



CITY of CALABASAS
CITY COUNCIL AGENDA
REGULAR MEETING – WEDNESDAY, FEBRUARY 23, 2022
ZOOM TELECONFERENCE
www.cityofcalabasas.com

IMPORTANT NOTICE REGARDING THE FEBRUARY 23, COUNCIL MEETING

Pursuant to Assembly Bill 361 and Government Code Section 54953, this meeting is being conducted utilizing teleconferencing and electronic means. Members of the City Council may teleconference into the meeting without noticing each teleconference location from which a member is participating in a public meeting. The meeting will be broadcast on CTV Channel 3 and the live stream of the meeting may be viewed online at www.cityofcalabasas.com/ctvlive.

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<https://cityofcalabasas.zoom.us/j/81097713898?pwd=L1ZJYUZYOHhpSmZxUTV3aUdGMEJqQT09>

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Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any City Council decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance
Approval of Agenda

PRESENTATIONS – 7:10 P.M.

- Employee service awards
- Introduction of newly hired employees
- To Senior Center volunteer of the year
- To outgoing Commissioners/Board members

ANNOUNCEMENTS/INTRODUCTIONS – 8:10 P.M.

ORAL COMMUNICATION – PUBLIC COMMENT – 8:20 P.M.

CONSENT ITEMS – 8:30 P.M.

1. Approval of February 9, 2022 minutes
2. Annual update of the City's Tobacco Retailer Registration Program for 2020-2021
3. Recommendation to award a construction contract for the 2022 Sidewalk Repair and Replacement Project, Specification No. 21-22-02 to FS Contractors, Inc. for the amount of \$610,345.25
4. Consideration and approval of appointment of Michael Heumann (Shapiro) to the Historic Preservation Commission

OATH OF OFFICE TO NEWLY APPOINTED COMMISSIONER

CONTINUED BUSINESS – 8:40 P.M.

5. 2022-2023 Strategic Priorities and Work Plan

INFORMATIONAL REPORTS – 10:10 P.M.

6. Check Register for the period of January 29-February 9, 2022

TASK FORCE REPORTS – 10:15 P.M.

CITY MANAGER'S REPORT – 10:20 P.M.

FUTURE INFORMATION/AGENDA ITEMS – 10:25 P.M.

ADJOURN – 10:30 P.M.

The City Council will adjourn to a regular meeting on Wednesday, March 9, 2022, at 7:00 p.m.

**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, FEBRUARY 9, 2022**

Mayor Maurer called the meeting to order at 7:04 p.m. via Zoom Teleconferencing.

ROLL CALL

Present: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian, Kraut and Weintraub

Absent: None

Staff: Ahlers, Bartlett, Hernandez, Meik, Mendoza and Summers

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Andy Shrader.

APPROVAL OF AGENDA

Councilmember Weintraub moved, seconded by Mayor pro Tem Shapiro to approve the agenda. MOTION CARRIED 5/0 by Roll Call Vote as follows:

AYES: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian, Kraut and Weintraub

PRESENTATIONS

- Sheriff's Crime Report – December 2021

Lt. Greg Evans and Deputy Mason de Matteo presented the report.

- The Malibu Foundation's Santa Monica Mountains Climate Vulnerability Assessment and Resilience Plan

Evelin Weber, Candace McKeever, Shea Cunningham and Dean Kubani presented the report.

Norma Citron, Joanne Suwara and Andy Shrader spoke during this presentation.

Mayor Maurer reported Mayor pro Tem Shapiro and she attended "Our Climate Crisis: A Guide for SoCal Communities in the Wildland Urban Interface" as members

of the Calabasas Sustainability Task Force. Additionally, Mayor Maurer reported there would be an upcoming meeting to identify strategic priorities for the City.

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Mayor pro Tem Shapiro

- Extended an invitation to Arbor Day hosted by Chaparral Elementary on March 12.
- Congratulated the boys' CHS Basketball team for winning the Marmonte League Championship, the girls' varsity basketball team for their win and the boys' soccer team for winning their last game of the season.
- The Calabasas Caring Food Drive is accepting food donations at the Calabasas Senior Center. More information available on the City's website.
- Covid-19 cases are going down and hopes they continue to do so.
- Wished the Los Angeles Rams a great victory at Super Bowl.

Councilmember Weintraub

- The Mayor's Youth Council is hosting the annual Black History Month essay contest open to those 21 years of age and under. More information available on the City's website.

Mayor Maurer

- Encouraged everyone to visit the Calabasas Library for a host of opportunities to learn more about Black History Month.
- Cheered on the Rams and wished everyone a Happy Valentine's Day.

ORAL COMMUNICATIONS – PUBLIC COMMENT

None.

CONSENT

1. Approval of January 26, 2022 minutes
2. Recommendation to approve a Professional Services Agreement with PCI to provide as-needed Citywide pavement markings and signage services for a three-year term in an amount not to exceed One Hundred Eighty Thousand Dollars (\$180,000)
3. Adoption of Resolution No. 2022-1773, authorizing continued remote teleconference meetings of the Calabasas City Council and City Commissions pursuant to Government Code Section 5453(e)

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4. Approval of a Memorial Bench Honoring the Late Brandon Bogeaus for installation in Grape Arbor Park
5. Recommendation to approve a Professional Service Agreement with Burns Pacific Construction, Inc. To provide as-needed emergency cleaning services, debris/dirt removal, disposal and other clean-up activities associated with hillside erosion, excessive rain or other natural or manmade disaster on as - needed or emergency call-out basis/response for a two-year term in an amount not to exceed One Hundred Twenty Thousand Dollars (\$120,000)
6. Consideration and approval of appointment of Greg Byrne (Council) as an alternate to the Planning Commission and Monica Parmar (Maurer) to the Library Commission

Councilmember Weintraub requested Consent Item No. 4 be pulled.

Mayor pro Tem Shapiro moved, seconded by Councilmember Weintraub to approve Consent Item Nos. 1-3, 5 and 6. MOTION CARRIED 5/0 by Roll Call Vote as follows:

AYES: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian, Kraut and Weintraub

Councilmembers expressed appreciation and gratitude for Mr. Bogeaus' accomplishments.

After discussion, Councilmember Bozajian moved, seconded by Councilmember Kraut to approve Consent Item No. 4. MOTION CARRIED 5/0 by Roll Call Vote as follows:

AYES: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian, Kraut and Weintraub

Mayor Maurer introduced Greg Byrne as an alternate to the Planning Commission and Monica Parmar as a member to the Library Commission

Mayor Maurer administered the Oath of Office to Ms. Parmar and Mr. Byrne.

Members of the Council welcomed Ms. Parmar and Mr. Byrne. Newly appointed commissioners expressed appreciation for the opportunity to serve in their perspective Commissions.

Joe Chilco spoke on Consent Item No. 4.

NEW BUSINESS

7. Consider Annual Comprehensive Financial Report (ACFR) and other audit reports for fiscal year ended June 30, 2021

Ms. Morentin-Barcena and Mr. Ahlers presented the report.

After discussion, the City Council received and filed the report.

OLD BUSINESS

8. Planning Commission recommendation to the City Council to consider the Commission's discussion and possible exemptions to the Citywide prohibition on residential short-term rentals

Mr. Bartlett presented the report.

After discussion, the City Council's consensus was not to make changes to the Citywide prohibition on residential short-term rentals.

INFORMATIONAL REPORTS

9. Check Register for the period of January 13-28, 2022

No action taken on this Item.

TASK FORCE REPORTS

Mayor pro Tem Shapiro reported Councilmember Weintraub and he participated in an Emergency Preparedness subcommittee meeting. In addition, he will be attending the League of California Cities Policy Committee meeting on February 10. Moreover, he reported his attendance to several SCAG meetings to discuss the budget for parks, infrastructures and wildfire resilience.

CITY MANAGER'S REPORT

None.

FUTURE AGENDA ITEMS

Councilmember Weintraub requested an update on the Mulholland Highway Project.

ADJOURN

The City Council adjourned at 9:46 p.m. to a special meeting scheduled on Wednesday, February 16, 2022, at 7:00 p.m.

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 11, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DON PENMAN, INTERIM COMMUNITY DEVELOPMENT DIRECTOR
MICHAEL KLEIN, SENIOR PLANNER, AICP *MAK*

SUBJECT: ANNUAL UPDATE OF THE CITY'S TOBACCO RETAILER
REGISTRATION PROGRAM FOR 2020-2021.

MEETING DATE: FEBRUARY 23, 2022

SUMMARY RECOMMENDATION:

Staff recommends that the City Council receive and file this report.

BACKGROUND:

Adoption of Ordinance No. 2009-259 (Chapter 5.18 of the Calabasas Municipal Code) requires all tobacco retailers to be registered with the City in order to sell tobacco products. The Ordinance took effect on July 10, 2009. Registration is required annually, and there is no fee involved. It is unlawful for any retailer to sell tobacco products without current registration. In addition to requiring a valid registration, the ordinance prohibits retailers from selling tobacco products (inclusive of vaping products) to anyone under 21 years of age (consistent with state law). The ordinance establishes policies and procedures for the regular monitoring of tobacco retailers by the City and Sheriff's Department, including the use of underage decoys for sting operations. Any retailer who is found to be in violation of the ordinance and state law prohibiting the sale of tobacco to persons under 21 years of age is subject to a minimum fine of \$1,000 and will have their registration (and, thus, their right to sell tobacco) revoked for a specified period of time.

Section 5.18.130(H) of the CMC requires the City Manager to provide an annual report to the City Council regarding enforcement of the ordinance. The CMC further specifies the content of the annual report as follows:

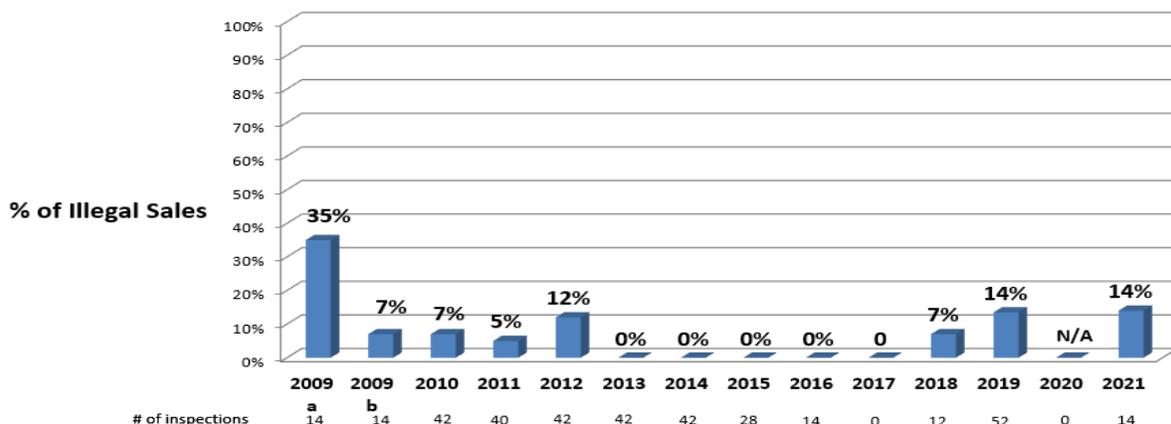
“The report shall include: (i) the number of tobacco retailers found to have violated this chapter; (ii) the number of enforcement actions taken with respect to each tobacco retailer under Section 5.18.100, (iii) the cost to the city of enforcement of this chapter, and (iv) whether additional enforcement funds are needed and, if so, whether he or she recommends those funds be derived from the City's General Fund, fees imposed for the issuance of registrations under this chapter, or the proceeds of fines and penalties paid to the city under this chapter.”

DISCUSSION/ANALYSIS:

Section 5.18.100 of the CMC, stipulates that the Los Angeles County Sheriff’s Department shall conduct three tobacco sting operations per year; however, “the department may check the compliance of tobacco retailers previously found to be in compliance a fewer number of times”. In 2020, the Sheriff Department halted all tobacco sting operations due to the Covid-19 pandemic. As health risks surrounding Covid-19 have been mitigated due to vaccines and boosters, the Sheriff Department resumed tobacco sting operations in October 2021, resulting in two retailers having sold tobacco products to the underage decoy (see Tobacco Retailer status sheet, Attachment A). The Code Enforcement Department received the incident report from the Sheriff’s Department for each violation, and has completed the administrative process to revoke the retailers’ registration in accordance with Section 5.18 of the CMC. As of the date of this report, the Tobacco Retailer Registration for Las Virgenes Chevron has been revoked for three months and 7-11 has been revoked for six months.

Below is a chart summarizing the annual illegal sale rates from 2009 through 2021.

Illegal Sale Rate of Tobacco in Calabasas



Note: the illegal sale rate of tobacco is based on sales transactions made during official sting operations only. There have been a total of 356 inspections to date, with an average compliance rate of 93%.

The City's administration costs associated with registration under this ordinance are minimal. Staff sends a notice and registration form once a year to each retailer for registration renewal. Staff also provides outreach efforts during the renewal period to ensure that retailers are aware of the registration and that they will be subject to random sting operations. This requires minimal staff time because there are only fourteen retailers. However, there are costs associated with enforcement of the registration, such as coordination with the LA County Sheriff Department to conduct sting operations and processing subsequent revocations for failure to comply.

On November 18, 2021, staff received notice from the California Department of Justice (DOJ) that the City was approved for a grant up to \$159,207 to increase tobacco enforcement efforts. Grantees may use grant funds to enforce a local ordinance or state law related to the illegal sale and marketing of tobacco products, including e-cigarettes, to minors and youth. These enforcement efforts may include, retailer compliance checks and license inspections. The main purpose of the grant is to provide funding to the Sheriff Department to increase the number of tobacco sting operations from three to six per year, over the next three fiscal years. Staff is currently working with the Sheriff Department to meet this goal for 2022-2024.

REQUESTED ACTION:

Staff recommends that the City Council receive and file this report.

