,800	331,800	345,072
<u>Division: 333 - Transit Services</u>							
10-333-5222-00	Printing	-	-	-	-	-	-
10-333-5263-01	Bus Incentive Program	-	-	-	-	-	-
10-333-5430-00	Mileage Reimbursement	-	-	-	-	-	-
		-	-	-	-	-	-
<u>Division: 334 - Intergovernmental Relations</u>							
10-334-5220-00	Office Supplies	-	100	100	100	100	104
10-334-5222-00	Printing	-	-	-	-	-	-
10-334-5225-03	School Safety	-	12,000	12,000	12,000	20,250	20,250
10-334-5252-70	Crossing Guard	30,141	90,000	90,000	90,000	90,000	93,600
10-334-5252-75	School Programs	-	5,800	5,800	5,800	5,800	6,032
		30,141	107,900	107,900	107,900	116,150	119,986

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: Community Development Admin</u>							
10-411-5220-00	Office Supplies	4,174	4,000	4,000	4,000	4,000	4,160
10-411-5221-00	Special Dept. Supplies	954	1,300	1,300	1,300	1,300	1,352
10-411-5222-00	Printing	5,540	10,000	10,000	10,000	10,000	10,400
10-411-5226-00	Dues and Memberships	3,455	4,600	4,600	4,600	4,600	4,784
10-411-5228-00	Publications	223	200	200	200	200	208
10-411-5235-00	Computer Hardware	7,536	-	-	-	-	-
10-411-5235-01	Computer Software	78,814	135,000	135,000	135,000	135,000	140,400
10-411-5252-00	Contractual Services	29,126	3,000	40,000	3,000	3,000	3,120
10-411-5265-00	Advertising	4,410	2,000	2,000	2,000	2,000	2,080
10-411-5270-00	Business Meeting & Conference	675	4,200	4,200	4,200	4,200	4,368
10-411-5285-00	Training	335	300	300	3,000	3,000	3,000
10-411-5416-00	Miscellaneous Expenditure	-	-	-	-	-	-
10-411-5430-00	Mileage Reimbursement	25	-	-	-	-	-
		<u>135,267</u>	<u>164,600</u>	<u>201,600</u>	<u>167,300</u>	<u>167,300</u>	<u>173,872</u>

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 412 - Planning Projects & Studies</u>							
10-412-5221-00	Special Dept. Supplies	6	-	-	-	-	-
10-412-5222-00	Printing	-	8,000	8,000	8,000	8,000	8,320
10-412-5226-00	Dues and Memberships	-	-	-	-	-	-
10-412-5232-03	Senior Rental Voucher	111,826	113,000	113,000	113,000	113,000	117,520
10-412-5250-69	Affordable Housing Exp	-	-	-	-	-	-
10-412-5252-00	Contractual Services	255,202	295,000	295,000	295,000	295,000	306,800
10-412-5252-22	Historic Site Markers	355	-	-	-	-	-
10-412-5270-00	Business Meeting & Conference	-	500	500	500	500	520
10-412-5285-00	Training	1,013	50	150	1,000	1,000	1,000
10-412-5416-05	Annexations	-	-	-	-	-	-
10-412-5419-00	Refunds - Deposits & Overpays	-	-	-	-	-	-
10-412-5430-00	Mileage Reimbursement	-	-	-	-	-	-
		368,402	416,550	416,650	417,500	417,500	434,160

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 415 - Building Inspection</u>							
10-415-5220-00	Office Supplies	230	300	300	300	300	312
10-415-5221-00	Special Dept. Supplies	1,348	8,200	8,200	8,200	8,200	8,528
10-415-5222-00	Printing	1,500	-	-	-	-	-
10-415-5226-00	Dues and Memberships	780	-	653	-	-	-
10-415-5232-04	OWTS Inspections	-	-	-	-	-	-
10-415-5252-00	Contractual Services	772,147	715,000	715,000	625,000	625,000	650,000
10-415-5270-00	Business Meeting & Conference	-	-	1,169	-	-	-
10-415-5285-00	Training	-	250	250	5,000	5,000	5,000
10-415-5430-00	Mileage Reimbursement	197	-	39	-	-	-
		<u>776,202</u>	<u>723,750</u>	<u>725,611</u>	<u>638,500</u>	<u>638,500</u>	<u>663,840</u>

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 416 - Code Compliance</u>							
10-416-5220-00	Office Supplies	133	-	121	-	-	-
10-416-5226-00	Dues and Memberships	285	-	-	-	-	-
10-416-5252-00	Contractual Services	18,870	-	23,050	20,000	20,000	20,800
10-416-5252-16	Code Enforcement Prosecutor	183,288	30,000	50,000	30,000	30,000	31,200
10-416-5285-00	Training	-	100	100	2,000	2,000	2,000
		202,576	30,100	73,271	52,000	52,000	54,000

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 511 - Community Services Management</u>							
10-511-5220-00	Office Supplies	58	2,200	2,200	2,200	2,200	2,288
10-511-5221-00	Special Dept. Supplies	-	1,000	1,228	1,000	1,000	1,040
10-511-5222-00	Printing	-	-	-	-	-	-
10-511-5226-00	Dues and Memberships	370	400	400	400	400	416
10-511-5265-00	Advertising	-	100	100	100	100	104
10-511-5285-00	Training	-	-	-	3,000	3,000	3,000
10-511-5416-00	Miscellaneous Expenditure	-	-	-	-	-	-
10-511-5419-00	Refunds - Deposits & Overpays	-	-	-	-	-	-
10-511-6500-00	Capital Outlay	-	-	-	50,000	50,000	-
10-511-5430-00	Mileage Reimbursement	-	-	-	-	-	-
10-511-6503-49	CIVICPLUS SOFTWARE	-	40,000	40,000	-	-	-
		428	43,700	43,928	56,700	56,700	6,848

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 512 - Creelsode Park</u>							
10-512-5208-00	Telephone	-	200	200	200	200	208
10-512-5220-00	Office Supplies	-	-	-	-	-	-
10-512-5221-00	Special Dept. Supplies	-	400	400	400	400	416
10-512-5251-50	Contract Instructors	-	200	200	200	200	208
10-512-5252-00	Contractual Services	6,777	10,000	10,000	10,000	10,000	10,400
10-512-5418-00	Custodial Supplies	-	1,000	1,000	1,000	1,000	1,040
10-512-5430-00	Mileage Reimbursement	-	-	-	-	-	-
		<u>6,777</u>	<u>11,800</u>	<u>11,800</u>	<u>11,800</u>	<u>11,800</u>	<u>12,272</u>

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 513 - De Anza Park/recreation Program</u>							
10-513-5200-20	Event Insurance	1,231	16,500	16,500	16,500	16,500	17,160
10-513-5208-00	Telephone	4,919	5,000	5,000	5,000	5,000	5,200
10-513-5220-00	Office Supplies	138	1,200	1,200	1,200	1,200	1,248
10-513-5221-00	Special Dept. Supplies	16,682	50,000	50,000	50,000	50,000	52,000
10-513-5222-00	Printing	12,500	48,000	48,000	48,000	48,000	49,920
10-513-5226-00	Dues and Memberships	130	500	500	500	500	520
10-513-5229-00	State Required Fingerprinting	1,320	2,000	2,000	2,000	2,000	2,080
10-513-5230-00	Postage / Courier Service	-	5,500	5,500	5,500	5,500	5,720
10-513-5238-00	Rent Equipment	-	-	-	-	-	-
10-513-5251-50	Contract Instructors	15,156	100,000	100,000	100,000	100,000	104,000
10-513-5252-00	Contractual Services	23,630	10,000	10,000	10,000	10,000	10,400
10-513-5252-07	Tickets / Pre-sale	-	15,000	15,000	15,000	15,000	15,600
10-513-5252-08	Facility Rental	-	25,000	25,000	25,000	25,000	26,000
10-513-5252-76	Senior Programs	-	-	-	-	-	-
10-513-5263-00	Special Community Services	-	200	200	200	200	208
10-513-5265-00	Advertising	-	-	-	-	-	-
10-513-5285-00	Training	250	300	300	1,000	1,000	1,000
10-513-5418-00	Custodial Supplies	1,692	7,000	7,000	7,000	7,000	7,280
10-513-5420-00	Office Equipment Maintenance	-	-	-	-	-	-
10-513-5430-00	Mileage Reimbursement	307	1,100	1,100	1,100	1,100	1,144
10-513-6500-00	Capital Outlay	8,274	15,000	15,000	120,000	-	-
		86,229	302,300	302,300	408,000	288,000	299,480

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 514 - Parks Maintenance</u>							
10-514-5220-00	Office Supplies	1,052	2,000	2,000	2,000	2,000	2,080
10-514-5237-00	Vehicle Maintenance	2,765	3,500	4,500	3,500	3,500	3,640
10-514-5240-00	Utilities - Electric	32,870	37,000	37,000	37,000	37,000	38,480
10-514-5240-02	Utilities - Gas	2,345	2,700	2,700	2,700	2,700	2,808
10-514-5252-00	Contractual Services	23,840	20,000	20,000	20,000	20,000	20,800
10-514-5418-00	Custodial Supplies	11,895	12,400	12,400	12,400	12,400	12,896
10-514-5430-00	Mileage Reimbursement	108	-	-	-	-	-
10-514-5535-00	Cal/Agoura Jt Community Center	69,806	65,000	65,000	65,000	65,000	67,600
10-514-6500-00	Capital Outlay	11,880	28,000	28,000	1,175,000	-	-
		<u>156,561</u>	<u>170,600</u>	<u>171,600</u>	<u>1,317,600</u>	<u>142,600</u>	<u>148,304</u>

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 515 - School Joint Use</u>							
10-515-5221-00	Special Dept. Supplies	-	100	100	100	100	104
10-515-5252-00	Contractual Services	872	12,000	12,000	12,000	12,000	12,480
10-515-5253-05	School Facility Maintenance	113,445	110,000	110,000	110,000	110,000	114,400
10-515-5430-00	Mileage Reimbursement	-	-	-	-	-	-
10-515-5536-00	School Joint Use Contract	61,980	60,000	95,355	60,000	60,000	62,400
		<u>176,297</u>	<u>182,100</u>	<u>217,455</u>	<u>182,100</u>	<u>182,100</u>	<u>189,384</u>

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 516 - Special Events</u>							
10-516-5221-00	Special Dept. Supplies	-	1,400	1,400	1,400	1,400	1,456
10-516-5227-00	Storage Rental	8,976	8,500	8,500	8,500	8,500	8,840
10-516-5252-00	Contractual Services	145	-	-	-	-	-
10-516-5252-05	July 4th	38,397	85,000	85,000	85,000	85,000	88,400
10-516-5252-06	Special Events	-	-	-	-	-	-
10-516-5252-13	City Celebrations	-	-	-	-	-	-
10-516-5252-18	Calabasas Classic	-	-	-	-	-	-
10-516-5252-23	Veterans Day Celebration	-	-	-	-	-	-
10-516-5253-11	Egg Stravaganza	5,143	6,000	6,000	6,000	6,000	6,240
10-516-5253-12	Movie Under the Stars	-	-	-	-	-	-
10-516-5253-15	Teen Events	-	7,500	7,500	7,500	7,500	7,800
10-516-5253-16	Holiday Gala Event	-	15,000	15,000	15,000	15,000	15,600
10-516-5253-17	Film Festival	15,000	15,000	-	-	15,000	15,000
10-516-5253-18	Pumpkin Festival	108	125,000	125,000	125,000	125,000	130,000
10-516-5253-19	Calabasas Musical Programs	1,219	45,000	45,000	45,000	45,000	46,800
10-516-5253-23	Civic Center Art Programs	250	800	800	800	800	832
10-516-5253-24	Calabasas Fine Arts Festival	492	40,300	-	-	-	-
10-516-5253-25	Special Programs & Events	13,626	50,000	50,000	50,000	50,000	52,000
10-516-5430-00	Mileage Reimbursement	-	-	-	-	-	-
		<u>83,356</u>	<u>399,500</u>	<u>344,200</u>	<u>344,200</u>	<u>359,200</u>	<u>372,968</u>

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 517 - Klubhouse Peschool</u>							
10-517-5208-00	Telephone	-	-	-	-	-	-
10-517-5220-00	Office Supplies	-	-	-	-	-	-
10-517-5221-00	Special Dept. Supplies	-	-	-	-	-	-
10-517-5222-00	Printing	-	-	-	-	-	-
10-517-5226-00	Dues and Memberships	-	-	-	-	-	-
10-517-5252-00	Contractual Services	6,617	5,000	5,000	5,000	5,000	5,200
10-517-5252-75	School Programs	-	-	-	-	-	-
10-517-5264-00	State Mandates	-	-	-	-	-	-
10-517-5265-00	Advertising	-	-	-	-	-	-
10-517-5417-00	Copier Supplies	-	-	-	-	-	-
10-517-5418-00	Custodial Supplies	-	-	-	-	-	-
10-517-5419-00	Refunds - Deposits & Overpays	-	-	-	-	-	-
10-517-5430-00	Mileage Reimbursement	-	-	-	-	-	-
10-517-6500-00	Capital Outlay	-	-	-	100,000	-	-
		<u>6,617</u>	<u>5,000</u>	<u>5,000</u>	<u>105,000</u>	<u>5,000</u>	<u>5,200</u>

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 518 - Senior Center</u>							
10-518-5200-20	Event Insurance	6,244	6,500	6,500	6,500	6,500	6,760
10-518-5208-00	Telephone	1,301	2,000	2,000	2,000	2,000	2,080
10-518-5220-00	Office Supplies	514	3,800	3,800	3,800	3,800	3,952
10-518-5221-00	Special Dept. Supplies	1,971	22,500	22,500	22,500	22,500	23,400
10-518-5221-03	Facility Maintenance	1,016	1,200	1,200	1,200	1,200	1,248
10-518-5222-00	Printing	637	1,000	1,000	1,000	1,000	1,040
10-518-5226-00	Dues and Memberships	550	500	1,020	500	500	520
10-518-5229-00	State Required Fingerprinting	-	200	200	200	200	208
10-518-5230-00	Postage / Courier Service	-	300	300	300	300	312
10-518-5239-00	Equipment Maintenance	279	700	1,808	700	700	728
10-518-5240-00	Utilities - Electric	21,704	23,300	23,300	23,300	23,300	24,232
10-518-5240-01	Utilities - Water	2,175	3,400	3,400	3,400	3,400	3,536
10-518-5240-02	Utilities - Gas	2,302	2,300	2,300	2,300	2,300	2,392
10-518-5240-03	Utilities - Cable	307	2,200	2,200	2,200	2,200	2,288
10-518-5251-50	Contract Instructors	117,152	150,000	150,000	150,000	150,000	156,000
10-518-5252-00	Contractual Services	29,391	27,000	27,000	27,000	27,000	28,080
10-518-5252-76	Senior Programs	4,131	21,000	21,000	21,000	26,000	26,840
10-518-5285-00	Training	-	-	-	1,000	1,000	1,000
10-518-5418-00	Custodial Supplies	2,106	6,900	6,900	6,900	6,900	7,176
10-518-5430-00	Mileage Reimbursement	-	-	-	-	-	-
10-518-5500-01	Security	23,850	2,500	16,716	2,500	2,500	2,600
10-518-6500-00	Capital Outlay	4,909	7,500	7,500	7,500	7,500	7,500
		220,539	284,800	300,644	285,800	290,800	301,892
Total Fund 10 Expenditures		17,521,403	24,236,831	23,934,934	26,604,266	25,247,516	25,769,932

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 11 - Recoverable Deposits							
Revenue							
<u>Division: 000 - Revenue</u>							
11-000-4110-60	Recoverable Project	149,344	500,000	500,000	500,000	500,000	520,000
11-000-4420-00	Miscellaneous	-	-	-	-	-	-
11-000-4840-00	Refunds - Overpayments	-	-	-	-	-	-
11-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
		<u>149,344</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>520,000</u>
Total Fund 11 Revenue		149,344	500,000	500,000	500,000	500,000	520,000
Expenditures							
<u>Division: 163 - Cable Regulation</u>							
11-163-5252-00	Contractual Services	16,450	25,000	25,000	25,000	25,000	26,000
<u>Division: 311 - Administration & Engineering</u>							
11-311-5222-00	Printing	-	-	-	-	-	-
11-311-5252-00	Contractual Services	7,951	150,000	150,000	150,000	150,000	156,000
11-311-5254-00	Malibu Creek Watershed EWMP	-	-	-	-	-	-
11-311-5416-00	Miscellaneous Expenditure	-	-	-	-	-	-
11-311-5430-00	Mileage Reimbursement	-	-	-	-	-	-
		<u>7,951</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>	<u>156,000</u>
<u>Division: 331 - Transportation Planning</u>							
11-331-5222-00	Printing	-	-	-	-	-	-
11-331-5252-00	Contractual Services	-	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 412 - Planning Projects & Studies</u>							
11-412-5222-00	Printing	-	-	-	-	-	-
11-412-5252-00	Contractual Services	124,943	300,000	300,000	300,000	300,000	312,000
		<u>124,943</u>	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>	<u>312,000</u>
<u>Division: 413 - Development Review</u>							
11-413-5222-00	Printing	-	-	-	-	-	-
11-413-5250-00	Contractual Services	-	-	-	-	-	-
11-413-5252-00	Contractual Services	-	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 415 - Building Inspection</u>							
11-415-5222-00	Printing	-	-	-	-	-	-
11-415-5252-00	Contractual Services	-	25,000	25,000	25,000	25,000	26,000
		<u>-</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>26,000</u>
Total Fund 11 Expenditures		149,344	500,000	500,000	500,000	500,000	520,000

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 12 - South Coast Air Quality Management District							
Revenue							
<u>Division: 000 - Revenue</u>							
12-000-4470-00	South Coast Air Quality Mgmt	81,591	35,000	35,000	35,000	35,000	36,400
12-000-4161-00	Sale/Disposal of Asset	79,500	-	12,000	-	-	-
12-000-4410-00	Interest Income	293	-	105	-	-	-
12-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
		161,384	35,000	47,105	35,000	35,000	36,400
Total Fund 12 Revenue		161,384	35,000	47,105	35,000	35,000	36,400
Expenditures							
<u>Division 331 - Transportation Planning</u>							
12-331-5252-40	Striping, Signing & Marking	-	-	-	-	-	-
12-331-6500-00	Capital Outlay	85,443	125,000	-	140,000	140,000	-
		85,443	125,000	-	140,000	140,000	-
Total Fund 12 Expenditures		85,443	125,000	-	140,000	140,000	-

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 13 Park & Recreation Improvements							
Revenue							
<u>Division: 000 - Revenue</u>							
13-000-4478-00	Proposition 40	-	-	-	-	-	-
13-000-4410-00	Interest Income	(44)	(100)	(100)	(100)	(100)	(104)
13-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
13-000-4476-00	Grant L.A. Co. Measure A-M & S	-	40,000	40,000	187,000	187,000	-
13-000-4477-00	STATE - Prop 12 Park Bond	-	-	-	-	-	-
13-000-4620-00	Prop A - Per Parcel	-	-	-	-	-	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		(44)	39,900	39,900	186,900	186,900	(104)
Total Fund 13 Revenue		(44)	39,900	39,900	186,900	186,900	(104)
Expenditures							
<u>Division: 134 - Non-Departmental</u>							
13-134-9900-20	Transfer to Prop A	1,371	-	-	-	-	-
<u>Division: 519 - Capital Improvements - Parks</u>							
13-519-5530-00	De Anza Park Improvements	-	-	-	-	-	-
13-519-5545-00	Grape Arbor Rehab	-	-	-	-	-	-
13-519-5548-00	Measure A- M & S Projects	-	40,000	40,000	-	-	-
13-519-5549-00	Park & Rec Master Plan	-	-	-	-	-	-
13-519-5550-00	Dog Park	-	-	-	-	-	-
13-519-6503-55	Wild Walnut Park	-	-	-	187,000	187,000	-
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
		-	40,000	40,000	187,000	187,000	-
Total Fund 13 Expenditures		-	40,000	40,000	187,000	187,000	-

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 14 - AB939							
Revenue							
<u>Division: 000 - Revenue</u>							
14-000-4410-00	Interest Income	5,576	17,000	17,000	17,000	17,000	17,680
14-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
14-000-4800-00	AB 939 Franchise Fees	255,298	250,000	250,000	250,000	250,000	260,000
14-000-4802-00	Cal Recycle Program	-	-	-	-	-	-
		<u>260,874</u>	<u>267,000</u>	<u>267,000</u>	<u>267,000</u>	<u>267,000</u>	<u>277,680</u>
Total Fund 14 Revenue		260,874	267,000	267,000	267,000	267,000	277,680
Expenditures							
<u>Division: 134 - Revenue</u>							
14-134-9900-10	Transfer to General Fund	-	-	-	-	-	-
14-134-9900-36	Transfer to Grants	-	-	-	-	-	-
14-134-9900-40	Transfer to Capital	200,000	-	-	-	-	-
		<u>200,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 313 - Water Quality Enhancement</u>							
14-313-5100-00	Full Time Salaries	61,112	61,690	64,020	69,602	69,602	72,386
14-313-5103-01	CalPERS City Paid EmployeeCost	4,121	4,318	4,334	4,873	4,873	5,068
14-313-5103-02	CalPERS Employer Cost	6,171	6,379	6,402	7,183	7,183	7,470
14-313-5103-03	CalPERS Unfunded Liability	4,654	6,632	9,413	8,090	8,090	8,414
14-313-5103-04	CalPERS Survivor Benefit	12	48	13	13	13	14
14-313-5104-00	Benefits	(79)	441	626	2,403	2,403	2,499
14-313-5104-02	Medical Insurance	10,892	11,835	11,163	12,921	12,921	13,567
14-313-5104-03	Dental Insurance	749	806	752	802	802	834
14-313-5104-04	Vision Insurance	159	172	159	165	165	172
14-313-5104-05	Short Term Disability	228	353	261	399	399	415
14-313-5104-06	Long Term Disability	110	113	126	128	128	133
14-313-5104-07	Life Insurance	167	176	191	200	200	208
14-313-5104-08	Accidental Death & Dismember	40	44	47	51	51	53
14-313-5104-09	Employee Assistance Program	22	86	26	86	86	89
14-313-5106-01	Medicare	845	894	894	1,031	1,031	1,072
14-313-5110-00	Auto Allowance	-	60	60	120	120	125
14-313-5110-01	457 Match	-	-	570	1,392	1,392	1,448
14-313-5221-00	Special Dept. Supplies	5,174	8,000	8,000	8,000	8,000	8,320
14-313-5250-21	Contractual Svcs-Franchise	-	-	-	-	-	-
14-313-5250-30	Contractual Svcs-AB 939	-	-	-	-	-	-
14-313-5250-31	Public Education - AB 939	11,906	15,400	15,400	15,400	15,400	16,016
14-313-5252-00	Contractual Services	47,398	54,500	54,500	54,500	54,500	56,680
14-315-5110-01	457 Match	-	-	-	-	-	-
		<u>153,681</u>	<u>171,947</u>	<u>176,954</u>	<u>187,359</u>	<u>187,359</u>	<u>194,983</u>
<u>Division: 414 - Natural Resources Protection</u>							
14-414-5250-30	Contractual Svcs-AB 939	-	-	-	-	-	-
14-414-5250-31	Public Education - AB 939	-	-	-	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Fund 14 Expenditures		353,681	171,947	176,954	187,359	187,359	194,983

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund 15 - Gas Tax							
Revenue							
<u>Division: 000 - Revenue</u>							
15-000-4410-00	Interest Income	4,575	9,000	9,000	9,000	9,000	9,360
15-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
15-000-4610-00	Gas Tax Fund - 2105	123,255	111,000	111,000	111,000	111,000	115,440
15-000-4610-10	Gas Tax Fund - 2106	73,892	66,000	66,000	66,000	66,000	68,640
15-000-4610-20	Gas Tax Fund - 2107	166,785	133,000	133,000	133,000	133,000	138,320
15-000-4610-30	Gas Tax Fund - 2107.5	5,000	4,000	5,000	4,000	4,000	4,160
15-000-4610-40	Gas Tax Fund - 2103	161,409	172,000	172,000	172,000	172,000	178,880
15-000-4611-00	Local Streets & Rd Traf Cong	-	-	-	-	-	-
15-000-4611-01	Road Maint & Rehab (RMRA)	-	-	-	-	-	-
15-000-4611-02	Loan Repayment	-	22,000	22,000	22,000	22,000	22,880
15-000-4900-63	Transfer in RMRA	-	-	-	-	-	-
		534,916	517,000	518,000	517,000	517,000	537,680
Total Fund 15 Revenue		534,916	517,000	518,000	517,000	517,000	537,680
Expenditures							
<u>Division: 134 - Non-Departmental</u>							
15-134-9900-40	Transfer to Capital	552,663	600,000	600,000	660,000	660,000	660,000
15-134-9900-63	Transfer to RMRA	-	-	-	-	-	-
		552,663	600,000	600,000	660,000	660,000	660,000
<u>Division: 311 - Administration & Engineering</u>							
15-311-5100-00	Full Time Salaries	18,374	24,365	21,067	24,843	24,843	25,837
15-311-5103-01	CalPERS City Paid EmployeeCost	422	443	455	578	578	601
15-311-5103-02	CalPERS Employer Cost	1,748	2,023	1,939	2,091	2,091	2,175
15-311-5103-03	CalPERS Unfunded Liability	800	1,226	1,741	1,021	1,021	1,062
15-311-5103-04	CalPERS Survivor Benefit	6	144	6	6	6	6
15-311-5104-00	Benefits	(2,252)	134	291	884	884	919
15-311-5104-02	Medical Insurance	4,733	5,235	4,472	5,022	5,022	5,273
15-311-5104-03	Dental Insurance	299	322	201	285	285	296
15-311-5104-04	Vision Insurance	65	71	45	61	61	63
15-311-5104-05	Short Term Disability	88	140	93	143	143	149
15-311-5104-06	Long Term Disability	43	44	45	45	45	47
15-311-5104-07	Life Insurance	61	73	66	75	75	78
15-311-5104-08	Accidental Death & Dismember	15	18	17	18	18	19
15-311-5104-09	Employee Assistance Program	10	258	12	258	258	268
15-311-5106-01	Medicare	260	712	712	368	368	383
15-311-5106-02	Social Security	10	-	-	-	-	-
15-311-5109-00	Hourly Employees	154	-	-	-	-	-
15-311-5110-00	Auto Allowance	-	120	120	30	30	31
15-311-5110-01	457 Match	-	-	129	496	496	516
15-311-9800-00	Cost Allocation Plan Charges	14,000	14,000	14,000	14,000	14,000	14,560
		38,836	49,328	45,410	50,224	50,224	52,283
Total Fund 15 Expenditures		591,499	649,328	645,410	710,224	710,224	712,283

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 20 - Prop A							
Revenue							
<u>Division: 000 - Revenue</u>							
20-000-4468-00	Advertising	-	-	-	-	-	-
20-000-4410-00	Interest Income	2,876	11,000	11,000	11,000	11,000	11,440
20-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
20-000-4620-00	Prop A - Per Parcel	487,691	425,000	425,000	425,000	425,000	442,000
20-000-4620-01	STATE - LV Creek Phase II	-	-	-	-	-	-
20-000-4900-13	Transfer in Park & Rec Fund	1,371	-	-	-	-	-
20-000-4900-25	Transfer in Prop C	19	-	4,681	-	-	-
20-000-4900-36	Transfer in Grant Fund	-	-	-	-	-	-
		<u>491,957</u>	<u>436,000</u>	<u>440,681</u>	<u>436,000</u>	<u>436,000</u>	<u>453,440</u>
Total Fund 20 Revenue		491,957	436,000	440,681	436,000	436,000	453,440
Expenditures							
<u>Division: 134 - Non-Departmental</u>							
20-134-9900-10	Transfer to General Fund	-	-	-	-	-	-
20-134-9900-16	Transfer to Developr ImpactFee	-	-	-	-	-	-
20-134-9900-25	Transfer to Prop C	4,700	-	-	-	-	-
20-134-9900-29	Transfer to Transit	182,252	387,200	387,200	387,200	387,200	387,200
20-134-9900-34	Transfer to Measure R LR	-	-	-	-	-	-
20-134-9900-40	Transfer to Capital	46,171	-	-	-	-	-
		<u>233,123</u>	<u>387,200</u>	<u>387,200</u>	<u>387,200</u>	<u>387,200</u>	<u>387,200</u>
<u>Division: 331 - Transportation Planning</u>							
20-331-5100-00	Full Time Salaries	40,443	43,151	39,645	41,273	41,273	42,924
20-331-5103-01	CalPERS City Paid EmployeeCost	292	306	308	379	379	394
20-331-5103-02	CalPERS Employer Cost	3,237	3,396	2,672	3,238	3,238	3,368
20-331-5103-03	CalPERS Unfunded Liability	1,029	1,640	2,327	765	765	796
20-331-5103-04	CalPERS Survivor Benefit	12	48	11	13	13	14
20-331-5104-00	Benefits	1,780	1,510	1,217	1,847	1,847	1,921
20-331-5104-02	Medical Insurance	3,154	3,504	1,530	4,290	4,290	4,505
20-331-5104-03	Dental Insurance	284	306	158	298	298	310
20-331-5104-04	Vision Insurance	67	72	36	68	68	71
20-331-5104-05	Short Term Disability	156	247	147	236	236	245
20-331-5104-06	Long Term Disability	75	79	71	75	75	78
20-331-5104-07	Life Insurance	113	124	107	118	118	123
20-331-5104-08	Accidental Death & Dismember	27	31	26	30	30	31
20-331-5104-09	Employee Assistance Program	22	86	26	129	129	134
20-331-5106-01	Medicare	579	625	625	611	611	635
20-331-5110-00	Auto Allowance	-	60	60	60	60	62
20-331-5110-01	457 Match	-	-	195	825	825	858
20-331-9800-00	Cost Allocation Plan Charges	24,000	24,000	24,000	24,000	24,000	24,960
		<u>75,270</u>	<u>79,185</u>	<u>73,158</u>	<u>78,255</u>	<u>78,255</u>	<u>81,428</u>

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 333 - Transit Services</u>							
20-333-5252-31	Camp Calabasas-Rec #140-25	-	-	-	-	-	-
20-333-5252-33	Dial-a-Ride #130-01	-	-	-	-	-	-
20-333-5252-34	Pumpkin Fest Shuttle #140-07	-	-	-	-	-	-
20-333-5252-35	Summer Beach Bus #140-01	-	-	-	-	-	-
20-333-5252-36	SFV/NC Corridor Staff #480-09	-	-	-	-	-	-
20-333-5252-37	Summer Youth Excursion #140-03	-	-	-	-	-	-
20-333-5252-39	Flexible Route Shuttle #110-01	-	-	-	-	-	-
20-333-5252-41	Youth Excursion Trip #140-03	-	-	-	-	-	-
20-333-5252-42	Camp Calabasas Winter Excursio	-	-	-	-	-	-
20-333-5252-47	Summer Excursion	-	-	-	-	-	-
20-333-5252-48	Senior Trips #140-24	-	-	-	-	-	-
20-333-5252-51	Vehicle Maintenance #180-01	-	-	-	-	-	-
		-	-	-	-	-	-
Total Fund 20 Expenditures		308,393	466,385	460,358	465,455	465,455	468,628

