



CITY of CALABASAS

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FY 2022-23

BUDGET

MAY 25, 2022

FUTURE BUDGET MEETINGS

June 8, 2022 Council Meeting – Finalize Budget

If needed, the City Council will continue to discuss the budget
Provide direction to staff regarding changes for the final budget.

June 22, 2022 Council Meeting – Budget Adoption

- Public hearing on the final budget
- Adoption of the following:
 - Operations Budget
 - Capital Improvement Program (CIP)
 - Salary Resolution
 - GANN Initiative
 - General Fund Reserve Policy ~ Updated to 50%

Meeting Agenda

- Recap of the budget
- Budget summary and specific details of the budget
- Focus on operational aspects of the budget
- Capital projects that are included in the FY 2022-23 budget

This meeting provides Council and the public the opportunity to comment on programs and services (either funded or not funded). Council would be able to provide direction on any revisions to the budget.

GENERAL FUND REVENUES

	2019-20 ACTUALS	2020-21 ACTUALS	FY 2021-22		FY 2022-23
			Current BUDGET	Revised Estimate	Proposed BUDGET
Property Taxes	3,839,932	4,010,563	4,200,000	4,200,000	4,400,000
Sales Tax	5,979,032	6,885,572	7,500,000	7,500,000	7,400,000
Franchise Fees	768,308	826,445	830,000	830,000	855,000
Transient Occup. Tax	1,571,867	983,758	1,600,000	1,750,000	2,000,000
Utility Users Tax	2,854,143	3,001,556	3,025,000	3,025,000	3,050,000
Vehicle License Fee	2,619,375	2,724,328	2,775,000	2,775,000	2,900,000
Building Fees	1,627,826	1,296,701	1,345,000	1,345,000	1,345,000
All other revenues	3,411,001	3,050,633	3,704,207	3,509,698	3,413,707
Total Revenues	22,671,484	22,779,556	24,979,207	24,934,698	25,363,707

GENERAL FUND EXPENSES

	2019-20	2020-21	FY 2021-22	FY 2022-23
	ACTUALS	ACTUALS	Current BUDGET	Proposed BUDGET
			Revised Estimate	
Legislative & Policy	81,362	70,936	95,000	114,000
Boards & Commissions	3,964	4,653	14,100	14,000
Legal	530,680	401,505	314,000	313,000
City Clerk	111,571	81,103	44,200	139,200
Admin Services	26,884	68,370	9,100	34,000
Non Departmental *	3,381,694	3,584,674	3,768,300	3,715,907
Personnel Services	9,744,725	8,332,225	8,988,531	10,062,342
Civic Center O & M	264,286	228,410	214,200	262,000
City Management	11,546	10,173	23,300	12,900
Financial Management	99,736	98,977	386,800	171,800
Payroll & Revenue	70,276	65,145	62,900	0
Public Information	247,979	128,330	118,450	147,350
Information Technology	204,883	105,157	190,150	287,300
Telecom Regulation	10,598	7,374	0	0
LA Sheriff	4,651,188	4,848,335	5,017,100	5,107,100
LA Fire District	20,810	20,810	20,900	20,900
Public Safety & Emerg	75,459	37,885	71,600	71,100
LA Animal Services	48,455	41,496	50,000	50,000

* Non-Departmental include: Debt service for Civic Center bonds; Insurance for Liability, Work Comp, Property; Contribution to schools

** This is city contribution to LA County Fire. In addition, property owners contribute to LA County Fire thru property tax bills.