ATTACHMENTS:

Attachment A - Tobacco Retailer Status Sheet as of December 30, 2021

Tobacco Retailer Status Sheet

2021		
Retailer	Address	No. of Violations
LAS VIRGENES MOBIL	4830 LAS VIRGENES RD	0
RITE-AID #6327	4710 COMMONS WAY	0
CALABASAS MOBIL	24025 CALABASAS RD	0
OAK SHELL	22295 MULHOLLAND HWY	0
RALPHS #205	4754 COMMONS WAY	0
GELSON'S MARKETS #11	22277 MULHOLLAND HWY	0
CALABASAS UNOCAL CORPORATION	24115 CALABASAS RD	0
UNITED PACIFIC #0234 (SHELL)	4807 LAS VIRGENES RD	0
7-ELEVEN STORE #39055A	4919 LAS VIRGENES RD	1
UNITED PACIFIC #0235 (CHEVRON)	4831 LAS VIRGENES RD	1
CALABASAS LIQUOR & MARKET	5657 LAS VIRGENES RD	0
ALBERTSONS SUPERMARKET #6335	26521 AGOURA RD	0
TOBACCO ROYALE N VAPE	26500 AGOURA RD	0
MALIBU LIQUOR & CIGAR CO.	4937 LAS VIRGENES RD	0

From 2009 to 2021		
Retailer	Address	No. of Violations
LAS VIRGENES MOBIL	4830 LAS VIRGENES RD	2
RITE-AID #6327	4710 COMMONS WAY	1
CALABASAS MOBIL	24025 CALABASAS RD	1
OAK SHELL	22295 MULHOLLAND HWY	1
RALPHS #205	4754 COMMONS WAY	2
GELSON'S MARKETS #11	22277 MULHOLLAND HWY	0
CALABASAS UNOCAL CORPORATION	24115 CALABASAS RD	1
UNITED PACIFIC #0234 (SHELL)	4807 LAS VIRGENES RD	0
7-ELEVEN STORE #39055A	4919 LAS VIRGENES RD	3
UNITED PACIFIC #0235 (CHEVRON)	4831 LAS VIRGENES RD	2
CALABASAS LIQUOR & MARKET	5657 LAS VIRGENES RD	1
ALBERTSONS SUPERMARKET #6335	26521 AGOURA RD	0
TOBACCO ROYALE N VAPE	26500 AGOURA RD	2
MALIBU LIQUOR & CIGAR CO.	4937 LAS VIRGENES RD	0



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 14, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER
TATIANA HOLDEN, P.E., DEPUTY PUBLIC WORKS DIRECTOR
ANNA HARTOUNIANMISHEHPARAEI, E.I.T., ASSOCIATE CIVIL ENGINEER

SUBJECT: RECOMMENDATION TO AWARD CONSTRUCTION CONTRACT FOR THE 2022 SIDEWALK REPAIR AND REPLACEMENT PROJECT, SPECIFICATION NO. 21-22-02, TO FS CONTRACTORS, INC. FOR THE AMOUNT OF \$610,345.25

MEETING DATE: FEBRUARY 23, 2022

SUMMARY RECOMMENDATION:

Staff recommends that the City Council award the construction contract for the 2022 Sidewalk Repair and Replacement Project, Specification No. 21-22-02 to FS Contractors, Inc. in the amount of \$530,735.00. Staff also recommends appropriating a 15% contingency of the total contract value of \$610,345.25 for potential change orders that are typical with projects of this magnitude.

DISCUSSION/ANALYSIS:

Currently, the 2022 Sidewalk Repair and Replacement Project targets 140 locations within the western portion of the City, totaling 356 panels, (refer to Exhibit A) that are either heavily cracked or uplifted and misaligned. The damaged sidewalks could potentially create a hazard for pedestrians and for those who rely on wheelchairs and other mobility assistance.

The continual drought and heatwave have aggravated the problem with tree roots growing closer to the surface. Evidently, the irregular growth of the curbside tree roots not only damage the sidewalk, but also shortens the trees' life span. Exhibit B illustrates pictures of some of the diseased trees scheduled for tree work. The tree work within the scope of the 2022 Sidewalk Repair and Replacement Project includes tree root trimming, tree stump removal and tree removal. Trees will be inspected for nesting prior to removal.

Previously, staff used the City's concrete maintenance contractor to regularly repair and replace the damaged sidewalks on a smaller scale and an as-needed basis. However, it was more cost effective to group and bid the sidewalk repair and replacement work.

As a result, City staff publicly issued a "Request for Bids" to replace and repair the damaged sidewalks on the 14th day of January, 2022. The Bid opening was held on February 8th, 2022. A total of three bid packages were submitted. The results are listed below;

CONTRACTORS :	GMZ Engineering, Inc.	Alfaro Communications Construction, Inc.	FS Contractors, Inc.	Toro Enterprises Inc.
2022 Sidewalk Repair and Replacement Project	\$875,875.00	\$661,000.00	\$530,735.00*	No Submittal

*** Apparent Low Bidder**

It has been determined, after review, FS Contractors Inc. is the lowest responsible bidder.

The City has previously worked with FS Contractors, Inc. on the ADA Compliance-Citywide Sidewalk Ramp Improvement Project. In addition, City staff has contacted neighboring City Municipalities who have had experience working with FS Contractors, Inc., where the contractor has performed construction work within the same scope as the 2022 Sidewalk Repair and Replacement Project. From the investigation, City staff has determined that FS Contractors Inc. has continually maintained a great reputation in the industry over the years.

FISCAL IMPACT/SOURCE OF FUNDING:

The City's American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Fund balance is about \$2.8 million, with the City expected to receive an additional \$2.8 million by June 30, 2022. This project is being funded by ARPA in the amount of \$610,345. (Refer to Exhibit D for review and signature)

REQUESTED ACTION:

Staff recommends that the City Council award the construction contract for the 2022 Sidewalk Repair and Replacement Project, Specification No. 21-22-02 to FS Contractors, Inc. in the amount of \$530,735.00. Staff also recommends appropriating a 15% contingency of the total contract value of \$610,345.25 for potential change orders that are typical with projects of this magnitude.

ATTACHMENTS:

- Exhibit A: 2022 Sidewalk Repair & Replacement List - Concrete & Tree Removal
- Exhibit B: Pictures of Diseased Trees Scheduled for Removal
- Exhibit C: Articles of Agreement
- Exhibit D: Resolution No. 2022-1775

ITEM 3 EXHIBIT A

Exhibit A - Concrete & Tree Removal

# Locations	GPS-Locations	Nearest Address to Panel	Number Of Panels	Tree Removals	Utility Adjustment	Number of Drains	Length of Panels	Width of Panels	Area	Total Area	LEGEND	
											C	Tree protected in place
											-	Location without Tree
											R	Remove Tree
											SR	Remove Remaining Tree Stump
Local Roads												
Saratoga Hills & Ranch												
1	34°08'30.1"N 118°42'55.8"W	5048 Dantes View	1		0	0	7' 9"	4' 0"	31.00	31.00		
2	34°08'37.6"N 118°42'51.4"W	5219 Ambridge	1		0	3	15' 10"	4' 0"	63.33	63.50		
3	34°08'48.4"N 118°42'45.6"W	5350 Edgware	1		0	1	4' 0"	4' 0"	16.00	16.00		
4	34°08'28.2"N 118°42'52.4"W	5042 Ludgate	1	-	on the side	0	4' 0"	3' 9"	15.00	15.00		
5	34°08'28.0"N 118°42'56.2"W	5033 Dante View	1		0	0	4' 0"	4' 0"	16.00	16.00		
6	34°08'30.3"N 118°42'52.9"W	5067 Ludgate	2	-	0	0	4' 0"	7' 6"	30.00	69.00		
									4' 0"	9' 9"		
7	34°08'43.1"N 118°42'47.5"W	5305 Cangas	1		0	0	8' 2"	4' 0"	32.67	33.00		
8	34°08'43.1"N 118°42'47.3"W	5306 Cangas	1	-	0	1	8' 4"	4' 0"	33.33	33.50		
TOTAL			9	0						277 SF		3.5 CY
Lower Las Virgenes Rd Area												
1	34°08'05.6"N 118°42'31.4"W	4115 Arroyo Willow Ln	2		1	0	9' 5"	5' 0"	64.08	64.50		
									5' 8"	3' 0"		
2	34°08'05.1"N 118°42'31.5"W	4109 Arroyo Willow Ln	1		1	0	4' 3"	5' 0"	21.25	21.50		
3	34°07'56.6"N 118°42'30.1"W	26802 Lost Springs Dr	2		0	0	5' 0"	10' 2"	130.38	130.50		
									6' 11"	11' 6"		
4		26802 Lost Springs Dr	1		0	0	10' 3"	5' 0"	51.25	51.50		
5	34°07'50.5"N 118°42'32.0"W	3843 Lost Springs Dr	1	-	0	0	4' 4"	5' 0"	21.67	22.00		
6	34°07'57.7"N 118°42'29.5"W	4002 Lost Springs Rd	2		0	0	1' 3"	5' 0"	32.92	33.00		
									6' 8"	4' 0"		
7	34°07'56.6"N 118°42'36.1"W	3912 Cottonwood Grove Trail	2	-	0	0	5' 0"	7' 4"	69.58	70.00		
									5' 0"	6' 7"		
8	34°07'49.9"N 118°42'17.6"W	On the Side of 3903 Poppyseed Pl on Meadow Creek	2		0	0	10' 3"	5' 0"	51.25	105.00		
									10' 8"	5' 0"		
9	34°07'47.1"N 118°42'35.1"W	Behind 3802 Raven Ct on Calabasas Hills Rd	3		0	0	5' 0"	7' 11"	39.58	95.00		
									5' 0"	4' 0"		
									5' 0"	7' 0"		
10	34°07'53.8"N 118°42'38.6"W	Behind 3863 Cottonwood Grove Trail on Calabasas Hills Rd	2		0	0	5' 0"	9' 9"	48.75	98.00		
									5' 0"	9' 10"		
11	34°08'00.5"N 118°42'39.3"W	Behind 4010 Leighton Point Rd on Calabasas Hills Rd	2		0	0	5' 0"	9' 9"	48.75	100.00		
									5' 0"	10' 2"		
12	34°07'53.5"N 118°42'39.3"W	behind 3880 Leighton Point Rd on Calabasas Hills Rd	5		0	0	5' 0"	9' 10"	49.17	223.50		
									5' 0"	10' 0"		
									5' 0"	4' 4"		
									5' 0"	10' 2"		
									5' 0"	10' 4"		
13	34.138704, -118.705287	26730-26728 Malibu Hills Rd, Calabasas, CA 91302	3	R	0	0	9' 1"	5' 7"	50.72	121.00		
									9' 1"	5' 9"		
									6' 0"	3' 0"		
14	34.139087, -118.705294	26705 Malibu Hills Rd, Calabasas, CA 91301 (1)	3	R	0	0	9' 1"	8' 2"	74.18	161.50		
									9' 1"	7' 5"		
									6' 2"	3' 2"		
15	34.138466, -118.705708	26705 Malibu Hills Rd, Calabasas, CA 91301 (2)	3	R	0	0	9' 1"	9' 8"	87.81	179.50		
									9' 8"	7' 2"		
									6' 2"	3' 7"		
16	34.138422, -118.705732	26705 Malibu Hills Rd, Calabasas, CA 91301 (3)	3	R	0	0	9' 8"	8' 10"	85.39	173.00		
									9' 8"	7' 1"		
									6' 2"	3' 1"		
17	34.138238, -118.705871	26745 Malibu Hills Rd, Calabasas, CA 91301 (1)	1		1	0	9' 6"	7' 5"	70.46	70.50		
18	34.138166, -118.705927	26745 Malibu Hills Rd, Calabasas, CA 91301 (2)	2	R	0	0	6' 8"	2' 10"	18.89	92.50		
									9' 8"	7' 7"		
19	34.138008, -118.706059	26745 Malibu Hills Rd, Calabasas, CA 91301 (3)	4		0	0	9' 6"	3' 7"	34.04	178.50		
									9' 6"	5' 4"		
									6' 8"	3' 7"		
									9' 6"	10' 0"		
20	34.137887, -118.706186	26745 Malibu Hills Rd, Calabasas, CA 91301 (4)	3	R	0	0	9' 6"	6' 10"	64.92	158.50		
									9' 6"	7' 5"		
									6' 7"	3' 6"		
21	34.137671, -118.706478	26745 Malibu Hills Rd, Calabasas, CA 91301 (5)	3	R	0	2	9' 2"	8' 10"	80.97	172.00		
									9' 2"	7' 6"		

