



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: APRIL 14, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ROBERT YALDA, PUBLIC WORKS DIRECTOR/CITY ENGINEER
TATIANA HOLDEN, DEPUTY PUBLIC WORKS DIRECTOR

SUBJECT: RECOMMENDATION TO APPROVE AN AMENDMENT TO INCREASE THE VALUE OF THE CONTRACT AGREEMENT WITH TKM ENGINEERING, INC. FOR TRAFFIC ENGINEERING STAFF AUGMENTATION SERVICES FOR THE AMOUNT NOT TO EXCEED \$75,000

MEETING DATE: APRIL 27, 2022

SUMMARY RECOMMENDATION:

Staff recommends City Council amend the value of the contract agreement with TKM Engineering, Inc. to a not to exceed amount of \$75,000 for Traffic Engineering Staff Augmentation Services.

BACKGROUND:

On August 10, 2021 the City entered into an agreement with TKM Engineering, Inc. for a not to exceed amount of \$60,000 for traffic engineering staff augmentation services. Since contracting with the City, TKM Engineering, Inc. has provided general traffic engineering services and assisted with a number of CIP projects.

TKM Engineering, Inc. has provided engineering services not only for the City but other public agencies in Southern California.

DISCUSSION/ANALYSIS:

During the past year, TKM Engineering, Inc. has provided general traffic engineering services for the City’s traffic signals, interconnect system, Traffic Management Center, Local Road Safety Plan and License Plate Recognition Cameras projects and General Plan Safety Element updates. The existing contract is reaching its not to exceed amount of \$60,000. To continue uninterrupted services and remain on schedule, City staff is requesting to amend the not to exceed amount to \$75,000. It is estimated the requested increase will be sufficient to finalize the project plans and specification.

FISCAL IMPACT/SOURCE OF FUNDING:

Account number 10-311-5252-00 has a current remaining budget of approximately \$100,000 and is used to track expenditures for contractual services for engineering tasks and services. Therefore, this increase in the amount of TKM’s contract will have no effect on this year’s budget.

REQUESTED ACTION:

Staff recommends City Council amend the value of the contract agreement with TKM Engineering, Inc. to a not to exceed amount of \$75,000 for Traffic Engineering Staff Augmentation Services.

ATTACHMENTS:

Attachment A: Professional Services Agreement (City of Calabasas/ TKM Engineering, Inc.)

Attachment B: Proposed Amendment No. 1