GENERAL FUND EXPENSES

			FY 2021-22		FY 2022-23
	2019-20 ACTUALS	2020-21 ACTUALS	Current BUDGET	Revised Estimate	Proposed BUDGET
PW Admin/Engineer	116,250	166,121	180,600	180,605	250,600
Street Maintenance	811,510	702,902	606,200	649,700	606,200
Water Quality	299,399	284,960	243,000	243,000	270,900
General Landscape	507,254	573,981	639,500	665,018	639,500
Transportation Planning	2,388	607	4,500	4,500	4,500
Transport Eng/Operations	255,420	277,026	331,800	428,800	331,800
Intergovernment Reltaions	93,590	30,141	107,900	107,900	107,900
Comm Dev Admin	249,082	135,266	164,600	201,600	167,300
Planning Projects & Studies	169,677	368,401	416,550	416,650	417,500
Building Inspection	828,378	776,202	723,750	725,611	638,500
Code Enforcement	51,738	202,575	30,100	73,271	52,000
Comm Serv Management	1,234	428	43,700	43,928	56,700
Creekside Park	9,153	6,777	11,800	11,800	11,800
De Anza Park	221,000	86,229	302,300	302,300	288,000
Park Maintenance	199,213	156,561	170,600	171,600	142,600
School Joint Use	121,278	176,296	182,100	217,455	182,100
Special Events	317,470	83,356	399,500	344,200	344,200
Klubhouse Preschool	1,477	6,617	5,000	5,000	5,000
Senior Center	277,594	220,540	284,800	300,644	285,800
Total Expenditure	24,119,200	22,390,544	24,236,931	24,234,934	25,325,799

GENERAL FUND OVERVIEW

	2019-20 ACTUALS	2020-21 ACTUALS	FY 2021-22		FY 2022-23
			Current BUDGET	Revised Estimate	Proposed BUDGET
Revenues	22,395,864	22,410,195	24,160,000	24,417,630	24,519,500
Transfers In	275,620	369,361	819,207	517,068	844,207
Total Revenues	22,671,484	22,779,556	24,979,207	24,934,698	25,363,707
Expenditures	22,694,704	20,547,893	22,397,931	22,257,934	23,457,799
Transfers Out	1,424,496	1,842,651	1,839,000	1,977,000	1,868,000
Total Expenditures	24,119,200	22,390,544	24,236,931	24,234,934	25,325,799
Surplus / (Deficit)	(1,447,716)	389,012	742,276	699,764	37,908
Fund Balance, Begin	13,729,302	12,281,586	12,670,598	12,670,598	13,370,362
Fund Balance, End	12,281,586	12,670,598	13,412,874	13,370,362	13,408,270

TOTAL CITY OVERVIEW

	2019-20 ACTUALS	2020-21 ACTUALS	FY 2021-22		FY 2022-23
			Current BUDGET	Revised Estimate	Proposed BUDGET
Revenues	46,874,460	41,681,655	53,156,125	52,010,121	51,055,713
Transfers In	8,222,542	9,366,664	14,917,707	11,354,249	14,943,707
Total Revenues	55,097,002	51,048,319	68,073,832	63,364,370	65,999,420
Expenditures	42,576,336	41,564,690	52,277,139	51,210,612	55,824,124
Transfers Out	8,222,542	9,366,664	13,807,707	11,387,725	14,943,707
Total Expenditures	50,798,878	50,931,354	66,084,846	62,598,337	70,767,831
Surplus / (Deficit)	4,298,124	116,965	1,988,986	766,033	(4,768,411)
Fund Balance, Begin	45,174,233	49,472,357	49,589,322	49,589,322	50,355,355
Fund Balance, End	49,472,357	49,589,322	51,578,308	50,355,355	45,586,944

Proposed Changes

1. Full Time Position Adds
 - Emergency Services Manager ~ (6 months)
 - Executive Assistant I ~ (6 months)
 - Saves \$150,000 approx.
2. Film Festival restore \$15,000 in General Fund
3. Four to Five new vehicles at \$200,000
4. Climate Action Plan ~ \$50,000 in FY 2021-22, rollover to 2022-23
5. Add HVAC Replacements Project at DeAnza, Tennis/Swim Center, Creekside and Senior Center. \$40,000 FY 2022-23; \$40,000 FY 2023-24, \$40,000 FY 2024-25, \$40,000 FY 2025-26 and \$80,000 FY 2026-27

Consider Additional Funding Requests

1. Film Festival ~ additional \$20,000 for a total of \$35,000
 - General Fund monies
2. LVUSD Campus Supervision additional \$7,425, for a total \$20,250
 - General Fund monies
3. City Council Special Supplies (Discretionary funds)
 - Current funding is \$5,000 each Council Member
 - General Fund monies