						5'	10"	3'	9"	21.88		
22	34.137578 , .118.706652	26775 Malibu Hills Rd, Agoura Hills, CA 91301	3	R	0	0	9'	2"	7'	0"	64.17	175.50
							9'	2"	10'	2"	93.19	
							6'	0"	3'	0"	18.00	
23	34.137125 , .118.708402	4301 Lost Hills Rd, Agoura Hills, CA 91301	3	R	0	0	7'	8"	9'	5"	72.19	127.50
							4'	9"	3'	1"	14.65	
							7'	8"	5'	3"	40.25	
24	34.137017 , .118.709089	26855 Malibu Hills Rd, Calabasas, CA 91301 (1)	3	R	0	0	7'	8"	7'	3"	55.58	98.50
							3'	7"	5'	0"	17.92	
							7'	8"	3'	3"	24.92	
25	34.136822 , .118.709860	26855 Malibu Hills Rd, Calabasas, CA 91301 (2)	2	R	0	0	4'	1"	4'	5"	18.03	63.50
							7'	8"	5'	11"	45.36	
							7'	8"	3'	3"	24.92	
26	34.136781 , .118.709967	26855 Malibu Hills Rd, Calabasas, CA 91301 (3)	4	R	0	0	4'	7"	4'	9"	21.77	143.00
							7'	8"	3'	5"	26.19	
							7'	8"	9'	1"	69.64	
27	34.136670 , .118.710313	26855 Malibu Hills Rd, Calabasas, CA 91301 (4)	3	R	0	0	7'	8"	4'	6"	34.50	82.00
							4'	7"	3'	3"	14.90	
							7'	8"	4'	3"	32.58	
28	34.136601 , .118.710508	26855 Malibu Hills Rd, Calabasas, CA 91301 (5)	3	R	0	0	7'	8"	12'	9"	97.75	158.00
							4'	2"	4'	5"	18.40	
							7'	8"	5'	5"	41.53	
29	34.136519 , .118.710765	26901 Malibu Hills Rd, Agoura Hills, CA 91301 (1)	3	R	0	0	7'	8"	4'	9"	36.42	135.50
							4'	2"	4'	3"	17.71	
							7'	8"	10'	7"	81.14	
30	34.136473 , .118.710967	26901 Malibu Hills Rd, Agoura Hills, CA 91301 (2)	3	R	0	0	7'	8"	3'	5"	26.19	102.00
							4'	2"	3'	8"	15.28	
							7'	8"	7'	10"	60.06	
31	34.136439 , .118.711752	26901 Malibu Hills Rd, Agoura Hills, CA 91301 (3)	3	R	0	0	7'	8"	7'	7"	58.14	144.50
							4'	1"	4'	2"	17.01	
							7'	8"	9'	0"	69.00	
32	34.136721 , .118.712694	27130-27100 Malibu Hills Rd, Calabasas, CA 91301	3	R	0	0	7'	8"	4'	11"	37.69	132.00
							3'	5"	4'	1"	13.95	
							7'	8"	10'	5"	79.86	
33	34.137722 , .118.713663	Behind 027050 Agoura Rd, Calabasas, CA 91301	3	R	0	0	7'	8"	8'	4"	63.89	132.00
							3'	10"	4'	8"	17.89	
							7'	8"	6'	6"	49.83	
34	34.137256 , .118.713535	Behind 027050 Agoura Rd, Calabasas, CA 91301	3	R	0	0	7'	8"	6'	7"	50.47	124.00
							4'	11"	3'	3"	15.98	
							7'	2"	8'	0"	57.33	
35	34.136583 , .118.712928	27130-27100 Malibu Hills Rd, Calabasas, CA 91301	3	R	0	0	7'	2"	7'	1"	50.76	137.00
							4'	2"	4'	5"	18.40	
							7'	8"	8'	10"	67.72	
36	34.136284 , .118.712171	Behind 4200 Shadow Hills Rd, Agoura Hills, CA 91301 (1)	3	R	0	0	7'	8"	16'	8"	127.78	271.00
							5'	0"	3'	3"	16.25	
							7'	8"	16'	6"	126.50	
37	34.136210 , .118.711573	Behind 4200 Shadow Hills Rd, Agoura Hills, CA 91301 (2)	2	R	0	0	4'	8"	3'	1"	14.39	59.50
							7'	8"	5'	10"	44.72	
							7'	8"	6'	8"	51.11	
38	34.136211 , .118.711428	Behind 4200 Shadow Hills Rd, Agoura Hills, CA 91301 (3)	4	R	0	0	4'	7"	3'	0"	13.75	156.00
							7'	8"	6'	10"	52.39	
							7'	8"	5'	0"	38.33	
39	34.136220 , .118.711154	Behind 4200 Shadow Hills Rd, Agoura Hills, CA 91301 (4)	2	R	0	2	4'	2"	3'	1"	12.85	90.00
							7'	8"	10'	0"	76.67	
							7'	8"	10'	5"	79.86	
40	34.136284 , .118.710782	Behind Via Mira Monte, Calabasas, CA 91301	3	R	0	0	4'	2"	3'	3"	13.54	145.50
							7'	8"	6'	9"	51.75	
							7'	8"	3'	10"	29.39	
41	34.136432 , .118.710278	Behind Via Mira Monte, Calabasas, CA 91301	4	R	0	2	3'	5"	7'	2"	24.49	151.00
							3'	6"	4'	2"	14.58	
							7'	8"	10'	9"	82.42	
42	34.136606 , .118.709756	Behind 26851 Hot Springs Pl, Agoura Hills, CA 91301	1	R	1	0	7'	2"	3'	8"	26.28	26.50
							7'	2"	11'	1"	79.43	
							4'	1"	3'	2"	12.93	
43	34.136726 , .118.709318	Behind 26841 Hot Springs Pl, Calabasas, CA 91301	3	R	0	0	7'	2"	8'	8"	62.11	154.50
							7'	0"	5'	9"	40.25	
							4'	0"	3'	1"	12.33	
44	34.136782 , .118.709006	Behind 26829 Hot Springs Pl, Calabasas, CA 91301	3	R	0	0	7'	0"	7'	10"	54.83	107.50
							7'	0"	4'	10"	33.83	
							3'	4"	3'	3"	10.83	
45	34.136830 , .118.708737	Behind 26823 Hot Springs Pl, Agoura Hills, CA 91301	3	R	0	0	7'	0"	9'	3"	64.75	109.50

Lower Las Virgenes Area

46	34.136869, -118.708530	Behind 26815 Hot Springs Pl, Agoura Hills, CA 91301	3	R	0	0	7' 0"	10' 11"	76.42	165.50	
							4' 0"	2' 10"	11.33		
							7' 0"	11' 1"	77.58		
47	34.136871, -118.708492	Behind 26811 Hot Springs Pl, Agoura Hills, CA 91301	1	c	1	0	6' 10"	6' 5"	43.85	44.00	
48	34.136910, -118.708284	Behind 26809 Hot Springs Pl, Agoura Hills, CA 91301	3	R	0	0	6' 10"	12' 3"	83.71	134.00	
							3' 6"	3' 1"	10.79		
							6' 10"	5' 9"	39.29		
49	34.136927, -118.708173	Behind 26809 Hot Springs Pl, Agoura Hills, CA 91301	3	R	0	0	6' 11"	4' 2"	28.82	87.50	
							3' 8"	3' 6"	12.83		
							6' 11"	6' 7"	45.53		
50	34.136993, -118.707864	Behind Deer Springs, Calabasas, CA 91301	4	R	0	2	6' 10"	9' 6"	64.92	170.00	
							6' 10"	4' 4"	29.61		
							3' 6"	2' 11"	10.21		
51	34.129243, -118.707595	Behind 3831 Orchid Ln, Calabasas, CA 91302	4	c	0	2	4' 1"	4' 8"	19.06	84.50	
							4' 1"	5' 2"	21.10		
							4' 1"	4' 1"	16.67		
							4' 1"	6' 8"	27.22		
52	34.129408, -118.706998	3443 Orchid Ln, Calabasas, CA 91302	2	c	0	2	4' 0"	8' 1"	32.33	66.00	
53	34.129574, -118.706672	3855 Meadow Creek Ln, Calabasas, CA 91302	1	c	1	0	4' 0"	8' 5"	33.67		
54	34.129607, -118.706627	3855 Meadow Creek Ln, Calabasas, CA 91302	2	c	0	2	4' 0"	8' 11"	35.67	73.00	
55	34.130536, -118.704930	3903 Poppyseed Pl, Calabasas, CA 91302	2	c	0	2	4' 0"	8' 6"	34.00		
56	34°08'29.4"N 118°42'55.8"W	5040 Dantes view	2	c	0	0	5' 1"	10' 3"	52.10	106.50	
57	34°08'09.0"N 118°42'31.0"W	4148 arroyo willow	1	c	0	2	5' 1"	10' 8"	54.22		
58	34°07'58.7"N 118°42'38.8"W	Behind 3923 Cottonwood Grove	2	c	0	0	4' 10"	3' 0"	14.50	30.50	
							4' 0"	4' 0"	16.00		
							5' 0"	9' 11"	49.58	50.00	
							5' 0"	9' 9"	48.75		
							5' 0"	9' 9"	48.75	97.50	
TOTAL			150	35						6492.5 SF	80.5 CY
Upper Las Virgenes Rd Area											
1	34° 9'18.60"N, 118°41'46.00"W	5417 Ruthwood	1	c	0	0	5' 7"	4' 0"	22.33	22.50	
2	34° 9'46.70"N, 118°41'40.40"W	26021 Edan Park	2	c	0	0	8' 0"	4' 0"	68.33		
3	34° 9'53.20"N, 118°41'43.90"W	26065 farmfield rd	3	-	0	0	9' 1"	4' 0"	31.67	79.50	
4	34° 9'49.20"N, 118°41'42.20"W	5827 greenview	1	-	0	0	7' 11"	4' 0"	31.67		
5	34° 9'52.10"N, 118°41'45.10"W	26077 greenview	1	-	0	0	4' 0"	4' 0"	16.00		
6	34° 9'49.00"N, 118°41'41.60"W	5819 greenview rd	2	c	0	0	8' 0"	4' 0"	63.00	63.00	
7	34° 9'34.40"N, 118°41'53.00"W	26218 veva way	2	c	0	0	7' 9"	4' 0"	63.00		
8	34° 9'33.20"N, 118°41'50.10"W	26150 veva way	2	c	0	0	8' 0"	4' 0"	45.00	45.00	
9	34° 9'31.90"N, 118°41'45.10"W	26109 veva way	2	c	0	0	8' 2"	4' 0"	63.67		
10	34.166028, -118.702444	578X+C27 Malibu Canyon Apartments, Calabasas, CA	1	R	0	0	7' 11"	4' 0"	64.00	64.00	
							8' 0"	4' 0"	64.00		
							8' 0"	4' 0"	64.00	64.00	
							3' 10"	3' 5"	13.10	13.50	
TOTAL			17	1						512 SF	6.5 CY
Major Collector Roads											
Agoura Rd											
1	34°08'17.4"N 118°42'48.6"W	27001 Agoura Rd	5	c	0	0	7' 0"	8' 2"	57.17	177.50	
							7' 0"	5' 3"	36.75		
							7' 0"	5' 0"	35.00		
							7' 0"	4' 9"	33.25		
							5' 0"	3' 0"	15.00		
2	34°08'17.4"N 118°42'49.5"W	27001 Agoura Rd	3	c	0	0	7' 0"	7' 0"	49.00	117.00	
							7' 0"	8' 0"	56.00		
							4' 0"	3' 0"	12.00		
3	34°08'17.0"N 118°42'43.3"W	26950 Agoura Rd	2	-	0	0	5' 0"	1' 0"	39.17	39.50	
							5' 0"	6' 10"	39.17		
4	34°08'17.1"N 118°42'42.9"W	26950 Agoura Rd	3	c (remove AC in well)	0	0	7' 0"	5' 0"	35.00	103.00	
							7' 0"	6' 8"	46.67		
							7' 0"	3' 0"	21.00		
5	34°08'17.5"N 118°42'39.8"W	26950 Agoura Rd	1	-	0	0	9' 9"	3' 6"	34.13	34.50	
										Agoura Rd	

ITEM 3
Exhibit B



ARTICLES OF AGREEMENT

2022 SIDEWALK REPAIR AND REPLACEMENT PROJECT, SPECIFICATION NO. 21-22-02, AGREEMENT IN THE CITY OF CALABASAS, CALIFORNIA

THIS 2022 SIDEWALK REPAIR AND REPLACEMENT PROJECT, SPECIFICATION NO. 21-22-02, AGREEMENT (“AGREEMENT”) is made and entered into for the above-stated project this 23rd day of February, 2022, BY AND BETWEEN the City of Calabasas, a municipal corporation, hereafter designated as “AGENCY”, and FS Contractors Inc., a California Corporation (corporation, partnership, limited liability company, or other business form), hereafter designated as “CONTRACTOR.”

WITNESSETH that AGENCY and CONTRACTOR have mutually agreed as follows:

ARTICLE I: Contract Documents

The contract documents for the 2022 SIDEWALK REPAIR AND REPLACEMENT PROJECT, SPECIFICATION NO. 21-22-02, shall consist of the Notice Inviting Sealed Bids, Instructions To Bidders, Bid Proposal, Bid Schedule, Standard Specifications, Special Provisions, and all referenced specifications, details, standard drawings, and appendices; together with two signed copies of the AGREEMENT, two signed copies of required bonds; one copy of the insurance certificates, permits, notices, and affidavits; and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner (collectively referred to herein as the “Contract Documents”). All of the provisions of the Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II: Scope of Work

For and in consideration of the payments and agreements to be made and performed by AGENCY, CONTRACTOR agrees to furnish all materials and equipment and perform all work required for the above-stated project, and to fulfill all other obligations as set forth in the aforesaid Contract Documents.

AGENCY hereby employs CONTRACTOR to provide the materials, do the work, and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices provided herein, and hereby contracts to pay the same at the time, in the manner, and upon the conditions set forth in this AGREEMENT.

In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to this AGREEMENT, CONTRACTOR offers and agrees to assign to the AGENCY all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (Section 16700, et seq.) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be made

and become effective at the time the awarding body tenders final payment to CONTRACTOR, without further acknowledgment by the parties.

ARTICLE III: Compensation

A. CONTRACTOR agrees to receive and accept the prices set forth in the Bid Proposal and Bid Schedule as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. In no event shall the total compensation and costs payable to CONTRACTOR under this Agreement exceed the sum of \$530,735.00 (Five Hundred Thirty Thousand Seven Hundred Thirty-Five Dollars) unless specifically approved in advance and in writing by AGENCY. Such maximum sum is referred to in the Contract Documents as the Guaranteed Maximum Price. Costs which would cause the Guaranteed Maximum Price to be exceeded shall be paid by the CONTRACTOR without reimbursement by the AGENCY.

CONTRACTOR agrees to perform all work based on time, as agreed upon with the AGENCY on the CONTRACTOR'S Equipment and Labor Rates, and materials as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder.

Such compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid Contract Documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the work, suspension or discontinuance of the work, and all other unknowns or risks of any description connected with the work.

B. This AGREEMENT is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of CONTRACTORS by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to CONTRACTOR of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with that Article. This AGREEMENT hereby incorporates the provisions of Article 1.7 as though fully set forth herein.

C. At the request and expense of CONTRACTOR, securities equivalent to the amount withheld shall be deposited with AGENCY, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to CONTRACTOR upon AGENCY'S confirmation of CONTRACTOR'S satisfactory completion of this AGREEMENT. At any time during the term of this AGREEMENT CONTRACTOR may, at its own expense, substitute securities for funds otherwise withheld as retention (or the retained percentage) in accordance with Public Contract Code § 22300.