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 21 - LMD 22 - Common Benefit Areas							
Revenue							
<u>Division: 000 - Revenue</u>							
21-000-4010-00	Property Tax Secured	2,074,730	2,125,000	2,125,000	2,125,000	2,125,000	2,210,000
21-000-4010-01	Property Tax UnSecured	21,094	17,000	62,636	17,000	17,000	17,680
21-000-4010-02	Property Tax Unitary	1	-	-	-	-	-
21-000-4010-03	Property Tax Supplemental	54,122	44,000	44,000	44,000	44,000	45,760
21-000-4010-04	Property Tax Redemption	36,896	43,000	43,000	43,000	43,000	44,720
21-000-4010-05	Property Tax Refunds	(22,865)	(25,000)	(25,000)	(25,000)	(25,000)	(26,000)
21-000-4010-06	Property Tax Home Owner Exempt	9,982	9,000	9,000	9,000	9,000	9,360
21-000-4010-07	Property Tax Penalty	7,732	8,000	8,000	8,000	8,000	8,320
21-000-4010-10	Unsecured Prop Tax (not used)	-	-	-	-	-	-
21-000-4410-22	Interest Landscape Dist. #22	22,821	52,200	52,200	52,200	52,200	54,288
21-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
21-000-4010-22	Prop Tax - Dist 22 Ad Valorem	-	-	-	-	-	-
		2,204,513	2,273,200	2,318,836	2,273,200	2,273,200	2,364,128
Total Fund 21 Revenue		2,204,513	2,273,200	2,318,836	2,273,200	2,273,200	2,364,128
Expenditures							
<u>Division: 134 - Non-Departmental</u>							
21-134-9900-40	Transfer to Capital	105,257	-	33,476	-	-	-
<u>Division: 326 - LMD #22 Ad Valorem/CBA</u>							
21-326-5100-00	Full Time Salaries	131,264	86,644	125,781	92,577	92,577	96,280
21-326-5103-01	CalPERS City Paid EmployeeCost	1,108	1,163	1,177	1,685	1,685	1,752
21-326-5103-02	CalPERS Employer Cost	6,394	7,033	6,416	7,602	7,602	7,906
21-326-5103-03	CalPERS Unfunded Liability	2,506	3,899	5,534	3,059	3,059	3,181
21-326-5103-04	CalPERS Survivor Benefit	18	168	17	19	19	20
21-326-5104-00	Benefits	3,184	600	-	776	776	807
21-326-5104-02	Medical Insurance	11,194	12,450	10,908	12,955	12,955	13,603
21-326-5104-03	Dental Insurance	651	700	618	635	635	660
21-326-5104-04	Vision Insurance	130	141	123	125	125	130
21-326-5104-05	Short Term Disability	314	496	350	530	530	551
21-326-5104-06	Long Term Disability	151	159	168	171	171	178
21-326-5104-07	Life Insurance	208	250	234	267	267	278
21-326-5104-08	Accidental Death & Dismember	50	63	57	67	67	70
21-326-5104-09	Employee Assistance Program	33	302	38	302	302	314
21-326-5106-00	Employer Taxes	686	-	-	-	-	-
21-326-5106-01	Medicare	1,776	1,567	1,567	1,497	1,497	1,557
21-326-5109-00	Hourly Employees	21,643	18,300	10,347	7,395	7,395	7,691
21-326-5110-00	Auto Allowance	1,602	1,590	1,590	1,410	1,410	1,466
21-326-5110-01	457 Match	-	-	759	1,852	1,852	1,926
21-326-5201-01	County Administrative Fee	28,995	-	28,819	-	-	-
21-326-5220-00	Office Supplies	-	-	-	-	-	-
21-326-5222-00	Printing	-	-	-	-	-	-
21-326-5228-00	Publications	-	-	-	-	-	-
21-326-5252-10	Road safety/Shoulder/Pky maint	-	-	-	-	-	-
21-326-5252-83	General Landscape Maintenance	-	-	-	-	-	-
21-326-5416-00	Miscellaneous Expenditure	-	-	-	-	-	-
21-326-5701-00	Contractual Services	-	-	-	-	-	-
21-326-5701-21	Contractual Services	-	-	-	-	-	-
21-326-5701-24	Contractual Services	-	-	-	-	-	-
21-326-5701-25	Contractual Services	-	-	-	-	-	-
21-326-5701-26	Contractual Services	-	-	-	-	-	-
21-326-5702-21	Electric Svc - IrrigationMeter	18,524	24,000	24,000	24,000	24,000	24,960
21-326-5702-24	Electric Svc - IrrigationMeter	4,928	5,800	5,800	5,800	5,800	6,032

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
21-326-5702-25	Electric Svc - IrrigationMeter	-	3,000	3,000	3,000	3,000	3,120
21-326-5702-26	Electric Svc - IrrigationMeter	6,431	4,800	4,800	4,800	4,800	4,992
21-326-5703-21	Electric Svc - Street Lights	-	-	-	-	-	-
21-326-5704-24	Fertilization	-	-	-	-	-	-
21-326-5704-25	Fertilization	-	-	-	-	-	-
21-326-5704-26	Fertilization	-	-	-	-	-	-
21-326-5706-21	Insect & Disease Control	-	10,000	10,000	10,000	10,000	10,400
21-326-5706-24	Insect & Disease Control	-	-	-	-	-	-
21-326-5706-25	Insect & Disease Control	-	9,000	9,000	9,000	9,000	9,360
21-326-5706-26	Insect & Disease Control	792	1,500	1,500	1,500	1,500	1,560
21-326-5707-21	Irrigation Repairs	5,191	5,000	5,000	5,000	5,000	5,200
21-326-5707-22	Irrigation Repairs	-	-	-	-	-	-
21-326-5707-24	Irrigation Repairs	9,224	3,500	4,000	3,500	3,500	3,640
21-326-5707-25	Irrigation Repairs	67,093	9,000	16,500	9,000	9,000	9,360
21-326-5707-26	Irrigation Repairs	3,791	5,500	5,500	5,500	5,500	5,720
21-326-5708-21	Lake Insurance	-	12,000	12,000	12,000	12,000	12,480
21-326-5709-21	Lake Maintenance-Aeration	11,774	10,000	13,000	10,000	10,000	10,400
21-326-5710-21	Lake Maintenance-Lighting	-	-	-	-	-	-
21-326-5711-21	Lake Maintenance-Svc Contract	184,312	120,000	120,000	120,000	120,000	124,800
21-326-5712-09	Landscape Maint-Svc Contract	-	-	-	-	-	-
21-326-5712-21	Landscape Maint-Svc Contract	113,199	135,600	135,600	135,600	135,600	141,024
21-326-5712-22	Landscape Maint-Svc Contract	-	-	-	-	-	-
21-326-5712-24	Landscape Maint-Svc Contract	39,489	38,400	40,000	38,400	38,400	39,936
21-326-5712-25	Landscape Maint-Svc Contract	75,154	71,000	71,000	71,000	71,000	73,840
21-326-5712-26	Landscape Maint-Svc Contract	69,188	61,000	75,000	61,000	61,000	63,440
21-326-5713-21	Landscape Refurbishment	608	30,000	30,000	30,000	30,000	31,200
21-326-5713-24	Landscape Refurbishment	4,779	7,400	7,400	7,400	7,400	7,696
21-326-5713-25	Landscape Refurbishment	29,444	8,500	19,350	8,500	8,500	8,840
21-326-5713-26	Landscape Refurbishment	5,902	5,500	6,500	5,500	5,500	5,720
21-326-5714-21	Office Supplies	-	-	-	-	-	-
21-326-5714-25	Office Supplies	-	-	-	-	-	-
21-326-5714-26	Office Supplies	-	-	-	-	-	-
21-326-5716-21	Pest Abatement	4,080	15,000	15,000	15,000	15,000	15,600
21-326-5716-24	Pest Abatement	-	-	-	-	-	-
21-326-5716-25	Pest Abatement	4,300	1,500	1,500	1,500	1,500	1,560
21-326-5716-26	Pest Abatement	-	1,000	1,000	1,000	1,000	1,040
21-326-5717-21	Planting - Color Change	-	-	-	-	-	-
21-326-5717-24	Planting - Color Change	-	-	-	-	-	-
21-326-5717-25	Planting - Color Change	-	-	-	-	-	-
21-326-5718-21	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
21-326-5718-24	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
21-326-5718-25	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
21-326-5718-26	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
21-326-5719-21	Planting - Trees	-	2,500	2,500	2,500	2,500	2,600
21-326-5719-24	Planting - Trees	-	-	-	-	-	-
21-326-5719-25	Planting - Trees	-	1,500	1,500	1,500	1,500	1,560
21-326-5719-26	Planting - Trees	-	-	-	-	-	-
21-326-5720-21	Postage	-	-	-	-	-	-
21-326-5721-21	Testing & Analysis	-	-	-	-	-	-
21-326-5722-21	Tree Removal	4,388	15,000	15,000	15,000	15,000	15,600
21-326-5722-22	Tree Removal	-	-	-	-	-	-
21-326-5722-24	Tree Removal	8,007	4,000	4,000	4,000	4,000	4,160
21-326-5722-25	Tree Removal	7,186	15,000	15,000	15,000	15,000	15,600
21-326-5722-26	Tree Removal	8,518	500	990	500	500	520
21-326-5723-21	Tree Trimming	7,381	30,000	30,000	30,000	30,000	31,200
21-326-5723-22	Tree Trimming	-	-	-	-	-	-
21-326-5723-24	Tree Trimming	20,464	5,000	5,000	5,000	5,000	5,200
21-326-5723-25	Tree Trimming	8,203	10,000	21,484	10,000	10,000	10,400
21-326-5723-26	Tree Trimming	10,615	12,000	12,000	12,000	12,000	12,480

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
21-326-5724-25	V-Ditch Irrigated Common Area	-	-	-	-	-	-
21-326-5726-00	Water	-	-	-	-	-	-
21-326-5726-21	Water	179,048	140,000	157,690	140,000	140,000	145,600
21-326-5726-24	Water	43,667	25,000	34,285	25,000	25,000	26,000
21-326-5726-25	Water	195,802	115,000	146,718	115,000	115,000	119,600
21-326-5726-26	Water	9,611	9,000	9,000	9,000	9,000	9,360
21-326-5727-00	Brush Clearance	-	-	-	-	-	-
21-326-5727-21	Brush Clearance	-	5,000	5,000	5,000	5,000	5,200
21-326-5727-25	Brush Clearance	-	10,000	10,000	10,000	10,000	10,400
21-326-5727-26	Brush Clearance	-	2,500	2,500	2,500	2,500	2,600
21-326-5728-00	Lake Security	60,000	-	-	-	-	-
21-326-5799-00	Projects/Miscellaneous	-	-	-	-	-	-
21-326-5799-21	Projects/Miscellaneous	6,274	-	-	-	-	-
21-326-5799-24	Projects/Miscellaneous	-	-	-	-	-	-
21-326-5799-25	Projects/Miscellaneous	-	-	-	-	-	-
21-326-5799-26	Projects/Miscellaneous	-	16,000	16,000	16,000	16,000	16,640
21-326-6500-00	Capital Outlay	-	-	-	35,000	35,000	-
21-326-9900-40	Transfer to Capital	-	1,000,000	1,000,000	2,750,000	2,750,000	-
		<u>1,439,274</u>	<u>2,151,525</u>	<u>2,319,619</u>	<u>3,933,924</u>	<u>3,933,924</u>	<u>1,195,011</u>
Total Fund 21 Expenditures		1,544,531	2,151,525	2,353,095	3,933,924	3,933,924	1,195,011

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 22 - Landscape Maintenance District 22							
Revenue							
<u>Division: 000 - Revenue</u>							
22-000-4410-22	Interest Landscape Dist. #22	3,744	24,200	24,200	3,000	3,000	3,120
22-000-4420-00	Miscellaneous	-	-	692	-	-	-
22-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
22-000-4010-22	Prop Tax - Dist 22 Ad Valorem	-	-	-	-	-	-
22-000-4710-22	Prop Tax Direct Assess LMD 22	3,130,077	3,208,822	3,208,822	3,385,826	3,385,826	3,521,259
		<u>3,133,821</u>	<u>3,233,022</u>	<u>3,233,714</u>	<u>3,388,826</u>	<u>3,388,826</u>	<u>3,524,379</u>
Total Fund 22 Revenue		3,133,821	3,233,022	3,233,714	3,388,826	3,388,826	3,524,379
Expenditures							
<u>Division: 322 - LMD #22</u>							
22-322-5100-00	Full Time Salaries	100,918	103,088	111,467	109,525	109,525	113,906
22-322-5103-01	CalPERS City Paid EmployeeCost	146	153	153	161	161	167
22-322-5103-02	CalPERS Employer Cost	7,601	7,884	7,906	8,247	8,247	8,577
22-322-5103-03	CalPERS Unfunded Liability	1,968	3,280	4,656	674	674	701
22-322-5103-04	CalPERS Survivor Benefit	24	72	25	24	24	25
22-322-5104-00	Benefits	(961)	600	(477)	1,088	1,088	1,132
22-322-5104-02	Medical Insurance	13,324	14,792	14,049	15,846	15,846	16,638
22-322-5104-03	Dental Insurance	784	844	786	809	809	841
22-322-5104-04	Vision Insurance	151	163	150	151	151	157
22-322-5104-05	Short Term Disability	379	590	438	626	626	651
22-322-5104-06	Long Term Disability	183	189	212	202	202	210
22-322-5104-07	Life Insurance	263	295	302	313	313	326
22-322-5104-08	Accidental Death & Dismember	63	75	72	79	79	82
22-322-5104-09	Employee Assistance Program	44	129	50	129	129	134
22-322-5106-00	Employer Taxes	717	-	-	-	-	-
22-322-5106-01	Medicare	1,379	1,805	1,805	1,830	1,830	1,903
22-322-5109-00	Hourly Employees	1,409	-	3,863	12,325	12,325	12,818
22-322-5110-00	Auto Allowance	2,361	2,130	2,130	2,130	2,130	2,215
22-322-5110-01	457 Match	-	-	1,026	2,190	2,190	2,278
22-322-5220-00	Office Supplies	-	-	-	-	-	-
22-322-5222-00	Printing	-	-	-	-	-	-
22-322-5252-00	Contractual Services	-	-	-	-	-	-
22-322-5270-00	Business Meeting & Conference	-	-	-	-	-	-
22-322-5701-00	Contractual Services	-	-	-	-	-	-
22-322-5701-04	Contractual Services	234	2,000	2,000	2,000	2,000	2,080
22-322-5701-05	Contractual Services	54	200	200	200	200	208
22-322-5701-06	Contractual Services	717	2,900	2,900	2,900	2,900	3,016
22-322-5701-07	Contractual Services	670	2,800	2,800	2,800	2,800	2,912
22-322-5701-08	Contractual Services	622	1,400	1,400	1,400	1,400	1,456
22-322-5701-09	Contractual Services	142	500	500	500	500	520
22-322-5701-10	Contractual Services	48	500	500	500	500	520
22-322-5701-11	Contractual Services	130	500	500	500	500	520
22-322-5701-12	Contractual Services	25	-	-	-	-	-
22-322-5701-13	Contractual Services	392	850	850	850	850	884
22-322-5701-14	Contractual Services	176	390	390	390	390	406
22-322-5701-15	Contractual Services	-	-	-	-	-	-
22-322-5701-16	Contractual Services	816	1,600	1,600	1,600	1,600	1,664
22-322-5701-19	Contractual Services	276	5,100	5,100	5,100	5,100	5,304
22-322-5701-20	Contractual Services	162	800	800	800	800	832
22-322-5702-04	Electric Svc - IrrigationMeter	-	-	-	-	-	-
22-322-5702-06	Electric Svc - IrrigationMeter	4,406	-	3,218	5,000	5,000	5,200
22-322-5702-07	Electric Svc - IrrigationMeter	1,439	5,000	5,000	5,000	5,000	5,200
22-322-5702-08	Electric Svc - IrrigationMeter	3,676	5,800	5,800	5,800	5,800	6,032

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
22-322-5702-09	Electric Svc - IrrigationMeter	-	-	-	-	-	-
22-322-5702-10	Electric Svc - IrrigationMeter	2,770	-	4,475	-	-	-
22-322-5702-11	Electric Svc - IrrigationMeter	495	250	449	250	250	260
22-322-5702-14	Electric Svc - IrrigationMeter	300	-	273	-	-	-
22-322-5702-16	Electric Svc - IrrigationMeter	-	-	-	-	-	-
22-322-5702-19	Electric Svc - IrrigationMeter	3,958	-	3,419	5,000	5,000	5,200
22-322-5702-20	Electric Svc - IrrigationMeter	443	825	825	825	825	858
22-322-5702-25	Electric Svc - IrrigationMeter	-	-	-	-	-	-
22-322-5703-19	Electric Svc - Street Lights	-	-	-	-	-	-
22-322-5704-04	Fertilization	-	-	2,398	-	-	-
22-322-5704-05	Fertilization	-	-	-	-	-	-
22-322-5704-06	Fertilization	-	-	-	-	-	-
22-322-5704-07	Fertilization	-	1,500	1,500	1,500	1,500	1,560
22-322-5704-08	Fertilization	903	-	-	-	-	-
22-322-5704-09	Fertilization	-	-	-	-	-	-
22-322-5704-11	Fertilization	-	-	-	-	-	-
22-322-5704-12	Fertilization	-	-	-	-	-	-
22-322-5704-14	Fertilization	-	-	-	-	-	-
22-322-5705-19	Fountain Maintenance	-	5,000	5,000	-	-	-
22-322-5706-05	Insect & Disease Control	-	-	-	-	-	-
22-322-5706-06	Insect & Disease Control	-	-	-	-	-	-
22-322-5706-07	Insect & Disease Control	-	6,500	6,500	6,500	6,500	6,760
22-322-5706-09	Insect & Disease Control	-	350	350	350	350	364
22-322-5706-10	Insect & Disease Control	-	-	742	-	-	-
22-322-5706-11	Insect & Disease Control	-	1,500	1,500	1,500	1,500	1,560
22-322-5706-12	Insect & Disease Control	-	-	-	-	-	-
22-322-5706-13	Insect & Disease Control	-	2,000	2,000	2,000	2,000	2,080
22-322-5706-14	Insect & Disease Control	-	650	650	650	650	676
22-322-5707-04	Irrigation Repairs	41,745	6,000	19,930	6,000	6,000	6,240
22-322-5707-05	Irrigation Repairs	1,562	3,000	3,000	3,000	3,000	3,120
22-322-5707-06	Irrigation Repairs	21,296	15,000	24,259	15,000	15,000	15,600
22-322-5707-07	Irrigation Repairs	16,678	12,500	12,871	12,500	12,500	13,000
22-322-5707-08	Irrigation Repairs	394	20,000	20,000	20,000	20,000	20,800
22-322-5707-09	Irrigation Repairs	913	250	250	250	250	260
22-322-5707-10	Irrigation Repairs	4,679	3,500	6,000	3,500	3,500	3,640
22-322-5707-11	Irrigation Repairs	6,072	2,500	6,000	2,500	2,500	2,600
22-322-5707-12	Irrigation Repairs	-	-	-	-	-	-
22-322-5707-13	Irrigation Repairs	-	5,500	5,500	5,500	5,500	5,720
22-322-5707-14	Irrigation Repairs	10,498	5,500	5,500	5,500	5,500	5,720
22-322-5707-15	Irrigation Repairs	-	-	-	-	-	-
22-322-5707-19	Irrigation Repairs	7,989	25,000	25,000	25,000	25,000	26,000
22-322-5707-20	Irrigation Repairs	-	8,500	8,500	8,500	8,500	8,840
22-322-5708-07	Lake Insurance	10,996	-	-	-	-	-
22-322-5711-07	Lake Maintenance-Svc Contract	-	-	7,271	-	-	-
22-322-5712-04	Landscape Maint-Svc Contract	56,850	61,200	61,200	61,200	61,200	63,648
22-322-5712-05	Landscape Maint-Svc Contract	28,381	28,500	28,500	28,500	28,500	29,640
22-322-5712-06	Landscape Maint-Svc Contract	185,423	156,500	156,500	157,000	157,000	163,280
22-322-5712-07	Landscape Maint-Svc Contract	74,717	79,000	79,000	79,000	79,000	82,160
22-322-5712-08	Landscape Maint-Svc Contract	149,487	149,000	149,000	149,000	149,000	154,960
22-322-5712-09	Landscape Maint-Svc Contract	12,279	38,970	38,970	38,970	38,970	40,529
22-322-5712-10	Landscape Maint-Svc Contract	49,829	49,800	49,800	49,800	49,800	51,792
22-322-5712-11	Landscape Maint-Svc Contract	37,497	39,659	39,659	39,659	39,659	41,245
22-322-5712-13	Landscape Maint-Svc Contract	74,901	70,000	70,000	70,000	70,000	72,800
22-322-5712-14	Landscape Maint-Svc Contract	35,909	47,550	47,550	47,550	47,550	49,452
22-322-5712-15	Landscape Maint-Svc Contract	-	-	-	-	-	-
22-322-5712-16	Landscape Maint-Svc Contract	-	-	-	-	-	-
22-322-5712-19	Landscape Maint-Svc Contract	111,187	105,000	105,000	105,000	105,000	109,200
22-322-5712-20	Landscape Maint-Svc Contract	71,280	52,500	52,500	52,500	52,500	54,600
22-322-5712-22	Landscape Maint-Svc Contract	-	-	-	-	-	-

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
22-322-5712-24	Landscape Maint-Svc Contract	-	-	-	-	-	-
22-322-5712-25	Landscape Maint-Svc Contract	-	-	-	-	-	-
22-322-5712-30	Landscape Maint-Svc Contract	-	-	-	-	-	-
22-322-5712-31	Landscape Maint-Svc Contract	-	-	-	-	-	-
22-322-5713-04	Landscape Refurbishment	64,202	8,500	8,500	8,500	8,500	8,840
22-322-5713-05	Landscape Refurbishment	947	500	2,800	500	500	520
22-322-5713-06	Landscape Refurbishment	53,284	40,000	40,000	40,000	40,000	41,600
22-322-5713-07	Landscape Refurbishment	73,813	40,000	75,000	40,000	40,000	41,600
22-322-5713-08	Landscape Refurbishment	53,457	10,500	22,000	10,500	10,500	10,920
22-322-5713-09	Landscape Refurbishment	4,162	500	500	500	500	520
22-322-5713-10	Landscape Refurbishment	6,113	-	1,398	-	-	-
22-322-5713-11	Landscape Refurbishment	660	3,500	3,500	3,500	3,500	3,640
22-322-5713-12	Landscape Refurbishment	-	-	-	-	-	-
22-322-5713-13	Landscape Refurbishment	10,735	20,000	20,000	20,000	20,000	20,800
22-322-5713-14	Landscape Refurbishment	-	1,000	14,000	1,000	1,000	1,040
22-322-5713-15	Landscape Refurbishment	-	-	-	-	-	-
22-322-5713-16	Landscape Refurbishment	-	75,000	75,000	75,000	75,000	78,000
22-322-5713-19	Landscape Refurbishment	14,098	30,000	30,000	30,000	30,000	31,200
22-322-5713-20	Landscape Refurbishment	4,917	1,600	1,600	1,600	1,600	1,664
22-322-5713-24	Landscape Refurbishment	-	-	-	-	-	-
22-322-5713-25	Landscape Refurbishment	-	-	-	-	-	-
22-322-5714-00	Office Supplies	-	-	-	-	-	-
22-322-5714-07	Office Supplies	-	-	-	-	-	-
22-322-5714-25	Office Supplies	-	-	-	-	-	-
22-322-5715-06	Park Maintenance	-	-	-	-	-	-
22-322-5715-09	Park Maintenance	-	-	-	-	-	-
22-322-5715-19	Park Maintenance	-	1,500	1,500	1,500	1,500	1,560
22-322-5716-04	Pest Abatement	2,652	3,000	3,000	3,000	3,000	3,120
22-322-5716-05	Pest Abatement	-	-	-	-	-	-
22-322-5716-06	Pest Abatement	-	475	475	475	475	494
22-322-5716-07	Pest Abatement	13,703	10,500	10,500	10,500	10,500	10,920
22-322-5716-08	Pest Abatement	-	-	-	-	-	-
22-322-5716-09	Pest Abatement	-	-	-	-	-	-
22-322-5716-10	Pest Abatement	7,150	6,600	6,600	6,600	6,600	6,864
22-322-5716-11	Pest Abatement	318	-	-	-	-	-
22-322-5716-12	Pest Abatement	-	-	-	-	-	-
22-322-5716-13	Pest Abatement	-	-	-	-	-	-
22-322-5716-14	Pest Abatement	-	-	-	-	-	-
22-322-5716-19	Pest Abatement	7,483	4,000	4,000	4,000	4,000	4,160
22-322-5716-20	Pest Abatement	-	-	-	-	-	-
22-322-5717-04	Planting - Color Change	-	-	-	-	-	-
22-322-5717-06	Planting - Color Change	-	-	-	-	-	-
22-322-5717-07	Planting - Color Change	-	-	-	-	-	-
22-322-5717-09	Planting - Color Change	-	-	-	-	-	-
22-322-5717-10	Planting - Color Change	-	-	-	-	-	-
22-322-5717-11	Planting - Color Change	-	-	-	-	-	-
22-322-5717-12	Planting - Color Change	-	-	-	-	-	-
22-322-5717-13	Planting - Color Change	-	-	-	-	-	-
22-322-5717-14	Planting - Color Change	-	-	-	-	-	-
22-322-5717-19	Planting - Color Change	-	-	-	-	-	-
22-322-5717-20	Planting - Color Change	-	-	-	-	-	-
22-322-5717-24	Planting - Color Change	-	-	-	-	-	-
22-322-5717-25	Planting - Color Change	-	-	-	-	-	-
22-322-5718-00	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
22-322-5718-05	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
22-322-5718-06	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
22-322-5718-07	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
22-322-5718-09	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
22-322-5718-10	Planting - Shrubs & Turf Grass	-	-	-	-	-	-

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
22-322-5718-11	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
22-322-5718-13	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
22-322-5718-14	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
22-322-5718-16	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
22-322-5718-19	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
22-322-5718-20	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
22-322-5718-24	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
22-322-5718-25	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
22-322-5719-04	Planting - Trees	383	-	-	-	-	-
22-322-5719-05	Planting - Trees	-	-	-	-	-	-
22-322-5719-06	Planting - Trees	3,799	2,500	2,500	2,500	2,500	2,600
22-322-5719-07	Planting - Trees	-	1,200	1,200	1,200	1,200	1,248
22-322-5719-08	Planting - Trees	4,094	-	-	-	-	-
22-322-5719-09	Planting - Trees	-	-	-	-	-	-
22-322-5719-10	Planting - Trees	-	-	-	-	-	-
22-322-5719-11	Planting - Trees	-	-	-	-	-	-
22-322-5719-12	Planting - Trees	-	-	-	-	-	-
22-322-5719-13	Planting - Trees	-	-	-	-	-	-
22-322-5719-14	Planting - Trees	-	-	-	-	-	-
22-322-5719-16	Planting - Trees	-	-	-	-	-	-
22-322-5719-19	Planting - Trees	-	-	-	-	-	-
22-322-5719-20	Planting - Trees	-	-	-	-	-	-
22-322-5719-25	Planting - Trees	-	-	-	-	-	-
22-322-5720-04	Postage	-	-	-	-	-	-
22-322-5720-06	Postage	-	-	-	-	-	-
22-322-5720-07	Postage	-	-	-	-	-	-
22-322-5720-11	Postage	-	-	-	-	-	-
22-322-5720-19	Postage	-	-	-	-	-	-
22-322-5720-20	Postage	-	-	-	-	-	-
22-322-5721-08	Testing & Analysis	-	-	-	-	-	-
22-322-5721-11	Testing & Analysis	-	-	-	-	-	-
22-322-5721-24	Testing & Analysis	-	-	-	-	-	-
22-322-5722-04	Tree Removal	10,893	3,500	3,500	3,500	3,500	3,640
22-322-5722-05	Tree Removal	4,004	1,000	3,000	1,000	1,000	1,040
22-322-5722-06	Tree Removal	8,483	25,000	25,000	25,000	25,000	26,000
22-322-5722-07	Tree Removal	40,406	20,000	20,000	20,000	20,000	20,800
22-322-5722-08	Tree Removal	45,147	20,000	25,000	20,000	20,000	20,800
22-322-5722-09	Tree Removal	-	350	1,500	350	350	364
22-322-5722-10	Tree Removal	10,427	5,500	8,000	5,500	5,500	5,720
22-322-5722-11	Tree Removal	960	7,500	7,500	7,500	7,500	7,800
22-322-5722-12	Tree Removal	-	-	-	-	-	-
22-322-5722-13	Tree Removal	16,899	8,500	20,000	8,500	8,500	8,840
22-322-5722-14	Tree Removal	-	1,500	1,500	1,500	1,500	1,560
22-322-5722-15	Tree Removal	-	-	-	-	-	-
22-322-5722-16	Tree Removal	-	-	4,000	-	-	-
22-322-5722-19	Tree Removal	35,080	15,000	15,000	15,000	15,000	15,600
22-322-5722-20	Tree Removal	-	13,500	13,500	13,500	13,500	14,040
22-322-5722-22	Tree Removal	-	-	-	-	-	-
22-322-5722-24	Tree Removal	-	-	-	-	-	-
22-322-5722-25	Tree Removal	-	-	-	-	-	-
22-322-5723-04	Tree Trimming	59,746	7,000	7,500	7,000	7,000	7,280
22-322-5723-05	Tree Trimming	5,973	10,000	14,000	10,000	10,000	10,400
22-322-5723-06	Tree Trimming	35,115	50,000	50,000	47,000	47,000	48,880
22-322-5723-07	Tree Trimming	64,209	75,000	75,000	75,000	75,000	78,000
22-322-5723-08	Tree Trimming	43,885	35,000	38,500	35,000	35,000	36,400
22-322-5723-09	Tree Trimming	3,108	3,500	9,000	3,500	3,500	3,640
22-322-5723-10	Tree Trimming	15,701	10,000	10,000	10,000	10,000	10,400
22-322-5723-11	Tree Trimming	44,705	28,000	39,000	28,000	28,000	29,120
22-322-5723-12	Tree Trimming	5,785	5,300	5,300	5,300	5,300	5,512

