

**ITEM 9 ATTACHMENT 1  
RESOLUTION NO. 2022-1776**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, AMENDING THE FISCAL YEAR 2021-22 OPERATING AND CAPITAL IMPROVEMENT BUDGET TO INCREASE APPROPRIATIONS PER THE MID-YEAR BUDGET REPORT.**

**WHEREAS**, on June 23, 2021 the City Council adopted the Operating and Capital Improvement Budget for FY 2021-22; and

**WHEREAS**, a staff report has been presented to the City Council requesting approval of the budget amendment for the mid-year budget report; and

**WHEREAS**, Exhibit "A" hereof describes said budget amendments and the resultant impact to the budget line items.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Calabasas, California, as follows:

**SECTION 1.** A budget amendment appropriating \$5,310,207 for FY 2021-22 as more particularly described in Exhibit "A", attached hereto, is hereby approved.

**SECTION 2.** Add One full-time position with title "Emergency Services Manager". Total authorized full-time permanent employees are 77.

**SECTION 3.** The City Clerk shall certify to the adoption and shall cause the same to be processed in the manner required by law.

**PASSED, APPROVED AND ADOPTED** this 23<sup>rd</sup> day of March 2022.

\_\_\_\_\_  
Mary Sue Maurer, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Maricela Hernandez, City Clerk  
*Master Municipal Clerk*  
*California Professional Municipal Clerk*

\_\_\_\_\_  
Matthew T. Summers  
Colantuono, Highsmith & Whatley, PC  
City Attorney

**BUDGET AMENDMENT TO  
GENERAL FUND and OTHER FUNDS  
to Adjust Revenues & Expenditures per the Mid-Year Budget Report  
FY 2021 - 22**

**A. FUND ALLOCATION**

Description	Account Number	FUND Name	Amount
Fund Balance	10-000-0310-00	GENERAL FUND	\$ 806,207
Fund Balance	20-000-0310-00	Prop A	(\$ 89,600)
Fund Balance	25-000-0310-00	Prop C	(\$ 71,600)
Fund Balance	29-000-0310-00	Transit	(\$ 6,000)
Fund Balance	34-000-0310-00	Measure R ~ Local Return	(\$ 24,800)
Fund Balance	36-000-0310-00	Grants	\$ -
Fund Balance	40-000-0310-00	Capital Improvement	\$ -
Fund Balance	49-000-0310-00	Measure M~Traffic Improvement	(\$ 2,100,000)
		<b>TOTAL ALLOCATION</b>	<b>(\$ 1,485,793)</b>

**B. Estimated REVENUES**

Description	Account Number	Current Budget	Revision	Amend Budget
<b>GENERAL FUND</b>				
Prop Tax Unsecured	10-000-4010-01	\$ 30,000	\$ 85,000	\$ 115,000
Prop Tax Unitary	10-000-4010-02	\$ 25,000	(\$ 25,000)	\$ -
Prop Tax Redemption	10-000-4010-04	\$ 90,000	(\$ 20,000)	\$ 70,000
Sales Tax	10-000-4020-00	\$ 6,050,000	\$ 1,450,000	\$ 7,500,000
Transient Occupy Tax	10-000-4050-00	\$ 1,250,000	\$ 350,000	\$ 1,600,000
UUT Electric	10-000-4060-01	\$ 1,875,000	\$ 50,000	\$ 1,925,000
UUT Gas	10-000-4060-02	\$ 480,000	\$ 20,000	\$ 500,000
UUT Telecom	10-000-4060-03	\$ 660,000	(\$ 60,000)	\$ 600,000