ARTICLE IV: Labor Code

AGENCY and CONTRACTOR acknowledge that this AGREEMENT is subject to the provisions of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code

relating to public works and public agencies and agree to be bound by all the provisions thereof as though set forth fully herein. Full compensation for conforming to the requirements of the Labor Code and with other Federal, State and local laws related to labor, and rules, regulations and ordinances which apply to any work performed pursuant to this AGREEMENT is included in the price for all contract items of work involved.

This AGREEMENT is further subject to prevailing wage law, including, but not limited to, the following:

A. The CONTRACTOR shall pay the prevailing wage rates for all work performed under the AGREEMENT. When any craft or classification is omitted from the general prevailing wage determinations, the CONTRACTOR shall pay the wage rate of the craft or classification most closely related to the omitted classification. The CONTRACTOR shall forfeit as a penalty to AGENCY \$200.00 or any greater penalty provided in the Labor Code for each Calendar Day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the AGREEMENT in violation of the provisions of the Labor Code whether such worker is employed in the execution of the work by CONTRACTOR or by any Subcontractor under CONTRACTOR. In addition, CONTRACTOR shall pay each worker the difference between such prevailing wage rates and the amount paid to each worker for each Calendar Day, or portion thereof, for which each worker was paid less than the prevailing wage rate.

B. CONTRACTOR shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that CONTRACTOR is responsible for compliance with Section 1777.5 by all of its subcontractors.

C. Pursuant to Labor Code § 1725.5, CONTRACTOR and any subcontractor must be registered with the California Department of Industrial Relations for any bid proposal submitted on or after March 1, 2015, and for any contract for public work entered into on or after April 1, 2015. Further, this project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

D. Pursuant to Labor Code § 1776, CONTRACTOR and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by him or her in connection with this AGREEMENT. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.

E. This AGREEMENT is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:

CONTRACTOR shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability,

medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by CONTRACTOR's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. CONTRACTOR shall forfeit as a penalty to AGENCY \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by CONTRACTOR or by any Subcontractor of CONTRACTOR, for each Calendar Day during which such worker is required or permitted to the work more than eight hours in one Calendar Day or more than 40 hours in any one calendar week in violation of the Labor Code.

F. This AGREEMENT is subject to Public Contract Code Section 6109: CONTRACTOR shall be prohibited from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to Sections 1777.1 or 1777.7 of the Labor Code.

ARTICLE V: Work Site Conditions

A. In compliance with and pursuant to Government Code Section 4215, AGENCY shall assume the responsibility, as between the parties to this AGREEMENT, for the timely removal, relocation, or protection of existing main- or trunk-line utility facilities located on the site of any construction project that is a subject of this AGREEMENT, if such utilities are not identified by AGENCY in the plans and specifications made a part of the invitation for bids. The Contract Documents shall include provisions to compensate CONTRACTOR for the costs of locating, repairing damage not due to the failure of CONTRACTOR to exercise reasonable care, and removing or relocating such utility facilities not indicated in the plans and specifications with reasonable accuracy, and for equipment on the project necessarily idled during such work. CONTRACTOR shall not be assessed liquidated damages for delay in completion of the project, when such delay was caused by the failure of AGENCY or the owner of a utility to provide for removal or relocation of such utility facilities.

B. To the extent that the work requires trenches in excess of five feet (5') and is estimated to cost more than \$25,000, prior to any excavation, CONTRACTOR must provide the AGENCY, or a registered civil or structural engineer employed by the AGENCY to whom authority has been delegated to accept such plans, a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from the hazard of caving ground during the excavation of such trench or trenches. If such plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer. Nothing in this section shall be deemed to allow the use of a shoring, sloping, or protective system less effective than that required by the Construction Safety Orders.

C. This AGREEMENT is further subject to Public Contract Code Section 7104 with regard to any trenches deeper than four feet (4') involved in the proposed work as follows:

CONTRACTOR shall promptly, and before the following conditions are disturbed, notify AGENCY, in writing, of any:

- (1) Material that CONTRACTOR believes may be hazardous waste, as defined in Section 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with existing law.
- (2) Subsurface or latent physical conditions at the site differing from those indicated by all available information provided prior to the deadline for submission of bids.
- (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

AGENCY shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in CONTRACTOR's cost of, or the time required for, performance of any part of the work, AGENCY shall issue a change order under the procedures described in this AGREEMENT.

In the event that a dispute arises between AGENCY and CONTRACTOR whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in CONTRACTOR's cost of, or time required for, performance of any part of the work, CONTRACTOR shall not be excused from any scheduled completion date provided in the AGREEMENT, but shall proceed with all work to be performed under the AGREEMENT. CONTRACTOR shall retain any and all rights provided either by contract or by law which pertain to the resolution of disputes and protests between the contracting parties.

ARTICLE VI: Insurance

A. With respect to performance of work under this AGREEMENT, CONTRACTOR shall maintain, and shall require all of its subcontractors to maintain, insurance as required by Section E "Standard Specifications" of the Contract Documents.

B. This AGREEMENT is further subject to Workers' Compensation obligations, including, but not limited to, California Labor Code Sections 1860 and 1861 as follows:

CONTRACTOR shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of CONTRACTOR's employees employed at the site of improvement; and, if any work is sublet, CONTRACTOR shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by CONTRACTOR. CONTRACTOR and any of CONTRACTOR's subcontractors shall be required to provide AGENCY with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this AGREEMENT at the site of the Project is not protected under any Worker's Compensation law, CONTRACTOR shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees

not otherwise protected. CONTRACTOR shall indemnify and hold harmless AGENCY for any damage resulting from failure of either CONTRACTOR or any subcontractor to take out or maintain such insurance.

ARTICLE VII: Indemnification

To the fullest extent permitted by law, CONTRACTOR shall, at its sole cost and expense, fully defend, indemnify and hold harmless AGENCY, its authorized representatives and their respective subsidiaries, affiliates, members, directors, officers, employees and agents (collectively, the “Indemnitees”) from and against any and all claims, actions, demands, costs, judgments, liens, penalties, liabilities, damages, losses, and expenses, including but not limited to any fees of accountants, attorneys or other professionals (collectively “Liabilities”), arising out of, in connection with, resulting from or related to, any act, omission, fault or negligence of CONTRACTOR, CONTRACTOR’s Representative, or any of its officers, agents, employees, Subcontractors or Suppliers, or any person or organization directly or indirectly employed by any of them (Collectively, the “Indemnitors”), in connection with or relating to or claimed to be in connection with or relating to the work performed under this AGREEMENT.

If CONTRACTOR is a joint venture or partnership, each venturer or partner shall be jointly and severally liable for any and all of the duties and obligations of CONTRACTOR that are assumed under or arise out of this AGREEMENT. Each of such venturers or partners waives notice of the breach or non-performance of any undertaking or obligation of CONTRACTOR contained in, resulting from or assumed under this AGREEMENT, and the failure to give any such notice shall not affect or impair such venturer’s or partner’s joint and several liability hereunder.

ARTICLE VIII: Binding Effect

AGENCY and CONTRACTOR each binds itself, its partners, successors, assigns, and legal representatives to the other party hereto and to its partners, successors, assigns, and legal representatives in respect of all covenants, agreements, and obligations contained in the Contract Documents. This AGREEMENT is not assignable nor the performance of either party’s duties delegable without the prior written consent of the other party. Any attempted or purported assignment or delegation of any of the rights or obligations of either party without the prior written consent of the other shall be void and of no force and effect.

ARTICLE IX: Dispute Resolution

A. Any court action arising out of this AGREEMENT shall be filed in the Los Angeles County Superior Court. Any alternative dispute resolution proceeding arising out of this AGREEMENT shall be heard in the County of Los Angeles.

B. AGENCY shall have full authority to compromise or otherwise settle any claim relating to this AGREEMENT or any part hereof at any time. AGENCY shall provide timely notification to CONTRACTOR of the receipt of any third-party claim relating to this AGREEMENT. AGENCY shall be entitled to recover its reasonable costs incurred in providing the notification required by this section.

C. This AGREEMENT is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by CONTRACTOR, for the response to such claims by the AGENCY, for a mandatory meet and confer conference upon the request of CONTRACTOR, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the parties' failure to resolve the dispute through mediation. This AGREEMENT hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

ARTICLE X: Independent CONTRACTOR

CONTRACTOR is and shall at all times remain as to AGENCY, a wholly independent CONTRACTOR. Neither AGENCY nor any of its agents shall have control of the conduct of CONTRACTOR or any of CONTRACTOR's employees, except as herein set forth. CONTRACTOR shall not at any time or in any manner represent that it or any of its agents or employees are in any manner agents or employees of AGENCY.

ARTICLE XI: Taxes

CONTRACTOR is responsible for paying all retail, sales and use, transportation, export, import, special or other taxes and duties applicable to, and assessable against any work, materials, equipment, services, processes and operations incidental to or involved in this AGREEMENT. The CONTRACTOR is responsible for ascertaining and arranging to pay such taxes and duties. The prices established in this AGREEMENT shall include compensation for any taxes the CONTRACTOR is required to pay by laws and regulations in effect as of the execution of this AGREEMENT.

ARTICLE XII: Notices

All notices and communications shall be sent in writing to the parties at the following addresses:

AGENCY: Public Works

CONTRACTOR: J. Angel Fierros, President

CITY OF CALABASAS

FS Contractors, Inc.

100 Civic Center Way

14838 Bledsoe St.

Calabasas, CA 91302-3172

Sylmar, CA, 91342

ARTICLE XIII: Entire Agreement

This AGREEMENT supersedes any and all other agreements, either oral or written, between the parties and contains all of the covenants and agreements between the parties pertaining to the work of improvements described herein. Each party to this AGREEMENT acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that any other agreement, statement or promise not contained in this AGREEMENT shall not be valid or binding. Any modification of this AGREEMENT will be effective only if signed by the party to be charged.

The benefits and obligations of this AGREEMENT shall inure to and be binding upon the representatives, agents, partners, heirs, successors and assigns of the parties hereto. This AGREEMENT shall be construed pursuant to the laws of the State of California.

ARTICLE XIV: Authority to Contract

The signatories hereto represent that they are authorized to sign on behalf of the respective parties they represent and are competent to do so, and each of the parties hereto hereby irrevocably waives any and all rights to challenge signatures on these bases.

ARTICLE XV: General Provisions

A. All reports, documents or other written material (“written products” herein) developed by CONTRACTOR in the performance of this Agreement shall be and remain the property of AGENCY without restriction or limitation upon its use or dissemination by AGENCY. CONTRACTOR may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by CONTRACTOR.

B. In the performance of this Agreement, CONTRACTOR shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.

C. The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph at the head of which it appears, the section or paragraph hereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

D. The waiver by AGENCY or CONTRACTOR of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by AGENCY or CONTRACTOR unless in writing.

E. Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies.

F. CONTRACTOR shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to AGENCY under this Agreement for a minimum of

three (3) years, or for any longer period required by law, from the date of final payment to CONTRACTOR under this Agreement. All such documents shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of AGENCY. In addition, pursuant to Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds ten thousand dollars, all such documents and this Agreement shall be subject to the examination and audit of the State Auditor, at the request of AGENCY or as part of any audit of AGENCY, for a period of three (3) years after final payment under the Agreement.

IN WITNESS WHEREOF the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this AGREEMENT to be executed in duplicate by setting hereunto their names, titles, hands, and seals this 12TH day of January, 2022.

CONTRACTOR: FS Contractors, Inc.

J. Angel Fierros, President
CONTRACTOR's License No. 1005940

AGENCY: _____
Mayor of the City of Calabasas Date

ATTESTED: _____
City Clerk of the City of Calabasas Date

APPROVED AS TO FORM: _____
City Attorney of the City of Calabasas Date

(EXECUTE IN DUPLICATE)

CERTIFICATE OF ACKNOWLEDGMENT

State of California
County of _____

On _____ before me, _____, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

CERTIFICATE OF ACKNOWLEDGMENT

State of California
County of _____

On _____ before me, _____, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

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WITNESS my hand and official seal.

Signature _____ (SEAL)

CERTIFICATE OF ACKNOWLEDGMENT

State of California
County of _____

On _____ before me, _____, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

CERTIFICATE OF ACKNOWLEDGMENT

State of California

County of _____

On _____ before me, _____, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (SEAL)

NON-COLLUSION AFFIDAVIT

The undersigned declares:

I am the _____ of _____, the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on the ___ day _____, 20__ at _____, California.

J. Angel Fierros, President

FS Contractors, Inc.

Business Address:
J. Angel Fierros, President
FS Contractors, Inc.
14838 Bledsoe St.
Sylmar, CA, 91342
Telephone # (818) 838-6040

WORKERS' COMPENSATION INSURANCE CERTIFICATE

The CONTRACTOR shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: _____

FS Contractors, Inc.

By: _____
(Signature)

(Title)

Attest:

By: _____
(Signature)

(Title)

NOTE: See Section 7 Responsibility of the CONTRACTOR, Paragraph 7-3 of the Standard Specifications for insurance carrier rating requirements.

ENDORSEMENTS TO INSURANCE POLICY

Name of Insurance Company: _____

Policy Number: _____

Effective Date: _____

The following endorsements are hereby incorporated by reference into the attached Certificate of Insurance as though fully set forth thereon:

1. The naming of an additional insured as herein provided shall not affect any recovery to which such additional insured would be entitled under this policy if not named as such additional insured, and
2. The additional insured named herein shall not be held liable for any premium or expense of any nature on this policy or any extensions thereof, and
3. The additional insured named herein shall not by reason of being so named be considered a member of any mutual insurance company for any purpose whatsoever, and
4. The provisions of the policy will not be changed, suspended, canceled or otherwise terminated as to the interest of the additional insured named herein without first giving such additional insured twenty (20) days' written notice.
5. Any other insurance held by the additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance, which is referred to by this certificate.
6. **The company provided insurance for this certificate is a company licensed to do business in the State of California with a Best's rating of A+ VIII or greater.**

It is agreed that the City of Calabasas, its officers and employees, are included as Additional Insureds under the contracts of insurance for which the Certificate of Insurance is given.

Authorized Insurance Agent

Date: _____

ITEM 3 EXHIBIT D
RESOLUTION NO. 2022-1775

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA, ALLOCATING FUNDS FOR SIDEWALK REPAIR AND REPLACEMENT PROJECT.

