

**MINUTES OF A REGULAR MEETING OF THE  
LIBRARY COMMISSION OF THE CITY OF CALABASAS, CALIFORNIA  
HELD MONDAY, FEBRUARY 7, 2022**

Vice President Pangarliotas called the meeting to order at 6:32 p.m. via Zoom teleconferencing.

**ROLL CALL**

Present: Vice President Pangarliotas, Commissioners Aaronson, Bumgarner, Gonzalez, and Shear

Absent: None

Staff: Abdali and Lockwood

City Librarian Lockwood led the Pledge of Allegiance

**APPROVAL OF AGENDA**

**Commissioner Shear moved, seconded by Commissioner Gonzalez to approve the agenda. MOTION CARRIED 4/0 as follows:**

AYES: Bumgarner, Gonzalez, Pangarliotas and Shear

**APPROVAL OF MINUTES**

**Commissioner Shear moved, seconded by Commissioner Gonzalez to approve the minutes of the October 11, 2021 meeting. MOTION CARRIED 4/0 as follows:**

AYES: Bumgarner, Gonzalez, Pangarliotas and Shear

**ANNOUNCEMENTS**

Commissioner Aaronson and Gonzalez welcomed Commissioner Bumgarner. Vice President Pangarliotas recognized Commissioners Faulkner and Lee for their service on the Library Commission. She congratulated Commissioner Gonzalez for her reappointment and Commissioner Bumgarner for her appointment.

**ORAL COMMUNICATIONS – PUBLIC COMMENT**

None.

## **PRESENTATIONS**

None.

## **NEW BUSINESS**

1. Selection of President and Vice President for 2022 -23.

**Commissioner Shear nominated Vice President Pangarliotas for President, seconded by Commissioner Gonzalez. MOTION CARRIED 4/0 as follows:**

**AYES:** Bumgarner, Gonzalez, Pangarliotas and Shear

**Commissioner Shear nominated Commissioner Gonzalez for Vice President, seconded by President Pangarliotas. MOTION CARRIED 4/0 as follows:**

**AYES:** Bumgarner, Gonzalez, Pangarliotas and Shear

2. City Librarian Lockwood suggested the Commission form a subcommittee of two commissioners to interview Student Commissioner applicants. Commissioners Aaronson and Bumgarner volunteered to participate.

3. City Librarian presented a report on the elimination of library fines. She requested the Commission to send a recommendation to the City Council to eliminate overdue fines from the annual fee schedule.

**Commissioner Bumgarner moved, seconded by Commissioner Shear to eliminate fines for overdue materials with the exception of fees for lost, damaged and unreturned materials. MOTION CARRIED 4/0 as follows:**

**AYES:** Bumgarner, Gonzalez, Pangarliotas and Shear

## **CITY LIBRARIAN'S REPORT**

City Librarian Lockwood shared the details about the library operations during the closure in the last two weeks of February. She also gave detailed information about the Library programming.

City Librarian Lockwood announced that the Library received a state grant for ZipBooks. She talked about hiring a Youth Services Librarian. She said that the City is developing a Strategic Plan to address the needs of various City Departments including the Library.

## **FUTURE AGENDA ITEMS**

- Fines Update
- Indirect Cost Study
- FFE

## **ADJOURN**

**The meeting adjourned at 7:19 p.m. to a regularly scheduled meeting in March. Commissioner Shear moved, seconded by Commissioner Gonzalez. MOTION CARRIED 4/0 as follows:**

**AYES: Bumgarner, Gonzalez, Pangarliotas and Shear**