



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: MAY 17, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER
MICHAEL MCCONVILLE, SENIOR MANAGEMENT ANALYST

SUBJECT: INTRODUCTION OF ORDINANCE 2022-397, AMENDING CHAPTER 2.04 OF THE CALABASAS MUNICIPAL CODE RELATING TO CITY COUNCILMEMBER SALARIES, AND DISCUSSION/DIRECTION ON PROCEDURES REGARDING FUTURE COUNCILMEMBER SALARY ADJUSTMENTS

MEETING DATE: MAY 25, 2022

SUMMARY RECOMMENDATION:

That the City Council consider introduction of Ordinance No. 2022-397, amending Chapter 2.04 of the Calabasas Municipal Code relating to City Councilmember salaries, and provide direction to staff regarding future Councilmember salary adjustments.

BACKGROUND/DISCUSSION:

California Government Code Section 36516 establishes salary amounts for councilmembers based upon a city's population. The Section authorizes annual increases to councilmember salaries of up to five percent (5%) for each calendar year from the date of the last salary adjustment. Since incorporation, Calabasas Councilmember salaries have been increased on four occasions: April 2001, April 2005, January 2016, and January 2019.

The current salary amount for Councilmembers is \$976 per month. Pursuant to Section 36516, this monthly amount may be increased up to \$1,171, with the soonest effective date being January 1, 2023, the start of the month following the certification of the results and beginning of the new terms for those Councilmembers elected at the 2022 Calabasas General Municipal Election.

There are currently no City procedures in place that formalizes the periodic review of Councilmember salaries, therefore, staff is seeking direction on processes regarding future adjustments.

FINANCIAL IMPACT / SOURCE OF FUNDING:

The annual fiscal impact of adopting Ordinance No. 2022-397 is \$12,000.

The salary of each City Councilmember will be increased to a monthly amount of \$1,171 effective January 1, 2023, which will be appropriated in future general fund budgets.

REQUESTED ACTION:

That the City Council consider introduction of Ordinance No. 2022-397, amending Chapter 2.04 of the Calabasas Municipal Code relating to City Councilmember salaries, and provide direction to staff regarding future Councilmember salary adjustments.

ATTACHMENTS:

- A. City Council Salary Survey, January 2022
- B. Ordinance No. 2022-397