WHEREAS, a staff report has been presented to the City Council on February 23, 2022, requesting approval to appropriate \$610,345 in American Rescue Plan Act (ARPA) funding for sidewalk repair and replacement; and

WHEREAS, on June 23, 2021 the City Council adopted the Operating and Capital Improvement Budget for FY 2021-22; and

WHEREAS, Exhibit "A" hereof describes said budget appropriation and the resultant impact to the budget line items.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Calabasas, California, as follows:

A budget amendment appropriating \$610,345 for FY 2021-22 as more particularly described in Exhibit "A", attached hereto, is hereby approved.

The City Clerk shall certify to the adoption and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 23rd day of February 2022.

Mary Sue Maurer, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney

BUDGET AMENDMENT TO
American Rescue Plan Act (ARPA)
to Adjust Expenditures for Sidewalk Repair and Replacement
FY 2021 - 22

A. Fund Allocation

Account Number	FUND Name	Amount
45-000-0310-00	American Rescue Plan Act Fund	(\$ 610,345)
	TOTAL	(\$ 610,345)

B. Estimated REVENUES

Account Number	Current Budget	Revision	Amended Budget
	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -

C. Expenditure Account APPROPRIATIONS

Account Number	Current Budget	Revision	Amended Budget
45-339-6503-20	\$ -	\$ 610,345	\$ 610,345
<i>Adjusting ARPA fund to provide sidewalk repair and replacement</i>			
TOTAL APPROPRIATIONS	\$ -	\$ 610,345	\$ 610,345



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 15, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MARICELA HERNANDEZ, MMC, CPMC, CITY CLERK

SUBJECT: CONSIDERATION AND APPROVAL OF APPOINTMENT OF MICHAEL HEUMANN TO THE HISTORIC PRESERVATION COMMISSION (SHAPIRO)

MEETING
DATE: FEBRUARY 23, 2022

SUMMARY RECOMMENDATION:

That the Council approve the appointment of Michael Heumann (Shapiro) to the Historic Preservation Commission.

BACKGROUND:

Pursuant to the Calabasas Municipal Code, City Commission members, with the exception of the Library Commission, serve terms lasting for the lesser of two years or until the expiration of the term of the Councilmember who nominated that commissioner. Library Commissioners serve three-year terms as set forth in the California Education Code.

REQUESTED ACTION:

That the Council approve the appointment of Michael Heumann to the Historic Preservation Commission.

ATTACHMENTS:

- a. Commission application



CITY of CALABASAS
APPLICATION FOR APPOINTMENT

AS A MEMBER OF:

- Agoura Hills/Calabasas Community Center Board
- Architectural Review Panel
- Art in Public Places Advisory Committee
- Arts Council
- Communications and Technology Commission
- Environmental Commission
- Historic Preservation Commission
- Library Commission
- Mayor's Youth Council
- Parks, Recreation & Education Commission
- Planning Commission
- Public Safety Commission
- Traffic & Transportation Commission
- Student Member Name of School:
- Other:

Grade:

ARE THERE ANY WORKDAY EVENINGS YOU COULD NOT MEET? YES NO

If yes, when:

NAME: Michael Heumann

ADDRESS: [REDACTED]

Check one: Calabasas, 91302 Calabasas, 91301 Topanga, 90290

HOME PHONE: [REDACTED]

CELL PHONE: [REDACTED]

E-MAIL: [REDACTED]

REGISTERED VOTER IN CALABASAS? YES NO IF STUDENT, PRE-REGISTERED: YES NO

OCCUPATION: Art Law Attorney & Advisor

EMPLOYER: Self-Employed

BUSINESS TELEPHONE: [REDACTED]

BUSINESS ADDRESS: Home Office

TYPE OF BUSINESS: Art law & advisory

EDUCATION:

- Princeton University, BA & BSE, 1970, Economics & civil engineering
- Stanford Graduate School of Business, MBA, 1972
- UC Berkeley Law School, JD, 1975

CIVIC AFFILIATIONS:

Autry Museum Trustee (2003-current); Southwest Museum Trustee (1989-2003; President, 1995-2003); Century City Arts Council board member; Ethnic Arts Council board member; California Art Club board member; California Club, Art Committee Chair

COMMUNITY INTERESTS:

Calabasas history; Native American Indian history and culture; California, US and world history, archaeology, anthropology and cultures.

PLEASE GIVE A BRIEF STATEMENT AS TO WHY YOU ARE INTERESTED IN SERVING ON THIS COMMISSION OR BOARD:

I am a 33 resident of Calabasas, and have always been interested in the history of Calabasas -- Portola's passage through Calabasas, Leonis Adobe back to its origins and as last lived in by the Carradine family, old town Calabasas, bird streets as artist colony and early residential community, oak trees still with us that predate this history, and the Native American Indian history that preceded all of the foregoing. I am a strong supporter of preserving and contextualizing representative elements of this history for the education and enjoyment of present and future generations.

Further information available on my LinkedIn entry: www.linkedin.com/in/mheumann.

12/8/21
DATE:



SIGNATURE OF APPLICANT

Please attach any additional information relating to this application and return to the City Clerk, City of Calabasas, via US Mail at 100 Civic Center Way, Calabasas, CA 91302; or by email at mhernandez@cityofcalabasas.com. For more information, please call (818) 224-1600.

INDIVIDUALS WITH DISABILITIES REQUIRING ANY ACCOMMODATION TO PARTICIPATE IN THE APPLICATION AND SELECTION PROCESS MUST INFORM THE CITY OF CALABASAS AT THE TIME THIS APPLICATION IS SUBMITTED. INDIVIDUALS NEEDING SUCH ACCOMMODATIONS MUST DOCUMENT THE NEED FOR SUCH ACCOMMODATION INCLUDING THE TYPE AND EXTENT OF ACCOMMODATIONS NEEDED TO COMPLETE THE APPLICATION FORM, PARTICIPATE IN THE SELECTION PROCESS OR PERFORM THE VOLUNTEER DUTIES/JOB FOR WHICH THEY ARE APPLYING.



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: FEBRUARY 7, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER
MICHAEL MCCONVILLE, SENIOR MANAGEMENT ANALYST

SUBJECT: 2022-23 STRATEGIC PRIORITIES AND WORK PLAN

**MEETING
DATE:** FEBRUARY 23, 2022

SUMMARY RECOMMENDATION:

That City Council provide direction on the Strategic Planning process and the development of the 2022-2023 Work Plan.

BACKGROUND/DISCUSSION:

After the selection of the six Strategic Priorities for the 2022-23 Work Plan, staff requested a list of projects and initiatives from each Councilmember that they would like to see accomplished during the 2022-23 fiscal year period. Staff followed these submissions with individual meetings with each Councilmember to clarify project requests and to define specific measures of success. These meetings resulted in staff formulating a Draft Projects & Initiatives List that totaled 87 projects.

To focus staff efforts on completing a manageable number of initiatives, staff will be conducting a City Council workshop on February 16 to further refine the Draft Projects & Initiatives List. The goal of this meeting is for the City Council to

collectively designate no more than 5 projects per Strategic Priority category, or 30 projects in total, for consideration in the 2022-23 Work Plan.

Once a City Council consensus is reached on 30 projects, staff will seek the input of all commission and advisory board members by requesting that individuals designate no more than 3 projects per Strategic Priority category, or 18 projects in total, to be included in the Work Plan. The input received from commission and advisory board members is for informational purposes only and will not alter the Projects & Initiatives List. The City Council will conduct a final review, discussion, and consideration of the 2022-23 Work Plan at a future meeting.

REQUESTED ACTION:

That City Council provide direction on the Strategic Planning process and the development of the 2022-2023 Work Plan.

FISCAL IMPACT/SOURCE OF FUNDING:

There is no fiscal impact from this agenda item.

ATTACHMENTS:

- A. Draft Projects & Initiatives List
- B. PowerPoint Presentation

**2022-23 STRATEGIC PRIORITIES WORK PLAN
DRAFT PROJECTS & INITIATIVES LIST**

STRATEGIC PRIORITY	ITEM	PROJECT/INITIATIVE DESCRIPTION	SUPPORT	COMMENTS
Environmental Leadership	1	Prohibit the use of rodenticides.	1	State law bars local governments from regulating or prohibiting pesticide use.
Environmental Leadership	2	Prohibit the use of gas leaf blowers.	1	Effective 2024, State law prohibits the <u>sale</u> of gas powered leaf blowers.
Environmental Leadership	3	Identify potential real property acquisitions for the purposes of future parkland or open space designation.	5	
Environmental Leadership	4	Increase smoking prohibition enforcement near Las Virgenes Creek.	1	
Environmental Leadership	5	Update CMC 17.34 to either current LEED or California Green Building Code standards.	1	
Environmental Leadership	6	Educate residents of State's new food waste requirements through informational campaigns. Work with WM to coordinate waste programs for residents.	2	
Environmental Leadership	7	Hire a consultant to coordinate the development of a Climate Action Plan.	2	
Environmental Leadership	8	Update and implement a green procurement policy for all City operations.	1	
Environmental Leadership	9	Convert City owned and managed landscapes into xeriscape or drought tolerant and include Monarch Butterfly vegetation.	1	Combined with 10.
Environmental Leadership	10	Develop a Water Resilience Plan outlining strategies to increase the City's drought preparedness , local water self-reliance, and planting of native vegetation (including milkweed for Monarch Butterfly habitats).	3	
Environmental Leadership	11	Review single use plastic carryout bag prohibition related to the distribution and sale of compostable bags.	1	
Environmental Leadership	12	Increase education and enforcement of residential trash container rules and requirements.	1	
Fiscal Resiliency	13	Establish deferred maintenance accounts, including a policy to adequately fund during the annual budget process.	4	

**2022-23 STRATEGIC PRIORITIES WORK PLAN
DRAFT PROJECTS & INITIATIVES LIST**

STRATEGIC PRIORITY	ITEM	PROJECT/INITIATIVE DESCRIPTION	SUPPORT	COMMENTS
Fiscal Resiliency	14	Conduct a fee study associated with all new development and commercial construction.	1	
Fiscal Resiliency	15	Hire an employee to seek, write, and administer grants.	5	
Fiscal Resiliency	16	Create an economic development plan to attract businesses, fill vacant properties, and promote advantages of conducting business in Calabasas.	2	
Fiscal Resiliency	17	Develop and promote a no fee business directory.	1	
Fiscal Resiliency	18	Create a plan to address CalPERS unfunded liability.	2	In Process: Budget Subcommittee will provide recommendation for the 22-23 City Budget.
Fiscal Resiliency	19	Create a plan to address OPEB liabilities.	2	In Process: Budget Subcommittee will provide recommendation for the 22-23 City Budget.
Fiscal Resiliency	20	Create a General Fund reserve policy.	4	
Public Safety & Emergency Preparedness	21	Hire a consultant to advise on the development of a city-wide fiber-optic network.	1	
Public Safety & Emergency Preparedness	22	Provide reliable cell coverage in all areas of Calabasas.	3	Combined with 28.
Public Safety & Emergency Preparedness	23	Require a formal response to all questions submitted to SCE regarding infrastructure failures.	2	
Public Safety & Emergency Preparedness	24	Consolidate alerts (Blackboard, Alert LA County, Nixle, Calabasas City Notification, SCE...) to better publicize sign-ups and outreach during emergency events.	4	
Public Safety & Emergency Preparedness	25	Develop a plan to address street racing concerns.	1	
Public Safety & Emergency Preparedness	26	Review additional sites for Flock system implementations.	2	Will be provided as an option within 25.

**2022-23 STRATEGIC PRIORITIES WORK PLAN
DRAFT PROJECTS & INITIATIVES LIST**

STRATEGIC PRIORITY	ITEM	PROJECT/INITIATIVE DESCRIPTION	SUPPORT	COMMENTS
Public Safety & Emergency Preparedness	27	Evaluate options to counter open space/trails break ins, including effective community outreach.	1	
Public Safety & Emergency Preparedness	28	Conduct a feasibility study regarding the stationing of cell towers on publicly owned sites to expand coverage areas.	5	
Public Safety & Emergency Preparedness	29	Evaluate additional options and partnerships to continue supporting mental health needs and homelessness.	3	
Public Safety & Emergency Preparedness	30	Conduct an informational campaign with private property owners and shopping centers to advise of rights and responsibilities related to homelessness.	1	
Public Safety & Emergency Preparedness	31	Review improvements to community outreach in the event of an emergency.	1	Combined with 24
Public Safety & Emergency Preparedness	32	Provide an update to the City Council on the development of evacuation zones.	2	
Public Safety & Emergency Preparedness	33	Evaluate sites in the City that can store generators or be used as charging stations during emergencies.	1	
Public Safety & Emergency Preparedness	34	Request recommendations for emergency equipment and resources from LA County Sheriff and Fire.	1	
Public Safety & Emergency Preparedness	35	Develop a City Readiness & Education Initiative for Earthquake and Fire emergencies.	2	
Public Safety & Emergency Preparedness	36	Hire an Emergency Manager.	1	In Process: Recruitment started 02/07/22.
Public Safety & Emergency Preparedness	37	Create a home hardening and outreach program and consider supporting additional Fire Safe Councils.	1	
Public Safety & Emergency Preparedness	38	Review LASD services and consider opportunities to realign funding and services.	3	
Public Safety & Emergency Preparedness	39	Fire safety.	1	Combined with 32 and 37.
Public Safety & Emergency Preparedness	40	Expand connections to additional homeless service providers.	1	Combined with 30.