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
22-322-5723-13	Tree Trimming	39,957	42,000	42,000	42,000	42,000	43,680
22-322-5723-14	Tree Trimming	12,702	10,000	10,000	10,000	10,000	10,400
22-322-5723-15	Tree Trimming	-	-	-	-	-	-
22-322-5723-16	Tree Trimming	25,830	24,642	24,642	24,642	24,642	25,628
22-322-5723-19	Tree Trimming	14,856	30,000	30,000	30,000	30,000	31,200
22-322-5723-20	Tree Trimming	14,513	46,000	46,000	46,000	46,000	47,840
22-322-5723-22	Tree Trimming	-	-	-	-	-	-
22-322-5723-24	Tree Trimming	-	-	-	-	-	-
22-322-5723-25	Tree Trimming	-	-	-	-	-	-
22-322-5725-06	V-Ditch Non-Irrigated Common	1,062	3,400	3,400	2,525	2,525	2,626
22-322-5725-07	V-Ditch Non-Irrigated Common	-	-	-	-	-	-
22-322-5726-04	Water	34,847	50,000	50,000	50,000	50,000	52,000
22-322-5726-05	Water	16,342	19,500	19,500	19,500	19,500	20,280
22-322-5726-06	Water	-	-	-	-	-	-
22-322-5726-07	Water	178,313	120,000	120,000	120,000	120,000	124,800
22-322-5726-08	Water	114,410	115,500	115,500	115,500	115,500	120,120
22-322-5726-09	Water	8,320	6,800	6,800	6,800	6,800	7,072
22-322-5726-10	Water	27,695	42,000	42,000	42,000	42,000	43,680
22-322-5726-11	Water	60,157	36,000	36,000	36,000	36,000	37,440
22-322-5726-12	Water	2,524	2,450	2,450	2,450	2,450	2,548
22-322-5726-13	Water	11,925	24,000	24,000	24,000	24,000	24,960
22-322-5726-14	Water	21,624	25,000	25,000	25,000	25,000	26,000
22-322-5726-16	Water	204,501	210,000	210,000	210,000	210,000	218,400
22-322-5726-19	Water	92,010	90,000	90,000	90,000	90,000	93,600
22-322-5726-20	Water	34,656	40,000	40,000	40,000	40,000	41,600
22-322-5726-24	Water	-	-	-	-	-	-
22-322-5726-25	Water	-	-	-	-	-	-
22-322-5727-00	Brush Clearance	-	-	-	-	-	-
22-322-5727-04	Brush Clearance	3,348	20,000	20,000	20,000	20,000	20,800
22-322-5727-05	Brush Clearance	-	3,500	3,500	3,500	3,500	3,640
22-322-5727-06	Brush Clearance	57,199	75,000	75,000	75,000	75,000	78,000
22-322-5727-07	Brush Clearance	39,560	62,500	62,500	62,500	62,500	65,000
22-322-5727-08	Brush Clearance	85,699	92,500	92,500	92,500	92,500	96,200
22-322-5727-09	Brush Clearance	-	-	600	-	-	-
22-322-5727-10	Brush Clearance	8,198	21,500	21,500	21,500	21,500	22,360
22-322-5727-14	Brush Clearance	-	5,000	5,000	5,000	5,000	5,200
22-322-5727-16	Brush Clearance	133,340	145,000	145,000	145,000	145,000	150,800
22-322-5727-19	Brush Clearance	53,172	-	1,050	-	-	-
22-322-5727-20	Brush Clearance	43,017	5,800	5,800	5,800	5,800	6,032
22-322-5727-25	Brush Clearance	-	-	-	-	-	-
22-322-5799-00	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-05	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-06	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-07	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-08	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-09	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-10	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-11	Projects/Miscellaneous	-	1,308	1,308	1,308	1,308	1,360
22-322-5799-12	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-13	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-14	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-15	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-16	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-18	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-19	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-20	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-22	Projects/Miscellaneous	-	-	-	-	-	-
22-322-5799-25	Projects/Miscellaneous	-	-	-	-	-	-
22-322-6500-00	Capital Outlay	-	-	-	28,700	28,700	-

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
		3,280,442	3,145,358	3,324,934	3,195,943	3,195,943	3,294,091
Total Fund 22 Expenditures		3,280,442	3,145,358	3,324,934	3,195,943	3,195,943	3,294,091

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 24 - Landscape Maintenance District #24							
Revenue							
<u>Division: 000 - Revenue</u>							
24-000-4410-24	Interest Landscape Dist. #24	52	100	100	100	100	104
24-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
24-000-4710-24	Prop Tax Direct Assess LMD 24	207,863	214,196	214,196	226,000	226,000	235,040
24-000-4900-10	Transfer in General Fund	-	-	-	-	-	-
		<u>207,915</u>	<u>214,296</u>	<u>214,296</u>	<u>226,100</u>	<u>226,100</u>	<u>235,144</u>
Total Fund 24 Revenue		207,915	214,296	214,296	226,100	226,100	235,144
Expenditures							
<u>Division: 323 - LMD #24</u>							
24-323-5100-00	Full Time Salaries	31,513	32,459	33,255	34,471	34,471	35,850
24-323-5103-01	CalPERS City Paid EmployeeCost	146	153	153	161	161	167
24-323-5103-02	CalPERS Employer Cost	2,434	2,523	2,531	2,640	2,640	2,746
24-323-5103-03	CalPERS Unfunded Liability	705	1,148	1,630	390	390	406
24-323-5103-04	CalPERS Survivor Benefit	7	72	8	7	7	7
24-323-5104-00	Benefits	630	200	(158)	327	327	340
24-323-5104-02	Medical Insurance	4,158	4,618	4,388	4,952	4,952	5,200
24-323-5104-03	Dental Insurance	245	264	246	253	253	263
24-323-5104-04	Vision Insurance	47	51	48	47	47	49
24-323-5104-05	Short Term Disability	119	186	137	197	197	205
24-323-5104-06	Long Term Disability	57	59	66	63	63	66
24-323-5104-07	Life Insurance	81	94	93	100	100	104
24-323-5104-08	Accidental Death & Dismember	20	24	23	25	25	26
24-323-5104-09	Employee Assistance Program	13	129	15	129	129	134
24-323-5106-00	Employer Taxes	54	-	-	-	-	-
24-323-5106-01	Medicare	439	471	471	573	573	596
24-323-5109-00	Hourly Employees	653	-	-	3,698	3,698	3,846
24-323-5110-00	Auto Allowance	169	660	660	660	660	686
24-323-5110-01	457 Match	-	-	321	689	689	717
24-323-5220-00	Office Supplies	-	-	-	-	-	-
24-323-5252-00	Contractual Services	-	-	-	-	-	-
24-323-5252-80	Tree Trimming	-	-	-	-	-	-
24-323-5270-00	Business Meeting & Conference	-	-	-	-	-	-
24-323-5701-00	Contractual Services	-	-	-	-	-	-
24-323-5701-30	Contractual Services	-	500	500	500	500	520
24-323-5701-31	Contractual Services	245	200	200	200	200	208
24-323-5701-32	Contractual Services	-	200	200	200	200	208
24-323-5701-33	Contractual Services	450	200	200	200	200	208
24-323-5701-34	Contractual Services	-	200	200	200	200	208
24-323-5701-35	Contractual Services	-	200	200	200	200	208
24-323-5701-36	Contractual Services	-	200	200	200	200	208
24-323-5701-37	Contractual Services	-	200	200	200	200	208
24-323-5702-30	Electric Svc - IrrigationMeter	2,304	2,100	2,100	2,100	2,100	2,184
24-323-5704-30	Fertilization	-	-	-	-	-	-
24-323-5706-30	Insect & Disease Control	-	500	500	500	500	520
24-323-5707-30	Irrigation Repairs	-	3,500	3,500	3,500	3,500	3,640
24-323-5707-31	Irrigation Repairs	-	-	-	-	-	-
24-323-5707-32	Irrigation Repairs	-	-	164	-	-	-
24-323-5707-33	Irrigation Repairs	-	-	141	-	-	-
24-323-5707-37	Irrigation Repairs	-	-	75	-	-	-
24-323-5712-30	Landscape Maint-Svc Contract	13,745	66,500	66,500	66,500	66,500	69,160
24-323-5712-31	Landscape Maint-Svc Contract	10,056	4,000	8,000	5,000	5,000	5,200
24-323-5712-32	Landscape Maint-Svc Contract	31,294	8,000	21,000	20,000	20,000	20,800
24-323-5712-33	Landscape Maint-Svc Contract	12,535	4,000	8,500	10,000	10,000	10,400

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
24-323-5712-34	Landscape Maint-Svc Contract	2,667	1,000	2,000	2,500	2,500	2,600
24-323-5712-35	Landscape Maint-Svc Contract	2,672	1,000	2,000	2,500	2,500	2,600
24-323-5712-36	Landscape Maint-Svc Contract	1,783	1,000	1,500	2,000	2,000	2,080
24-323-5712-37	Landscape Maint-Svc Contract	11,852	3,000	8,000	7,000	7,000	7,280
24-323-5713-30	Landscape Refurbishment	575	2,000	1,000	2,000	2,000	2,080
24-323-5713-31	Landscape Refurbishment	2,650	500	2,000	500	500	520
24-323-5713-32	Landscape Refurbishment	3,069	500	8,000	8,500	8,500	8,840
24-323-5713-33	Landscape Refurbishment	9,554	500	3,000	4,000	4,000	4,160
24-323-5713-34	Landscape Refurbishment	1,260	500	2,000	2,000	2,000	2,080
24-323-5713-35	Landscape Refurbishment	-	500	500	2,200	2,200	2,288
24-323-5713-36	Landscape Refurbishment	-	500	500	1,800	1,800	1,872
24-323-5713-37	Landscape Refurbishment	1,721	500	1,500	1,500	1,500	1,560
24-323-5714-00	Office Supplies	-	-	-	-	-	-
24-323-5714-30	Office Supplies	-	-	-	-	-	-
24-323-5716-30	Pest Abatement	-	-	-	-	-	-
24-323-5716-40	Pest Abatement	-	-	-	-	-	-
24-323-5717-30	Planting - Color Change	-	-	-	-	-	-
24-323-5718-30	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
24-323-5718-31	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
24-323-5719-30	Planting - Trees	-	-	-	-	-	-
24-323-5719-31	Planting - Trees	-	-	-	-	-	-
24-323-5722-30	Tree Removal	-	25,000	15,000	25,000	25,000	26,000
24-323-5722-31	Tree Removal	943	-	805	-	-	-
24-323-5722-32	Tree Removal	1,145	-	7,947	1,500	1,500	1,560
24-323-5722-33	Tree Removal	7,635	-	775	1,000	1,000	1,040
24-323-5723-30	Tree Trimming	-	25,000	10,000	25,000	25,000	26,000
24-323-5723-31	Tree Trimming	27,921	-	17,500	-	-	-
24-323-5723-33	Tree Trimming	23,381	-	11,000	12,000	12,000	12,480
24-323-5723-34	Tree Trimming	-	-	1,725	1,500	1,500	1,560
24-323-5723-35	Tree Trimming	-	-	2,685	500	500	520
24-323-5723-36	Tree Trimming	-	-	2,106	2,000	2,000	2,080
24-323-5726-30	Water	-	31,000	31,000	31,000	31,000	32,240
24-323-5726-31	Water	-	1,000	1,000	-	-	-
24-323-5726-32	Water	9,270	1,000	3,000	4,000	4,000	4,160
24-323-5726-33	Water	11,685	1,000	3,500	5,000	5,000	5,200
24-323-5726-34	Water	-	1,000	1,000	-	-	-
24-323-5726-35	Water	2,059	1,000	1,000	2,000	2,000	2,080
24-323-5726-36	Water	-	1,000	1,000	-	-	-
24-323-5726-37	Water	5,047	1,000	2,000	2,000	2,000	2,080
24-323-5727-30	Brush Clearance	18,764	10,000	10,000	10,000	10,000	10,400
24-323-5727-31	Brush Clearance	-	-	-	-	-	-
24-323-5727-33	Brush Clearance	3,000	-	-	-	-	-
24-323-5727-37	Brush Clearance	173	-	-	-	-	-
24-323-5799-30	Projects/Miscellaneous	-	-	-	-	-	-
24-323-6500-00	Capital Outlay	-	-	-	2,100	2,100	-
		260,945	243,111	311,309	319,982	319,982	330,647
Total Fund 24 Expenditures		260,945	243,111	311,309	319,982	319,982	330,647

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 25 - Prop C							
Revenue							
<u>Division: 000 - Revenue</u>							
25-000-4410-00	Interest Income	2,098	7,100	7,100	7,100	7,100	7,384
25-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
25-000-4630-00	Prop C	404,523	360,000	360,000	360,000	360,000	374,400
25-000-4900-16	Transfer in Developr ImpactFee	-	-	-	-	-	-
25-000-4900-20	Transfer in Prop A	4,700	-	-	-	-	-
25-000-4900-34	Transfer in Measure R Local	-	-	-	-	-	-
25-000-4900-39	Transfer in Measure R Trans	-	-	-	-	-	-
		411,321	367,100	367,100	367,100	367,100	381,784
Total Fund 25 Revenue		411,321	367,100	367,100	367,100	367,100	381,784
Expenditures							
<u>Division: 134 - Non-Departmental</u>							
25-134-9900-10	Transfer to General Fund	-	-	-	-	-	-
25-134-9900-20	Transfer to Prop A	19	-	4,681	-	-	-
25-134-9900-29	Transfer to Transit	148,308	309,300	309,300	309,300	309,300	309,300
25-134-9900-34	Transfer to Measure R LR	-	-	-	-	-	-
25-134-9900-40	Transfer to Capital	-	-	-	-	-	-
		148,327	309,300	313,981	309,300	309,300	309,300
<u>Division: 331 - Transportation Planning</u>							
25-331-5100-00	Full Time Salaries	36,208	38,774	35,191	36,662	36,662	38,128
25-331-5103-01	CalPERS City Paid EmployeeCost	-	-	-	56	56	58
25-331-5103-02	CalPERS Employer Cost	2,799	2,943	2,217	2,762	2,762	2,872
25-331-5103-03	CalPERS Unfunded Liability	699	1,170	1,661	229	229	238
25-331-5103-04	CalPERS Survivor Benefit	12	24	9	12	12	12
25-331-5104-00	Benefits	1,977	1,551	1,259	1,845	1,845	1,919
25-331-5104-02	Medical Insurance	2,694	2,990	1,038	3,724	3,724	3,910
25-331-5104-03	Dental Insurance	256	275	140	269	269	280
25-331-5104-04	Vision Insurance	61	66	32	62	62	64
25-331-5104-05	Short Term Disability	142	222	132	210	210	218
25-331-5104-06	Long Term Disability	69	71	63	67	67	70
25-331-5104-07	Life Insurance	106	111	99	105	105	109
25-331-5104-08	Accidental Death & Dismember	26	28	24	27	27	28
25-331-5104-09	Employee Assistance Program	22	43	24	86	86	89
25-331-5106-01	Medicare	524	562	562	542	542	564
25-331-5110-01	457 Match	-	-	153	733	733	762
25-331-9800-00	Cost Allocation Plan Charges	110,000	110,000	110,000	110,000	110,000	114,400
		155,595	158,830	152,603	157,391	157,391	163,724
<u>Division: 333 - Transit Services</u>							
25-333-5252-00	Contractual Services	-	-	-	-	-	-
25-333-5252-29	Public Transit Fueling #110-04	-	-	-	-	-	-
25-333-5252-32	Transit Administration #480-09	-	-	-	-	-	-
25-333-5252-39	Flexible Route Shuttle #110-01	-	-	-	-	-	-
25-333-5252-49	Trolley #110-02	-	-	-	-	-	-
25-333-5252-51	Vehicle Maintenance #180-01	-	-	-	-	-	-
25-333-5252-52	Transit Marketing #280-01	-	-	-	-	-	-
25-333-5252-53	Line 1 Fixed Rt (JARC) #110-05	-	-	-	-	-	-
		-	-	-	-	-	-
Total Fund 25 Expenditures		303,922	468,130	466,584	466,691	466,691	473,024

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 26 - Transportation Development Act (TDA)							
Revenue							
<u>Division: 000 - Revenue</u>							
26-000-4840-19	Return of Unused TDA Funds	-	-	-	-	-	-
26-000-4410-00	Interest Income	(110)	(100)	141	(100)	(100)	(104)
26-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
26-000-4635-00	TDA Revenue	14,742	3,000	3,000	3,000	3,000	3,120
26-000-4900-10	Transfer in General Fund	-	-	-	-	-	-
26-331-4840-19	Return of Unused TDA Funds	-	-	-	-	-	-
		<hr/> 14,632	<hr/> 2,900	<hr/> 3,141	<hr/> 2,900	<hr/> 2,900	<hr/> 3,016
Total Fund 26 Revenue		14,632	2,900	3,141	2,900	2,900	3,016
Expenditures							
<u>Division 331 - Transportation Planning</u>							
26-331-5252-00	Contractual Services	14,742	-	-	-	-	-
26-331-5252-10	Road safety/Shoulder/Pky maint	-	-	-	-	-	-
		<hr/> 14,742	<hr/> -	<hr/> -	<hr/> -	<hr/> -	<hr/> -
Total Fund 26 Expenditures		14,742	-	-	-	-	-

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 27 - Landscape Maintenance District #27							
Revenue							
<u>Division: 000 - Revenue</u>							
27-000-4410-27	Interest Landscape Dist. #27	424	3,800	3,800	3,800	3,800	3,952
27-000-4420-00	Miscellaneous	-	-	-	-	-	-
27-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
27-000-4710-27	Prop Tax Direct Assess LMD 27	377,616	380,000	380,000	390,000	390,000	405,600
		<u>378,040</u>	<u>383,800</u>	<u>383,800</u>	<u>393,800</u>	<u>393,800</u>	<u>409,552</u>
Total Fund 27 Revenue		378,040	383,800	383,800	393,800	393,800	409,552
Expenditures							
<u>Division: 324 - Intergovernmental Relations</u>							
27-324-5100-00	Full Time Salaries	9,792	10,090	10,353	10,721	10,721	11,150
27-324-5103-01	CalPERS City Paid EmployeeCost	-	-	-	-	-	-
27-324-5103-02	CalPERS Employer Cost	738	766	769	800	800	832
27-324-5103-03	CalPERS Unfunded Liability	181	305	433	40	40	42
27-324-5103-04	CalPERS Survivor Benefit	2	48	3	2	2	2
27-324-5104-00	Benefits	1,128	60	(45)	109	109	113
27-324-5104-02	Medical Insurance	1,309	1,454	1,380	1,556	1,556	1,634
27-324-5104-03	Dental Insurance	77	83	899	79	79	82
27-324-5104-04	Vision Insurance	15	16	186	15	15	16
27-324-5104-05	Short Term Disability	37	58	44	62	62	64
27-324-5104-06	Long Term Disability	18	18	21	20	20	21
27-324-5104-07	Life Insurance	26	29	30	31	31	32
27-324-5104-08	Accidental Death & Dismember	6	8	8	8	8	8
27-324-5104-09	Employee Assistance Program	4	86	5	86	86	89
27-324-5106-00	Employer Taxes	13	-	-	-	-	-
27-324-5106-01	Medicare	5	147	147	180	180	187
27-324-5106-02	Social Security	22	-	-	-	-	-
27-324-5109-00	Hourly Employees	353	-	-	1,233	1,233	1,282
27-324-5110-00	Auto Allowance	42	210	210	210	210	218
27-324-5110-01	457 Match	-	-	102	215	215	224
27-324-5220-00	Office Supplies	-	-	-	-	-	-
27-324-5252-00	Contractual Services	-	-	-	-	-	-
27-324-5252-80	Tree Trimming	-	-	-	-	-	-
27-324-5270-00	Business Meeting & Conference	-	-	-	-	-	-
27-324-5701-00	Contractual Services	-	-	-	-	-	-
27-324-5701-40	Contractual Services	478	-	-	-	-	-
27-324-5701-41	Contractual Services	125	500	500	500	500	520
27-324-5702-40	Electric Svc - IrrigationMeter	157	500	500	500	500	520
27-324-5704-40	Fertilization	-	-	-	-	-	-
27-324-5706-40	Insect & Disease Control	-	-	-	-	-	-
27-324-5707-40	Irrigation Repairs	1,250	4,000	4,000	4,000	4,000	4,160
27-324-5707-41	Irrigation Repairs	6,334	24,000	24,000	10,000	10,000	10,400
27-324-5712-40	Landscape Maint-Svc Contract	16,034	18,000	18,000	18,000	18,000	18,720
27-324-5712-41	Landscape Maint-Svc Contract	191,945	188,000	188,000	188,000	188,000	195,520
27-324-5713-40	Landscape Refurbishment	3,083	1,500	1,500	1,500	1,500	1,560
27-324-5713-41	Landscape Refurbishment	19,521	75,000	75,000	39,500	39,500	41,080
27-324-5714-40	Office Supplies	-	400	400	400	400	416
27-324-5716-40	Pest Abatement	-	-	-	-	-	-
27-324-5717-40	Planting - Color Change	-	-	-	-	-	-
27-324-5718-40	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
27-324-5719-40	Planting - Trees	770	500	500	500	500	520
27-324-5719-41	Planting - Trees	2,189	-	-	-	-	-

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
27-324-5722-40	Tree Removal	-	6,000	6,000	6,000	6,000	6,240
27-324-5722-41	Tree Removal	-	-	-	-	-	-
27-324-5723-40	Tree Trimming	-	9,000	9,000	5,000	5,000	5,200
27-324-5723-41	Tree Trimming	32,477	-	-	-	-	-
27-324-5726-40	Water	-	5,500	5,500	5,500	5,500	5,720
27-324-5726-41	Water	-	-	-	-	-	-
27-324-5727-40	Brush Clearance	-	-	-	-	-	-
27-324-5727-41	Brush Clearance	-	35,000	35,000	35,000	35,000	36,400
27-324-5799-41	Projects/Miscellaneous	89,092	-	82,000	-	-	-
27-324-6500-00	Capital Outlay	-	-	-	3,500	3,500	-
		<u>377,223</u>	<u>381,278</u>	<u>464,443</u>	<u>333,267</u>	<u>333,267</u>	<u>342,973</u>
Total Fund 27 Expenditures		377,223	381,278	464,443	333,267	333,267	342,973

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 28 - Library							
Revenue							
<u>Division: 000 - Revenue</u>							
28-000-4010-00	Property Tax Secured	2,123,946	2,200,000	2,200,000	2,200,000	2,200,000	2,288,000
28-000-4010-01	Property Tax UnSecured	21,795	8,000	65,000	8,000	8,000	8,320
28-000-4010-02	Property Tax Unitary	1	1,000	1,000	1,000	1,000	1,040
28-000-4010-03	Property Tax Supplemental	55,301	23,000	26,000	23,000	23,000	23,920
28-000-4010-04	Property Tax Redemption	37,634	29,000	29,000	29,000	29,000	30,160
28-000-4010-05	Property Tax Refunds	(23,336)	(17,000)	(17,000)	(17,000)	(17,000)	(17,680)
28-000-4010-06	Property Tax Home Owner Exempt	10,220	5,000	5,500	5,000	5,000	5,200
28-000-4010-07	Property Tax Penalty	7,887	5,000	6,000	5,000	5,000	5,200
28-000-4010-10	Unsecured Prop Tax (not used)	-	-	-	-	-	-
28-000-4250-00	Library Fines and Recovery	1,508	19,000	19,000	19,000	19,000	19,760
28-000-4320-00	State Library Grant	5,000	12,000	15,500	12,000	12,000	12,480
28-000-4321-00	Hidden Hills Library Funds	441,579	450,000	450,000	450,000	450,000	468,000
28-000-4420-00	Miscellaneous	9	-	-	-	-	-
28-000-4466-00	Donations	-	-	-	-	-	-
28-000-4467-01	Copy Machine	-	-	-	-	-	-
28-000-4410-00	Interest Income	7,757	24,700	24,700	24,700	24,700	25,688
28-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
28-000-4900-10	Transfer in General Fund	-	3,000	3,000	3,000	3,000	3,000
		2,689,301	2,762,700	2,827,700	2,762,700	2,762,700	2,873,088
Total Fund 28 Revenue		2,689,301	2,762,700	2,827,700	2,762,700	2,762,700	2,873,088
Expenditures							
<u>Division: 134 - Non-Departmental</u>							
28-134-9900-85	Transfer to 2006 COP	-	-	-	-	-	-
28-134-9900-87	Transfer to 2015 COP	778,474	777,000	777,000	777,000	777,000	777,000
28-134-9948-00	Transfer to Libr Capital Fund	250,000	250,000	250,000	250,000	250,000	250,000
		1,028,474	1,027,000	1,027,000	1,027,000	1,027,000	1,027,000
<u>Division: 136 - Civic Center O & M</u>							
28-136-5220-00	Office Supplies	-	-	-	-	-	-
28-136-5221-00	Special Dept. Supplies	2,595	10,000	10,000	10,000	10,000	10,400
28-136-5221-03	Facility Maintenance	43,364	43,100	43,100	43,100	43,100	44,824
28-136-5238-00	Rent Equipment	225	-	-	-	-	-
28-136-5239-00	Equipment Maintenance	16,735	13,100	13,100	13,100	13,100	13,624
28-136-5240-00	Utilities - Electric	54,474	65,500	65,500	65,500	65,500	68,120
28-136-5240-01	Utilities - Water	6,020	6,200	6,200	6,200	6,200	6,448
28-136-5240-02	Utilities - Gas	5,832	4,600	5,000	4,600	4,600	4,784
28-136-5252-00	Contractual Services	-	-	-	-	-	-
28-136-5252-83	General Landscape Maintenance	-	-	-	-	-	-
28-136-5416-00	Miscellaneous Expenditure	422	200	200	200	200	208
28-136-5500-01	Security	24,680	25,000	25,000	25,000	25,000	26,000
28-136-6500-00	Capital Outlay	-	30,000	30,000	30,000	30,000	30,000
		154,347	197,700	198,100	197,700	197,700	204,408
<u>Division: 533 - Library</u>							
28-533-5100-00	Full Time Salaries	554,533	563,439	567,645	638,780	638,780	664,331
28-533-5100-02	Full Time Employee Overtime	1,398	-	802	-	-	-
28-533-5101-00	Perm Part-time Salaries	-	-	-	-	-	-
28-533-5103-01	CalPERS City Paid EmployeeCost	30,196	31,708	31,720	35,842	35,842	37,276
28-533-5103-02	CalPERS Employer Cost	53,085	55,221	55,952	62,310	62,310	64,802
28-533-5103-03	CalPERS Unfunded Liability	39,970	52,030	73,850	59,995	59,995	62,395
28-533-5103-04	CalPERS Survivor Benefit	181	240	191	185	185	192
28-533-5104-00	Benefits	22,475	5,045	5,669	17,526	17,526	18,227
28-533-5104-02	Medical Insurance	105,979	117,730	109,865	127,805	127,805	134,195
28-533-5104-03	Dental Insurance	6,534	7,201	5,645	6,904	6,904	7,180

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
28-533-5104-04	Vision Insurance	1,342	1,496	1,166	1,381	1,381	1,436
28-533-5104-05	Short Term Disability	2,091	3,188	2,373	3,543	3,543	3,685
28-533-5104-06	Long Term Disability	1,009	1,036	1,145	1,176	1,176	1,223
28-533-5104-07	Life Insurance	1,541	1,580	1,733	1,756	1,756	1,826
28-533-5104-08	Accidental Death & Dismember	371	401	417	444	444	462
28-533-5104-09	Employee Assistance Program	332	431	357	431	431	448
28-533-5106-00	Employer Taxes	6,603	-	-	-	-	-
28-533-5106-01	Medicare	7,724	12,082	12,082	14,125	14,125	14,690
28-533-5106-02	Social Security	-	-	91	1,903	1,903	1,979
28-533-5109-00	Hourly Employees	116,077	255,000	197,622	368,894	368,894	383,650
28-533-5110-00	Auto Allowance	-	-	-	-	-	-
28-533-5110-01	457 Match	667	-	4,512	12,776	12,776	13,287
28-533-5200-01	Unemployment Insurance	-	-	-	-	-	-
28-533-5201-01	County Administrative Fee	29,683	-	29,351	-	-	-
28-533-5208-00	Telephone	2,597	2,000	2,000	2,000	2,000	2,080
28-533-5220-00	Office Supplies	1,737	4,000	4,000	4,000	4,000	4,160
28-533-5221-00	Special Dept. Supplies	5,030	12,000	12,000	12,000	12,000	12,480
28-533-5221-03	Facility Maintenance	-	-	-	-	-	-
28-533-5221-08	Facility Engineering	-	-	-	-	-	-
28-533-5222-00	Printing	-	-	-	-	-	-
28-533-5223-00	Kitchen Supplies	451	1,500	1,500	1,500	1,500	1,560
28-533-5224-00	Furniture & Fixtures	-	-	-	-	-	-
28-533-5226-00	Dues and Memberships	4,996	6,500	6,500	6,500	6,500	6,760
28-533-5230-00	Postage / Courier Service	3	200	200	200	200	208
28-533-5234-00	Facility Rental	-	-	-	-	-	-
28-533-5234-01	Art Rental	-	-	-	-	-	-
28-533-5235-00	Computer Hardware	-	16,000	16,000	16,000	16,000	16,640
28-533-5235-01	Computer Software	4,281	5,000	5,000	5,000	5,000	5,200
28-533-5238-00	Rent Equipment	67	-	-	-	-	-
28-533-5239-00	Equipment Maintenance	1,272	10,000	10,000	10,000	10,000	10,400
28-533-5240-01	Utilities - Water	-	-	-	-	-	-
28-533-5240-02	Utilities - Gas	-	-	-	-	-	-
28-533-5240-03	Utilities - Cable	-	3,400	3,400	3,400	3,400	3,536
28-533-5240-04	Utilities - Trash	-	-	-	-	-	-
28-533-5240-05	Utilities - Broadband	12,942	20,000	20,000	20,000	20,000	20,800
28-533-5252-00	Contractual Services	1,695	4,000	4,000	4,000	4,000	4,160
28-533-5268-00	Magazines Newsprsr Periodicals	6,944	8,000	8,000	8,000	8,000	8,320
28-533-5268-01	eBooks - Calabasas	-	-	-	-	-	-
28-533-5268-02	eBooks-Hidden Hills-LVUSD	134,970	195,000	195,000	195,000	195,000	202,800
28-533-5268-03	ZIP BOOKS - ST GRANT	-	-	-	-	-	-
28-533-5270-00	Business Meeting & Conference	487	3,000	3,000	3,000	3,000	3,120
28-533-5285-00	Training	-	2,000	2,000	2,000	2,000	2,000
28-533-5416-00	Miscellaneous Expenditure	-	-	-	-	-	-
28-533-5456-01	LEED Gold Status	-	-	-	-	-	-
28-533-5500-01	Security	-	-	-	-	-	-
28-533-5542-00	Grant Projects	-	-	-	-	-	-
28-533-6500-00	Capital Outlay	5,503	5,000	5,000	200,000	200,000	200,000
28-533-6500-99	Handyman Services-Capital	-	-	-	-	-	-
28-533-6501-00	Capital Improvements	-	-	-	-	-	-
28-533-6502-56	Klein Teen Scene	-	-	-	-	-	-
28-533-6528-00	Library Collection Development	37,720	54,300	54,300	54,300	54,300	54,300
		1,202,486	1,459,728	1,454,085	1,902,676	1,902,676	1,969,809
Total Fund 28 Expenditures		2,385,307	2,684,428	2,679,185	3,127,376	3,127,376	3,201,217

