



CITY *of* CALABASAS

**MINUTES OF THE
COMMUNICATIONS AND TECHNOLOGY COMMISSION MEETING
OF THE CITY OF CALABASAS, CALIFORNIA
TUESDAY, MARCH 15, 2022
ZOOM CONFERENCE CALL**

OPENING MATTERS

Vice Chair Sherman called the meeting to order at 5:00 p.m. via Zoom Conference Call.

CALL TO ORDER/ROLL CALL

Commissioners Present: Chair Brockman
Vice Chair Sherman
Commissioner Goldwater
Commissioner Melcher
Commissioner Weber
Student Member Isabella Epperson

Commissioners Absent: None

Staff Present: Michael Russo, Communications Director
Arvin Petros, Media Operations Supervisor
Yadira Zimmerman, Executive Assistant II

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Student Commissioner Epperson.

APPROVAL OF AGENDA

Chair Brockman moved, seconded by Vice Chair Sherman to approve the agenda.

Vote: Motion carried 5-0

Yes: Chair Brockman; Vice Chair Sherman; Commissioner Goldwater; Commissioner Melcher; Commissioner Weber

APPROVAL OF MINUTES

Commissioner Melcher moved, seconded by Commissioner Weber to approve the minutes of the February 15, 2022 meeting.

Vote: Motion carried 5-0

Yes: Chair Brockman; Vice Chair Sherman; Commissioner Goldwater; Commissioner Melcher; Commissioner Weber

ANNOUNCEMENTS & INTRODUCTIONS

Commissioner Melcher asked Director Russo if there would be a possibility of holding commission meetings at City Hall again. Director Russo responded there was no final answer, but hoped meetings could be held soon.

ORAL COMMUNICATION – PUBLIC COMMENT

No one expressed a desire to speak.

NEW BUSINESS

- AM Station Update

Director Russo gave an overview and answered questions regarding the AM Station Update.

MONTHLY REPORTS

1. Wireless Facility Minor Modification, Small Wireless Facility, and Wireless Telecommunication Facility Tier 1 permits update

Informational packet was distributed to Commissioners.

2. Franchise Fees Report

Executive Assistant Zimmerman reported there is nothing new at this time.

3. Cable Complaints Review

Executive Assistant Zimmerman reported there is nothing new at this time.

4. Cable Company Report

There was nothing new to report at this time.

SUB-COMMITTEE REPORTS

5. Wireless Subcommittee (Mobile Phone/ Wireless Technologies) - Brockman/Melcher

There was nothing new to report at this time.

6. Programming Subcommittee (CTV Programming/Video Services) - Weber/Sherman/Student Commissioner Epperson

In her report, Commissioner Weber noted that on March 14th, she met with Vice Chair Sherman, Student Commissioner Epperson, Director Russo, and Supervisor Petros to discuss the PEG channel and ideas for programming.

Student Commissioner Epperson mentioned her idea of working with the Calabasas Broadcasting Class. Mr. Girsh, head of the broadcasting class, would like to discuss ideas with Supervisor Petros.

7. Broadband Subcommittee (Broadband/Internet/Fiber Technologies) - Melcher/Goldwater

There was nothing new to report at this time.

DIRECTOR'S REPORT

Director Russo reported City Smart Phone App Usage and the Report on Granicus and YouTube Usage by the Public were provided in Commissioner Packets.

STAFF UPDATE

Supervisor Petros provided the CTV Programming Report.

STUDENT COMMISSIONER REPORT

Student Commissioner Epperson reported updates on Calabasas High School, such as the lifting of the mask mandate, and suggested becoming a reporter of school events.

FUTURE AGENDA ITEMS

- Vice Chair Sherman suggested playing PSA's during Commission Meetings to reach a wider audience.

ADJOURN

Vice Chair Sherman moved, seconded by Commissioner Weber to adjourn the Communications and Technology Commission meeting at 6:00 p.m. to the meeting on April 19, 2022 at 5:00 p.m. in City Hall Council Chambers, 100 Civic Center Way, Calabasas, California.

Vote: Motion carried 5-0

Yes: Chair Brockman; Vice Chair Sherman; Commissioner Goldwater; Commissioner Melcher; Commissioner Weber.