**2022-23 STRATEGIC PRIORITIES WORK PLAN
DRAFT PROJECTS & INITIATIVES LIST**

STRATEGIC PRIORITY	ITEM	PROJECT/INITIATIVE DESCRIPTION	SUPPORT	COMMENTS
Public Safety & Emergency Preparedness	41	Coordinate with HOAs to develop Neighborhood Watch programs.	2	
Public Safety & Emergency Preparedness	42	Develop expenditure plan for Woolsey Fire settlement funds.	3	
Recreation, Youth, and Senior Services	43	Reopen the Agoura Hills Calabasas Community Center.	2	
Recreation, Youth, and Senior Services	44	Increase promotion of Library services and consider expanding programs, staffing, and hours.	2	
Recreation, Youth, and Senior Services	45	Add a shade structure to the Senior Center.	1	
Recreation, Youth, and Senior Services	46	Conduct feasibility study of adding basketball courts, soccer fields, or skate parks to improve recreation programs and opportunities for teenagers.	2	
Recreation, Youth, and Senior Services	47	Improve bicycle access throughout Calabasas and develop events for families surrounding our trails and biking. Explore a partnership with CicLAvia and become a designated Bicycle Friendly Community.	2	
Recreation, Youth, and Senior Services	48	Determine feasibility of adding more basketball courts, soccer fields, or a skate park.	2	Combined with 46.
Recreation, Youth, and Senior Services	49	Provide update on the current homebound meal delivery program to consider formal support.	1	
Recreation, Youth, and Senior Services	50	Develop an annual Calabasas run.	1	
Recreation, Youth, and Senior Services	51	Reevaluate and enhance the City's calendar of events.	3	
Recreation, Youth, and Senior Services	52	Conduct a best use analysis for Creekside Park.	2	
Recreation, Youth, and Senior Services	53	Upgrade playground equipment, trails, and pathways at City parks.	2	

**2022-23 STRATEGIC PRIORITIES WORK PLAN
DRAFT PROJECTS & INITIATIVES LIST**

STRATEGIC PRIORITY	ITEM	PROJECT/INITIATIVE DESCRIPTION	SUPPORT	COMMENTS
Recreation, Youth, and Senior Services	54	Complete a full and permanent build out of Wild Walnut Park to include a dog and children's park.	1	
Recreation, Youth, and Senior Services	55	Enact a youth voter registration program.	1	Rescinded: Initiative already performed through MYC.
Recreation, Youth, and Senior Services	56	Align Mayor's Youth Council activities with City priorities.	1	Rescinded: Each Mayor should coordinate, if desired.
Recreation, Youth, and Senior Services	57	Regularly schedule Senior Center membership drives for residents.	1	
Recreation, Youth, and Senior Services	58	Increase senior and teen programming at the Calabasas Tennis & Swim Center.	2	Combined with 61.
Recreation, Youth, and Senior Services	59	Identify real property for acquisition, for the purposes of future parkland or open space designation.	3	Combined with 3.
Recreation, Youth, and Senior Services	60	Expand scope of Mayor's Youth Council and facilitate connections with similar youth groups.	1	
Recreation, Youth, and Senior Services	61	Create more intergenerational programs and events. Assess programs and services to include all socioeconomic and demographic groups.	4	
Recreation, Youth, and Senior Services	62	Consider holding an annual Relay for Life event.	1	
Recreation, Youth, and Senior Services	63	Review Masson House's facilities and recreation programming and identify a plan to improve and expand Headwaters Corner.	1	
Organizational Excellence	64	Hire lobbyist to provide summaries of legislation relevant to Calabasas.	4	
Organizational Excellence	65	Better utilize Commissioner expertise and seek earlier involvement in project research and recommendation process. Better integrate members within City and community. Hold more regular Commission meetings.	3	

**2022-23 STRATEGIC PRIORITIES WORK PLAN
DRAFT PROJECTS & INITIATIVES LIST**

STRATEGIC PRIORITY	ITEM	PROJECT/INITIATIVE DESCRIPTION	SUPPORT	COMMENTS
Organizational Excellence	66	Create a separate Education Commission to liaise with schools.	1	
Organizational Excellence	67	Build the strength of our Commissioners and help them develop relationships in the community. This should include orientations and networking opportunities with Council, staff, etc.	1	Combined with 65.
Organizational Excellence	68	Review City's electronic presence by improving website navigation and the Calabasas Connect App. Simplify resident inquiry process and reduce staff response times.	5	
Organizational Excellence	69	Develop system to ensure resident emails are addressed.	1	Combined with 68.
Organizational Excellence	70	Create equity in staff participation in CalPERS.	1	
Organizational Excellence	71	Assess and restructure City staffing needs.	2	
Organizational Excellence	72	Establish a more efficient system of maintaining City records/archives.	1	
Organizational Excellence	73	Foster better relations with outside public and larger private organizations.	1	
Organizational Excellence	74	Make better use of City volunteers, particularly standing City Commissions.	2	Combined with 65.
Organizational Excellence	75	Evaluate the effectiveness of the City's code enforcement operations and use of the City Prosecutor, making revisions as warranted.	1	Combined with 71.
Organizational Excellence	76	Examine long-standing City contracts with third parties to assess their present viability.	2	
Organizational Excellence	77	Conduct a comprehensive assessment of the services and programs offered by the City, to determine whether they are meeting the needs of every segment within our community.	1	Combined with 61.

**2022-23 STRATEGIC PRIORITIES WORK PLAN
DRAFT PROJECTS & INITIATIVES LIST**

STRATEGIC PRIORITY	ITEM	PROJECT/INITIATIVE DESCRIPTION	SUPPORT	COMMENTS
Development & Infrastructure	78	Complete annexation of Craftsman Corner. Develop plan to annex other properties within the City's sphere of influence.	3	
Development & Infrastructure	79	Create a pilot affordable ADU program.	1	
Development & Infrastructure	80	Conduct an analysis and action plan to remedy neighborhoods without streetlights.	1	
Development & Infrastructure	81	Prioritize redevelopment of new 100% affordable senior housing along Calabasas Road.	1	
Development & Infrastructure	82	Define the City's long-term land use strategies, including the next General Plan update.	3	
Development & Infrastructure	83	To the extent there are State mandates, emphasize affordable housing (e.g., rather than just raw numbers of additional units).	3	
Development & Infrastructure	84	Provide options that allow for the relief of traffic congestion within the City.	2	
Development & Infrastructure	85	Incentivize Citywide affordable housing in non-fire hazardous zones.	2	
Development & Infrastructure	86	Pursue federal and state infrastructure grants.	2	Combined with 15.
Development & Infrastructure	87	Promote housing development to ensure RHNA requirements are met.	1	



CITY *of* CALABASAS

2022-23 STRATEGIC PLANNING WORKSHOP

City Council Meeting
February 16, 2022

AGENDA

1. Strategic Planning
2. City's Current Progress and Next Steps
3. Workshop

STRATEGIC PLANNING

Definition

A disciplined effort to produce fundamental decisions and actions that shape and guide what an agency is, what it does, and why.

Steps

1. Develop a clear understanding of the agency's mission and vision
2. Formulate key strategies that are essential to the agency's success
3. Identify agency goals and objectives that allow us to achieve our vision
4. Create an plan for implementation, resource requirements, and performance measurement

Result

Development of a strategic plan, which serves as a blueprint for how the City will achieve its mission and vision – a bridging of the gap.

BENEFITS & EXPECTATIONS

Benefits

- Adaptable: Balances short and long term operational objectives against constantly changing environment
- Increases operational efficiency and effectiveness: Prioritizes operations with defined goals, financial parameters, and performance measurement
- Participatory and communicative: Staff, residents, and Council involved, and so expectations are clearly aligned for all stakeholders

FY 2022-23 Strategic Plan

- Pilot plan - trial, will evolve as we fit the processes to the City's unique needs
- Condensed due to shortened time-frame

STRATEGIC
PLANNING
PROCESS



MISSION & VISION STATEMENTS

Mission

- Broad statement of the City's purpose – why do we exist?
- *“To maintain the community characteristics and quality of life that make Calabasas a desirable place for our residents and businesses.”*

Vision

- Describing the City in the future – how will we achieve our mission?
- *“Calabasas will preserve both its character and natural resources, and will lead on addressing the critical environmental, social, health, safety, and economic issues that impact our community.”*

STRATEGIC PRIORITIES

Policy and strategy area of focus that guide and align City decision making

- Pathways used to frame the projects and initiatives that will achieve the City's vision and mission



PROJECTS AND INITIATIVES

Actions that allow the City to accomplish its goals

- Specific
- Measurable
- Attainable
- Relevant
- Time Bound

Currently in progress, draft list is attached

Will revisit during workshop

WORK PLAN

Outline used to execute approved projects and initiatives

- Implementation steps, department objectives
- Timelines
- Responsible parties
- Costs
- Performance measurement



TIMELINE & NEXT STEPS

JANUARY
City Council
Selects Strategic
Priorities

FEBRUARY - MARCH
City Commissions
and Advisory
Boards Review
Projects and
Initiatives

EARLY MAY
City Council Adopts
Final Work Plan

FEBRUARY
City Councilmembers
Provide Listing of Projects
and Initiatives and
Approves Draft Form

APRIL
City Council Reviews
Commission
Recommendations and
Approve Final Projects and
Initiatives

WORKSHOP

Goal: Refine the Draft Projects & Initiatives List (attached to staff report)

City Council to designate no more than 5 projects per Strategic Priority category, or 30 projects in total

Considerations

- Staff is seeking project and initiative recommendations that are:
 - Significant, and that fall outside of day-to-day operations
 - Specific and measurable
 - Can be achieved within the 2022-23 fiscal year time frame
- City Council may add additional projects not listed in the draft list



Check Register Report

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Reporting Period: 1/29/2022 to 2/9/2022

Check No.	Check Date	Vendor Name	Check Description	Amount	Department
Administrative Services					
112657	2/9/2022	COURTYARD PHARMACY	MEDICAL TESTING	3,135.00	Administrative Services
112639	2/9/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	1,178.00	Administrative Services
112657	2/9/2022	COURTYARD PHARMACY	MEDICAL TESTING	1,120.00	Administrative Services
112639	2/9/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	817.24	Administrative Services
Total Amount for 4 Line Item(s) from Administrative Services				\$6,250.24	
City Attorney					
112604	2/2/2022	HOPKINS & CARLEY	LEGAL SERVICES	844.50	City Attorney
112647	2/9/2022	BURKE, WILLIAMS, SORENSEN, LLP	LEGAL SERVICES	484.00	City Attorney
Total Amount for 2 Line Item(s) from City Attorney				\$1,328.50	
City Council					
112700	2/9/2022	WEINTRAUB/ALICIA//	REIMBURSEMENT- PHONE SERVICE	60.00	City Council
Total Amount for 1 Line Item(s) from City Council				\$60.00	
Civic Center O&M					
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	12,371.86	Civic Center O&M
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	10,002.77	Civic Center O&M
112598	2/2/2022	ENCORE ONE, LLC	JANITORIAL SERVICES	4,387.07	Civic Center O&M
112598	2/2/2022	ENCORE ONE, LLC	JANITORIAL SERVICES	2,559.16	Civic Center O&M
112623	2/2/2022	SECURAL SECURITY CORP	SECURITY- NIGHTLY CIV CTR	1,906.80	Civic Center O&M
112623	2/2/2022	SECURAL SECURITY CORP	SECURITY- NIGHTLY CIV CTR	1,906.80	Civic Center O&M
112697	2/9/2022	VORTEX INDUSTRIES INC	DOOR REPAIRS - CITY HALL	1,815.00	Civic Center O&M
112627	2/2/2022	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	1,471.91	Civic Center O&M
112627	2/2/2022	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	1,190.05	Civic Center O&M
112653	2/9/2022	CIRCULATING AIR, INC.	HVAC MAINTENANCE	1,161.00	Civic Center O&M
112672	2/9/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	762.74	Civic Center O&M
112623	2/2/2022	SECURAL SECURITY CORP	SECURITY- SERVICE CALLS	710.38	Civic Center O&M
112672	2/9/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	616.69	Civic Center O&M
112653	2/9/2022	CIRCULATING AIR, INC.	HVAC MAINTENANCE	580.50	Civic Center O&M
112653	2/9/2022	CIRCULATING AIR, INC.	HVAC MAINTENANCE	580.50	Civic Center O&M
112665	2/9/2022	GROWING ROOTS	PLANT MAINTENANCE	250.00	Civic Center O&M
112601	2/2/2022	GRAINGER	FACILITY MAINTENANCE SUPPLIES	229.19	Civic Center O&M



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112601	2/2/2022	GRAINGER	FACILITY MAINTENANCE SUPPLIES	229.19	Civic Center O&M
Total Amount for 18 Line Item(s) from Civic Center O&M				\$42,731.61	
Community Development					
112594	2/2/2022	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	3,207.29	Community Development
112639	2/9/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	1,024.00	Community Development
112594	2/2/2022	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	408.10	Community Development
112673	2/9/2022	LASERZONE INC	COPIER/PRINTER SUPPLIES	364.10	Community Development
112659	2/9/2022	CYBERCOPY, INC.	COPY/PRINTING SERVICE	351.89	Community Development
112673	2/9/2022	LASERZONE INC	COPIER/PRINTER SUPPLIES	175.19	Community Development
112694	2/9/2022	VALLEY NEWS GROUP	LEGAL ADVERTISING	80.00	Community Development
112690	2/9/2022	STAPLES	OFFICE SUPPLIES	59.48	Community Development
112594	2/2/2022	DAPEER, ROSENBLIT & LITVAK	LEGAL SERVICES	11.80	Community Development
Total Amount for 9 Line Item(s) from Community Development				\$5,681.85	
Community Services					
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	4,672.04	Community Services
112644	2/9/2022	BARRY KAY ENTERPRISES, INC.	BASKETBALL T-SHIRTS	4,090.92	Community Services
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	3,948.46	Community Services
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	3,279.01	Community Services
112623	2/2/2022	SECURAL SECURITY CORP	SECURITY- NIGHTLY CIV CTR	1,906.80	Community Services
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- SCHL	1,072.51	Community Services
112686	2/9/2022	RUIZ/BRIAN//	REIMBURSE MILEAGE	577.64	Community Services
112597	2/2/2022	DNA ELECTRIC	ELECTRICAL REPAIRS	554.00	Community Services
112627	2/2/2022	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	469.77	Community Services
112645	2/9/2022	BENNETT/OMEGA//	BASKETBALL OFFICIAL	420.00	Community Services
112664	2/9/2022	GROSSMAN/BEVEN//	BASKETBALL OFFICIAL	420.00	Community Services
112627	2/2/2022	SOUTHERN CALIFORNIA GAS CO	GAS SERVICE	410.86	Community Services
112661	2/9/2022	G & F LIGHTING SUPPLY CO.	LIGHTING SUPPLIES	407.93	Community Services
112674	2/9/2022	MEKJIAN/HENRY//	BASKETBALL OFFICIAL	390.00	Community Services
112669	2/9/2022	JENKINS/BRIDGET//	BASKETBALL OFFICIAL	360.00	Community Services
112676	2/9/2022	MONTENEGRO/KAYLYN//	BASKETBALL OFFICIAL	360.00	Community Services
112687	2/9/2022	SHAIFER/KEVIN//	BASKETBALL OFFICIAL	300.00	Community Services
112658	2/9/2022	CRUZ/ALEXANDER//	BASKETBALL OFFICIAL	300.00	Community Services
112623	2/2/2022	SECURAL SECURITY CORP	PATROL CAR SERVICES- GATES	287.30	Community Services