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund 29 - Transportation Programs							
Revenue							
<u>Division: 000 - Revenue</u>							
29-000-4420-00	Miscellaneous	-	-	-	-	-	-
29-000-4620-11	Transit Fares	-	20,000	20,000	20,000	20,000	20,800
29-000-4410-00	Interest Income	(231)	(200)	(200)	(200)	(200)	(208)
29-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
29-000-4900-20	Transfer in Prop A	182,252	387,200	387,200	387,200	387,200	387,200
29-000-4900-25	Transfer in Prop C	148,308	309,300	309,300	309,300	309,300	309,300
29-000-4900-34	Transfer in Measure R Local	36,030	107,000	107,000	107,000	107,000	107,000
		<u>366,359</u>	<u>823,300</u>	<u>823,300</u>	<u>823,300</u>	<u>823,300</u>	<u>824,092</u>
Total Fund 29 Revenue		366,359	823,300	823,300	823,300	823,300	824,092
Expenditures							
<u>Division: 333 - Transit Services</u>							
29-333-5252-00	Contractual Services	-	-	-	-	-	-
29-333-5252-29	Public Transit Fueling #110-04	9,881	67,000	67,000	67,000	67,000	69,680
29-333-5252-31	Camp Calabasas-Rec #140-25	-	30,000	30,000	30,000	30,000	31,200
29-333-5252-32	Transit Administration #480-09	-	40,000	40,000	40,000	40,000	41,600
29-333-5252-33	Dial-a-Ride #130-01	180,641	225,000	225,000	225,000	225,000	234,000
29-333-5252-34	Pumpkin Fest Shuttle #140-07	-	9,000	9,000	9,000	9,000	9,360
29-333-5252-35	Summer Beach Bus #140-01	-	24,000	24,000	24,000	24,000	24,960
29-333-5252-39	Flexible Route Shuttle #110-01	-	200,000	200,000	200,000	200,000	208,000
29-333-5252-41	Youth Excursion Trip #140-03	-	6,000	6,000	6,000	6,000	6,240
29-333-5252-48	Senior Trips #140-24	-	15,000	15,000	15,000	15,000	15,600
29-333-5252-49	Trolley #110-02	-	28,000	28,000	28,000	28,000	29,120
29-333-5252-51	Vehicle Maintenance #180-01	-	60,000	60,000	60,000	60,000	62,400
29-333-5252-52	Transit Marketing #280-01	501	200	200	200	200	208
29-333-5252-53	Line 1 Fixed Rt (JARC) #110-05	89,587	125,000	125,000	125,000	125,000	130,000
29-333-5252-59	Transit Title VI Program	-	-	-	-	-	-
29-333-5252-64	Bus Stop Maintenance #150-01	-	-	-	-	-	-
29-333-9800-00	Cost Allocation Plan Charges	33,000	33,000	33,000	33,000	33,000	34,320
		<u>313,610</u>	<u>862,200</u>	<u>862,200</u>	<u>862,200</u>	<u>862,200</u>	<u>896,688</u>
Total Fund 29 Expenditures		313,610	862,200	862,200	862,200	862,200	896,688

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Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 32 - Landscape Maintenance District #32							
Revenue							
<u>Division: 000 - Revenue</u>							
32-000-4410-32	Interest Landscape Dist. #32	(235)	(500)	(500)	(500)	(500)	(520)
32-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
32-000-4710-32	Prop Tax Direct Assess LMD 32	32,444	35,000	35,000	37,408	37,408	38,904
32-000-4900-10	Transfer in General Fund	-	-	-	-	-	-
		<u>32,209</u>	<u>34,500</u>	<u>34,500</u>	<u>36,908</u>	<u>36,908</u>	<u>38,384</u>
Total Fund 32 Revenue		32,209	34,500	34,500	36,908	36,908	38,384
Expenditures							
<u>Division: 311 - Administration & Engineering</u>							
32-311-5104-00	Benefits	(21)	-	-	-	-	-
32-311-5104-02	Medical Insurance	-	-	-	-	-	-
32-311-5104-03	Dental Insurance	-	-	-	-	-	-
32-311-5104-04	Vision Insurance	-	-	-	-	-	-
		<u>(21)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 325 - LLAD #32</u>							
32-325-5100-00	Full Time Salaries	2,137	2,189	2,194	2,306	2,306	2,398
32-325-5103-01	CalPERS City Paid EmployeeCost	146	153	153	161	161	167
32-325-5103-02	CalPERS Employer Cost	219	226	227	238	238	248
32-325-5103-03	CalPERS Unfunded Liability	164	235	334	268	268	279
32-325-5103-04	CalPERS Survivor Benefit	-	24	-	-	-	-
32-325-5104-00	Benefits	54	20	(21)	1	1	1
32-325-5104-02	Medical Insurance	230	257	246	283	283	297
32-325-5104-03	Dental Insurance	14	15	33	15	15	16
32-325-5104-04	Vision Insurance	3	3	8	3	3	3
32-325-5104-05	Short Term Disability	7	13	8	13	13	14
32-325-5104-06	Long Term Disability	3	4	5	4	4	4
32-325-5104-07	Life Insurance	3	7	5	7	7	7
32-325-5104-08	Accidental Death & Dismember	1	2	2	2	2	2
32-325-5104-09	Employee Assistance Program	-	43	-	43	43	45
32-325-5106-00	Employer Taxes	13	-	-	-	-	-
32-325-5106-01	Medicare	29	32	32	35	35	36
32-325-5110-00	Auto Allowance	42	30	30	30	30	31
32-325-5110-01	457 Match	-	-	21	46	46	48
32-325-5220-00	Office Supplies	-	-	-	-	-	-
32-325-5252-00	Contractual Services	-	-	-	-	-	-
32-325-5270-00	Business Meeting & Conference	-	-	-	-	-	-
32-325-5701-00	Contractual Services	-	-	-	-	-	-
32-325-5701-50	Contractual Services	29	-	-	-	-	-
32-325-5702-50	Electric Svc - IrrigationMeter	307	200	270	200	200	208
32-325-5703-50	Electric Svc - Street Lights	-	-	-	-	-	-
32-325-5704-50	Fertilization	-	-	-	-	-	-
32-325-5707-50	Irrigation Repairs	-	-	74	-	-	-
32-325-5712-50	Landscape Maint-Svc Contract	37,149	35,000	35,000	35,000	35,000	36,400
32-325-5713-50	Landscape Refurbishment	8,687	-	1,925	10,000	10,000	10,400
32-325-5714-50	Office Supplies	-	-	-	-	-	-
32-325-5716-50	Pest Abatement	-	-	-	-	-	-
32-325-5717-50	Planting - Color Change	-	-	-	-	-	-
32-325-5718-50	Planting - Shrubs & Turf Grass	-	-	-	-	-	-
32-325-5719-50	Planting - Trees	-	-	-	-	-	-
32-325-5722-50	Tree Removal	-	-	-	-	-	-
32-325-5723-50	Tree Trimming	-	-	-	-	-	-
32-325-5726-50	Water	13,648	9,000	12,000	15,000	15,000	15,600
32-325-5727-50	Brush Clearance	-	-	-	-	-	-

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
32-325-6500-00	Capital Outlay	-	-	-	700	700	-
		62,885	47,453	52,543	64,355	64,355	66,204
Total Fund 32 Expenditures		62,885	47,453	52,543	64,355	64,355	66,204

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 33 - Used Oil Grants							
Revenue							
<u>Division: 000 - Revenue</u>							
33-000-4410-00	Interest Income	(79)	(100)	(100)	(100)	(100)	(104)
33-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
33-000-4801-00	STATE - Recycling Block Grant	21,631	11,000	11,000	11,000	11,000	11,440
33-000-4900-10	Transfer in General Fund	-	-	-	-	-	-
		<u>21,552</u>	<u>10,900</u>	<u>10,900</u>	<u>10,900</u>	<u>10,900</u>	<u>11,336</u>
Total Fund 33 Revenue		21,552	10,900	10,900	10,900	10,900	11,336
Expenditure							
<u>Division: 315 - Natural Resources Protection</u>							
33-315-5252-00	Contractual Services	10,035	7,000	7,000	7,000	7,000	7,280
Total Fund 33 Expenditures		10,035	7,000	7,000	7,000	7,000	7,280

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 34 - Measure R - Local Return							
Revenue							
<u>Division: 000 - Revenue</u>							
34-000-4410-00	Interest Income	1,251	(700)	(700)	(700)	(700)	(728)
34-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
34-000-4639-00	Measure R - Local Return	306,642	290,000	290,000	290,000	290,000	301,600
34-000-4900-20	Transfer in Prop A	-	-	-	-	-	-
34-000-4900-25	Transfer in Prop C	-	-	-	-	-	-
34-000-4900-29	Transfer in Transit	-	-	-	-	-	-
34-000-4900-39	Transfer in Measure R Trans	-	-	-	-	-	-
		307,893	289,300	289,300	289,300	289,300	300,872
Total Fund 34 Revenue		307,893	289,300	289,300	289,300	289,300	300,872
Expenditures							
<u>Division: 134 - Non-Departmental</u>							
34-134-9900-16	Transfer to Developr ImpactFee	-	-	-	-	-	-
34-134-9900-25	Transfer to Prop C	-	-	-	-	-	-
34-134-9900-29	Transfer to Transit	36,030	107,000	107,000	107,000	107,000	107,000
34-134-9900-40	Transfer to Capital	1,764,803	-	400,000	25,000	25,000	25,000
		1,800,833	107,000	507,000	132,000	132,000	132,000
34-311-5100-00	Full Time Salaries	20,261	20,894	21,764	33,817	33,817	35,170
34-311-5103-01	CalPERS City Paid EmployeeCost	1,395	1,462	1,489	1,785	1,785	1,856
34-311-5103-02	CalPERS Employer Cost	2,088	2,161	2,200	3,254	3,254	3,384
34-311-5103-03	CalPERS Unfunded Liability	1,578	2,245	3,188	2,994	2,994	3,114
34-311-5103-04	CalPERS Survivor Benefit	4	96	3	7	7	7
34-311-5104-00	Benefits	344	200	(180)	219	219	228
34-311-5104-02	Medical Insurance	2,770	3,092	2,955	4,670	4,670	4,904
34-311-5104-03	Dental Insurance	123	132	150	195	195	203
34-311-5104-04	Vision Insurance	29	33	36	46	46	48
34-311-5104-05	Short Term Disability	71	119	78	194	194	202
34-311-5104-06	Long Term Disability	35	37	38	61	61	63
34-311-5104-07	Life Insurance	44	60	48	100	100	104
34-311-5104-08	Accidental Death & Dismember	11	15	12	25	25	26
34-311-5104-09	Employee Assistance Program	6	172	8	215	215	224
34-311-5106-01	Medicare	281	303	303	502	502	522
34-311-5110-00	Auto Allowance	-	150	150	150	150	156
34-311-5110-01	457 Match	-	-	195	677	677	704
		29,040	31,171	32,436	48,911	48,911	50,914
Total Fund 34 Expenditures		1,829,873	138,171	539,436	180,911	180,911	182,914

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 35 - CDBG							
Revenue							
<u>Division: 000 - Revenue</u>							
35-000-4420-00	Miscellaneous	-	-	-	-	-	-
35-000-4410-00	Interest Income	(114)	200	200	200	200	208
35-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
35-000-4650-00	CDBG Grant - ALS	-	-	-	-	-	-
35-000-4650-01	FED - CDBG Admin	41,969	25,000	25,000	25,000	25,000	26,000
35-000-4650-02	FED - CDBG Res Rehab	115,202	50,000	50,000	50,000	50,000	52,000
35-000-4650-03	CDBG ADA Sidewalk Improve Proj	-	-	-	-	-	-
35-000-4651-00	Escrow Funds	-	-	-	-	-	-
		<u>157,057</u>	<u>75,200</u>	<u>75,200</u>	<u>75,200</u>	<u>75,200</u>	<u>78,208</u>
Total Fund 35 Revenue		157,057	75,200	75,200	75,200	75,200	78,208
35-134-5100-96	CDBG Program Adm - Personnel	-	-	-	-	-	-
35-134-5232-01	Residential Rehab Program	87,575	85,000	85,000	85,000	85,000	88,400
		<u>87,575</u>	<u>85,000</u>	<u>85,000</u>	<u>85,000</u>	<u>85,000</u>	<u>88,400</u>
Total Fund 35 Expenditures		87,575	85,000	85,000	85,000	85,000	88,400

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 36 - Grants							
Revenue							
<u>Division: 000 - Revenue</u>							
36-000-4315-01	STATE - CLEEP Funding	-	-	-	-	-	-
36-000-4420-00	Miscellaneous	-	-	-	-	-	-
36-000-4421-20	DUI Checkpoint Reimb	-	-	-	-	-	-
36-000-4410-00	Interest Income	(2,530)	(6,300)	(6,300)	(6,300)	(6,300)	(6,552)
36-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
36-000-4476-00	Grant L.A. Co. Measure A-M & S	-	-	-	-	-	-
36-000-4477-00	STATE - Prop 12 Park Bond	-	-	-	-	-	-
36-000-4620-01	STATE - LV Creek Phase II	13,163	-	-	-	-	-
36-000-4634-00	FED - MTA-RTP	-	-	-	-	-	-
36-000-4641-00	FED - EECBG Lighting	-	-	-	-	-	-
36-000-4656-00	FED-ARRA-Fiber Optic Intercon	-	-	-	-	-	-
36-000-4657-00	FED-ARRA-AE Wright Footbridge	-	-	-	-	-	-
36-000-4660-00	FED - Hazardous Elim Safety	-	-	-	-	-	-
36-000-4664-00	FED - Federal Transit Admin	-	164,500	164,500	164,500	164,500	171,080
36-000-4666-00	FED - Bike Lane (MTA Grant)	-	125,100	125,100	125,100	125,100	130,104
36-000-4668-00	STATE - State Grants	-	-	-	-	-	-
36-000-4668-01	STATE -Digital Storytell Grant	-	-	-	-	-	-
36-000-4668-02	STATE-Historic Preservatn Proj	-	-	-	-	-	-
36-000-4668-03	STATE - Targeted Rub Asphalt	-	-	-	-	-	-
36-000-4668-04	STATE-Local Road Safety Plan	-	-	-	-	-	-
36-000-4668-05	STATE GRANT - TABACCO	-	159,207	159,207	159,207	159,207	165,575
36-000-4669-00	STATE - State Rec. Trails	-	-	-	-	-	-
36-000-4671-00	STATE -Water Resources	545,802	500,000	500,000	500,000	500,000	520,000
36-000-4671-01	STATE- Dry Cyn Creek P40-16	-	-	-	-	-	-
36-000-4674-00	STATE - Coastal Commission	-	-	-	-	-	-
36-000-4676-00	FED - Winter Storm Damage	-	-	-	-	-	-
36-000-4677-00	FED - Winter Storm Damage	-	-	-	-	-	-
36-000-4678-00	FED - Hwy Emergency Repairs	-	-	-	-	-	-
36-000-4679-00	STATE-Green Trees for GoldenSt	-	-	-	-	-	-
36-000-4681-00	STATE - L. A. River Parkway	-	-	-	-	-	-
36-000-4682-00	FED - Homeland Security	-	-	-	-	-	-
36-000-4683-00	FED - JARC Shuttle	-	-	-	-	-	-
36-000-4684-00	STATE -OTS TrafficSafety STTOP	-	-	-	-	-	-
36-000-4686-00	FED-ARRA - Interconnect	-	-	-	-	-	-
36-000-4690-00	FED - STPL	-	74,700	74,700	74,700	74,700	77,688
36-000-4693-00	FED - TEA-21	-	-	-	-	-	-
36-000-4696-00	STATE - Prop 13	-	-	-	-	-	-
36-000-4697-00	FED - Safe Route to School	-	-	-	-	-	-
36-000-4698-00	LA Co. Open Space - CDS	-	-	-	-	-	-
36-000-4801-00	STATE - Recycling Block Grant	-	-	-	-	-	-
36-000-4802-00	Cal Recycle Program	-	-	-	-	-	-
36-000-4803-00	STATE-Cal Recycle RBC	-	-	-	-	-	-
36-000-4804-00	Signal Sync (MTA Grant)	-	-	-	-	-	-
36-000-4805-00	Mulh Hwy Bike Gap (MTA Grant)	40,889	-	1,200,000	-	-	-
36-000-4815-07	FED Regional Traffic Oper Ctr	-	-	-	-	-	-
36-000-4900-10	Transfer in General Fund	-	-	-	-	-	-
36-000-4900-14	Transfer in AB 939	-	-	-	-	-	-
36-000-4900-63	Transfer in RMRA	-	-	-	-	-	-
36-000-4900-65	Transfer in Oak Tree Fund	-	-	-	-	-	-
36-000-4999-00	Transfer in C.O.P.	-	-	-	-	-	-
		597,324	1,017,207	2,217,207	1,017,207	1,017,207	1,057,895
Total Fund 36 Revenue		597,324	1,017,207	2,217,207	1,017,207	1,017,207	1,057,895

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Expenditures							
<u>Division: 134 - Non-Departmental</u>							
36-134-5232-11	Return of Unused Grant Funds	-	-	-	-	-	-
36-134-5416-04	Cal Recycle Program	-	-	-	-	-	-
36-134-5544-00	Grant Pass-Through	-	-	-	-	-	-
36-134-5546-01	STATE - Dry Cyn Creek (P40-16)	-	-	-	-	-	-
36-134-5552-02	Headwaters Corners - Planning	-	-	-	-	-	-
36-134-5552-01	Headwaters Corners- Land Purch	-	-	-	-	-	-
36-134-9900-10	Transfer to General Fund	-	159,207	159,207	159,207	159,207	159,207
36-134-9900-20	Transfer to Prop A	-	-	-	-	-	-
36-134-9900-40	Transfer to Capital	17,164	1,000,000	25,000	1,250,000	1,250,000	75,000
		17,164	1,159,207	184,207	1,409,207	1,409,207	234,207
<u>Division: 152 - Risk Management</u>							
36-152-5221-00	Special Dept. Supplies	-	-	-	-	-	-
36-152-5221-07	STATE - CLEEP Expenditures	-	-	-	-	-	-
36-152-5452-01	FED - Homeland Security	-	-	-	-	-	-
<u>Division: 222 - Emergency Preparedness (CERP)</u>							
36-222-5221-00	Special Dept. Supplies	-	-	-	-	-	-
<u>Division: 313 - Water Quality Enhancement</u>							
36-313-5250-49	STATE-Cal Recycle RBC	6,372	-	2,000	-	-	-
<u>Division: 331 - Transportation</u>							
36-331-5225-04	STATE - STTOP Traffic Safety	-	-	-	-	-	-
36-331-5252-00	Contractual Services	-	-	42,500	-	-	-
<u>Division: 333 - Transit Services</u>							
36-333-5225-05	FED - JARC Shuttle	-	-	-	-	-	-
36-333-5252-53	Line 1 Fixed Rt (JARC) #110-05	-	-	-	-	-	-
<u>Division: 339 - Capital Improvements - Transportation</u>							
36-339-6502-42	AE Wright Footbridge	-	-	-	-	-	-
<u>Division: 412 - Planning Projects and Studies</u>							
36-412-5252-72	Historic Preservation Project	-	-	-	-	-	-
<u>Division: 514 - Parks Maintenance</u>							
36-514-5554-00	STATE - LA River Pkwy (Prop12)	-	-	-	-	-	-
36-514-5548-00	Measure A- M & S Projects	-	-	-	-	-	-
Total Fund 36 Expenditures		23,536	1,159,207	228,707	1,409,207	1,409,207	234,207

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 38 - COPS - AB 3229 Grant							
Revenue							
<u>Division: 000 - Revenue</u>							
38-000-4420-00	Miscellaneous	-	-	-	-	-	-
38-000-4410-00	Interest Income	405	800	800	800	800	832
38-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
38-000-4680-00	COPS AB3229 Grant Revenue	156,727	100,000	161,285	100,000	100,000	104,000
38-000-4900-10	Transfer in General Fund	-	-	-	-	-	-
		<hr/> 157,132	<hr/> 100,800	<hr/> 162,085	<hr/> 100,800	<hr/> 100,800	<hr/> 104,832
Total Fund 38 Revenue		157,132	100,800	162,085	100,800	100,800	104,832
Expenditures							
<u>Division: 213 - Cops Grant</u>							
38-213-5252-00	Contractual Services	125,078	100,000	100,000	100,000	100,000	104,000
38-213-5416-00	Miscellaneous Expenditure	-	-	-	-	-	-
		<hr/> 125,078	<hr/> 100,000	<hr/> 100,000	<hr/> 100,000	<hr/> 100,000	<hr/> 104,000
Total Fund 38 Expenditures		125,078	100,000	100,000	100,000	100,000	104,000

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund 39 - Measure R - Trans							
Revenue							
<u>Division: 000 - Revenue</u>							
39-000-4410-00	Interest Income	(6,625)	6,400	6,400	6,400	6,400	6,656
39-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
39-000-4638-00	Lost Hills Overpass & Interchg	729,021	-	-	-	-	-
39-000-4638-01	LV Scenic Corridor Widening	-	-	-	-	-	-
39-000-4638-02	PkwyCalabasas/US101 SB Offramp	-	-	-	-	-	-
39-000-4638-03	Mulh Hwy Widening - Design	-	-	-	-	-	-
39-000-4638-04	Park & Ride Lot - Old Town	-	-	-	-	-	-
39-000-4900-10	Transfer in General Fund	-	-	-	-	-	-
		<u>722,396</u>	<u>6,400</u>	<u>6,400</u>	<u>6,400</u>	<u>6,400</u>	<u>6,656</u>
Total Fund 39 Revenue		722,396	6,400	6,400	6,400	6,400	6,656
Expenditure							
<u>Division: 134 - Non-Departmental</u>							
39-134-9900-10	Transfer to General Fund	16,311	350,000	350,000	350,000	350,000	350,000
39-134-9900-25	Transfer to Prop C	-	-	-	-	-	-
39-134-9900-34	Transfer to Measure R LR	-	-	-	-	-	-
39-134-9900-40	Transfer to Capital	750,193	-	-	-	-	-
		<u>766,504</u>	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>
Total Fund 39 Expenditures		766,504	350,000	350,000	350,000	350,000	350,000

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund 40 - Capital Improvements							
Revenue							
<u>Division: 000 - Non-Departmental</u>							
40-000-4900-10	Transfer in General Fund	-	135,000	135,000	25,000	25,000	25,000
40-000-4900-12	Transfer in AQMD	-	-	-	-	-	-
40-000-4900-14	Transfer in AB 939	200,000	-	-	-	-	-
40-000-4900-15	Transfer in Gas Tax	552,663	600,000	600,000	660,000	660,000	660,000
40-000-4900-16	Transfer in Developr ImpactFee	-	-	-	-	-	-
40-000-4900-19	Transfer in B & T	-	-	-	-	-	-
40-000-4900-20	Transfer in Prop A	46,171	-	-	-	-	-
40-000-4900-21	Transfer in LMD Ad Valorum	105,257	1,000,000	1,000,000	2,750,000	2,750,000	-
40-000-4900-24	Transfer in LMD 24	-	-	-	-	-	-
40-000-4900-25	Transfer in Prop C	-	-	-	-	-	-
40-000-4900-26	Transfer in TDA	-	-	-	-	-	-
40-000-4900-27	Transfer in LMD 27	-	-	-	-	-	-
40-000-4900-34	Transfer in Measure R Local	1,764,803	400,000	400,000	25,000	25,000	25,000
40-000-4900-36	Transfer in Grant Fund	17,164	1,000,000	25,000	1,250,000	1,250,000	75,000
40-000-4900-39	Transfer in Measure R Trans	750,193	-	-	-	-	-
40-000-4900-47	Transfer in Measure M LR	1,764,803	450,000	450,000	25,000	25,000	775,000
40-000-4900-49	Transfer in Measure M	194,129	6,641,000	4,350,000	5,591,000	5,841,000	9,500,000
40-000-4900-60	Transfer in Management Reserve	-	-	-	-	-	-
40-000-4900-62	Transfer in Measure W - Water	61,176	-	-	-	-	-
40-000-4900-63	Transfer in RMRA	297,160	450,000	450,000	350,000	350,000	350,000
40-000-4900-65	Transfer in Oak Tree Fund	-	-	-	-	-	-
		5,753,519	10,676,000	7,410,000	10,676,000	10,926,000	11,410,000
Total Fund 40 Revenue		5,753,519	10,676,000	7,410,000	10,676,000	10,926,000	11,410,000
Expenditure							
<u>Division 319 - Capital Improvements - Public Works</u>							
40-319-6500-24	Old Town Calabasas	-	-	-	-	-	-
40-319-6502-12	Street - Rubberized Overlay	845,742	900,000	900,000	1,010,000	1,010,000	1,010,000
40-319-6502-36	Tree Planting	-	25,000	25,000	25,000	25,000	25,000
40-319-6502-38	STATE - LV Creek Phase II	-	-	-	-	-	-
40-319-6502-47	City Entryway Monument Signs	-	-	-	-	-	-
40-319-6502-68	Wild Walnut Park - Phase II	46,171	-	-	-	-	-
40-319-6503-05	Stormwater & Water Qual Improv	61,176	50,000	50,000	-	-	-
40-319-6503-23	STATE - Catch Basin Screens	-	-	-	-	-	-
40-319-6503-37	STATE - Green Street Project	30,895	2,841,000	75,000	2,966,000	2,966,000	-
40-319-6503-45	Mulholland Shoulder Safety	-	-	-	-	-	-
		983,984	3,816,000	1,050,000	4,001,000	4,001,000	1,035,000

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 339 - Capital Improvements - Transportation</u>							
40-339-6501-56	Calabasas H.S. Improvements	-	-	-	-	-	-
40-339-6502-06	Lost Hills O/P & Intchg MeasR	750,193	-	-	-	-	-
40-339-6502-10	Rondell Park & Ride MeasM	3,729,606	800,000	800,000	-	-	-
40-339-6502-57	Bus Acquisition	-	-	-	-	-	-
40-339-6502-87	TO & LV Roundabout	-	-	-	-	-	-
40-339-6503-17	Las Virg Scenic MeasR	-	-	-	-	-	-
40-339-6503-20	Sidewalk Repair & Replacement	-	-	270	75,000	75,000	75,000
40-339-6503-35	Citywide Guardrails	-	50,000	50,000	50,000	50,000	50,000
40-339-6503-36	MulHwy Bicycle Gap Closure	36,731	3,500,000	3,500,000	-	-	-
40-339-6503-40	Traffic Signal Synchronization	-	-	-	-	-	-
40-339-6503-41	EV Charging Stations	-	-	-	-	-	-
40-339-6503-42	Mulholland Hwy Corridor Study	147,748	800,000	800,000	3,300,000	3,300,000	9,500,000
40-339-6503-43	Battery Back-up 9 Signals	-	-	-	-	-	-
40-339-6503-44	Old Town Sidewalk & Str Lights	105,257	1,000,000	999,730	2,750,000	2,750,000	-
40-339-6503-46	Signal Hardware Replacement	-	150,000	150,000	-	-	-
40-339-6503-47	Calabasas Road Improvement	-	500,000	-	750,000	750,000	750,000
40-339-6503-50	AHCCC ROOF	-	60,000	60,000	-	-	-
		<u>4,769,535</u>	<u>6,860,000</u>	<u>6,360,000</u>	<u>6,925,000</u>	<u>6,925,000</u>	<u>10,375,000</u>
Total Fund 40 Expenditures		5,753,519	10,676,000	7,410,000	10,926,000	10,926,000	11,410,000

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fimd: 42 - Civic Center Capital Replacements							
Revenue							
<u>Division: 000 - Revenue</u>							
42-000-4410-00	Interest Income	3,872	10,700	10,700	10,700	10,700	11,128
42-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
		<u>3,872</u>	<u>10,700</u>	<u>10,700</u>	<u>10,700</u>	<u>10,700</u>	<u>11,128</u>
Total Fund 42 Revenue		3,872	10,700	10,700	10,700	10,700	11,128
Expenditure							
<u>Division 136 - Civic Center O & M</u>							
42-134-6500-00	Capital Outlay	-	-	-	-	-	-
42-136-6500-00	Capital Outlay	-	5,000	5,000	5,000	5,000	5,000
		<u>-</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
Total Fund 42 Expenditures		-	5,000	5,000	5,000	5,000	5,000

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund 45 - American Rescue Plan Act (ARPA)							
Revenue							
<u>Division: 000 - Revenue</u>							
45-000-4313-00	American Rescue Plan Act	-	5,700,000	2,853,072	2,853,072	2,853,072	-
45-000-4410-00	Interest Income	-	-	1,248	-	-	-
		-	5,700,000	2,854,320	2,853,072	2,853,072	-
Total Fund 45 Revenue		-	5,700,000	2,854,320	2,853,072	2,853,072	-
Expenditure							
<u>Division: 134 - Non-Departmental</u>							
45-134-5233-00	Contribution to Others	-	-	-	-	-	-
45-134-5233-01	Contribution to Chamber of Com	-	50,000	50,000	-	-	-
45-134-5233-10	Hazard/Hero Prem Pay Program	-	353,000	353,000	-	-	-
45-134-5250-69	Affordable Housing Exp	-	150,000	150,000	50,000	50,000	50,000
		-	553,000	553,000	50,000	50,000	50,000
45-161-6500-00	Founders Hall Media & AV	-	-	-	-	-	100,000
45-161-6503-64	Chamber Master Controle Media & AV	-	125,000	125,000	425,000	425,000	-
45-311-6500-00	Capital Outlay	-	-	-	-	200,000	-
45-333-5252-00	Contractual Services	-	10,000	10,000	10,000	10,000	10,400
45-339-6503-20	Sidewalk Repair & Replacement	-	610,345	610,345	100,000	100,000	100,000
45-513-6500-00	Capital Outlay	-	-	-	-	-	375,000
45-514-6500-00	Capital Outlay	-	-	-	-	-	-
45-516-5253-17	Film Festival	-	20,000	20,000	-	20,000	-
45-519-6503-55	Wild Walnut Park	-	-	-	100,000	100,000	350,000
45-519-6503-56	Game Courts	-	-	-	70,000	70,000	45,000
45-519-6503-57	Creekside Building Updates	-	-	-	75,000	75,000	-
45-519-6503-58	Gates Canyon Updates	-	-	-	100,000	100,000	50,000
45-519-6503-59	Gates Canyon Playground	-	-	-	800,000	800,000	-
45-519-6503-60	De Anza Playground	-	-	-	75,000	75,000	275,000
45-519-6503-61	Highlands Playground	-	-	-	150,000	150,000	-
45-519-6503-62	Picnic Shelter Replacement	-	-	-	25,000	25,000	-
45-518-5252-76	Senior Programs	-	5,000	5,000	-	-	-
Total Fund 45 Expenditures		-	1,323,345	1,323,345	1,980,000	2,200,000	1,355,400

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 46 - Disaster Recovery (Woolsey Fire Settlement)							
Revenue							
<u>Division: 000 - Revenue</u>							
46-000-4163-10	Damage Reimb Woolsey Fire	-	-	-	-	-	-
46-000-4410-00	Interest Income	13,260	50,000	50,000	50,000	50,000	52,000
		<u>13,260</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>52,000</u>
Total Fund 46 Revenue		13,260	50,000	50,000	50,000	50,000	52,000
Expenditure							
<u>Division 134 - Non-Departmental</u>							
46-134-5233-08	Small Business Grant Program	490,839	-	-	-	-	-
46-134-5233-09	Fire Safe Council	-	25,000	25,000	25,000	25,000	26,000
46-134-5252-00	Contractual Services	-	-	-	-	-	-
		<u>490,839</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>25,000</u>	<u>26,000</u>
Total Fund 46 Expenditures		490,839	25,000	25,000	25,000	25,000	26,000

