

ITEM 5 ATTACHMENT 3

City of Calabasas Mobile Emergency Operations Center

Current Situation:

The City of Calabasas has an Emergency Operations Center “EOC” located at the Civic Center Complex.

Current EOC Equipment:

This site currently has the following equipment installed or available.

- VoIP Phones
- Computers
- Portable Satellite Phones (cannot operate inside)
- Ham Radio
- CWERS Radio

Problem:

There are several challenges that the City of Calabasas may face during and after a disaster. These can range from the possibility that the EOC might be damaged by an Earthquake or other type of infrastructure failure. Additionally an EOC can very quickly become crowded and additional EOC space would be necessary

The 2018 Woolsey Fire demonstrated some vulnerabilities in the immediate area and that EOC field operations would be beneficial to the City of Calabasas and the community.

The City of Calabasas has determined the best way to accomplish this would be with a Mobile EOC Trailer. This trailer would allow the City Leaders to have direct Field Operations and situational awareness...

Solution:

The City of Calabasas plans on commissioning and building a Mobile EOC Trailer. This Mobile Operations Trailer would allow the City of Calabasas to operate in the field when necessary to support the community when the Emergency Operations Center “EOC” is activated. This will also allow the City to deploy and operate at a Unified Command location should it become necessary. This EOC Trailer will be small enough that it may be moved or towed by any standard full sized pickup or SUV.

The Mobile EOC will have the following equipment installed.

- City 2 way radios
- Ham radios
- CWERS radio Countywide Emergency Radio System
- All Carrier LTE Broadband
- VoIP Phone System that integrates with current City VoIP Phones
- Satellite phones
- Laptops with EOC & alerting software for the AM Radio Station
- TV’s and terrestrial antennas for local news feeds
- Large Monitors for Video Conferencing and monitoring Emergency Operations
- Desktop work space
- Whiteboards
- Generator
- Solar and Battery Backup System

Maintenance:

Since this is a trailer and not a motorized or a self propelled unit the cost of ongoing maintenance is minimal. Maintenance may include generator oil changes and battery replacement as necessary. Tires should last a minimum of 5 years. The testing of the system and cleaning of solar panels as needed.

Cost:

The estimated cost \$116,500 based on a final design plan.

Payment Schedule:

PO # with 50% Required to start Project 25% on Delivery 25% Net 30 Days. Project cannot be cancelled once PO and Deposit issued. Project complete approximately 130-180 days depending on product and material availability.

Customer will be informed of any product or equipment delays due to supply chain shortages.