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112623	2/2/2022	SECURAL SECURITY CORP	PATROL CAR SERVICES- GRAPE	287.30	Community Services
112623	2/2/2022	SECURAL SECURITY CORP	PATROL CAR SERVICES- AHCCC	287.30	Community Services
112685	2/9/2022	RAMIREZ/MICHAEL//	BASKETBALL OFFICIAL	270.00	Community Services
112653	2/9/2022	CIRCULATING AIR, INC.	HVAC MAINTENANCE	260.00	Community Services
112672	2/9/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	243.44	Community Services
112699	2/9/2022	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	234.77	Community Services
112668	2/9/2022	IMBER/LINDSAY//	BASKETBALL OFFICIAL	180.00	Community Services
112683	2/9/2022	PATTERSON/DAVID//	BASKETBALL OFFICIAL	180.00	Community Services
112688	2/9/2022	SIEDELMAN/LARRY//	BASKETBALL OFFICIAL	180.00	Community Services
112623	2/2/2022	SECURAL SECURITY CORP	PATROL CAR SERVICES- DE ANZA	168.30	Community Services
112634	2/2/2022	WAXIE SANITARY SUPPLY	JANITORIAL SERVICES	147.56	Community Services
112666	2/9/2022	HINES/LEONARDO//	BASKETBALL OFFICIAL	120.00	Community Services
112591	2/2/2022	CLARK PEST CONTROL	PEST CONTROL SERVICES	111.00	Community Services
112675	2/9/2022	MENZIES/ARRON//	BASKETBALL OFFICIAL	105.00	Community Services
112637	2/9/2022	ALLEN/HARVEY//	BASKETBALL OFFICIAL	30.00	Community Services

Total Amount for 34 Line Item(s) from Community Services

\$27,031.91

Finance

112673	2/9/2022	LASERZONE INC	COPIER/PRINTER SUPPLIES	211.32	Finance
112596	2/2/2022	DEVER/HIROMI//	REIMBURSE- SUPPLIES	93.02	Finance

Total Amount for 2 Line Item(s) from Finance

\$304.34

Library

112649	2/9/2022	CALIFA GROUP	BROADBAND SUBSCRIPTION	2,914.20	Library
112646	2/9/2022	BIBLIOTHECA, LLC	E-BOOKS	2,815.84	Library
112646	2/9/2022	BIBLIOTHECA, LLC	ANNUAL SUBSCRIPTION	2,065.38	Library
112646	2/9/2022	BIBLIOTHECA, LLC	E-BOOKS	1,445.46	Library
112662	2/9/2022	GALE CENGAGE LEARNING INC	E-BOOKS	1,325.57	Library
112679	2/9/2022	OCLC, INC.	MEMBERSHIP DUES- FEB 2022	775.69	Library
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	496.29	Library
112650	2/9/2022	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	486.33	Library
112605	2/2/2022	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	370.15	Library
112588	2/2/2022	CALIFA GROUP	BROADBAND SUBSCRIPTION	331.80	Library
112670	2/9/2022	KANOPY INC	STREAMING SERVICES	215.00	Library
112690	2/9/2022	STAPLES	OFFICE SUPPLIES	209.32	Library



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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	166.92	Library
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	121.34	Library
112660	2/9/2022	DEMCO, INC.	LIBRARY SUPPLIES	117.17	Library
112605	2/2/2022	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	103.38	Library
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	100.60	Library
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	80.50	Library
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	72.27	Library
112587	2/2/2022	BLACKSTONE PUBLISHING	AUDIO BOOKS-LIBRARY	59.79	Library
112587	2/2/2022	BLACKSTONE PUBLISHING	AUDIO BOOKS-LIBRARY	57.40	Library
112587	2/2/2022	BLACKSTONE PUBLISHING	AUDIO BOOKS-LIBRARY	44.60	Library
112651	2/9/2022	CANON SOLUTIONS AMERICA, INC	COPIER SERVICE PROGRAM	39.80	Library
112605	2/2/2022	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	32.14	Library
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	29.18	Library
112651	2/9/2022	CANON SOLUTIONS AMERICA, INC	COPIER SERVICE PROGRAM	25.93	Library
112605	2/2/2022	INGRAM LIBRARY SERVICES	BOOKS-LIBRARY	17.73	Library
Total Amount for 27 Line Item(s) from Library				\$14,519.78	

LMD #22

112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	12,700.00	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	9,265.62	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	7,432.00	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	5,980.00	LMD #22
112682	2/9/2022	PACIFIC COAST FALCONRY INC.	BIRD CONTROL SERVICES	5,000.00	LMD #22
112638	2/9/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 14	4,810.00	LMD #22
112638	2/9/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 14	4,810.00	LMD #22
112643	2/9/2022	AZTECA LANDSCAPE	LANDSCAPE MAINTENANCE- OAK	2,965.00	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	2,218.00	LMD #22
112638	2/9/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 26	2,203.00	LMD #22
112655	2/9/2022	CLAIRIDGE HOA	LANDSCAPE SERVICES	1,398.00	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,120.17	LMD #22
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	823.35	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	779.57	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	726.88	LMD #22
112672	2/9/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	687.17	LMD #22
112689	2/9/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	685.83	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	570.00	LMD #22



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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	443.15	LMD #22
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	427.03	LMD #22
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	345.02	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	287.81	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	263.46	LMD #22
112689	2/9/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	223.37	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	204.00	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	204.00	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	204.00	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	204.00	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	204.00	LMD #22
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	202.31	LMD #22
112689	2/9/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	192.13	LMD #22
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	173.19	LMD #22
112672	2/9/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	125.51	LMD #22
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	124.64	LMD #22
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	111.57	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	96.59	LMD #22
112689	2/9/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	82.05	LMD #22
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	75.10	LMD #22
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	67.39	LMD #22
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	65.00	LMD #22
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	32.72	LMD #22
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	22.48	LMD #22
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	15.78	LMD #22
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	12.56	LMD #22
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	10.88	LMD #22
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	5.41	LMD #22
Total Amount for 46 Line Item(s) from LMD #22				\$68,599.74	

LMD #24

112678	2/9/2022	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	2,685.00	LMD #24
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	543.08	LMD #24
112678	2/9/2022	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	255.00	LMD #24
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	21.08	LMD #24
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	10.22	LMD #24



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Check No.	Check Date	Vendor Name	Check Description	Amount	Department
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	6.94	LMD #24
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	4.93	LMD #24
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	3.95	LMD #24
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	3.34	LMD #24
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	1.67	LMD #24
Total Amount for 10 Line Item(s) from LMD #24				\$3,535.21	
<u>LMD #27</u>					
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	39.43	LMD #27
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	6.62	LMD #27
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	3.22	LMD #27
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	2.22	LMD #27
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	1.55	LMD #27
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	1.23	LMD #27
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	1.08	LMD #27
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	0.53	LMD #27
Total Amount for 8 Line Item(s) from LMD #27				\$55.88	
<u>LMD #32</u>					
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	75.06	LMD #32
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	1.24	LMD #32
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	0.57	LMD #32
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	0.28	LMD #32
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	0.28	LMD #32
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	0.26	LMD #32
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	0.11	LMD #32
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	0.07	LMD #32
Total Amount for 8 Line Item(s) from LMD #32				\$77.87	
<u>LMD 22 - Common Benefit Area</u>					
112638	2/9/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 21	9,325.00	LMD 22 - Common Benefit Area
112638	2/9/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 26	9,023.92	LMD 22 - Common Benefit Area
112638	2/9/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 25	8,250.17	LMD 22 - Common Benefit Area
112638	2/9/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 24	4,918.00	LMD 22 - Common Benefit Area



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112672	2/9/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	2,402.69	LMD 22 - Common Benefit Area
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,370.27	LMD 22 - Common Benefit Area
112689	2/9/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	2,050.10	LMD 22 - Common Benefit Area
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- LMD	1,097.00	LMD 22 - Common Benefit Area
112638	2/9/2022	AMERICAN HERITAGE LANDSCAPE LP	LANDSCAPE MAINTENANCE- LMD 21	1,031.00	LMD 22 - Common Benefit Area
112689	2/9/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	593.16	LMD 22 - Common Benefit Area
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	528.03	LMD 22 - Common Benefit Area
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	311.29	LMD 22 - Common Benefit Area
112689	2/9/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	301.69	LMD 22 - Common Benefit Area
112672	2/9/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	87.01	LMD 22 - Common Benefit Area
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	52.75	LMD 22 - Common Benefit Area
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	26.12	LMD 22 - Common Benefit Area
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	17.57	LMD 22 - Common Benefit Area
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	12.60	LMD 22 - Common Benefit Area
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	10.26	LMD 22 - Common Benefit Area
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	8.29	LMD 22 - Common Benefit Area
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	4.23	LMD 22 - Common Benefit Area
Total Amount for 21 Line Item(s) from LMD 22 - Common Benefit Area				\$42,421.15	

Media Operations

112595	2/2/2022	DATALINK NETWORKS INC	ARCHIVING SERVICE	19,725.00	Media Operations
112696	2/9/2022	VERIZON WIRELESS	TELEPHONE SERVICE	3,117.12	Media Operations
112691	2/9/2022	TIME WARNER CABLE	CABLE MODEM- CITY HALL	1,615.00	Media Operations
112585	2/2/2022	AT&T	TELEPHONE SERVICE	1,153.12	Media Operations
112584	2/2/2022	AT&T	TELEPHONE SERVICE	878.52	Media Operations
112629	2/2/2022	TIME WARNER CABLE	CABLE MODEM- CITY HALL	731.18	Media Operations
112663	2/9/2022	GRANICUS INC.	WEBSITE MAINTENANCE SERVICE	640.00	Media Operations
112641	2/9/2022	AT&T	TELEPHONE SERVICE	594.52	Media Operations
112617	2/2/2022	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	588.00	Media Operations
112617	2/2/2022	NATIONAL CAPTIONING INSTITUTE	CLOSED CAPTIONING SVCS	228.00	Media Operations
112585	2/2/2022	AT&T	TELEPHONE SERVICE	166.16	Media Operations
112642	2/9/2022	AT&T MOBILITY	TELEPHONE SERVICE	48.24	Media Operations
Total Amount for 12 Line Item(s) from Media Operations				\$29,484.86	

Non-Departmental - Finance



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112622	2/2/2022	SAN FERNANDO VALLEY COMMUNITY	INTERIM HOUSING PROGRAM	10,500.00	Non-Departmental - Finance
112650	2/9/2022	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	1,678.04	Non-Departmental - Finance
112690	2/9/2022	STAPLES	OFFICE SUPPLIES	1,023.39	Non-Departmental - Finance
112583	2/2/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	863.60	Non-Departmental - Finance
112632	2/2/2022	VILLAMIL/MARIA C.//	FRONTLINE GROCERY WORKERS	750.00	Non-Departmental - Finance
112651	2/9/2022	CANON SOLUTIONS AMERICA, INC	COPIER SERVICE PROGRAM	199.42	Non-Departmental - Finance
112583	2/2/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	176.80	Non-Departmental - Finance
112583	2/2/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	176.80	Non-Departmental - Finance
112651	2/9/2022	CANON SOLUTIONS AMERICA, INC	COPIER SERVICE PROGRAM	91.80	Non-Departmental - Finance
112684	2/9/2022	QUADIENT FINANCE USA, INC.	POSTAGE	66.11	Non-Departmental - Finance
112651	2/9/2022	CANON SOLUTIONS AMERICA, INC	COPIER SERVICE PROGRAM	44.25	Non-Departmental - Finance
112651	2/9/2022	CANON SOLUTIONS AMERICA, INC	COPIER SERVICE PROGRAM	37.53	Non-Departmental - Finance
112651	2/9/2022	CANON SOLUTIONS AMERICA, INC	COPIER SERVICE PROGRAM	18.26	Non-Departmental - Finance
Total Amount for 13 Line Item(s) from Non-Departmental - Finance				\$15,626.00	

Payroll

112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	5,235.01	Payroll
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	1,483.23	Payroll
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	1,077.60	Payroll
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	1,049.29	Payroll
112615	2/2/2022	LYSIK/GARY J//	HEALTH INS REIMB (RETIREE)	763.88	Payroll
112620	2/2/2022	RUBIN/JEFF//	HEALTH INS REIMB (RETIREE)	763.88	Payroll
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	715.52	Payroll
112603	2/2/2022	HILL/BOB//	HEALTH INS REIMB (RETIREE)	614.88	Payroll
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	605.15	Payroll
112589	2/2/2022	CATE/CHARLES R.//	HEALTH INS REIMB (RETIREE)	456.06	Payroll
112614	2/2/2022	LOPATA/MARVIN//	HEALTH INS REIMB (RETIREE)	456.06	Payroll
112633	2/2/2022	WASHBURN/DENNIS//	HEALTH INS REIMB (RETIREE)	456.06	Payroll
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	252.43	Payroll
112602	2/2/2022	GROVEMAN/BARRY//	HEALTH INS REIMB (RETIREE)	232.94	Payroll
112618	2/2/2022	PARKER/ROBIN//	HEALTH INS REIMB (RETIREE)	145.65	Payroll
Total Amount for 15 Line Item(s) from Payroll				\$14,307.64	