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 47 - Measure M - MTA Local Return							
Revenue							
<u>Division: 000 - Non-Departmental</u>							
47-000-4410-00	Interest Income	1,089	10,100	10,100	10,100	10,100	10,504
47-000-4647-00	Measure M - Local Return	341,401	325,000	325,000	325,000	325,000	338,000
		342,490	335,100	335,100	335,100	335,100	348,504
Total Fund 47 Revenue		342,490	335,100	335,100	335,100	335,100	348,504
Expenditure							
<u>Division: 000 - Non-Departmental</u>							
47-134-6500-00	Capital Outlay	-	450,000	450,000	450,000	450,000	450,000
47-134-9900-40	Transfer to Capital	1,764,803	-	450,000	25,000	25,000	775,000
		1,764,803	450,000	900,000	475,000	475,000	1,225,000
<u>Division: 311 - Administration & Engineering</u>							
47-311-5100-00	Full Time Salaries	27,021	34,494	26,547	49,683	49,683	51,670
47-311-5103-01	CalPERS City Paid EmployeeCost	1,503	1,579	1,666	2,253	2,253	2,343
47-311-5103-02	CalPERS Employer Cost	2,668	3,238	2,620	4,630	4,630	4,815
47-311-5103-03	CalPERS Unfunded Liability	1,917	2,784	3,952	3,808	3,808	3,960
47-311-5103-04	CalPERS Survivor Benefit	7	120	6	10	10	10
47-311-5104-00	Benefits	544	300	(284)	746	746	776
47-311-5104-02	Medical Insurance	4,409	4,921	3,603	7,527	7,527	7,903
47-311-5104-03	Dental Insurance	223	239	321	370	370	385
47-311-5104-04	Vision Insurance	51	57	75	82	82	85
47-311-5104-05	Short Term Disability	128	196	123	285	285	296
47-311-5104-06	Long Term Disability	62	63	60	91	91	95
47-311-5104-07	Life Insurance	89	100	89	146	146	152
47-311-5104-08	Accidental Death & Dismember	21	25	21	37	37	38
47-311-5104-09	Employee Assistance Program	12	215	14	258	258	268
47-311-5106-01	Medicare	376	858	858	737	737	766
47-311-5106-02	Social Security	10	-	-	-	-	-
47-311-5109-00	Hourly Employees	154	-	-	-	-	-
47-311-5110-00	Auto Allowance	-	210	210	150	150	156
47-311-5110-01	457 Match	-	-	225	994	994	1,034
		39,195	49,399	40,105	71,807	71,807	74,755
47-332-5252-00	Contractual Services	(30,596)	-	35,000	-	-	-
47-339-6503-51	Traffic Management Center	-	-	-	150,000	150,000	150,000
Total Fund 47 Expenditures		1,773,402	499,399	975,105	696,807	696,807	1,449,755

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 49 - Measure M - Traffic Improvement							
Revenue							
<u>Division: 000 - Revenue</u>							
49-000-4410-00	Interest Income	(1,544)	(17,100)	(17,100)	(17,100)	(17,100)	(17,784)
49-000-4637-00	Green Street Project	72,708	-	46,079	-	-	-
49-000-4649-00	Measure M - Traffic Improvemnt	-	3,405,800	3,405,800	3,405,800	3,405,800	3,542,032
		71,164	3,388,700	3,434,779	3,388,700	3,388,700	3,524,248
Total Fund 49 Revenue		71,164	3,388,700	3,434,779	3,388,700	3,388,700	3,524,248
Expenditure							
<u>Division: 134 - Non-Departmental</u>							
49-134-9900-10	Transfer to General Fund	18,050	-	7,861	-	-	-
49-134-9900-40	Transfer to Capital	194,129	6,641,000	4,350,000	5,591,000	5,841,000	9,500,000
		212,179	6,641,000	4,357,861	5,591,000	5,841,000	9,500,000
Total Fund 49 Expenditures		212,179	6,641,000	4,357,861	5,591,000	5,841,000	9,500,000

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
50-521-5104-09	Employee Assistance Program	97	215	92	172	172	179
50-521-5106-00	Employer Taxes	3,897	-	-	-	-	-
50-521-5106-01	Medicare	9,255	4,566	6,635	12,409	12,409	12,905
50-521-5106-02	Social Security	3,147	-	945	1,247	1,247	1,297
50-521-5109-00	Hourly Employees	372,949	400,000	396,217	506,212	506,212	526,460
50-521-5109-02	Hourly Employee Overtime	-	-	-	-	-	-
50-521-5110-00	Auto Allowance	-	750	750	750	750	780
50-521-5110-01	457 Match	351	-	1,776	6,846	6,846	7,120
50-521-5899-00	Pension - GASB 68	-	-	-	-	-	-
50-521-5200-01	Unemployment Insurance	-	-	-	-	-	-
50-521-5200-20	Event Insurance	306	2,000	2,000	2,000	2,000	2,080
50-521-5208-00	Telephone	3,181	-	2,894	-	-	-
50-521-5220-00	Office Supplies	2,528	2,500	3,100	2,500	2,500	2,600
50-521-5221-01	Program Supplies	15,586	57,100	57,100	57,100	57,100	59,384
50-521-5221-02	Pool Chemical	21,279	30,000	30,000	30,000	30,000	31,200
50-521-5221-03	Facility Maintenance	14,632	40,000	40,000	40,000	40,000	41,600
50-521-5221-06	Resale T-Shirts	-	-	-	-	-	-
50-521-5221-09	Facility Repairs	-	-	-	-	-	-
50-521-5222-00	Printing	-	-	-	-	-	-
50-521-5226-00	Dues and Memberships	364	1,000	1,000	1,000	1,000	1,040
50-521-5230-00	Postage / Courier Service	-	-	-	-	-	-
50-521-5231-00	Bank & Merchant Fees	200	23,500	23,500	23,500	23,500	24,440
50-521-5231-11	Recreation Processing Fees	-	-	-	-	-	-
50-521-5235-00	Computer Hardware	-	800	800	800	800	832
50-521-5235-01	Computer Software	-	-	-	-	-	-
50-521-5240-00	Utilities - Electric	19,851	22,000	28,000	22,000	22,000	22,880
50-521-5240-01	Utilities - Water	26,495	35,000	35,000	35,000	35,000	36,400
50-521-5240-02	Utilities - Gas	28,539	28,000	28,000	28,000	28,000	29,120
50-521-5240-03	Utilities - Cable	-	-	-	-	-	-
50-521-5242-00	Utilities - Water	-	-	-	-	-	-
50-521-5252-00	Contractual Services	93,794	145,000	145,000	145,000	145,000	150,800
50-521-5252-58	City Property Damage	-	-	-	-	-	-
50-521-5265-00	Advertising	252	1,600	1,600	1,600	1,600	1,664
50-521-5270-00	Business Meeting & Conference	-	-	-	-	-	-
50-521-5416-00	Miscellaneous Expenditure	-	-	-	-	-	-
50-521-5419-00	Refunds - Deposits & Overpays	-	-	-	-	-	-
50-521-5430-00	Mileage Reimbursement	-	600	600	600	600	624
50-521-6501-00	Capital Improvements	-	25,000	25,000	100,000	100,000	1,500,000
50-521-6502-96	Health Center Improvements	597	5,100	5,100	-	-	75,000
50-521-6503-14	FED - EECBG Lighting T&SC	-	-	-	-	-	-
50-521-6503-52	CTSC OUTDOOR FITNESS AREA	-	-	-	100,000	100,000	-
50-521-6503-53	CTSC POOL & DECK	-	-	-	1,000,000	1,000,000	-
50-521-6503-54	CTSC KITCHEN APPLIANCES	-	-	-	100,000	100,000	-
50-521-6600-00	Depreciation Expense	94,471	-	-	-	-	-
50-521-9800-00	Cost Allocation Plan Charges	100,000	100,000	100,000	100,000	100,000	104,000
		1,237,952	1,376,054	1,325,140	2,812,703	2,812,703	3,148,671

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
<u>Division: 522 - Top Seed Tennis Academy</u>							
50-522-5100-00	Full Time Salaries	56,296	30,603	69,338	33,323	33,323	34,656
50-522-5100-02	Full Time Employee Overtime	-	-	-	-	-	-
50-522-5103-01	CalPERS City Paid EmployeeCost	3,565	2,142	4,389	2,333	2,333	2,426
50-522-5103-02	CalPERS Employer Cost	5,338	3,164	6,500	3,439	3,439	3,577
50-522-5103-03	CalPERS Unfunded Liability	2,290	3,290	4,670	3,873	3,873	4,028
50-522-5103-04	CalPERS Survivor Benefit	11	24	9	7	7	7
50-522-5104-00	Benefits	4,040	2,023	2,348	-	-	-
50-522-5104-02	Medical Insurance	5,026	3,588	38,940	6,216	6,216	6,527
50-522-5104-03	Dental Insurance	230	297	1,436	285	285	296
50-522-5104-04	Vision Insurance	55	57	36	52	52	54
50-522-5104-05	Short Term Disability	186	175	144	191	191	199
50-522-5104-06	Long Term Disability	90	56	69	61	61	63
50-522-5104-07	Life Insurance	139	87	107	95	95	99
50-522-5104-08	Accidental Death & Dismember	33	22	26	24	24	25
50-522-5104-09	Employee Assistance Program	19	43	15	13	13	14
50-522-5106-00	Employer Taxes	-	-	-	-	-	-
50-522-5106-01	Medicare	824	444	600	493	493	513
50-522-5106-02	Social Security	-	-	-	-	-	-
50-522-5110-01	457 Match	-	-	117	666	666	693
50-522-5200-00	Liability Insurance	127,461	145,000	145,000	145,000	145,000	150,800
50-522-5208-00	Telephone	1,852	4,700	4,700	4,700	4,700	4,888
50-522-5220-00	Office Supplies	1,644	4,900	4,900	4,900	4,900	5,096
50-522-5221-00	Special Dept. Supplies	625	-	99	-	-	-
50-522-5221-01	Program Supplies	27,813	62,000	62,000	62,000	62,000	64,480
50-522-5221-04	Janitorial Supplies	47,483	42,000	42,000	42,000	42,000	43,680
50-522-5221-05	Social Event Food	-	23,000	23,000	23,000	23,000	23,920
50-522-5222-00	Printing	12,566	18,000	18,000	18,000	18,000	18,720
50-522-5225-00	Pro Shop	-	-	-	-	-	-
50-522-5226-00	Dues and Memberships	656	1,500	1,500	1,500	1,500	1,560
50-522-5230-00	Postage / Courier Service	3,142	12,500	12,500	12,500	12,500	13,000
50-522-5231-00	Bank & Merchant Fees	112,077	40,000	63,000	40,000	40,000	41,600
50-522-5240-00	Utilities - Electric	52,646	60,100	60,100	60,100	60,100	62,504
50-522-5240-01	Utilities - Water	23,056	27,000	27,000	27,000	27,000	28,080
50-522-5240-03	Utilities - Cable	-	-	-	-	-	-
50-522-5242-00	Utilities - Water	-	-	-	-	-	-
50-522-5250-00	Contractual Services	-	-	-	-	-	-
50-522-5251-09	Top Seed Desk/Maint Staff	531,637	515,000	515,000	515,000	515,000	535,600
50-522-5251-10	Top Seed Tennis Staff	1,139,106	925,000	925,000	925,000	925,000	962,000
50-522-5251-11	Top Seed Tennis Director	187,500	180,000	180,000	180,000	180,000	187,200
50-522-5251-13	Top Seed 50% Profit	209,806	125,000	125,000	125,000	125,000	130,000
50-522-5251-14	City 50% Profit	397,306	100,000	100,000	100,000	100,000	104,000
50-522-5252-00	Contractual Services	56,031	29,200	50,000	29,200	29,200	30,368
50-522-5265-00	Advertising	165	2,000	2,000	2,000	2,000	2,080
50-522-5270-00	Business Meeting & Conference	-	-	-	-	-	-
50-522-5416-00	Miscellaneous Expenditure	-	-	-	-	-	-
50-522-5420-00	Office Equipment Maintenance	-	-	-	-	-	-
50-522-6501-00	Capital Improvements	-	10,000	10,000	10,000	10,000	10,000
50-522-6502-97	Tennis Center Improvements	-	20,000	20,000	20,000	20,000	20,000
50-522-6503-14	FED - EECBG Lighting T&SC	-	-	-	-	-	-
50-522-6503-33	Quimby Tennis Center Improv	-	-	-	-	-	-
		3,010,714	2,392,915	2,519,541	2,397,971	2,397,971	2,492,752
Total Fund 50 Expenditures		4,248,666	3,768,969	3,844,681	5,210,674	5,210,674	5,641,423

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 60 - Management Reserve							
Revenue							
<u>Division: 000 - Revenue</u>							
60-000-4161-00	Sale/Disposal of Asset	1,380,000	-	-	-	-	-
60-000-4410-00	Interest Income	20,610	67,600	67,600	67,600	67,600	70,304
60-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
60-000-4900-10	Transfer in General Fund	-	-	-	-	-	-
		<u>1,400,610</u>	<u>67,600</u>	<u>67,600</u>	<u>67,600</u>	<u>67,600</u>	<u>70,304</u>
Total Fund 60 Revenue		1,400,610	67,600	67,600	67,600	67,600	70,304
Expenditure							
<u>Division: 134 - Non-Departmental</u>							
60-134-9900-30	Transfer to Storm Damage	-	-	-	-	-	-
60-134-9900-40	Transfer to Capital	-	-	-	-	-	-
60-134-9900-70	Transfer to Deferred Maintenance Fund	-	-	-	-	2,000,000	-
		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,000,000</u>	<u>-</u>
Total Fund 60 Expenditures		-	-	-	-	2,000,000	-

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund 62 - Measure W - Safe Clean Water							
Revenue							
<u>Division: 000 - Revenue</u>							
62-000-4410-00	Interest Income	351	7,400	7,400	7,400	7,400	7,696
62-000-4636-00	Measure W - Clean Water	385,602	375,000	385,000	385,000	385,000	400,400
		<u>385,953</u>	<u>382,400</u>	<u>392,400</u>	<u>392,400</u>	<u>392,400</u>	<u>408,096</u>
Total Fund 62 Revenue		385,953	382,400	392,400	392,400	392,400	408,096
Expenditure							
<u>Division: 134 - Non-Departmental</u>							
62-134-9800-00	Cost Allocation Plan Charges	54,000	54,000	54,000	54,000	54,000	56,160
62-134-9900-40	Transfer to Capital	61,176	50,000	-	-	-	-
		<u>115,176</u>	<u>104,000</u>	<u>54,000</u>	<u>54,000</u>	<u>54,000</u>	<u>56,160</u>
Total Fund 62 Expenditures		115,176	104,000	54,000	54,000	54,000	56,160

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 63 - Road Maintenance & Rehabilitation Account (RMRA-SB1)							
Revenue							
<u>Division: 000 - Revenue</u>							
63-000-4410-00	Interest Income	1,628	4,200	4,200	4,200	4,200	4,368
63-000-4611-01	Road Maint & Rehab (RMRA)	410,493	450,000	450,000	450,000	450,000	468,000
63-000-4900-15	Transfer in Gas Tax	-	-	-	-	-	-
63-000-9900-36	Transfer to Grants	-	-	-	-	-	-
		<u>412,121</u>	<u>454,200</u>	<u>454,200</u>	<u>454,200</u>	<u>454,200</u>	<u>472,368</u>
Total Fund 63 Revenue		412,121	454,200	454,200	454,200	454,200	472,368
Expenditure							
<u>Division: 134 - Non-Departmental</u>							
63-134-9900-15	Transfer to Gas Tax	-	-	-	-	-	-
63-134-9900-40	Transfer to Capital	297,160	450,000	450,000	350,000	350,000	350,000
		<u>297,160</u>	<u>450,000</u>	<u>450,000</u>	<u>350,000</u>	<u>350,000</u>	<u>350,000</u>
<u>Division: 311 - Administration and Engineering</u>							
63-311-5100-00	Full Time Salaries	22,198	28,542	23,027	28,630	28,630	29,775
63-311-5103-01	CalPERS City Paid EmployeeCost	384	402	409	902	902	938
63-311-5103-02	CalPERS Employer Cost	1,843	2,324	1,906	2,506	2,506	2,606
63-311-5103-03	CalPERS Unfunded Liability	844	1,307	1,855	1,557	1,557	1,619
63-311-5103-04	CalPERS Survivor Benefit	7	120	6	7	7	7
63-311-5104-00	Benefits	1,387	68	212	908	908	944
63-311-5104-02	Medical Insurance	5,818	6,445	5,157	5,835	5,835	6,127
63-311-5104-03	Dental Insurance	338	364	203	297	297	309
63-311-5104-04	Vision Insurance	74	82	48	66	66	69
63-311-5104-05	Short Term Disability	105	163	108	165	165	172
63-311-5104-06	Long Term Disability	51	51	53	53	53	55
63-311-5104-07	Life Insurance	72	83	78	85	85	88
63-311-5104-08	Accidental Death & Dismember	17	20	18	22	22	23
63-311-5104-09	Employee Assistance Program	12	215	14	215	215	224
63-311-5106-01	Medicare	311	415	415	423	423	440
63-311-5110-00	Auto Allowance	-	180	180	-	-	-
63-311-5110-01	457 Match	-	-	123	573	573	596
		<u>33,461</u>	<u>40,781</u>	<u>33,810</u>	<u>42,244</u>	<u>42,244</u>	<u>43,992</u>
Total Fund 63 Expenditures		330,621	490,781	483,810	392,244	392,244	393,992

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 65 - Oak Tree Mitigation							
Revenue							
<u>Division: 000 - Revenue</u>							
65-000-4410-00	Interest Income	(247)	(700)	(700)	(700)	(700)	(728)
65-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
65-000-4815-10	Oak Tree Mitigation Fees	-	-	-	-	-	-
65-000-4900-16	Transfer in Developr ImpactFee	-	-	-	-	-	-
		<u>(247)</u>	<u>(700)</u>	<u>(700)</u>	<u>(700)</u>	<u>(700)</u>	<u>(728)</u>
Total Fund 65 Revenue		(247)	(700)	(700)	(700)	(700)	(728)
Expenditure							
<u>Division: 321 - General Landscape Maintenance</u>							
65-321-5815-10	Oak Tree Mitigation Exp	-	-	-	-	-	-
<u>Division: 412 - Planning Projects and Studies</u>							
65-412-5815-10	Oak Tree Mitigation Exp	-	-	-	-	-	-
Total Fund 65 Expenditures		-	-	-	-	-	-
Fund: 67 - Emergency COVID19							
Revenue							
<u>Division: 000 - Revenue</u>							
67-000-4410-00	Interest Income	(237)	(1,100)	(1,100)	(1,100)	(1,100)	(1,144)
Total Fund 67 Revenue		(237)	(1,100)	(1,100)	(1,100)	(1,100)	(1,144)
Expense							
<u>Division: 131 - City Clerk</u>							
67-131-5265-00	Advertising	360	-	-	-	-	-
<u>Division: 134 - Non-Departmental</u>							
67-134-5219-00	COVID Supplies	46,904	-	5,053	-	-	-
67-134-5220-00	Office Supplies	-	-	-	-	-	-
67-134-5221-03	Facility Maintenance	2,013	-	30	-	-	-
67-134-5265-00	Advertising	-	-	-	-	-	-
		<u>48,917</u>	<u>-</u>	<u>5,083</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 162 - Information Technology</u>							
67-162-5235-00	Computer Hardware	2,797	-	-	-	-	-
67-162-5235-01	Computer Software	8,164	-	4,137	-	-	-
		<u>10,961</u>	<u>-</u>	<u>4,137</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: 222 - Public Safety and Emergency Operation</u>							
67-222-5221-00	Special Dept. Supplies	-	-	-	-	-	-
67-222-5222-00	Printing	-	-	587	-	-	-
		<u>-</u>	<u>-</u>	<u>587</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>Division: Community Development Admin</u>							
67-411-5235-01	Computer Software	334	-	372	-	-	-
Total Fund 67 Expenditures		60,572	-	10,179	-	-	-

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 70 - Deferred Maintenance							
Revenue							
<u>Division: 000 - Revenue</u>							
70-000-4900-60	Transfer In - Management Reserve	-	-	-	-	2,000,000	-
Total Fund 70 Revenue		-	-	-	-	2,000,000	-
Expenditure							
<u>Division: 134 - Non-Departmental</u>							
70-134-6500-00	Capital Outlay	-	-	-	-	-	100,000
70-134-6503-65	Civic Center Plaza Furniture	-	-	-	-	50,000	-
		-	-	-	-	50,000	100,000
<u>Division: 513 - De Anza Park/recreation Program</u>							
70-513-6503-63	HVAC Replacement	-	-	-	-	40,000	40,000
Total Fund 70 Expenditures		-	-	-	-	140,000	240,000

DETAILED BUDGET FY 2022-23 FY 2023-24

Budget Account	Account Name	FY 20/21 Actual	FY 21/22 Current Budget	FY 21/22 CY Estimate	FY 22/23 Request	FY 22/23 Recommended	FY 23/24 Recommended
Fund: 84 - CFD 2001-1 (The Oaks Mello-Roos), Series 2017							
Revenue							
<u>Division: 000 - Revenue</u>							
84-000-4010-15	Mello-Roos Tax	1,618,182	1,550,000	1,550,000	1,550,000	1,550,000	1,612,000
84-000-4420-00	Miscellaneous	-	-	-	-	-	-
84-000-4410-00	Interest Income	77	27,500	27,500	27,500	27,500	28,600
84-000-4411-00	Fair Market Value Investments	-	-	-	-	-	-
84-000-4850-00	Proceeds of Bonds	-	-	-	-	-	-
84-000-4900-82	Transfer In CFD 2001-1	-	-	-	-	-	-
		<u>1,618,259</u>	<u>1,577,500</u>	<u>1,577,500</u>	<u>1,577,500</u>	<u>1,577,500</u>	<u>1,640,600</u>
Total Fund 84 Revenue		1,618,259	1,577,500	1,577,500	1,577,500	1,577,500	1,640,600
Expenditure							
<u>Division: 134 - Non-Departmental</u>							
84-134-5252-00	Contractual Services	-	-	15,500	-	-	-
84-134-5416-00	Miscellaneous Expenditure	-	-	2,717	-	-	-
84-134-5300-00	Principal-Bonded Indebtedness	1,118,000	-	1,147,680	-	-	-
84-134-5301-00	Interest Exp-Bonded Indebtedne	397,417	-	191,302	-	-	-
84-134-5310-00	Debt Issuance Costs	-	-	-	-	-	-
84-134-5311-00	Pymt to Bond Refunding Escrow	-	-	-	-	-	-
84-134-5340-00	Payments to Escrow Agent	69,142	1,546,000	1,546,000	1,546,000	1,546,000	1,607,840
		<u>1,584,559</u>	<u>1,546,000</u>	<u>2,903,199</u>	<u>1,546,000</u>	<u>1,546,000</u>	<u>1,607,840</u>
Total Fund 84 Expenditures		1,584,559	1,546,000	2,903,199	1,546,000	1,546,000	1,607,840
Fund: 87 - 2015 COP - Civic Center Project							
Revenue							
<u>Division: 000 - Revenue</u>							
87-000-4421-01	Reimbursemnt Senior Ctr Constr	-	-	-	-	-	-
87-000-4410-00	Interest Income	6	100	100	100	100	104
87-000-4851-00	Orig Issue Premium (Discount)	-	-	-	-	-	-
87-000-4850-00	Proceeds of Bonds	-	-	-	-	-	-
87-000-4900-10	Transfer in General Fund	1,842,651	1,839,000	1,839,000	1,840,000	1,840,000	1,840,000
87-000-4900-28	Transfer in Library	778,474	777,000	777,000	777,000	777,000	777,000
87-000-4900-41	Transfer in Civic Center Const	-	-	-	-	-	-
87-000-4900-85	Transfer in 2006 COP	-	-	-	-	-	-
		<u>2,621,131</u>	<u>2,616,100</u>	<u>2,616,100</u>	<u>2,617,100</u>	<u>2,617,100</u>	<u>2,617,104</u>
Total Fund 87 Revenue		2,621,131	2,616,100	2,616,100	2,617,100	2,617,100	2,617,104
Expenditure							
<u>Division: 134 - Non-Departmental</u>							
87-134-5252-00	Contractual Services	-	-	5,500	-	-	-
87-134-5416-00	Miscellaneous Expenditure	2,965	5,000	5,000	5,000	5,000	5,200
87-134-5300-00	Principal-Bonded Indebtedness	1,125,000	1,160,000	1,160,000	1,160,000	1,160,000	1,206,400
87-134-5301-00	Interest Exp-Bonded Indebtedne	1,496,125	1,451,000	1,451,000	1,451,000	1,451,000	1,509,040
87-134-5310-00	Debt Issuance Costs	-	-	-	-	-	-
87-134-5311-00	Pymt to Bond Refunding Escrow	-	-	-	-	-	-
87-134-5340-00	Payments to Escrow Agent	-	-	-	-	-	-
87-134-9900-10	Transfer to General Fund	-	-	-	-	-	-
87-134-9900-41	Transfer to Civic Ctr Constr	-	-	-	-	-	-
		<u>2,624,090</u>	<u>2,616,000</u>	<u>2,621,500</u>	<u>2,616,000</u>	<u>2,616,000</u>	<u>2,720,640</u>
Total Fund 87 Expenditure		2,624,090	2,616,000	2,621,500	2,616,000	2,616,000	2,720,640

FIFY22/23

Fund sources

Project Number	Project Title	10	13	15	21	22,24, 27.32	34	36	45	47	49	50	63	70	FY22/23
		GF	Park Improv	Gas Tax	LMD 22	LMDs	Measure R Local	Grants	ARPA	Measure M Local	Measure M	Tennis & Swim	RMRA	Deferred Maint	Total
650335	CITYWIDE GUARDRAILS						25,000			25,000					50,000
650342	MULHOLLAND HIGHWAY IMPROVE PHASE I & II										3,300,000				3,300,000
650344	OLD TOWN SIDEWALK & STREET LIGHTS				2,750,000										2,750,000
650320	SIDEWALK REPAIR & REPLACEMENT							75,000	100,000						175,000
650337	STATE - "GREEN" STREET PROJECT							1,175,000			1,791,000				2,966,000
650212	STREET - RUBBERIZED OVERLAY			660,000									350,000		1,010,000
650351	TRAFFIC MANAGEMENT CENTER UPDATE									150,000					150,000
650236	TREE PLANTING	25,000													25,000
650347	WEST CALABASAS ROAD										750,000				750,000
650000	SENIOR CENTER SHADE STRUCTURE														-
650352	CTSC OUTDOOR FITNESS AREA											100,000			100,000
650296	CTSC FITNESS ROOM ELECTRICAL UPGRADES														-
650353	CTSC POOL & DECK PROJECT											1,000,000			1,000,000
650354	CTSC KITCHEN APPLIANCES UPGRADE											100,000			100,000
650100	CTSC ROOF REPAIR														-
650355	WILD WALNUT PARK		187,000						100,000						287,000
650356	GAME COURTS								70,000						70,000
650357	CREEKSIDE BUILDING UPDATES								75,000						75,000
650358	GATES CANYON UPDATES AND UPGRADES								100,000						100,000
650000	DE ANZA PARK WATER FEATURE								-						-
650359	PLAYGROUND UPDATES & REPLACEMENTS								1,025,000						1,025,000
650362	PICNIC SHELTER REPLACEMENT & UPGRADES								25,000						25,000
6500-00	PARKS LIGHTING UPGRADES								-						-
650363	HVAC REPLACEMENT AND REPAIR													40,000	40,000
650348	NEW FINANCIAL SOFTWARE	300,000													300,000
650364	CHAMBERS MASTER CONTROL MEDIA & A/V								425,000						425,000
650000	FOUNDERS HALL MASTER CONTROL MEDIA								-						-
650000	CAPITAL NEEDS ASSESSMENT CITY-WIDE	50,000													50,000
650365	CIVIC CENTER PLAZA FURNITURE REPLACEMENT								50,000						50,000
650000	CIVIC CENTER PAINT BUILDINGS								-						-
650000	LIBRARY LIGHTS UPGRADE														-
650000	PARKS TEEN PROGRAMS ASSESSMENT	100,000													100,000
650000	VEHICLE PUCHASE	70,000			35,000	35,000			270,000						410,000
		\$ 545,000	\$ 187,000	\$ 660,000	\$ 2,785,000	\$ 35,000	\$ 25,000	\$ 1,250,000	\$ 2,240,000	\$ 175,000	\$ 5,841,000	\$ 1,200,000	\$ 350,000	\$ 40,000	\$ 15,333,000

* Project actual expenditures prior to FY 2020/21 are not incl

** FY 2022-23 Budget include Budget Carry Over \$ 4,241,000

FIFY23/24

Fund sources

Project Number	Project Title	10	15	34	36	45	47	48	49	50	63	70	FY23/24
		GF	Gas Tax	Measure R Local	Grants	ARPA	Measure M Local	Library Replace	Measure M	Tennis & Swim	RMRA	Deferred Maint	Total
650335	CITYWIDE GUARDRAILS			25,000			25,000						50,000
650342	MULHOLLAND HIGHWAY IMPROVE PHASE I & II								9,500,000				9,500,000
650344	OLD TOWN SIDEWALK & STREET LIGHTS												-
650320	SIDEWALK REPAIR & REPLACEMENT				75,000	100,000							175,000
650337	STATE - "GREEN" STREET PROJECT												-
650212	STREET - RUBBERIZED OVERLAY		660,000								350,000		1,010,000
650351	TRAFFIC MANAGEMENT CENTER UPDATE						150,000						150,000
650236	TREE PLANTING	25,000											25,000
650347	WEST CALABASAS ROAD						750,000						750,000
650000	SENIOR CENTER SHADE STRUCTURE												-
650352	CTSC OUTDOOR FITNESS AREA												-
650296	CTSC FITNESS ROOM ELECTRICAL UPGRADES									75,000			75,000
650353	CTSC POOL & DECK PROJECT												-
650354	CTSC KITCHEN APPLIANCES UPGRADE												-
650100	CTSC ROOF REPAIR									1,500,000			1,500,000
650355	WILD WALNUT PARK					350,000							350,000
650356	GAME COURTS					45,000							45,000
650357	CREEKSIDE BUILDING UPDATES					-							-
650358	GATES CANYON UPDATES AND UPGRADES					50,000							50,000
650000	DE ANZA PARK WATER FEATURE					175,000							175,000
650359	PLAYGROUND UPDATES & REPLACEMENTS					275,000							275,000
650362	PICNIC SHELTER REPLACEMENT & UPGRADES					-							-
6500-00	PARKS LIGHTING UPGRADES					100,000							100,000
650363	HVAC REPLACEMENT AND REPAIR											40,000	40,000
650348	NEW FINANCIAL SOFTWARE	-											-
650364	CHAMBERS MASTER CONTROL MEDIA & A/V					-							-
650000	FOUNDERS HALL MASTER CONTROL MEDIA					100,000							100,000
650000	CAPITAL NEEDS ASSESSMENT CITY-WIDE	-											-
650365	CIVIC CENTER PLAZA FURNITURE REPLACEMENT					-							-
650000	CIVIC CENTER PAINT BUILDINGS					100,000							100,000
650000	LIBRARY LIGHTS UPGRADE							200,000					200,000
650000	PARKS TEEN PROGRAMS ASSESSMENT												-
650000	VEHICLE PUCHASE												-
		\$ 25,000	\$ 660,000	\$ 25,000	\$ 75,000	\$ 1,295,000	\$ 925,000	\$ 200,000	\$ 9,500,000	\$ 1,575,000	\$ 350,000	\$ 40,000	\$ 14,670,000

* Project actual expenditures prior to FY 2020/21 are not incl

** FY 2022-23 Budget include Budget Carry Over \$ 4,241,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

Location Map



Project Number:	650353
Project Title:	CTSC POOL & DECK
Department:	COMMUNITY SERVICES
Project Description:	POOL AND DECK RENOVATION
CTSC POOL & DECK PROJECT RENOVATE POOLS AND DECKS. DESIGN AND CONSTRUCTION. AQUATIC BUILDING EXPANSION, OUTDOOR SHOWER INSTALLATION.	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2021/22 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2022/23 Appropriation	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	
50-521-6503-53	CTSC POOL & DECK			\$ 1,000,000					\$ 1,000,000
Project TOTALS				\$ 1,000,000					\$ 1,000,000

Funding Sources:									
TENNIS & SWIM CENTER OPERATION- Fund 50				\$ 1,000,000					\$ 1,000,000
TOTALS:				\$ 1,000,000					\$ 1,000,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

Project Number:	650356
Project Title:	GAME COURTS
Department:	COMMUNITY SERVICES
Project Description:	RESURFACING GAME COURTS
Resurface game courts: Creekside Park (517) - includes 2 new adjustable basketball systems 22/23 & 26/27, Grape Arbor Park (514) 2 new adjustable basketball systems 23/24, Gates Canyon Park (514) 23/24, De Anza Park (513) resurface and add 6 new basketball systems	

Location Map

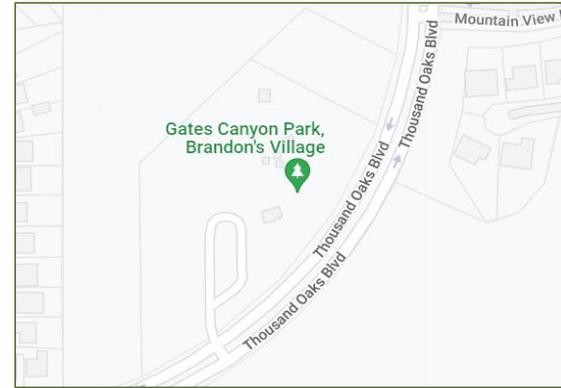


Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2021/22 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2022/23 Appropriation	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	
45-519-6503-56	GAME COURTS			\$ 25,000				\$ 20,000	\$ 45,000
45-519-6503-56	GAME COURTS				\$ 25,000				\$ 25,000
45-519-6503-56	GAME COURTS				\$ 20,000				\$ 20,000
45-519-6503-56	GAME COURTS			\$ 45,000				\$ 20,000	\$ 65,000
Project TOTALS				\$ 70,000	\$ 45,000			\$ 40,000	\$ 155,000
Funding Sources:									
American Rescue Plan Act - FUND 45				\$ 70,000	\$ 45,000			\$ 40,000	\$ 155,000
TOTALS:				\$ 70,000	\$ 45,000			\$ 40,000	\$ 155,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

Project Number:	650358
Project Title:	GATES CANYON UPDATES AND UPGRADES
Department:	COMMUNITY SERVICES
Project Description:	Replace fencing along park and road (22/23). Replace broken park sign (22/23), Replace outdated and non-compliant fitness equipment (23/24).

