



CITY of CALABASAS

**A Special Meeting of the
Historic Preservation Commission**

Meeting Minutes

Wednesday, January 5, 2022 6:00 P.M.

www.cityofcalabasas.com

The meeting was conducted utilizing teleconferencing and electronic means consistent with Governor Newsom's Executive Order N-29-20, regarding the COVID-19 pandemic. The live stream of the meeting was broadcast on the City's CTV Channel 3 and online at <http://www.cityofcalabasas.com/>. In accordance with the Governor's Executive Order, the public was able to participate in the meeting.

MEETING AGENDA

Opening Matters:

- Call to Order / Roll Call of Commission Members
Chair Tracy called the meeting to order at 6:02 P. M. Commissioners in attendance: Chair Tracy, Vice Chair Jordan, and Commissioners Silverman, and Steffen.
Staff Present: City Planner Bartlett, and Assistant Planner Pacyna.
- Pledge of Allegiance
Commissioner Silverman led the Commission members, staff, and the public in reciting the Pledge of Allegiance.
- Approval of Agenda
Commissioner Jordan moved for approval of the meeting agenda; commissioner Silverman seconded the motion. The agenda was approved by a 4 – 0 vote.
- Announcements and Introductions from Commissioners
City Planner Bartlett informed the Commissioners that Marty Fadaei has resigned from the Commission; he also informed the Commissioners that Community Development Department Director, Maureen Tamuri, has retired and that the City is recruiting candidates for selection of a new director.

Oral Communications – Public Comment:

For citizens wishing to address the Commission on matters not on the agenda.

(None.)

Consent Items:

1. Approval of Minutes: September 22, 2021.

Commissioner Jordan moved for approval of the September 22, 2021 meeting minutes; Commissioner Silverman seconded the motion. By a 4 – 0 vote the meeting minutes were approved.

New Business:

2. Submittal for proposed Memorial Bench honoring Brandon Bogeaus in Grape Arbor Park.

Assistant Planner Pacyna presented a summary of the item to the Commission, and referred Commission members to the written staff report for more detailed information. Ms. Pacyna responded to questions from members of the Commission.

Chair Tracy invited the proposal applicant and other attendees to address the Commission regarding the proposal. Speakers who addressed the Commission were: Kimberly Hasserjian, Dallas Lawrence, and Candice Weber, all of whom expressed support for the proposal. Commissioners asked questions of Ms. Hasserjian and of Mr. Lawrence.

Commission members sought a clarification from Ms. Pacyna regarding the planned wording for the bench memorial, specifically whether the years of Mr. Bogeaus' birth and passing were to be included or not. Ms. Pacyna clarified that the applicant and other proponents favor not including the years of birth and passing as part of the text. By consensus, the Commission members agreed that the proposal for consideration would therefore be an amended version, without inclusion of Mr. Bogeaus' years of birth and passing.

Commissioner Jordan moved for the Commission to vote in favor of recommending to the City Council approval of the proposal, as amended; Commissioner Silverman seconded the motion. By a vote of 4 – 0, the Commission recommended to the City Council approval of the proposal.

Discussion and Informational Items:

3. Discussion of Certified Local Government Program (CLG) future goals for annual report FY 2021-2022.

Assistant Planner Pacyna reviewed the 2020 – 2021 CLG goals, and the progress made thus far on each goal item. She also presented to the Commission members a draft list of possible CLG goals for fiscal year 2021 – 2022. Ms. Pacyna responded to questions from members of the Commission.

By consensus, the Commission decided that the 2021 – 2022 CLG goals should include:

- 1. Present to City Council the Masson House Historic Structure Report (HSR) update proposal for funding and approval.*
- 2. Provided that the City Council authorizes and funds the HSR update, initiate work on the Masson House HSR.*
- 3. Research potential grant funding in preparation for future renovations &/or repairs of the Masson House.*
- 4. As necessary, review individual project proposals regarding potential impacts to designated and eligible historic resources.*
- 5. Continue dialogue with property owner regarding potential designation of the "National Velvet Barn".*
- 6. Accomplish required annual training of HPC members and staff.*
- 7. Request funding from the City Council for a qualified consultant to update the surveys for non-designated but eligible historic resource properties, and initiate the update work accordingly.*

Future Agenda Items:

- *Review final draft of FY 2020-2021 Certified Local Government (CLG) Program annual report for submittal to the State Historic Preservation Office.*

Adjournment:

Chair Tracy adjourned the meeting at 7:09 P.M. to the regular Historic Preservation Commission meeting of Wednesday, April 6, 2022 at 7:00 P.M.

Approval of the Meeting Minutes

At the April 6, 2022 regular meeting of the Historic Preservation Commission the above minutes for the January 5, 2022 Commission meeting were approved.

Thomas Bartlett, AICP, Historic Preservation Officer

Date