Police / Fire / Safety

112671	2/9/2022	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- DEC 2021	407,534.41	Police / Fire / Safety
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112671	2/9/2022	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- DEC 2021	10,599.10	Police / Fire / Safety
112610	2/2/2022	L.A. CO. SHERIFF'S DEPT.	SHERIFF SVCS- VIEWPOINT	4,129.49	Police / Fire / Safety
112609	2/2/2022	L.A. CO. DEPT. OF ANIMAL CARE	ANIMAL HOUSING SVCS- DEC 2021	2,623.46	Police / Fire / Safety
Total Amount for 4 Line Item(s) from Police / Fire / Safety				\$424,886.46	

Public Safety & Emergency Preparedness

112677	2/9/2022	MUNICIPAL RESOURCE GROUP, LLC	CONSULTING SERVICES	1,406.25	Public Safety & Emergency Preparedness
Total Amount for 1 Line Item(s) from Public Safety & Emergency Preparedness				\$1,406.25	

Public Works

112680	2/9/2022	ONYX PAVING COMPANY INC.	2021 CITYWIDE RESURFACING PROJ	41,225.00	Public Works
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	17,750.85	Public Works
112606	2/2/2022	INSIGHT PUBLIC SECTOR, INC.	COMPUTER SOFTWARE	8,078.56	Public Works
112654	2/9/2022	CITY OF LOS ANGELES- TREASURER	SM BAY BEACHES TMDL MONITORING	4,021.48	Public Works
112628	2/2/2022	SUNBELT RENTALS, INC.	EQUIPMENT RENTAL	2,490.24	Public Works
112678	2/9/2022	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	2,040.00	Public Works
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	1,794.00	Public Works
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- P.W.	1,776.25	Public Works
112672	2/9/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	1,584.00	Public Works
112592	2/2/2022	COUNTY OF LOS ANGELES	CONTRACT SERVICES	1,173.52	Public Works
112672	2/9/2022	LAS VIRGENES MUNICIPAL WATER	WATER SERVICE	660.36	Public Works
112678	2/9/2022	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	575.00	Public Works
112678	2/9/2022	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	560.00	Public Works
112678	2/9/2022	NEWBURY PARK TREE SERVICE INC	TREE TRIMMING/REMOVAL SVCS	465.00	Public Works
112640	2/9/2022	ARC DOCUMENT SOLUTIONS, LLC	COPY/PRINTING SERVICE	325.90	Public Works
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	209.27	Public Works
112689	2/9/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	179.57	Public Works
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	163.56	Public Works
112694	2/9/2022	VALLEY NEWS GROUP	LEGAL ADVERTISING	150.00	Public Works
112673	2/9/2022	LASERZONE INC	COPIER/PRINTER SUPPLIES	105.11	Public Works
112695	2/9/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- PARKS	103.14	Public Works
112635	2/2/2022	WILLDAN ASSOCIATES INC.	CONTRACT SERVICES	70.00	Public Works
112693	2/9/2022	UNDERGROUND SERVICE ALERT	MONTHLY MEMBERSHIP FEE	64.45	Public Works
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	64.38	Public Works
112613	2/2/2022	LEGACY AWARDS	ENVIRONMENTAL PLAQUE	54.75	Public Works



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112628	2/2/2022	SUNBELT RENTALS, INC.	EQUIPMENT RENTAL	40.05	Public Works
112696	2/9/2022	VERIZON WIRELESS	TELEPHONE SERVICE	38.01	Public Works
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	24.72	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	19.37	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	14.14	Public Works
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	13.78	Public Works
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	13.26	Public Works
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	13.09	Public Works
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	12.93	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	9.34	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	8.79	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	7.96	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	6.75	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	6.44	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	5.85	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	5.65	Public Works
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	5.60	Public Works
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	5.46	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	4.84	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	4.24	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	3.84	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	3.47	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	3.40	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	3.25	Public Works
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	3.20	Public Works
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	3.12	Public Works
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	3.12	Public Works
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	3.02	Public Works
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	2.97	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	2.73	Public Works
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	2.58	Public Works
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	1.62	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	1.55	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	1.41	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	1.16	Public Works
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	0.83	Public Works



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Total Amount for 61 Line Item(s) from Public Works				\$85,985.93	
Recoverable / Refund / Liability					
112616	2/2/2022	MARTINEZ/LORENA//	REFUND RECOVERABLE PROJECT	2,702.50	Recoverable / Refund / Liability
112681	2/9/2022	P&A ADMINISTRATIVE SVCS INC	FSA-MED CARE REIMBURSEMENT	660.00	Recoverable / Refund / Liability
112630	2/2/2022	TUCHMAN/ERICA//	REFUND FACILITY RENTAL	214.00	Recoverable / Refund / Liability
112612	2/2/2022	LEAF/JAMI//	REFUND BUILDING PERMIT	206.72	Recoverable / Refund / Liability
112621	2/2/2022	SALCIDO/JESSICA//	REFUND BUILDING PERMIT	54.00	Recoverable / Refund / Liability
112599	2/2/2022	FRANCHISE TAX BOARD	WAGE GARNISHMENT	50.00	Recoverable / Refund / Liability
112600	2/2/2022	GOLD/JUSTIN//	REFUND BUILDING PERMIT	50.00	Recoverable / Refund / Liability
112607	2/2/2022	JAIN/VIJAY//	REFUND BUILDING PERMIT	21.00	Recoverable / Refund / Liability
112607	2/2/2022	JAIN/VIJAY//	REFUND BUILDING PERMIT	14.00	Recoverable / Refund / Liability
112680	2/9/2022	ONYX PAVING COMPANY INC.	2021 CITYWIDE RESURFACING PROJ	-2,061.25	Recoverable / Refund / Liability
112648	2/9/2022	C.A. RASMUSSEN, INC.	CONSTRUCTION SERVICES- MUL HWY	-5,494.90	Recoverable / Refund / Liability
Total Amount for 11 Line Item(s) from Recoverable / Refund / Liability				\$-3,583.93	
Tennis & Swim Center					
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	4,071.65	Tennis & Swim Center
112639	2/9/2022	APPLE ONE	TEMPORARY EMPLOYMENT SVCS	2,185.52	Tennis & Swim Center
112631	2/2/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	1,931.35	Tennis & Swim Center
112656	2/9/2022	COMMERCIAL AQUATIC SVCS	POOL SERVICE/REPAIR	818.65	Tennis & Swim Center
112636	2/2/2022	XEROX FINANCIAL SERVICES	ADMINISTRATIVE EXPENSES	298.70	Tennis & Swim Center
112698	2/9/2022	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	274.50	Tennis & Swim Center
112652	2/9/2022	CASAS/JORGE//	FITNESS EQUIPMENT REPAIRS	252.64	Tennis & Swim Center
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	123.16	Tennis & Swim Center
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	73.68	Tennis & Swim Center
112625	2/2/2022	SO CA MUNI ATHLETIC FEDERATION	CLASS INSURANCE	53.30	Tennis & Swim Center
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	51.20	Tennis & Swim Center
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	35.53	Tennis & Swim Center
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	26.00	Tennis & Swim Center
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	15.08	Tennis & Swim Center
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	12.32	Tennis & Swim Center
Total Amount for 15 Line Item(s) from Tennis & Swim Center				\$10,223.28	



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Transportation					
112648	2/9/2022	C.A. RASMUSSEN, INC.	CONSTRUCTION SERVICES- MUL HWY	109,898.08	Transportation
112667	2/9/2022	IDEAL GENERAL SERVICES, INC.	DIAL-A-RIDE JAN 2022	17,429.00	Transportation
112626	2/2/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	9,791.90	Transportation
112608	2/2/2022	KOA CORPORATION	CONSULTING SERVICES- LRSP	8,406.00	Transportation
112701	2/9/2022	ZUMAR INDUSTRIES INC	TRAFFIC SIGNS	4,095.98	Transportation
112582	2/2/2022	ALL CITY MANAGEMENT SVCS, INC.	SCHOOL CROSSING GUARD SVCS	3,902.66	Transportation
112590	2/2/2022	CF UNITED LLC	FUEL CHARGES- DEC 2021	3,794.18	Transportation
112624	2/2/2022	SIEMENS MOBILITY, INC	TRAFFIC SIGN MAINTENANCE	3,375.00	Transportation
112692	2/9/2022	TKM ENGINEERING	ENGINEERING SERVICES	832.50	Transportation
112689	2/9/2022	SOUTHERN CALIFORNIA EDISON	ELECTRIC SERVICE	767.62	Transportation
112611	2/2/2022	LA DWP	TRAFFIC METER SERVICE	194.68	Transportation
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	11.76	Transportation
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	10.62	Transportation
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	8.49	Transportation
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	7.94	Transportation
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	5.67	Transportation
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	5.60	Transportation
112593	2/2/2022	CSAC-EXCESS INSURANCE	EAP/JAN-MAR 2022	5.39	Transportation
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	5.12	Transportation
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	2.48	Transportation
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	2.04	Transportation
112586	2/2/2022	BCC	LIFE & DISABILITY INS- JAN 22	1.91	Transportation
112619	2/2/2022	PREFERRED BENEFIT	VISION/DENTAL PREMIUM- JAN 22	0.51	Transportation
Total Amount for 23 Line Item(s) from Transportation				\$162,555.13	
GRAND TOTAL for 345 Line Items				\$953,489.70	



Check Register Report

Bank: BANK OF AMERICA - TENNIS & SWIM CENTER
Reporting Period: 01/13/2022 to 01/28/2022

Check No.	Check Date	Vendor Name	Check Description	Amount	Department
Tennis & Swim Center					
14211	2/9/2022	AMTRUST NORTH AMERICA	INSURANCE EXPENSE	6,938.00	Tennis & Swim Center
14207	2/2/2022	BLUE SHIELD OF CA	INSURANCE EXPENSE	6,101.97	Tennis & Swim Center
14209	2/2/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	1,931.36	Tennis & Swim Center
14214	2/9/2022	COLLINS COMPANY	FACILITY EXPENSE	1,063.60	Tennis & Swim Center
14217	2/9/2022	WILSON SPORTING GOODS	FACILITY EXPENSE	968.63	Tennis & Swim Center
14217	2/9/2022	WILSON SPORTING GOODS	FACILITY EXPENSE	891.60	Tennis & Swim Center
14208	2/2/2022	UNIFIRST CORPORATION	JANITORIAL SUPPLIES	651.39	Tennis & Swim Center
14215	2/9/2022	DNA ELECTRIC	ELECTRICAL REPAIRS	379.20	Tennis & Swim Center
14206	2/2/2022	BLUE SHIELD OF CA	INSURANCE EXPENSE	236.10	Tennis & Swim Center
14212	2/9/2022	CANON FINANCIAL SERVICES INC	CANON COPIER LEASES	215.31	Tennis & Swim Center
14209	2/2/2022	VENCO WESTERN, INC.	LANDSCAPE MAINTENANCE- T&SC	211.80	Tennis & Swim Center
14216	2/9/2022	STAPLES	OFFICE SUPPLIES	188.33	Tennis & Swim Center
14213	2/9/2022	CANON SOLUTIONS AMERICA, INC	COPIER SERVICE PROGRAM	143.49	Tennis & Swim Center
14217	2/9/2022	WILSON SPORTING GOODS	FACILITY EXPENSE	125.93	Tennis & Swim Center
14205	2/2/2022	ADP, INC	ADMINISTRATIVE EXPENSES	99.37	Tennis & Swim Center
14210	2/2/2022	WILSON SPORTING GOODS	FACILITY EXPENSE	88.64	Tennis & Swim Center
14216	2/9/2022	STAPLES	OFFICE SUPPLIES	-122.82	Tennis & Swim Center
Total Amount for 17 Line Item(s) from Tennis & Swim Center				\$20,111.90	
GRAND TOTAL for 17 Line Items				\$20,111.90	

9-Mar

1	PW	Consent	Contract award for 2022 Sidewalk Repair & Replacement project
2	CC	Consent	Adoption of Resolution No. 2022-17____, authorizing continued remote teleconference meetings of the Calabasas City Council and City Commissions pursuant to Government Code Section 5453(e)
3	CC	New Business	Initiative 21-0016A1 (Local Land Use) - Proposed Constitutional Amendments
4	CD	New Business	Housing Element Review
5	FIN	New Business	Mid-year budget review
6	CC	Continued Business	Introduction of Ordinance No. 2021-397, amending Chapter 2.04 of the Calabasas Municipal Code relating to increase of City Councilmember salaries

Future Items

7	CC	Consent	Adoption of Resolution No. 2022-____, reaffirming and extending the existence of a Local State of Emergency due to the Novel Coronavirus COVID-19 Pandemic
8	CS	Consent	Adoption of Resolution No. 2022-1769, updating the Citywide fee schedule for the Community Services Department
9	CS	New Business	Tennis & Swim Center operations update
10	FIN	Continued Business	PERS/OPEB unfunded liability
11	CC	Continued Business	2022-2023 Strategic Priorities and Work Plan
12	CC	New Business	Council direction regarding Woolsey Fire funds
13	PS	New Business	Use of technology (satellite phones) during emergencies
14	CC	New Business	Council direction regarding remainder stimulus funds
15	PW	New Business	Environmental Commission recommendation regarding Coyote ordinance
16	PW	New Business	Environmental Commission recommendation regarding raptor poles
17	HR	New Business	HR Guidelines update
18	CC	Consent	Adoption of Resolutions calling for Election, consolidation, candidate statements
19	CC	Consent	Adoption of an updated Conflict of Interest Code
20	PW	New Business	Fiber optic master plan recommendation
21	CD/Finance	New Business	Annexation update/Craftman's Corner
22	PW	New Business	MTA's review of fare-free transit services
23	CC	New Business	Council Protocols regarding email policy and State of the City

2022 Meeting Dates	
Mar 23	Jul 27 - Canceled
Mar 30 - Special	Aug 10
Apr 13	Aug 24
Apr 27	Sep 14
May 10 - Special	Sep 28
May 11 - Canceled	Oct 12
May 18 - Special	Oct 19 - Special
May 25	Oct 26
Jun 8	Nov 8 - General Municipal Election
Jun 15 - Special	Nov 9
Jun 22	Nov 23 - Canceled
Jul 13 - Canceled	Dec 14 - Election Cert./Reorg.
	Dec 28 - Canceled