Location Map

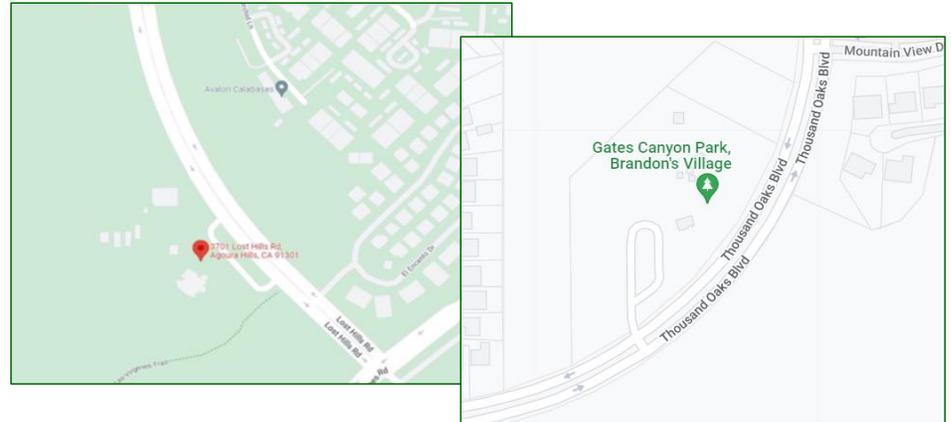


Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2021/22 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2022/23 Appropriation	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	
45-519-6503-58	GATES CANYON UPDATES AND U			\$ 100,000					\$ 100,000
45-519-6503-58	GATES CANYON UPDATES AND U				\$ 50,000				\$ 50,000
Project TOTALS				\$ 100,000	\$ 50,000				\$ 150,000
Funding Sources:									
American Rescue Plan Act - FUND 45				\$ 100,000	\$ 50,000				\$ 150,000
TOTALS:				\$ 100,000	\$ 50,000				\$ 150,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

Location Map

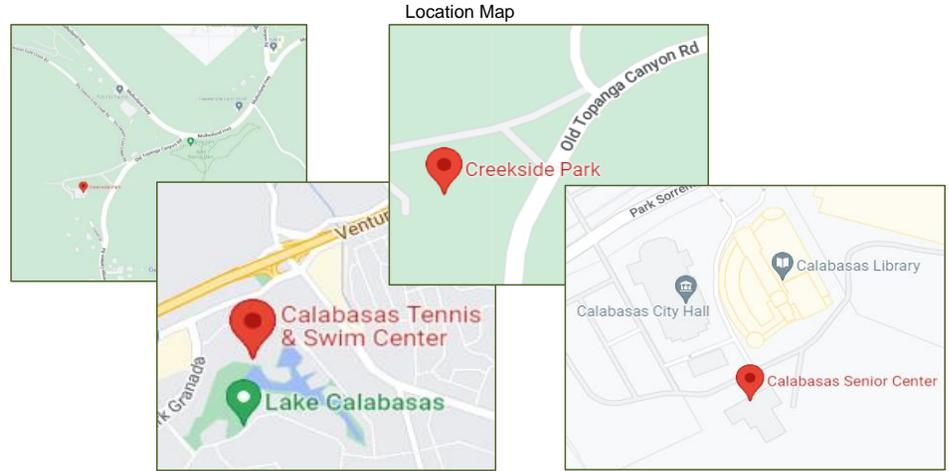
Project Number:	650362
Project Title:	PICNIC SHELTER REPLACEMENT & UPGRADES
Department:	COMMUNITY SERVICES
Project Description:	Gates Canyon Park (514) replace concrete picnic tables (x12), replace picnic shelters at DeAnza.



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2021/22 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2022/23 Appropriation	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	
45-519-6503-62	PICNIC SHELTER REPLACEMENT			\$ 25,000					\$ 25,000
45-519-6503-62	PICNIC SHELTER REPLACEMENT					\$ 100,000			\$ 100,000
45-519-6503-62	PICNIC SHELTER REPLACEMENT						\$ 100,000		\$ 100,000
Project TOTALS				\$ 25,000		\$ 100,000	\$ 100,000		\$ 225,000
Funding Sources:									
American Rescue Plan Act- Fund 45				\$ 25,000		\$ 100,000	\$ 100,000		\$ 225,000
TOTALS:				\$ 25,000		\$ 100,000	\$ 100,000		\$ 225,000

**CITY of CALABASAS
CAPITAL IMPROVEMENT PROJECTS
FISCAL YEARS 2022/23 thru 2026/27**

Project Number:	650363
Project Title:	HVAC REPLACEMENT AND REPAIR
Department:	COMMUNITY SERVICES
Project Description:	HVAC Unit replacement or repair at DeAnza Park (513), Tennis and Swim Center (521), Creekside (517) and Senior Center (518). Each facility has 3 - 5 units.



Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2021/22 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2022/23 Appropriation	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	
70-513-6503-63	HVAC REPLACEMENT AND REPAIR			\$ 40,000	\$ 40,000				\$ 80,000
50-521-6503-63	HVAC REPLACEMENT AND REPAIR					\$ 40,000	\$ 40,000		\$ 80,000
70-518-6503-63	HVAC REPLACEMENT AND REPAIR							\$ 40,000	\$ 40,000
70-517-6503-63	HVAC REPLACEMENT AND REPAIR							\$ 40,000	\$ 40,000
Project TOTALS				\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 80,000	\$ 240,000

Funding Sources:									
TENNIS & SWIM CENTER OPERATION - FUND 50						\$ 40,000	\$ 40,000		\$ 80,000
DEFERRED MAINTENANCE- Fund 70				\$ 40,000	\$ 40,000			\$ 80,000	\$ 160,000
TOTALS:				\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 80,000	\$ 240,000

CITY of CALABASAS
 CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEARS 2022/23 thru 2026/27

Location Map

Project Number:	650000
Project Title:	FOUNDERS HALL MASTER CONTROL MEDIA
Department:	COMMUNICATIONS
Project Description:	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2021/22 Estimated Carryover Amount	ADDITIONAL FUNDING REQUEST					Estimated TOTAL Project Cost
				2022/23 Appropriation	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	
45-161-6500-00	FOUNDERS HALL MASTER CONT				\$ 100,000			\$ 50,000	\$ 150,000
Project TOTALS					\$ 100,000			\$ 50,000	\$ 150,000
Funding Sources:									
American Rescue Plan Act - FUND 45					\$ 100,000			\$ 50,000	\$ 150,000
TOTALS:					\$ 100,000			\$ 50,000	\$ 150,000

CITY of CALABASAS
 CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEARS 2022/23 thru 2026/27

Project Number:	650000
Project Title:	Vehicle Purchase
Department:	Public Works
Project Description:	
Vehicle Purchase for Public Works One Ford Truck F-150 or similar	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2021/22 Estimated Carryover Amount	<u>ADDITIONAL FUNDING REQUEST</u>					Estimated TOTAL Project Cost
				2022/23 Appropriation	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	
21-326-6500-00	Vehicle Purchase			\$ 35,000					\$ 35,000
22-322-6500-00	Vehicle Purchase			\$ 28,700					\$ 28,700
24-323-6500-00	Vehicle Purchase			\$ 2,100					\$ 2,100
27-324-6500-00	Vehicle Purchase			\$ 3,500					\$ 3,500
32-325-6500-00	Vehicle Purchase			\$ 700					\$ 700
Project TOTALS				\$ 70,000					\$ 70,000
Funding Sources:									
LMD 22 - AD VALORUM - FUND 21				\$ 35,000					\$ 35,000
LLAD 22 - HOA- Fund 22				\$ 28,700					\$ 28,700
LLAD 24- Fund 24				\$ 2,100					\$ 2,100
LLAD 27- Fund 27				\$ 3,500					\$ 3,500
LLAD 32- Fund 32				\$ 700					\$ 700
TOTALS:				\$ 70,000					\$ 70,000

CITY of CALABASAS
 CAPITAL IMPROVEMENT PROJECTS
 FISCAL YEARS 2022/23 thru 2026/27

Project Number:	650000
Project Title:	Vehicle Purchase
Department:	Public Works
Project Description:	
Vehicle Purchase for Public Works Two Ford F-150 Trucks or similar Four to Five cars for Building/Safety & Public Works staff	

Budget Unit	Account Description	Total Expenditures ESTIMATED as of 6/30/2022	2021/22 Estimated Carryover Amount	<u>ADDITIONAL FUNDING REQUEST</u>					Estimated TOTAL Project Cost
				2022/23 Appropriation	2023/24 Estimate	2024/25 Estimate	2025/26 Estimate	2026/27 Estimate	
12-311-6500-00	Vehicle Purchase			\$ 140,000					\$ 140,000
45-311-6500-00	Vehicle Purchase			\$ 200,000					\$ 200,000
Project TOTALS				\$ 340,000					\$ 340,000
Funding Sources:									
SOUTH COAST AIR QLTY MGMT DIST - FUND 12				\$ 140,000					\$ 140,000
American Rescue Plan Act- Fund 45				\$ 200,000					\$ 200,000
TOTALS:				\$ 340,000					\$ 340,000



CITY *of* CALABASAS

FULL - TIME EMPLOYEE ALLOCATION COSTS by FUND

FY 2022 - 23

NAME	POSITION	General Fund 10	AB 939 14	Gas Tax HUTA 15	Prop A 20	LMD 22 Ad Valorem 21	LMD 22 22	LMD 24 24	Prop C 25	LMD 27 27	Library 28	LMD 32 32	Measure R 34	Measure M 47	Tennis & Swim 50	RMRA SB1 63	TOTAL
Administrative Services																	
Bingham, John	Administrative Services Manager	85 %									15 %						100 %
Rodriguez, Armando	Facilities Maintenance Technician II	52 %									48 %						100 %
Rodriguez, Jorge	Facilities Maintenance Technician	52 %									48 %						100 %
Tijerino, Carolina	Human Resources Specialist	100 %															100 %
City Clerk																	
Hernandez, Maricela	City Clerk	100 %															100 %
Mendoza, Analuz	Assistant to the City Clerk	100 %															100 %
City Council																	
Bozajian, James	Council Member	100 %															100 %
Kraut, Peter	Council Member	100 %															100 %
Maurer, Mary Sue	Mayor	100 %															100 %
Shapiro, David	Mayor Pro Tem	100 %															100 %
Weintraub, Alicia	Council Member	100 %															100 %
City Management																	
Krdilyan, Annie	Executive Assistant II	100 %															100 %
McConville, Michael	Senior Management Analyst	100 %															100 %
Meik, Kindon	City Manager	100 %															100 %
Communications																	
Gorgin, Karlo	Senior Media Specialist	100 %															100 %
Mier, Jason	Senior Media Specialist	100 %															100 %
Pasiliao, Ryan	Senior Information Systems Specialist	100 %															100 %
Petros, Arvin	Media Supervisor	100 %															100 %
Robinson, Jasen	Information Services Assistant	40 %									60 %						100 %

FULL - TIME EMPLOYEE ALLOCATION COSTS by FUND

FY 2022 - 23

NAME	POSITION	General Fund 10	AB 939 14	Gas Tax HUTA 15	Prop A 20	LMD 22 Ad Valorem 21	LMD 22 22	LMD 24 24	Prop C 25	LMD 27 27	Library 28	LMD 32 32	Measure R 34	Measure M 47	Tennis & Swim 50	RMRA SB1 63	TOTAL
Green, Erica	Community Services Director	75 %													25 %		100 %
Hernandez, Jennifer	Executive Assistant I	100 %															100 %
Kishimoto, Lorraine	Recreation Supervisor														100 %		100 %
Milbrand, Kathleen	Recreation Coordinator														100 %		100 %
Post, Kimberly	Facility Supervisor	100 %															100 %
Shaheen, Patricia	Executive Assistant I	100 %															100 %
Ferrara, Malea	Recreation Coordinator	100 %															100 %
VACANT	Deputy Community Services Director	70 %													30 %		100 %
VACANT	Maintenance Assistant	100 %															100 %
VACANT	Recreation Manager														100 %		100 %
Finance																	
Ahlers, Ron	Chief Financial Officer	100 %															100 %
Barancik, Luisa	Senior Accounting Specialist	100 %															100 %
Dever, Hiromi	Accounting Supervisor	100 %															100 %
Estrada, Jaafar	Accounting Specialist	100 %															100 %
Henry, Cedric	Grant/Contract Administrator	100 %															100 %
Lysik, Carson	Accounting Specialist	100 %															100 %
Perez, Amy	Executive Assistant I	100 %															100 %
Smith, Sandy	Accounting Specialist	100 %															100 %
Library																	
Abdali, Shabnam	Executive Assistant II										100 %						100 %
Ghosh, Suchandra	Library Circulation Supervisor										100 %						100 %
Lockwood, Barbara	City Librarian										100 %						100 %
Steward, Karilyn	Senior Librarian										100 %						100 %

FULL - TIME EMPLOYEE ALLOCATION COSTS by FUND

FY 2022 - 23

NAME	POSITION	General Fund 10	AB 939 14	Gas Tax HUTA 15	Prop A 20	LMD 22 Ad Valorem 21	LMD 22 22	LMD 24 24	Prop C 25	LMD 27 27	Library 28	LMD 32 32	Measure R 34	Measure M 47	Tennis & Swim 50	RMRA SB1 63	TOTAL
Williams, Yasmine	Library Technical Services Coordinator										100 %						100 %
VACANT	Librarian Youth Services										100 %						100 %
Public Safety																	
Larson, Debra	Public Safety Coordinator	100 %															100 %
VACANT	Emergency Services Manager	100 %															100 %
Public Works																	
Bezdecny, Tra'a	Assistant Engineer				50 %				50 %								100 %
Farassati, Ali	Environmental Services Supervisor	50 %	50 %														100 %
Ford, Anna Marie	Executive Assistant II	96 %				2 %							1 %	1 %			100 %
Hartounianmishheparaei, Anna	Associate Civil Engineer	78 %		3 %		6 %								7 %		6 %	100 %
Hernandez, Edgar	Landscape Maintenance Inspector					30 %	50 %	15 %		5 %							100 %
Hernandez, Jose Luis	Senior Public Works Inspector	81 %		2 %		2 %							5 %	5 %		5 %	100 %
Holden, Tatiana	Deputy Public Works Director	76 %		2 %		2 %							4 %	15 %		1 %	100 %
Lemus, Alba	Associate Civil Engineer	69 %		15 %										1 %		15 %	100 %
Melton, Heather	Landscape District Maintenance Manager					30 %	50 %	15 %		5 %							100 %
Saucedo Barbosa, Francisco	Public Works Maintenance Technician	98 %		1 %												1 %	100 %
VACANT	Public Works Maintenance Technician	100 %															100 %
Yalda, Robert	Public Works Director/City Engineer	82 %	2 %	1 %	2 %	5 %	1 %	1 %				1 %	5 %				100 %
TOTAL		6,304 %	52 %	24 %	52 %	77 %	101 %	31 %	50 %	10 %	771 %	1 %	15 %	29 %	355 %	28 %	7,900 %

CITY of CALABASAS
FUND DESCRIPTIONS

Fund Number	Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
10	GENERAL FUND	Property tax, sales tax, utility users tax, franchise fees, fines & forfeitures, investment interest, funds from other agencies, fees for service.	No	Primary City fund for operational expenditures.
11	Recoverable Projects Fund	Project deposits collected by the Community Development department.	Yes	Provide funding for Planning staff time, legal fees, and other related project expenses. Any excess funds in a deposit account are returned to the depositor.
12	South Coast Air Quality Management District Fund	City's share of additional motor vehicle registration fees imposed by SCAQMD	Yes	Implementation of mobile source emission reduction programs under the provision of California Clean Air Act.
13	Park & Recreation Improvement Fund	Grant revenues for parks and recreation	Yes	Parks and recreation improvement projects.
14	AB939 Fund	Funded by AB 939 fees collected from users by the waste haulers within the City	Yes	Funds are used on programs that promotes resource reduction, recycling and compositing as required by AB 939, passed in 1989
15	Gas Tax Fund	City's share of the motor vehicle gas tax imposed under the provisions of the Street and Highway Code of the State of California under Sections 2103, 2105, 2106, 2107 and 2107.5	Yes	Restricted for the acquisition, construction, improvement and maintenance of public streets.
16	Traffic Mitigation Fund	Fees to fund mitigation measures for increased traffic flows generated by developments within the City.	Yes	Funds to be used for projects that will improve traffic flow
17	<i>Landscape Maintenance District Fund</i>	<i>Not in use currently</i>	<i>Yes</i>	
18	Affordable Housing Fund	Fees in lieu of constructing affordable housing units on new developments to provide housing to very low, low and moderate income households.	Yes	Funds are used to account for expenditures associated with the retention and development of affordable housing units.
19	Las Virgenes / Lost Hills B & T Fund	Construction fee assessments	Yes	Funds are used to account for expenditures associated with the retention and development of affordable housing units.
20	Prop A Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 1980, tax has no end date. Metro returns 25% of the Proposition A tax to the cities in the County for transportation purposes.	Yes	Transit & Transportation projects within the City. Bus service, dial-a-ride services
21	LMD 21 - Ad Valorem Fund <i>(Landscape Maintenance District)</i>	Citywide property tax (1% base) upon each property within district boundaries and collected by Los Angeles County Tax Collector.	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.
22	LLAD 22 - HOA Fund <i>(Lighting/Landscape Maintenance District)</i>	Special benefit assessment levied upon each property within district boundaries and collected by Los Angeles County Tax Collector. Landscaping and Lighting Act of 1972 (Streets & Highways 22500)	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.

CITY of CALABASAS
FUND DESCRIPTIONS

Fund Number	Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
24	LLAD 24 Fund <i>(Lighting/Landscape Maintenance District)</i>	Special benefit assessment levied upon each property within district boundaries and collected by Los Angeles County Tax Collector. Landscaping and Lighting Act of 1972 (Streets & Highways 22500)	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.
25	Prop C Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 1990, tax has no end date. Metro returns 20% of the Proposition C tax to the cities in the County for transportation purposes.	Yes	Transit & Transportation projects within the City. Bus service, dial-a-ride services
26	TDA - Transportation Development Act Fund (Articles 3)	Local transportation fund derived from 1/4 cent of general sales tax collected by State	Yes	Bicycle transportation and street/road maintenance related expenses.
27	LLAD 27 Fund <i>(Lighting/Landscape Maintenance District)</i>	Special benefit assessment levied upon each property within district boundaries and collected by Los Angeles County Tax Collector. Landscaping and Lighting Act of 1972 (Streets & Highways 22500)	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.
28	Library Fund	Property taxes, City of Hidden Hills contribution, library fines, Federal/State grant funds, gifts, donations and fees for service	Yes	Use of this fund is limited to library purposes only including operating and maintenance expenditures.
29	Transit Fund	Money is transferred from other funds: Prop A, Prop C, Measure R and Measure M	Yes	Fund collects all the expenditures for transit services: bus, trolley, dial-a-ride and others.
30	Storm Damage Fund	Not in use currently		
31	Earthquake Damage Fund	Not in use currently		
32	LLAD 32 Fund <i>(Lighting/Landscape Maintenance District)</i>	Special benefit assessment levied upon each property within district boundaries and collected by Los Angeles County Tax Collector. Landscaping and Lighting Act of 1972 (Streets & Highways 22500)	Yes	Provides funding for public street lighting and parkway/median landscape maintenance and improvement on designated landscape districts.
33	Used Oil Grant Fund	State provided funds for recycling used oil	Yes	Expenditures related to used oil recycling
34	Measure R - MTA Local Return Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 2008; tax has 30 year life. Measure M passed in 2016 made this tax increase permanent. Metro returns 15% Measure R funds for local city sponsored improvements	Yes	Transit & Transportation projects within the City. Bus service, dial-a-ride services
35	CDBG Fund	Funds are allocated to the City by the Federal Housing and Urban Development Department through the County of Los Angeles	Yes	Funds are used to benefit low to moderate income persons or areas, eliminate slums or blighted areas.
36	Grants Fund	Funds are allocated to the City by Federal, State, County or MTA for a variety of purposes	Yes	Various grant expenditures are accounted for in the fund
37	Local Law Enforcement Block Grant Fund	Not in use currently		

CITY of CALABASAS
FUND DESCRIPTIONS

Fund Number	Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
38	COPS - AB 3229 Grant Fund	Citizens Option for Public Safety (COPS) adopted by AB 3229 (Brulte) in 1996. City receives \$100k annually	Yes	Funds are used to support police services
39	Measure R - MTA Transportation Projects Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 2008; tax has 30 year life. Metro funds certain capital projects within the City	Yes	Large transportation capital projects
40	Capital Improvement Fund	Transfers from other funds: General Fund, Gas Tax, LMDs, Prop A, Prop C, Measure R, Measure M, Grants, RMRA	Yes	Centralizing expenditures for large capital improvement projects within the City
41	Civic Center Construction Fund	Not in use currently		
42	City Hall Capital Fund	Original funding from General Fund transfers. Currently earning interest only.	No	Capital improvement projects related to extending the life of City Hall
45	American Rescue Plan Act	The American Rescue Plan Act of 2021		
46	Disaster Recovery Fund	Proceeds from SCE Woolsey Fire Settlement \$4 million	No	Can be used for any purpose. \$500,000 spent on Small Business Grants in FY 2020-21
47	Measure M - MTA Local Return Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 2016; tax has no end date. Metro returns 17% of Measure R funds for local city sponsored improvements	Yes	Transit & Transportation projects within the City. Bus service, dial-a-ride services
48	Library Capital Replacement Fund	Original funding from Library Fund transfers	No	Capital improvement projects related to extending the life of Library Building
49	Measure M - Traffic Improvement Fund	Los Angeles County Sales Tax additional 1/2 cent. Passed by voters in 2016; tax has no end date. Metro funds certain capital projects within the City	Yes	Large transportation capital projects
50	Tennis & Swim Center Fund	Tennis and Swim membership fees, tennis lesson fees	Yes	Operating and maintaining the Tennis & Swim Center including paying Top Seed Tennis Academy for their services
60	Management Reserve Fund	General Fund year-end surplus is transferred to this account. \$1.3 million land sale proceeds	No	Operating and maintaining the Tennis & Swim Center including paying Top Seed Tennis Academy for their services
61	Calabasas Park Improvements Fund	Not in use currently		
62	Measure W - Safe Clean Water Fund	Los Angeles County Flood Control District ~ Parcel Tax 2.5 cents per square foot. Passed by voters in 2018; tax has no end date. 40% of revenue generated within the City limits allocated back to city	Yes	Local stormwater and urban runoff and improve water quality

CITY of CALABASAS
FUND DESCRIPTIONS

Fund Number	Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
63	Road Maintenance & Rehabilitation Fund	City's share of the Senate Bill 1 (SB 1) signed into law April 2017. Fuel tax increase began 11-1-2017. Value-based transportation improvement fee began 1-1-2018. Price-based excise tax reset 7-1-2019. Zero emissions vehicle fee began 7-1-2020.	Yes	Can be used for any purpose
64	Quimby Act Fund	Quimby Act fees from developers in lieu of dedicating park land.	Yes	For use of construction of park facilities as a result of increased demand for parks resulting from new development.
65	Oak Tree Mitigation Fund	Fees to provide landscaping and trees in public areas resulting from the increase in demand from additional development.	Yes	To fund projects providing landscaping and trees in public areas.
67	Emergency COVID 19 Fund	Federal / State aid to cities for the COVID 19 declared emergency	Yes	Goods purchased to provide a safer more sanitary environment during the COVID 19 emergency: Plexiglas barriers, masks, alcohol wipes and other cleaning supplies
80	CFD 2018 Fund Commercial	Property Tax Assessments (Mello-Roos) from CFD 2001-1 on Commercial property located near City Hall	Yes	Funds are used for principal and interest payments on the refunding bonds issued in 2018
81	1999 COP Fund Creekside, Civic Center	Not in use currently		
82	CFD 2001-1 Fund The Oaks	Not in use currently		
83	2005 COP Fund Refunding 1999 COP	Not in use currently		
84	CFD 2017 Fund The Oaks	Property Tax Assessments (Mello-Roos) from CFD 1999-1 on residential property located in "The Oaks" development	Yes	Funds are used for principal and interest payments on the refunding bonds issued in 2017
85	2006 COP Fund Civic Center Financing	Not in use currently		
86	Los Virgenes Parking Administration Fund	Parking tickets generated within the JPA five cities: Agoura Hills, Calabasas, Hidden Hills, Malibu & Westlake Village	Yes	Operating costs of parking enforcement
87	2015 COP Fund Civic Center Project	Transfers in from the General Fund and Library Fund	Yes	Funds are used for principal and interest payments on the refunding bonds issued in 2015
88	Calabasas Education Fund	Not in use currently		
89	LVUSD Fund	Not in use currently		

CITY of CALABASAS
FUND DESCRIPTIONS

Fund Number	Fund Title	Definition of Types of Monies Included	Restricted	Authorized Uses
90	General Fixed Assets Account Group	Not applicable	No	Self-balancing set of accounts to account for the general fixed assets of a governmental unit. The account group is not a fund. It provides double-entry control in memorandum fashion of fixed assets that are not accounted for specifically in a fund (e.g., proprietary fund).
95	General Long Term Debt Account Group	Not applicable	No	Grouping is used to account for the outstanding principal on all long-term debt except that payable from a special assessment, proprietary, or trust fund. At maturity, the funds are transferred to the debt service fund.



CITY *of* CALABASAS



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: MAY 25, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER
HEATHER MELTON, LANDSCAPE DISTRICT MAINTENANCE MANAGER
ALBA LEMUS, E.I.T., ASSOCIATE CIVIL ENGINEER**

**SUBJECT: DISCUSSION REGARDING THE CITY'S EFFORTS TO ADDRESS THE
SEVERE WATER CRISIS**

MEETING

DATE: JUNE 8, 2022

SUMMARY RECOMMENDATION:

For City Council to provide direction to staff on the following options:

City Owned Landscape

1. Discontinue irrigation of all potable water areas in City medians, parkways (Thousand Oaks Blvd and Mullholland Hwy) and City Parks (Freedom Park and Pocket Park)
2. Move forward with the transition of turf areas with reclaimed irrigation in City parkways, medians and parks in phases
3. Proceed with reduction of reclaim water to two (2) days a week in all of the City's parkways, medians and parks

HOA Owned Landscape

1. Begin working with Homeowner Associations within the Assessment Districts to reduce reclaim water usage up to 50% by watering two (2) days a week

BACKGROUND:

The City of Calabasas has been a leader in water conservation projects and initiatives. The City of Calabasas uses reclaimed water to irrigate the majority of the City parkways, center medians and public parks with the exception of medians located on Mulholland Highway, Freedom Park, Pocket Park and Highland Park. In 2014, the City completed the Smart Irrigation Controller system which involved the consolidation of 58 pre-existing controllers to 52 weather-based evapotranspiration smart controllers located at City parks and all City maintained landscape areas. Later, the City continued the project with phase II by expanding the reclaimed irrigation system and replacing the existing system with low flow sprinkler heads. The completion of both phases allowed the City to reduce its water usage by approximately 35%. In 2015, the City adopted a Green Street Policy. The resolution states that the Public Works Director shall consider opportunities to implement Green Streets BMPs since then has begun implementing to locations around the City.

In July 2021, Governor Gavin Newsom issued a State Emergency Declaration in which the City responded by reducing water usage voluntarily by 15% in all parks and medians. The Governor then expanded the Drought Emergency Statewide and the City further reduced water usage by an additional 15% in October 2021. In May 2022 Las Virgenes Municipal Water District issued notice of upcoming water usage restrictions, the City then began additional reductions. All potable water areas of landscape were reduced to one (1) day a week and all reclaim areas to three (3) days a week.

