



A Plot Plan (maximum 11x17") is required to obtain zoning clearance for all building permits. Plot Plans shall either be drawn to scale or shall be reasonable representative of the property in question. All Plot Plans shall contain the following information:

1. Street address of property
2. Name and address of owner(s) and designer
3. North arrow and scale
4. Property lines clearly drawn and designated
5. All property lines drawn with dimensions
6. Location of all existing and proposed buildings or additions
7. Location and description of paving materials when applicable
8. Property line setbacks for all structures, existing and proposed
9. Distances between all structures, existing and proposed
10. Location, height, dimension and materials of all walls and fences when applicable
11. Location of all proposed equipment when applicable
12. Adjacent streets, rights-of-way, and public improvements
13. Location of all existing and proposed utilities when applicable
14. Location of all existing oak trees
15. Slope line and fencing when applicable
16. Show all easements