Description	Account Number	Current Budget	Revision	Amend Budget
Building Fees	10-000-4110-00	\$ 1,100,000	(\$ 150,000)	\$ 950,000
Vehicle License Fee	10-000-4310-00	\$ 2,800,000	(\$ 25,000)	\$ 2,775,000
Indirect Cost Plan	10-000-4900-00	\$ 900,000	(\$ 565,000)	\$ 335,000
Transfer In Grants	10-000-4900-36	\$ 310,000	\$ 159,207	\$ 469,207
<i>Adjust certain GENERAL FUND revenues</i>				
<b>TRANSIT FUND</b>				
Transfer in Prop A	29-000-4900-20	\$ 297,600	\$ 89,600	\$ 387,200
Transfer in Prop C	29-000-4900-25	\$ 237,700	\$ 71,600	\$ 309,300
Transfer in Meas R LR	29-000-4900-34	\$ 82,200	\$ 24,800	\$ 107,000
<i>Adjust Transfers Into Transit Fund from various other funds</i>				
<b>CAPITAL IMPROVEMENT FUND</b>				
Transfer in Gen Fund	40-000-4900-10	\$ 25,000	\$ 110,000	\$ 135,000
Transfer in Meas M Tra	40-000-4900-49	\$ 2,900,000	\$ 2,100,000	\$ 5,000,000
<i>Adjust Transfers Into Capital Improvement Fund from various other funds</i>				
<b>GRANTS FUND</b>				
STATE Grant Tobacco	36-000-4668-05	\$ -	\$ 159,207	\$ 159,207
<i>Set up State Tobacco Grant Revenue in the Grants Fund</i>				
<b>TOTAL REVENUES</b>		\$ 19,112,500	\$ 3,824,414	\$ 22,936,914

**C. Expenditure Account APPROPRIATIONS**

Description	Account Number	Current Budget	Revision	Amend Budget
<b>GENERAL FUND</b>				
Financial Software	10-151-6503-48	\$ -	\$ 300,000	\$ 300,000
CivicPlus Software	10-511-6503-49	\$ -	\$ 40,000	\$ 40,000
Grape Arbor Fence	10-514-6500-00	\$ -	\$ 13,000	\$ 13,000
<b>TRANSIT FUND</b>				
Transit Administration	29-333-5252-32	\$ -	\$ 40,000	\$ 40,000
Dial A Ride	29-333-5252-33	\$ 100,000	\$ 125,000	\$ 225,000
Vehicle Maintenance	29-333-5252-51	\$ 33,000	\$ 27,000	\$ 60,000
<i>Adjusting Transit fund expenses to reflect increased costs</i>				
<b>CAPITAL IMPROVEMENT FUND</b>				
Stormwater/Water Qual	40-319-6503-05	\$ -	\$ 50,000	\$ 50,000
Mulholland Shoulder	40-319-6503-45	\$ 2,000,000	(\$ 2,000,000)	\$ -
Mulholland Gap Closure	40-319-6503-36	\$ 200,000	\$ 3,300,000	\$ 3,500,000
Mulholland Corridor	40-339-6503-42	\$ -	\$ 800,000	\$ 800,000
AHCCC Ruuph	40-339-6503-50	\$ -	\$ 60,000	\$ 60,000
<i>Adjusting Capital Projects fund to reflect changes for five projects</i>				
<b>GRANTS FUND</b>				
Trans Out General Fund	36-134-9900-10	\$ 310,000	\$ 159,207	\$ 469,207
<i>Set up State Tobacco Grant to reimburse the General Fund for expenses</i>				

Description	Account Number	Current Budget	Revision	Amend Budget
<b>TRANSFERS OUT</b>				
Transfer to Transit	20-134-9900-29	\$ 297,600	\$ 89,600	\$ 387,200
Transfer to Transit	25-134-9900-29	\$ 237,700	\$ 71,600	\$ 309,300
Transfer to Transit	34-134-9900-29	\$ 82,200	\$ 24,800	\$ 107,000
<i>Adjust Transfers Out from various funds to Transit Fund</i>				
Transfer to Capital	10-134-9900-40	\$ 25,000	\$ 110,000	\$ 135,000
Transfer to Capital	49-134-9900-40	\$ 2,900,000	\$ 2,100,000	\$ 5,000,000
<i>Adjust Transfers Out from various funds to Capital Improvement Fund</i>				
<b>TOTAL APPROPRIATIONS</b>		<b>\$ 6,185,500</b>	<b>\$ 5,310,207</b>	<b>\$ 11,495,707</b>