The Sustainability Task Force would like to further explore additional actions that could be taken to further reduce water usage due to the current drought conditions. In addition, staff was directed to identify possible areas where turf could be removed and potentially replaced with native drought tolerant landscape in order to help conserve water.

DISCUSSION/ANALYSIS:

City staff has taken action by temporally closing water features located at all City facilities including the splash pad at De Anza Park and water fountains located at the Civic Center Site. Urinals at City Hall will be replaced with waterless urinals. Power washing park amenities has been reduced. The landscape at Tennis & Swim and Civic Center Site will be transitioned to native-drought tolerant plants.

Per the direction of the Sustainability Task Force, City staff identified several locations around the City of Calabasas where existing turf can be converted to native-drought tolerant landscape. A total area of 40,600 square feet was identified in City medians and parkways along Las Virgenes Road, Mulholland Highway,

Thousand Oaks Blvd, Park Capri and Park Granada. In the parks, a total of 44,800 square feet of non-functional areas can be converted to native-drought tolerant landscape. These areas are located at De Anza Park, Freedom Park, Grape Arbor Park and Gates Canyon Park.

The majority of the areas are irrigated with reclaimed water three (3) times a week for ten minutes with the exception of Mulholland Highway and Thousand Oaks Blvd. If converted, approximately 933 sprinkler heads will be closed. The implementation of this project can conserve about 73,000 gallons of water annually.

In order to implement, the existing turf will need to be removed, soil prepared and the current irrigation system would need to be converted to a drip system to ensure the establishment of the new plants. If transitioned into drought-native landscape, there will be an initial investment for removal of turf, modification of irrigation, design and installation of new plant material. Based on informal proposals that staff received for removal and installation of plants, the total cost to remove and install new landscape will cost approximately \$8.55 per square feet.

Potential savings can be achieved in Homeowner Associations (HOAs) owned landscape areas that are part of the special assessment districts (LMD and LLAD). These are City managed areas for which the City may begin discussing water reductions to two (2) days a week with the HOAs' consent. Staff can assist the HOAs in transitioning turf if decided and provide a planting palette.

FISCAL IMPACT/SOURCE OF FUNDING:

Cost of turf transition in City owned landscape areas (parks, medians and parkways) would be covered by general funds.

Cost of turf or planter transition within the HOAs would be funded by their assessment district budget.

REQUESTED ACTION:

For City Council to provide direction to staff on the following options:

City Owned Landscape

1. Discontinue irrigation of all potable water areas in City medians, parkways (Thousand Oaks Blvd and Mulholland Hwy) and City Parks (Freedom Park and Pocket Park)
2. Move forward with the transition of turf areas with reclaimed irrigation in City parkways, medians and parks in phases

3. Proceed with reduction of reclaim water to two (2) days a week in all of the City's parkways, medians and parks

HOA Owned Landscape

1. Begin working with Homeowner Associations within the Assessment Districts to reduce reclaim water usage up to 50% by watering two (2) days a week

ATTACHMENTS:

Attachment A: PowerPoint Discussion Regarding the City's Water Conservation Efforts Presentation

Attachment B: Turf Area Water Conservation Maps



CITY *of* CALABASAS

City's Water Conservation Efforts

Drought Related Projects

- Smart Irrigation Controller System
 - 2014: 58 pre-existing controllers were replaced with 52 weather based evapotranspiration smart controllers at City parks and all City maintained landscape areas
 - 2015/2016: The reclaimed irrigation system was expanded and low flow sprinkler heads and nozzles were installed
- The project reduced reclaimed water usage by approximately 35%



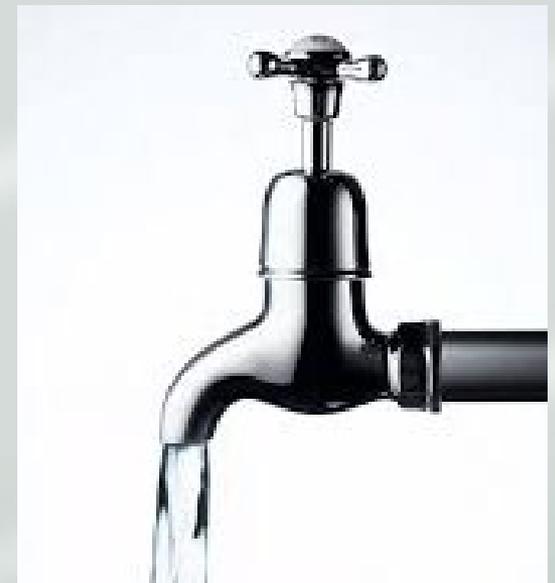
Drought Related Projects

- Green Street Policy
 - Implementation of this policy includes the installation of native & drought landscape, better stormwater management and water infiltration areas
 - Existing green elements are located on Valmar Road, Malibu Hills Road & Park Sorrento
 - These medians also serve to act as bioretention basins which hold rain water and allow it to percolate into the ground water
 - Future green elements are being designed for Calabasas Rd, Las Virgenes Rd & Mureau Rd
- In 2021, the City reduced water by 15% at all parks and medians in July and again in October to support the State Emergency Declaration by Governor Newsom



LVWMD Water Restrictions As of June 1

- Potable Water
 - Potable water is a term used to describe drinking water. It is the water that flows from your tap that is used for drinking, cooking, cleaning, and bathing. Potable water is clean, healthy, and safe.
 - Restricted to one day a week for 8 minutes maximum per station except for high-efficiency nozzles can run for 15 minutes
- Recycled Water
 - Recycled water is recovered from wastewater through an extensive treatment process
 - During the hot summer months Per Dave Pedersen (LVMWD General Manager), up to a 9% blend of potable water in the recycled water system can be expected.
 - Allowed and not subject to one day per week or run-time restrictions except water cannot run off from landscaped areas and usage must stay within water budget to avoid penalties.



Compliance with Water District Restrictions

Irrigation

- All potable water areas of landscape have been reduced from five (5) days for 12 minutes to one (1) day a week for 8 minutes.
 - Thousand Oaks Blvd. Turf & Planters
 - Pocket Park Turf & Planters
 - Highland Park Slope
 - Freedom Park Turf & Planters
 - Mulholland Hwy Turf & Planters
 - Park Sorrento Turf & Planters
- All reclaim water areas have been reduced from five (5) days to three (3) days a week for 10 minutes
 - All CBA's
 - Association Park
 - Tennis & Swim Center
 - De Anza Park
 - Grape Arbor Park
 - Gates Canyon Park
 - Las Virgenes Road
 - Lost Hills Road
 - Agoura Road
 - Calabasas Hills Road
 - Meadow Creek Ln.
 - Lost Hills On/Off Ramps
 - Parkway Calabasas On/Off Ramps



Efforts Implemented by the City

- Temporary closure of the splash pad at De Anza Park
- Temporary closure of water feature at Gates Canyon Park
- Civic Center Site water fountains will be temporarily turned off and City Hall urinals will be switched to waterless
- Power washing of park amenities will be reduced
- Landscape transition to native-drought tolerant plants at Tennis and Swim and Civic Center Site areas
- Perennial flowers will be replaced with native-drought tolerant plants at City properties and Common Benefit Areas



CITY of CALABASAS



Due to ongoing severe drought conditions the City has temporarily shut down this fountain to conserve water. Be water wise.



Sustainability Task Force Recommendations

- The Sustainability Task Force provided direction to transition from turf to drought tolerant landscaping in City parks, medians, and parkways
- Only **non-functional park areas** irrigated with potable water are subject to the restrictions set by LVMWD (1 Day a Week for 8 min)
- The trees located in these areas will continue to be watered as needed

City Median & Parkway Areas to Transition:

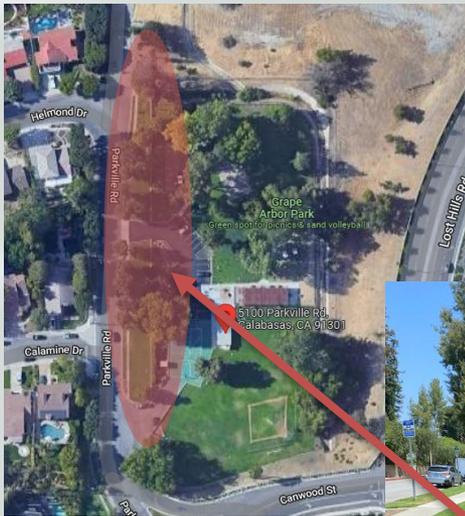
- Thousand Oaks Blvd (6,100 sf)
- Mulholland Hwy (16,100 sf)
- Las Virgenes Rd (3,400 sf)
- Park Capri (2,000 sf)
- Park Granada (13,000 sf)



Sustainability Task Force Recommendations

Non-Functional Park Areas to Transition:

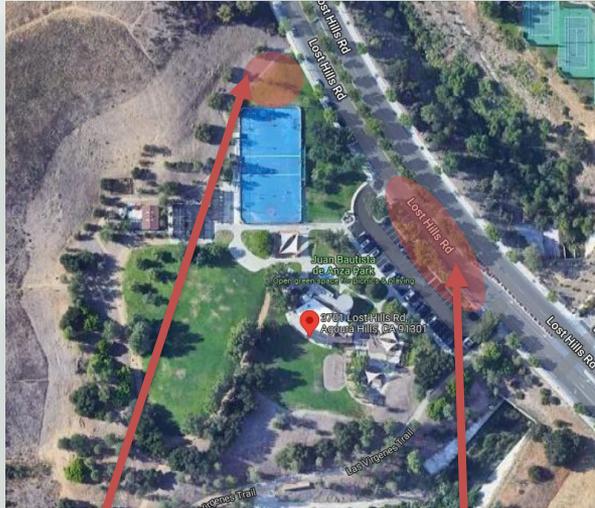
- Grape Arbor Park (11,000 sf)
- Gates Canyon Park (14,800 sf)



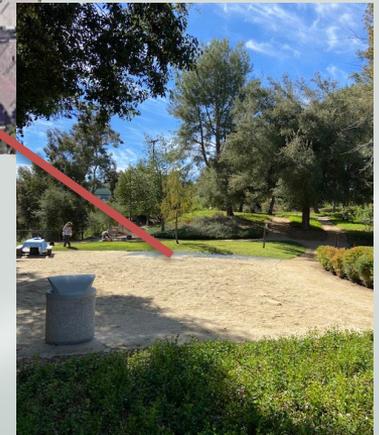
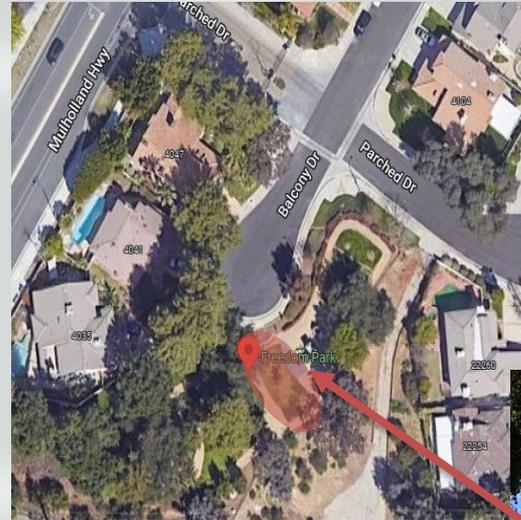
Sustainability Task Force Recommendations

Non Functional Park Areas to Transition:

- De Anza Park (15,000 sf)



- Freedom Park (4,000 sf)



City Property & Private Property Ownership

- The City manages special assessment areas through the LMD (Landscape Maintenance District) and LLAD (Landscape Lighting Act District)
- Below is an example of an area with both City and private properties:



Sustainability Task Force Discussion Points

- Transition the reclaim areas in the LMD and LLAD from three (3) days to two (2) days a week per LVMWD conservation measures
- Begin discussion with HOA's regarding the transition from turf areas to native-drought tolerant landscaping using a plant palette provided by the City
- Sample plant palette to include:



Red Yucca



California Primrose



Lantana



Agave



Senecio



Calandrinia

*Palette subject to change based on availability



Turf Removal and Drought Tolerant Planting Cost Estimate

Estimated Unit Prices

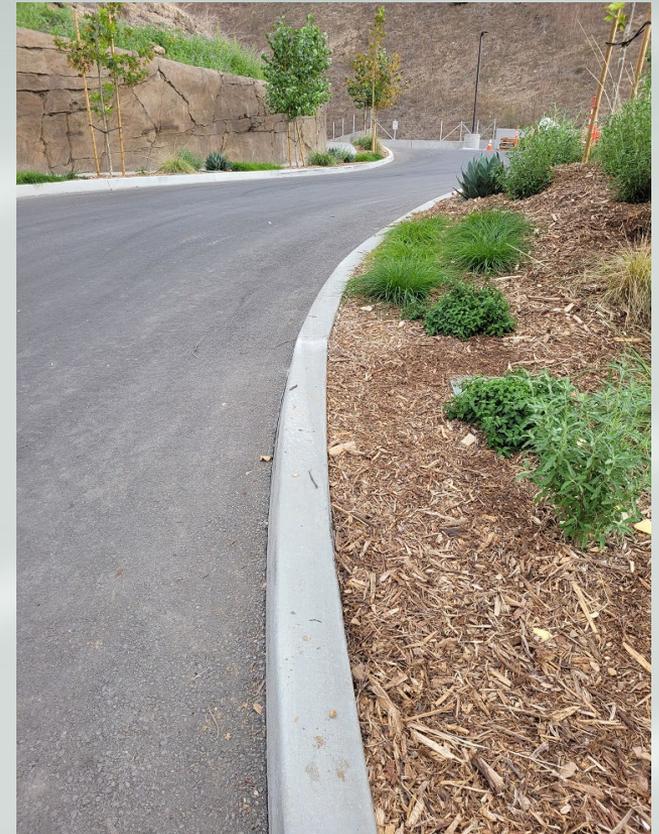
- Turf Removal \$3.90 per sf
- Planting \$4.65 per sf

Total \$8.55 per sf

Example Thousand Oaks Blvd (6,100 SF)

- Turf removal \$23,790
- Planting \$28,365

Total cost is \$52,155



Water Savings at City Park, Medians, and Parkways

City Median & Parkway (40,600sf)

- Estimated total sprinkler heads to be closed: 933
- Total savings:
 - 36,964 gallons per year of reclaimed water
 - 1 unit = 748 gallons = \$1.34 for reclaimed water
 - 36,036 gallons per year of potable water
 - 1 unit = 748 gallons = \$3.94 for potable water
- Yearly Cost savings \$256.03

Non-Functional Park Areas (44,800sf)

- Estimated total sprinkler heads to be closed: 140
- Total water savings: 201,600 gallons per year of reclaimed water
- Yearly Cost Savings \$361.15



New Logo for City Landscape Areas

- The Communications Department has made the new logo for the City landscape areas that may be transitioned to drought tolerant plants
- The new logo is available to download off the City website for residents to make their own yard signs
- Also the QR code will open to the LVMWD website for the most current information on the drought



Options for City Council to Consider

City Owned Landscape

- Discontinue irrigation of all potable water areas in City medians, parkways (Thousand Oaks Blvd and Mullholland Hwy) and City Parks (Freedom Park and Pocket Park)
- Move forward with the transition of turf areas with reclaimed irrigation in City parkways, medians and parks in phases
- Proceed with reduction of reclaim water to two (2) days a week in all of the City's parkways, medians and parks

HOA Owned Landscape

- Begin working with Homeowner Associations within the Assessment Districts to reduce reclaim water usage up to 50% by watering two (2) days a week



Thank You

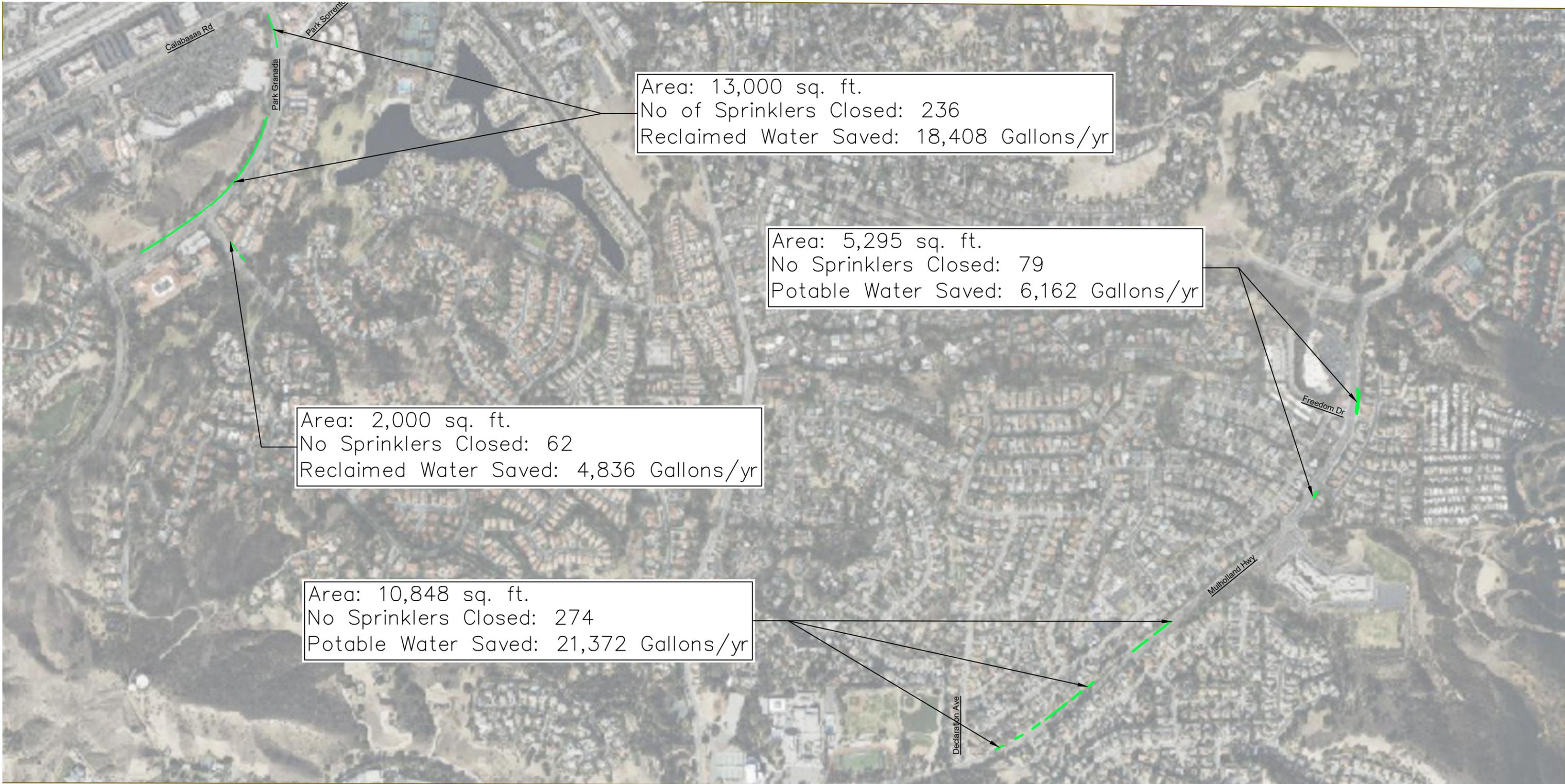
- **Questions**
- **Comments**
- **Recommendations**





Turf Area Water Conservation Map Las Virgenes Road





Turf Area Water Conservation Map

Mulholland Hwy & Park Granada



CITY of CALABASAS
PUBLIC WORKS DEPARTMENT
 100 CIVIC CENTER WAY
 CALABASAS, CA 91302
 PHONE 818.224.1600
 FAX 818.225.7338
WWW.CITYOFCALABASAS.COM



Turf Area Water Conservation Map Thousand Oaks Blvd



CITY of CALABASAS
PUBLIC WORKS DEPARTMENT
100 CIVIC CENTER WAY
CALABASAS, CA 91302
PHONE 818.224.1600
FAX 818.225.7338
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Check Register Report

Bank: BANK OF AMERICA - CITY OPERATING
Reporting Period: 5/12/2022 to 5/25/2022

Check No.	Check Date	Vendor Name	Check Description	Amount	Department
Administrative Services					
113432	5/25/2022	MUNICIPAL RESOURCE GROUP, LLC	CONSULTING SERVICES	5,006.25	Administrative Services
113392	5/25/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	1,178.00	Administrative Services
113392	5/25/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	1,178.00	Administrative Services
113348	5/18/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	1,168.18	Administrative Services
113352	5/18/2022	CRISP IMAGING	COPY/PRINTING SERVICE	279.47	Administrative Services
113352	5/18/2022	CRISP IMAGING	COPY/PRINTING SERVICE	137.13	Administrative Services
113389	5/19/2022	US BANK	VISA- IIMC	115.00	Administrative Services
113389	5/19/2022	US BANK	VISA- COGNITO	40.00	Administrative Services
113442	5/25/2022	STAPLES	OFFICE SUPPLIES	14.55	Administrative Services
113389	5/19/2022	US BANK	VISA- APPLE.COM	6.99	Administrative Services
Total Amount for 10 Line Item(s) from Administrative Services				\$9,123.57	
Boards and Commissions					
113411	5/25/2022	ECS IMAGING INC.	SOFTWARE IMPLEMENTATION	7,700.00	Boards and Commissions
Total Amount for 1 Line Item(s) from Boards and Commissions				\$7,700.00	
City Attorney					
113406	5/25/2022	COLANTUONO, HIGHSMITH &	GENERAL SERVICES	15,000.50	City Attorney
113406	5/25/2022	COLANTUONO, HIGHSMITH &	TNHC CANYON OAKS	4,336.95	City Attorney
113420	5/25/2022	HOPKINS & CARLEY	LEGAL SERVICES	924.00	City Attorney
113406	5/25/2022	COLANTUONO, HIGHSMITH &	LABOR & EMPLOYMENT	625.00	City Attorney
113406	5/25/2022	COLANTUONO, HIGHSMITH &	MISC SPECIAL COUNSEL PROJ	600.00	City Attorney
113406	5/25/2022	COLANTUONO, HIGHSMITH &	PROP 218 ADVICE	275.00	City Attorney
113406	5/25/2022	COLANTUONO, HIGHSMITH &	WESTIN	25.00	City Attorney
Total Amount for 7 Line Item(s) from City Attorney				\$21,786.45	
City Council					
113402	5/25/2022	BOZAJIAN/JAMES R.//	REIMB TRAVEL-2022 CCCA SUMMIT	1,324.57	City Council
113389	5/19/2022	US BANK	VISA- L.A. JEWISH HOME	350.00	City Council
113389	5/19/2022	US BANK	VISA- CALABASAS SELF STORAGE	224.00	City Council
113389	5/19/2022	US BANK	VISA- RALPHS/FURNSAJ BAKERY	166.87	City Council
113389	5/19/2022	US BANK	VISA- KEVIN CORDASCO FOUND.	125.00	City Council
113389	5/19/2022	US BANK	VISA- KEVIN CORDASCO FOUND.	125.00	City Council
113371	5/18/2022	PEREL/GIA//	CITY OF CALABASAS SCHOLARSHIP	100.00	City Council



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113371	5/18/2022	PEREL/GIA//	CITY OF CALABASAS SCHOLARSHIP	100.00	City Council
113371	5/18/2022	PEREL/GIA//	CITY OF CALABASAS SCHOLARSHIP	100.00	City Council
113371	5/18/2022	PEREL/GIA//	CITY OF CALABASAS SCHOLARSHIP	100.00	City Council
113376	5/18/2022	ROSOFF/ZACHARY//	CITY OF CALABASAS SCHOLARSHIP	100.00	City Council
113376	5/18/2022	ROSOFF/ZACHARY//	CITY OF CALABASAS SCHOLARSHIP	100.00	City Council
113376	5/18/2022	ROSOFF/ZACHARY//	CITY OF CALABASAS SCHOLARSHIP	100.00	City Council
113376	5/18/2022	ROSOFF/ZACHARY//	CITY OF CALABASAS SCHOLARSHIP	100.00	City Council
113375	5/18/2022	ROSOFF/JACOB//	CITY OF CALABASAS SCHOLARSHIP	100.00	City Council
113375	5/18/2022	ROSOFF/JACOB//	CITY OF CALABASAS SCHOLARSHIP	100.00	City Council
113375	5/18/2022	ROSOFF/JACOB//	CITY OF CALABASAS SCHOLARSHIP	100.00	City Council
113375	5/18/2022	ROSOFF/JACOB//	CITY OF CALABASAS SCHOLARSHIP	100.00	City Council
113385	5/18/2022	WEINTRAUB/ALICIA//	REIMBURSEMENT- PHONE SERVICE	60.00	City Council
113389	5/19/2022	US BANK	VISA- LANSEND BUSINESS	48.17	City Council
113389	5/19/2022	US BANK	VISA- CALABASAS CHAMBERS	30.00	City Council
113389	5/19/2022	US BANK	VISA- CALABASAS CHAMBERS	30.00	City Council
113389	5/19/2022	US BANK	VISA- CCA	-620.00	City Council
Total Amount for 23 Line Item(s) from City Council				\$3,063.61	
City Management					
113427	5/25/2022	LASERZONE INC	COPIER/PRINTER SUPPLIES	105.11	City Management
Total Amount for 1 Line Item(s) from City Management				\$105.11	
Civic Center O&M					
113413	5/25/2022	ENCORE ONE, LLC	JANITORIAL SERVICES	4,387.07	Civic Center O&M
113413	5/25/2022	ENCORE ONE, LLC	JANITORIAL SERVICES	2,559.16	Civic Center O&M
113440	5/25/2022	SECURAL SECURITY CORP	SECURITY- NIGHTLY CIV CTR	1,941.78	Civic Center O&M
113440	5/25/2022	SECURAL SECURITY CORP	SECURITY- NIGHTLY CIV CTR	1,941.78	Civic Center O&M
113441	5/25/2022	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	769.32	Civic Center O&M
113441	5/25/2022	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	622.01	Civic Center O&M
113417	5/25/2022	GROWING ROOTS	PLANT MAINTENANCE	500.00	Civic Center O&M
113414	5/25/2022	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	499.30	Civic Center O&M
113440	5/25/2022	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	294.55	Civic Center O&M
113440	5/25/2022	SECURAL SECURITY CORP	PATROL CAR SERVICES- CIVIC CTR	294.55	Civic Center O&M
113417	5/25/2022	GROWING ROOTS	PLANT MAINTENANCE	250.00	Civic Center O&M
113421	5/25/2022	INNER-I ...SECURITY IN FOCUS	SERVICE RESPONSE CALL	147.75	Civic Center O&M
113389	5/19/2022	US BANK	VISA- HOME DEPOT	146.25	Civic Center O&M



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113440	5/25/2022	SECURAL SECURITY CORP	PATROL CAR SERVICES- PARK/RIDE	88.64	Civic Center O&M
113440	5/25/2022	SECURAL SECURITY CORP	PATROL CAR SERVICES- SMART PK	88.64	Civic Center O&M
113389	5/19/2022	US BANK	VISA- MALIBU LAUNDRY	55.50	Civic Center O&M
113389	5/19/2022	US BANK	VISA- AMAZON.COM	36.82	Civic Center O&M
Total Amount for 17 Line Item(s) from Civic Center O&M				\$14,623.12	

Community Development

113366	5/18/2022	M6 CONSULTING, INC.	PERMIT SERVICES	25,225.00	Community Development
113366	5/18/2022	M6 CONSULTING, INC.	INSPECTION SERVICES	13,590.97	Community Development
113350	5/18/2022	CALABASAS CREST LTD	R.A.P.- JUN 2022	7,476.00	Community Development
113438	5/25/2022	RINCON CONSULTANTS INC	PLANNING SERVICES	5,368.40	Community Development
113398	5/25/2022	BARTLETT/TOM//	REIMB TRAVEL-APA CONFERENCE	2,127.55	Community Development
113392	5/25/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	1,280.00	Community Development
113348	5/18/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	1,280.00	Community Development
113348	5/18/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	1,280.00	Community Development
113389	5/19/2022	US BANK	VISA- PLANETIZEN/APA	835.00	Community Development
113410	5/25/2022	DUDEK & ASSOCIATES INC	EIR CONSULTING	352.50	Community Development
113356	5/18/2022	FLEYSHMAN/ALBERT//	R.A.P.- JUN 2022	254.00	Community Development
113368	5/18/2022	MEDVETSKY/LINA//	R.A.P.- JUN 2022	254.00	Community Development
113353	5/18/2022	CUSATO/JUDITH//	R.A.P.- JUN 2022	254.00	Community Development
113372	5/18/2022	PLACENCIO/JOLENE//	R.A.P.- JUN 2022	254.00	Community Development
113387	5/18/2022	YAZDINIAN/SUSAN//	R.A.P.- JUN 2022	254.00	Community Development
113367	5/18/2022	MCCUNE/SHANNON//	R.A.P.- JUN 2022	254.00	Community Development
113362	5/18/2022	HARWOOD/KIM//	R.A.P.- JUN 2022	254.00	Community Development
113382	5/18/2022	VALLEY NEWS GROUP	LEGAL ADVERTISING	60.00	Community Development
113442	5/25/2022	STAPLES	OFFICE SUPPLIES	46.93	Community Development
113389	5/19/2022	US BANK	VISA- PLANETIZEN/APA	24.95	Community Development
113389	5/19/2022	US BANK	VISA- ZOOM.US	15.74	Community Development
Total Amount for 21 Line Item(s) from Community Development				\$60,741.04	

Community Services

113443	5/25/2022	TKE ENGINEERING, INC	CONSTRUCTION SERVICES	9,666.25	Community Services
113440	5/25/2022	SECURAL SECURITY CORP	SECURITY- NIGHTLY CIV CTR	1,941.78	Community Services
113379	5/18/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,921.68	Community Services
113413	5/25/2022	ENCORE ONE, LLC	JANITORIAL SERVICES	1,168.82	Community Services
113357	5/18/2022	GESAS/HELAIN W//	RECREATION INSTRUCTOR	1,074.50	Community Services



