



CITY of CALABASAS

**Planning Commission Agenda  
Video/Telephone Conference**

Thursday, April 7, 2022

6:00 P.M.

[www.cityofcalabasas.com](http://www.cityofcalabasas.com)

**IMPORTANT NOTICE REGARDING THE APRIL 7, 2022  
PLANNING COMMISSION MEETING**

Pursuant to Assembly Bill 361 and Government Code Section 54953, this meeting is being conducted utilizing teleconferencing and electronic means. Members of the Commission may teleconference into the meeting without noticing each teleconference location from which a member is participating in a public meeting. The meeting will be broadcast on CTV Channel 3 and the live stream of the meeting may be viewed online at [www.cityofcalabasas.com/ctvlive](http://www.cityofcalabasas.com/ctvlive).

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<https://cityofcalabasas.zoom.us/j/88506698566?pwd=b0JkQU5WajUzNXI4OVE4cVloSEnuQT09>

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Webinar ID: 885 0669 8566

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**Please access a [Guide to Virtual Meeting Participation](#) (click on this link) for more information on how to join City Council or Commission meetings.**

Please press "Raise Hand" if you are joining via Zoom. Please press \*9 to raise your hand if you are joining via telephone.

The starting times listed for each agenda item should be considered as a guide only. The Planning Commission reserves the right to alter the order of the agenda to allow for an

effective meeting. Attendance at the entire meeting may be necessary to ensure interested parties hear a particular item. The City values and invites written comments from residents on matters set for Planning Commission consideration. In order to provide commissioners ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Tuesday prior to the meeting. Any written materials submitted to the Planning Commission are public record under the Public Records Act.

**6:00 P.M. - Opening Matters:**

- Call to Order / Roll Call of Commission Members
- Pledge of Allegiance
- Approval of Agenda
- Announcements and Introductions

**6:05 P.M. - Oral Communications – Public Comment:**

For citizens wishing to address the Commission on matters not on the agenda.

**6:10 P.M. - Consent Items:**

1. Approval of Minutes: December 16, 2021, and January 6, 2022

**6:20 P.M. New Business:**

2. Selection of new Architectural Review Panel member

**Public Hearing Item(s):**

3. (6:50 PM) **File No. APR 2022-001, SGN 2022-001, and SCP 2022-001:** A request for an Administrative Plan Review, Sign Permit and Scenic Corridor Permit for new signage and exterior modifications to an existing auto dealership located at 24400 Calabasas Road, in the Commercial Retail (CR) zoning district, Scenic Corridor overlay zone and the West Calabasas Road Planning Guidelines area. The project is exempt from environmental review in accordance with Section 15061 (b)(3)(General Rule Exemption) and Section 15301 (e)(1) (Existing Facilities) of the California CEQA Guidelines.

Submitted by:  
Planner:

Jay McKeen  
Ryan Carr, Associate Planner  
(818) 224-1709  
[rcarr@cityofcalabasas.com](mailto:rcarr@cityofcalabasas.com)

4. (7:20 PM) **File No.CUP-2022-003:** Request for a Conditional Use Permit for a new retail tenant, MSFTS Rep, located at 23504 Calabasas Rd Ste 3 and 4 (APN: 2068-004-066), within the Commercial, Old Town (CT) zoning district, Scenic Corridor (-SC) overlay zone, and Old Town Master Plan area. The project is exempt from environmental review in accordance with Section 15061 (b)(3)(General Rule Exemption) and Section 15301 (e)(1) (Existing Facilities) of the California CEQA Guidelines

Submitted by: Barbara Paderni  
Planner: Jaclyn Rackerby, Associate Planner  
(818) 224-1705  
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**7:50 PM. Future Agenda Items and Reports:**

5. Director's Report.
6. Reports from Members of the Planning Commission

**Adjournment:**

Adjournment to the regular meeting of the Planning Commission of April 21, 2022 at 6:00 P.M.

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any Planning Commission decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

Any person wishing to appeal a decision of the Planning Commission must do so within ten (10) days of the Planning Commission action. Please contact the Community Development Department for information regarding the appeal process. If you challenge any action of the Planning Commission in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing. A copy of the Planning Commission agenda packet, staff reports and supporting documents, and any materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for review by the public by contacting the project planner.

If, due to disability, you require special accommodations to attend or participate in a Planning Commission meeting, please contact the Community Development Department, (818) 224-1600, at least one business day prior to the scheduled meeting so staff may assist you.