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113445	5/25/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	1,024.04	Community Services
113397	5/25/2022	BARRY KAY ENTERPRISES, INC.	STAFF T-SHIRTS	946.63	Community Services
113389	5/19/2022	US BANK	VISA- CALABASAS SELF STORAGE	823.00	Community Services
113389	5/19/2022	US BANK	VISA- HOFFMAN MAGIC	625.00	Community Services
113389	5/19/2022	US BANK	VISA- AMAZON/COSTCO	590.90	Community Services
113389	5/19/2022	US BANK	VISA- BACKDROPS/ETSY.COM	554.13	Community Services
113361	5/18/2022	HAPPILY EVER LAUGHTER LLC	MOTHER'S DAY EVENT	540.00	Community Services
113389	5/19/2022	US BANK	VISA- MICHAELS/OTC/AMAZON	465.40	Community Services
113389	5/19/2022	US BANK	VISA- AMAZON/DEREK2222	463.39	Community Services
113393	5/25/2022	AT&T	TELEPHONE SERVICE	407.49	Community Services
113389	5/19/2022	US BANK	VISA- LV FUEL	398.20	Community Services
113386	5/18/2022	WEISS/ANITA//	RECREATION INSTRUCTOR	378.00	Community Services
113389	5/19/2022	US BANK	VISA- VISTA PAINT/MCCALLA CO	325.52	Community Services
113378	5/18/2022	SHOEMAKER/BONNIE//	RECREATION INSTRUCTOR	315.00	Community Services
113360	5/18/2022	GRAINGER	FACILITY MAINTENANCE SUPPLIES	301.43	Community Services
113440	5/25/2022	SECURAL SECURITY CORP	PATROL CAR SERVICES- GRAPE	293.66	Community Services
113440	5/25/2022	SECURAL SECURITY CORP	PATROL CAR SERVICES- AHCCC	293.66	Community Services
113440	5/25/2022	SECURAL SECURITY CORP	PATROL CAR SERVICES- GATES	293.66	Community Services
113389	5/19/2022	US BANK	VISA- HOME DEPOT/DIY	268.26	Community Services
113441	5/25/2022	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	245.54	Community Services
113389	5/19/2022	US BANK	VISA- PADDLE.NET	228.00	Community Services
113389	5/19/2022	US BANK	VISA- ALBERTSONS/HOME DEPOT	211.91	Community Services
113440	5/25/2022	SECURAL SECURITY CORP	PATROL CAR SERVICES- SR CTR	205.73	Community Services
113428	5/25/2022	LIFTECH ELEVATOR SERVICES INC	ELEVATOR SERVICES	195.00	Community Services
113383	5/18/2022	VENTURA TRANSIT SYSTEM, INC.	SHUTTLE SERVICES- SR PROGRAM	194.00	Community Services
113400	5/25/2022	BICKELMAN/MELANIE//	RECREATION INSTRUCTOR	189.00	Community Services
113417	5/25/2022	GROWING ROOTS	PLANT MAINTENANCE	185.00	Community Services
113440	5/25/2022	SECURAL SECURITY CORP	PATROL CAR SERVICES- DE ANZA	172.28	Community Services
113389	5/19/2022	US BANK	VISA- MICHAELS/OTC/AMAZON	165.64	Community Services
113381	5/18/2022	UNITED SITE SERVICES OF CA INC	PORTABLE TOILET RENTAL	165.18	Community Services
113440	5/25/2022	SECURAL SECURITY CORP	SECURITY- MOTHER'S DAY	160.00	Community Services
113389	5/19/2022	US BANK	VISA- INDEED	156.74	Community Services
113389	5/19/2022	US BANK	VISA- AGOURA LOCK TECH	149.74	Community Services
113440	5/25/2022	SECURAL SECURITY CORP	SECURITY- FOUNDERS HALL	131.76	Community Services
113404	5/25/2022	CLARK PEST CONTROL	PEST CONTROL SERVICES	117.00	Community Services
113404	5/25/2022	CLARK PEST CONTROL	PEST CONTROL SERVICES	117.00	Community Services
113404	5/25/2022	CLARK PEST CONTROL	PEST CONTROL SERVICES	117.00	Community Services
113404	5/25/2022	CLARK PEST CONTROL	PEST CONTROL SERVICES	111.00	Community Services



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113389	5/19/2022	US BANK	VISA- PARTY CITY	107.25	Community Services
113389	5/19/2022	US BANK	VISA- CONSTANT CONT/SPARKLETTS	77.81	Community Services
113378	5/18/2022	SHOEMAKER/BONNIE//	RECREATION INSTRUCTOR	69.30	Community Services
113441	5/25/2022	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	57.40	Community Services
113388	5/18/2022	ZEE MEDICAL SERVICE CO.	FIRST AID KIT SUPPLIES	53.05	Community Services
113389	5/19/2022	US BANK	VISA- SAGEBRUSH/SMART & FINAL	51.98	Community Services
113389	5/19/2022	US BANK	VISA- CONSTANT CONT/SPARKLETTS	45.00	Community Services
113389	5/19/2022	US BANK	VISA- TARGET/ALBERTSONS	41.75	Community Services
113389	5/19/2022	US BANK	VISA- TARGET/ALBERTSONS	40.37	Community Services
113389	5/19/2022	US BANK	VISA- BACKDROPS/ETSY.COM	30.11	Community Services
113389	5/19/2022	US BANK	VISA- HOME DEPOT	22.64	Community Services
Total Amount for 54 Line Item(s) from Community Services				\$28,894.58	

Library

113392	5/25/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	958.80	Library
113396	5/25/2022	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	922.89	Library
113348	5/18/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	809.20	Library
113434	5/25/2022	OCLC, INC.	MEMBERSHIP DUES- MAY 2022	775.69	Library
113442	5/25/2022	STAPLES	OFFICE SUPPLIES	645.47	Library
113397	5/25/2022	BARRY KAY ENTERPRISES, INC.	LIBRARY T-SHIRTS	239.53	Library
113393	5/25/2022	AT&T	TELEPHONE SERVICE	234.45	Library
113389	5/19/2022	US BANK	VISA- CLA	220.00	Library
113389	5/19/2022	US BANK	VISA- AMAZON/MARMALADE CAFE	215.64	Library
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	189.26	Library
113389	5/19/2022	US BANK	VISA- AMAZON.COM	152.21	Library
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	137.87	Library
113396	5/25/2022	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	132.50	Library
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	91.27	Library
113442	5/25/2022	STAPLES	OFFICE SUPPLIES	83.02	Library
113442	5/25/2022	STAPLES	OFFICE SUPPLIES	75.82	Library
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	72.27	Library
113442	5/25/2022	STAPLES	OFFICE SUPPLIES	51.45	Library
113396	5/25/2022	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	48.09	Library
113401	5/25/2022	BLACKSTONE PUBLISHING	AUDIO BOOKS-LIBRARY	33.20	Library
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	33.16	Library
113401	5/25/2022	BLACKSTONE PUBLISHING	AUDIO BOOKS-LIBRARY	25.97	Library
113396	5/25/2022	BAKER & TAYLOR, LLC	BOOKS-LIBRARY	10.59	Library



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113442	5/25/2022	STAPLES	OFFICE SUPPLIES	-28.32	Library
Total Amount for 24 Line Item(s) from Library				\$6,130.03	
<u>LMD #22</u>					
113449	5/25/2022	WESTRIDGE CALABASAS HOA	LANDSCAPE MAINTENANCE- LMD	18,500.00	LMD #22
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	15,384.17	LMD #22
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	10,959.73	LMD #22
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	6,706.93	LMD #22
113395	5/25/2022	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE- OAK	5,820.93	LMD #22
113435	5/25/2022	PACIFIC COAST FALCONRY INC.	BIRD CONTROL SERVICES	5,000.00	LMD #22
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,631.70	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 05	3,780.00	LMD #22
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,326.15	LMD #22
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	3,092.52	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 08	2,730.00	LMD #22
113445	5/25/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,664.00	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 10	2,460.50	LMD #22
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,862.76	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 14	1,750.00	LMD #22
113445	5/25/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,420.00	LMD #22
113433	5/25/2022	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	1,415.00	LMD #22
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	835.79	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 07	700.00	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 07	672.00	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 08	648.75	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 07	562.00	LMD #22
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	561.74	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 07	556.00	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 07	520.00	LMD #22
113379	5/18/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	503.43	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 06	494.00	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 08	424.00	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 05	417.00	LMD #22
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	373.70	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 10	355.00	LMD #22
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	297.86	LMD #22
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 08	270.78	LMD #22



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113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	259.37	LMD #22
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	154.06	LMD #22
113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	117.04	LMD #22
113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	117.04	LMD #22
113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	117.04	LMD #22
113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	117.04	LMD #22
113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	117.04	LMD #22
113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	117.04	LMD #22
113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	117.04	LMD #22
113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	117.04	LMD #22
113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	117.04	LMD #22
113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	117.04	LMD #22
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	45.65	LMD #22
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	32.73	LMD #22
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	22.49	LMD #22
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	15.79	LMD #22
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	10.88	LMD #22
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	5.42	LMD #22
Total Amount for 50 Line Item(s) from LMD #22				\$101,296.19	

LMD #24

113395	5/25/2022	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE- LMD	2,563.91	LMD #24
113395	5/25/2022	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE- LMD	1,145.38	LMD #24
113395	5/25/2022	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE- LMD	1,022.64	LMD #24
113395	5/25/2022	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE- LMD	1,018.25	LMD #24
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	994.07	LMD #24
113395	5/25/2022	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE- LMD	970.05	LMD #24
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	902.32	LMD #24
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	456.27	LMD #24
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	314.10	LMD #24
113395	5/25/2022	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE- LMD	219.14	LMD #24
113395	5/25/2022	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE- LMD	219.14	LMD #24
113395	5/25/2022	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE- LMD	146.09	LMD #24
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	143.19	LMD #24
113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	117.04	LMD #24
113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	117.04	LMD #24
113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	117.04	LMD #24
113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	117.04	LMD #24



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113389	5/19/2022	US BANK	VISA- RAINMASTER	44.85	LMD #24
113389	5/19/2022	US BANK	VISA- RAINMASTER	29.90	LMD #24
113389	5/19/2022	US BANK	VISA- RAINMASTER	29.90	LMD #24
113389	5/19/2022	US BANK	VISA- RAINMASTER	14.95	LMD #24
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	10.21	LMD #24
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	6.94	LMD #24
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	4.93	LMD #24
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	3.34	LMD #24
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	1.67	LMD #24
Total Amount for 26 Line Item(s) from LMD #24				\$10,729.40	
<u>LMD #27</u>					
113395	5/25/2022	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE- LMD	1,457.63	LMD #27
113389	5/19/2022	US BANK	VISA- RAINMASTER	59.80	LMD #27
113389	5/19/2022	US BANK	VISA- RAINMASTER	14.95	LMD #27
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	3.21	LMD #27
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	2.22	LMD #27
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	1.55	LMD #27
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	1.08	LMD #27
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	0.53	LMD #27
Total Amount for 8 Line Item(s) from LMD #27				\$1,540.97	
<u>LMD #32</u>					
113395	5/25/2022	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE- LMD	3,377.14	LMD #32
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	946.31	LMD #32
113389	5/19/2022	US BANK	VISA- RAINMASTER	14.95	LMD #32
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	0.57	LMD #32
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	0.28	LMD #32
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	0.28	LMD #32
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	0.11	LMD #32
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	0.07	LMD #32
Total Amount for 8 Line Item(s) from LMD #32				\$4,339.71	
<u>LMD 22 - Common Benefit Area</u>					
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	17,497.38	LMD 22 - Common Benefit Area



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113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	4,355.46	LMD 22 - Common Benefit Area
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,409.83	LMD 22 - Common Benefit Area
113379	5/18/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	1,729.74	LMD 22 - Common Benefit Area
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 24	991.00	LMD 22 - Common Benefit Area
113391	5/25/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 26	586.25	LMD 22 - Common Benefit Area
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	427.73	LMD 22 - Common Benefit Area
113389	5/19/2022	US BANK	VISA- RAINMASTER	358.80	LMD 22 - Common Benefit Area
113379	5/18/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	341.92	LMD 22 - Common Benefit Area
113379	5/18/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	137.35	LMD 22 - Common Benefit Area
113389	5/19/2022	US BANK	VISA- RAINMASTER	59.80	LMD 22 - Common Benefit Area
113389	5/19/2022	US BANK	VISA- RAINMASTER	59.80	LMD 22 - Common Benefit Area
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	24.00	LMD 22 - Common Benefit Area
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	16.06	LMD 22 - Common Benefit Area
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	11.57	LMD 22 - Common Benefit Area
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	8.29	LMD 22 - Common Benefit Area
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	3.87	LMD 22 - Common Benefit Area
Total Amount for 17 Line Item(s) from LMD 22 - Common Benefit Area				\$29,018.85	

Media Operations

113446	5/25/2022	VERIZON WIRELESS	TELEPHONE SERVICE	4,294.45	Media Operations
113422	5/25/2022	INSIGHT PUBLIC SECTOR, INC.	COMPUTER HARDWARE	2,932.75	Media Operations
113380	5/18/2022	TELECOM LAW FIRM, P.C.	TELECOMM CONSULT SVCS	2,350.00	Media Operations
113380	5/18/2022	TELECOM LAW FIRM, P.C.	TELECOMM CONSULT SVCS	2,350.00	Media Operations
113380	5/18/2022	TELECOM LAW FIRM, P.C.	TELECOMM CONSULT SVCS	2,350.00	Media Operations
113380	5/18/2022	TELECOM LAW FIRM, P.C.	TELECOMM CONSULT SVCS	2,350.00	Media Operations
113380	5/18/2022	TELECOM LAW FIRM, P.C.	TELECOMM CONSULT SVCS	2,350.00	Media Operations
113380	5/18/2022	TELECOM LAW FIRM, P.C.	TELECOMM CONSULT SVCS	2,350.00	Media Operations
113389	5/19/2022	US BANK	VISA- CONSTANT CONTACT/NATO	825.00	Media Operations
113389	5/19/2022	US BANK	VISA- ZOOM.US	667.91	Media Operations
113369	5/18/2022	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	588.00	Media Operations
113369	5/18/2022	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	546.00	Media Operations
113369	5/18/2022	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	525.00	Media Operations
113369	5/18/2022	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	294.00	Media Operations
113422	5/25/2022	INSIGHT PUBLIC SECTOR, INC.	COMPUTER HARDWARE	192.06	Media Operations
113442	5/25/2022	STAPLES	OFFICE SUPPLIES	142.07	Media Operations
113359	5/18/2022	GRACENOTE MEDIA SERVICES	CTV GUIDE LISTING	112.31	Media Operations
113389	5/19/2022	US BANK	VISA- CONSTANT CONTACT/NATO	95.00	Media Operations



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113394	5/25/2022	AT&T MOBILITY	TELEPHONE SERVICE	43.50	Media Operations
113389	5/19/2022	US BANK	VISA- AMAZON.COM	30.62	Media Operations
113389	5/19/2022	US BANK	VISA- MICROSOFT/NETWORK SOL	25.00	Media Operations
113389	5/19/2022	US BANK	VISA- MICROSOFT/NETWORK SOL	10.98	Media Operations
Total Amount for 22 Line Item(s) from Media Operations				\$25,424.65	

Non-Departmental - Finance

113377	5/18/2022	SAN FERNANDO VALLEY COMMUNITY	INTERIM HOUSING PROGRAM	12,000.00	Non-Departmental - Finance
113412	5/25/2022	EMPLOYMENT DEVELOPMENT	UNEMPLOYMENT INSURANCE	10,639.00	Non-Departmental - Finance
113440	5/25/2022	SECURAL SECURITY CORP	PARKING ENFORCEMENT	6,102.68	Non-Departmental - Finance
113373	5/18/2022	QUADIENT FINANCE USA, INC.	POSTAGE	1,943.26	Non-Departmental - Finance
113407	5/25/2022	CORODATA RECORDS MANAGEMENT,	STORAGE SERVICES	631.07	Non-Departmental - Finance
113389	5/19/2022	US BANK	VISA- AMAZON/COSTCO	436.93	Non-Departmental - Finance
113437	5/25/2022	READYREFRESH BY NESTLE	WATER SERVICE	301.20	Non-Departmental - Finance
113442	5/25/2022	STAPLES	OFFICE SUPPLIES	136.43	Non-Departmental - Finance
113408	5/25/2022	CR PRINT	BUSINESS CARDS	100.64	Non-Departmental - Finance
113442	5/25/2022	STAPLES	OFFICE SUPPLIES	97.28	Non-Departmental - Finance
113442	5/25/2022	STAPLES	OFFICE SUPPLIES	77.07	Non-Departmental - Finance
113351	5/18/2022	COURTYARD PHARMACY	MEDICAL TESTING	70.00	Non-Departmental - Finance
113389	5/19/2022	US BANK	VISA- AMAZON.COM	55.92	Non-Departmental - Finance
113442	5/25/2022	STAPLES	OFFICE SUPPLIES	29.17	Non-Departmental - Finance
113442	5/25/2022	STAPLES	OFFICE SUPPLIES	26.30	Non-Departmental - Finance
113442	5/25/2022	STAPLES	OFFICE SUPPLIES	24.79	Non-Departmental - Finance
113389	5/19/2022	US BANK	VISA- AMAZON/ARC	18.28	Non-Departmental - Finance
Total Amount for 17 Line Item(s) from Non-Departmental - Finance				\$32,690.02	

Payroll

113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	1,523.58	Payroll
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	1,064.55	Payroll
113415	5/25/2022	GAINES/FRED//	HEALTH INS REIMB (RETIREE)	763.88	Payroll
113430	5/25/2022	LYSIK/GARY J//	HEALTH INS REIMB (RETIREE)	763.88	Payroll
113439	5/25/2022	RUBIN/JEFF//	HEALTH INS REIMB (RETIREE)	763.88	Payroll
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	734.96	Payroll
113419	5/25/2022	HILL/BOB//	HEALTH INS REIMB (RETIREE)	614.88	Payroll
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	605.15	Payroll
113403	5/25/2022	CATE/CHARLES R.//	HEALTH INS REIMB (RETIREE)	456.06	Payroll



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113429	5/25/2022	LOPATA/MARVIN//	HEALTH INS REIMB (RETIREE)	456.06	Payroll
113447	5/25/2022	WASHBURN/DENNIS//	HEALTH INS REIMB (RETIREE)	456.06	Payroll
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	256.03	Payroll
113416	5/25/2022	GROVEMAN/BARRY//	HEALTH INS REIMB (RETIREE)	232.94	Payroll
113436	5/25/2022	PARKER/ROBIN//	HEALTH INS REIMB (RETIREE)	145.65	Payroll
Total Amount for 14 Line Item(s) from Payroll				\$8,837.56	
<u>Police / Fire / Safety</u>					
113424	5/25/2022	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- VIEWPOINT	6,246.43	Police / Fire / Safety
113424	5/25/2022	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- TOBACCO	5,162.04	Police / Fire / Safety
Total Amount for 2 Line Item(s) from Police / Fire / Safety				\$11,408.47	
<u>Public Safety & Emergency Preparedness</u>					
113389	5/19/2022	US BANK	VISA- MACKAY COMMUNICATIONS	137.60	Public Safety & Emergency Preparedness
113442	5/25/2022	STAPLES	OFFICE SUPPLIES	29.18	Public Safety & Emergency Preparedness
Total Amount for 2 Line Item(s) from Public Safety & Emergency Preparedness				\$166.78	
<u>Public Works</u>					
113433	5/25/2022	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	17,750.85	Public Works
113433	5/25/2022	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	16,200.50	Public Works
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	10,897.00	Public Works
113355	5/18/2022	DOWNSTREAM SVCS, INC.	CDS UNIT MAINTENANCE	9,303.00	Public Works
113405	5/25/2022	CLEANSTREET INC	MONTHLY SVC - STREET SWEEPING	8,328.66	Public Works
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	5,741.87	Public Works
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	5,419.60	Public Works
113433	5/25/2022	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	4,245.00	Public Works
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,680.65	Public Works
113363	5/18/2022	ISSAKHANI/MARINA//	CONSULTING SERVICES	2,400.00	Public Works
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,558.12	Public Works
113426	5/25/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,163.32	Public Works
113433	5/25/2022	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	418.25	Public Works
113389	5/19/2022	US BANK	VISA- RAINMASTER	388.70	Public Works
113389	5/19/2022	US BANK	VISA- BOOT BARN	241.30	Public Works
113389	5/19/2022	US BANK	VISA- RAINMASTER	209.30	Public Works
113389	5/19/2022	US BANK	VISA- HOME DEPOT/AMAZON	199.56	Public Works



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113389	5/19/2022	US BANK	VISA- AMAZON.COM	151.65	Public Works
113444	5/25/2022	VALLEY NEWS GROUP	LEGAL ADVERTISING	150.00	Public Works
113433	5/25/2022	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	147.83	Public Works
113389	5/19/2022	US BANK	VISA- HOME DEPOT/AMAZON	75.60	Public Works
113389	5/19/2022	US BANK	VISA- PARTY CITY	46.04	Public Works
113389	5/19/2022	US BANK	VISA- AMAZON.COM	41.34	Public Works
113389	5/19/2022	US BANK	VISA- HARBOR FREIGHT/DIY	28.84	Public Works
113389	5/19/2022	US BANK	VISA- SAFEWAY SIGNS/X STAMPER	21.29	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	19.37	Public Works
113389	5/19/2022	US BANK	VISA- AMAZON.COM	16.41	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	14.14	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	10.01	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	9.91	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	9.34	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	8.13	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	7.39	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	7.29	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	6.12	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	5.81	Public Works
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	5.60	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	4.82	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	4.78	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	3.93	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	3.76	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	3.40	Public Works
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	3.12	Public Works
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	3.02	Public Works
113389	5/19/2022	US BANK	VISA- APPLE.COM	2.99	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	2.97	Public Works
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	2.58	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	1.77	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	1.75	Public Works
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	1.62	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	1.39	Public Works
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	0.90	Public Works

Total Amount for 52 Line Item(s) from Public Works

\$87,970.59



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Recoverable / Refund / Liability					
113349	5/18/2022	AZIZISEFAT/EBRAHIM//	REFUND PLANNING FEE	1,960.00	Recoverable / Refund / Liability
113370	5/18/2022	P&A ADMINISTRATIVE SVCS INC	FSA-DEP CARE REIMBURSEMENT	1,183.70	Recoverable / Refund / Liability
113418	5/25/2022	HALFON/ALAN//	REFUND BUILDING PERMIT	173.00	Recoverable / Refund / Liability
113418	5/25/2022	HALFON/ALAN//	REFUND BUILDING PERMIT	1.00	Recoverable / Refund / Liability
113418	5/25/2022	HALFON/ALAN//	REFUND BUILDING PERMIT	0.50	Recoverable / Refund / Liability
113358	5/18/2022	GMZ ENGINEERING, INC.	CONSULTING SERVICES	-23,925.37	Recoverable / Refund / Liability
Total Amount for 6 Line Item(s) from Recoverable / Refund / Liability				\$-20,607.17	

Tennis & Swim Center

113423	5/25/2022	KENDALL PRODUCTS	FLOOR MATS	9,876.61	Tennis & Swim Center
113441	5/25/2022	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	2,502.11	Tennis & Swim Center
113389	5/19/2022	US BANK	VISA- MCCALLA CO/10-S TENNIS	1,099.60	Tennis & Swim Center
113364	5/18/2022	JONAS FITNESS INC	SOFTWARE SERVICES	799.00	Tennis & Swim Center
113348	5/18/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	748.00	Tennis & Swim Center
113348	5/18/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	748.00	Tennis & Swim Center
113389	5/19/2022	US BANK	VISA- HOME DEPOT/FRANKLINS	739.96	Tennis & Swim Center
113389	5/19/2022	US BANK	VISA- ACORN NEWSPAPER	576.00	Tennis & Swim Center
113389	5/19/2022	US BANK	VISA- MAGIC TOUCH REPAIR	546.00	Tennis & Swim Center
113448	5/25/2022	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	516.80	Tennis & Swim Center
113389	5/19/2022	US BANK	VISA- LOWES/POWER SYSTEMS	435.21	Tennis & Swim Center
113393	5/25/2022	AT&T	TELEPHONE SERVICE	429.08	Tennis & Swim Center
113374	5/18/2022	QUENCH USA, INC.	WATER SERVICE	427.06	Tennis & Swim Center
113354	5/18/2022	DNA ELECTRIC	ELECTRICAL REPAIRS	425.00	Tennis & Swim Center
113384	5/18/2022	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	411.14	Tennis & Swim Center
113384	5/18/2022	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	389.86	Tennis & Swim Center
113389	5/19/2022	US BANK	VISA- INDEED/CONSTANT CONTACT	300.00	Tennis & Swim Center
113365	5/18/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	281.60	Tennis & Swim Center
113389	5/19/2022	US BANK	VISA- AMAZON/ARC	275.82	Tennis & Swim Center
113448	5/25/2022	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	264.45	Tennis & Swim Center
113404	5/25/2022	CLARK PEST CONTROL	PEST CONTROL SERVICES	208.00	Tennis & Swim Center
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	76.42	Tennis & Swim Center
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	53.25	Tennis & Swim Center
113389	5/19/2022	US BANK	VISA- MALIBU LAUNDRY	51.00	Tennis & Swim Center
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	36.85	Tennis & Swim Center
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	15.08	Tennis & Swim Center
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	12.81	Tennis & Swim Center



Check Register Report

Bank: BANK OF AMERICA - CITY OPERATING
Reporting Period: 5/12/2022 to 5/25/2022

Check No.	Check Date	Vendor Name	Check Description	Amount	Department
Total Amount for 27 Line Item(s) from Tennis & Swim Center				\$22,244.71	
Transportation					
113358	5/18/2022	GMZ ENGINEERING, INC.	CONSULTING SERVICES	478,507.39	Transportation
113431	5/25/2022	MNS ENGINEERS INC	CONSULTING SERVICES	80,036.32	Transportation
113383	5/18/2022	VENTURA TRANSIT SYSTEM, INC.	SHUTTLE SERVICES	16,514.26	Transportation
113383	5/18/2022	VENTURA TRANSIT SYSTEM, INC.	SHUTTLE SERVICES	14,513.63	Transportation
113379	5/18/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	7,204.51	Transportation
113383	5/18/2022	VENTURA TRANSIT SYSTEM, INC.	SHUTTLE SERVICES	5,674.50	Transportation
113450	5/25/2022	YUNEX LLC	TRAFFIC SIGN MAINTENANCE	5,291.28	Transportation
113383	5/18/2022	VENTURA TRANSIT SYSTEM, INC.	SHUTTLE FUEL COST	1,776.84	Transportation
113433	5/25/2022	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	940.00	Transportation
113389	5/19/2022	US BANK	VISA- LV FUEL/SHELL/SINCLAIR	855.62	Transportation
113389	5/19/2022	US BANK	VISA- BOOT BARN	412.88	Transportation
113389	5/19/2022	US BANK	VISA- SHELL OIL/SINCLAIR	327.06	Transportation
113389	5/19/2022	US BANK	VISA- CHEVRON	156.76	Transportation
113425	5/25/2022	LA DWP	TRAFFIC METER SERVICE	145.15	Transportation
113389	5/19/2022	US BANK	VISA- SAFEWAY SIGNS/X STAMPER	93.08	Transportation
113389	5/19/2022	US BANK	VISA- HOME DEPOT/AMAZON	75.06	Transportation
113389	5/19/2022	US BANK	VISA- HOME DEPOT/AMAZON	34.30	Transportation
113389	5/19/2022	US BANK	VISA- HARBOR FREIGHT/DIY	21.89	Transportation
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	11.76	Transportation
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	10.62	Transportation
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	8.49	Transportation
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	7.94	Transportation
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	5.67	Transportation
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	5.60	Transportation
113409	5/25/2022	CSAC-EXCESS INSURANCE	EAP/APR-JUNE 2022	5.39	Transportation
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	5.12	Transportation
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	2.04	Transportation
113399	5/25/2022	BCC	LIFE & DISABILITY INS- MAY 22	1.91	Transportation
Total Amount for 28 Line Item(s) from Transportation				\$612,645.07	
GRAND TOTAL for 437 Line Items				\$1,079,873.31	



CITY of CALABASAS

Check Register Report

Bank: BANK OF AMERICA - CITY OPERATING

Reporting Period: 5/12/2022 to 5/25/2022

Date: 5/31/2022

Time: 10:28:06AM

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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
Civic Center O&M					
1113390	5/25/2022	MAJESTIC FIRE INC.	FIRE SPRINKLER SERVICE	990.00	Civic Center O&M
Total Amount for 1 Line Item(s) from Civic Center O&M				\$990.00	
GRAND TOTAL for 1 Line Items				\$990.00	



CITY of CALABASAS

Check Register Report

Bank: BANK OF AMERICA - TENNIS & SWIM CENTER

Reporting Period: 5/12/2022 to 5/25/2022

Date: 5/31/2022

Time: 10:30:18AM

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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
Tennis & Swim Center					
14295	5/18/2022	LIVE ART PLANTSCAPES INC	PLANT MAINTENANCE	480.00	Tennis & Swim Center
14296	5/18/2022	UNIFIRST CORPORATION	JANITORIAL SUPPLIES	338.01	Tennis & Swim Center
14296	5/18/2022	UNIFIRST CORPORATION	JANITORIAL SUPPLIES	335.01	Tennis & Swim Center
14294	5/18/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	281.61	Tennis & Swim Center
Total Amount for 4 Line Item(s) from Tennis & Swim Center				\$1,434.63	
GRAND TOTAL for 4 Line Items				\$1,434.63	

22-Jun

1	CA	Consent	City Manager's employment contract amendment
2	FIN	Consent	Adoption of Resolution No. 2022-17, updating the Citywide fee schedule
3	CD	Consent	Approval of a professional services agreement for provision of web-based geographic information system (GIS) services
4	CS	New Business	Discussion regarding De Anza Park sports courts
5	FIN	Public Hearing	Adoption of Resolution No. 2022-17__, approving the operating and capital improvement budgets for July 1, 2022 through June 30, 2024, providing for the appropriations and expenditures for all sums set forth in said budget; adoption of Resolution No. 2021-17__, establishing the appropriations limit for Fiscal Year 2022-2023; and adoption of Resolution No. 2022-17__, approving a salary schedule for permanent employees and rescinding Resolution No. 2021-1742
6	PW	Public Hearing	Regarding District assessments. Adoption of appropriate resolutions for the District and levy of assessments: 1.) Resolution Approving the Engineer's Report (As Submitted or Amended); 2.) Resolution Ordering the Levy and Collection of Assessments
7	FIN	Continued Business	PERS and PFM presentation regarding Section 115 Trusts

Future Items

8	CC	New Business	Discussion regarding the creation of a Water Taskforce
9	CC	New Business	Discussion and direction regarding a catalytic converter Ordinance
10	CS	New Business	Tennis & Swim Center operations update
11	CC	New Business	Discussion of Council position on pending legislation
12	CC	New Business	Council direction regarding Woolsey Fire funds
13	CD	Consent	Approval of a professional services agreement for provision of web-based geographic information system (GIS) services
14	CC	New Business	Update on the Libability Trust Fund
15	CM/CA	New Business	Discussion regarding Sheriff's services
16	CD/PW	New Business	Sustainability Taskforce review of Green Procurement Policy
17	CM/CA	New Business	Discussion regarding gun violence prevention
18	CM/CA	New Business	Discussion of AB 1445 Planning and zoning: regional housing need allocation: climate change impacts
19	PS	New Business	Use of technology (satellite phones) during emergencies
20	CC	New Business	Council direction regarding remainder stimulus funds
21	PW	New Business	Environmental Commission recommendation regarding Coyote ordinance
22	PW	New Business	Environmental Commission recommendation regarding raptor poles
23	HR	New Business	HR Guidelines update
24	CC	Consent	Adoption of Resolution No. 2022-17__, updated Conflict of Interest Code
25	CC/PW	Consent	Adoption of Resolution No. 2022-17__, declaring results of Prop 218 ballot count-Las Villas HOA
26	PW	New Business	Fiber optic master plan recommendation
27	CD/Finance	New Business	Annexation update/Craftman's Corner
28	CC	New Business	Council Protocols regarding email policy and State of the City

2022 Meeting Dates

Jul 13 - Canceled	Oct 19 - Special
Jul 27 - Canceled	Oct 26
Aug 10	Nov 8 - General Municipal Election
Aug 24	Nov 9
Sep 14	Nov 23 - Canceled
Sep 28	Dec 14 - Election Cert./Reorg.
Oct 12	Dec 28 - Canceled