



Approved by City Manager:

**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE: JANUARY 31, 2022**

**TO: HONORABLE MAYOR AND COUNCILMEMBERS**

**FROM: ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER**  
**BY: TATIANA HOLDEN, DEPUTY PUBLIC WORKS DIRECTOR**

**SUBJECT: RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH PCI TO PROVIDE AS-NEEDED CITYWIDE PAVEMENT MARKINGS AND SIGNAGE SERVICES FOR A THREE-YEAR TERM IN AN AMOUNT NOT TO EXCEED ONE HUNDRED EIGHTY THOUSAND DOLLARS (\$180,000.00)**

**MEETING**

**DATE: FEBRUARY 9, 2022**

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**SUMMARY RECOMMENDATION:**

Staff recommends that the City Council approve a professional services agreement with PCI to provide as-needed citywide pavement markings and signage maintenance services for a three-year term in an amount not to exceed one hundred eighty thousand dollars (\$180,000.00).

**BACKGROUND:**

This report provides a review of the proposals submitted to the City to provide citywide pavement markings and signage maintenance services.

Replacing faded traffic striping is important for all users of the roadway. Improved roadway delineation and retro-reflectivity increase vehicle and pedestrian safety, especially during periods of low visibility.

Public Works Department has been using PCI to provide citywide pavement markings and signage maintenance services. The services also include providing striping changes requested by staff. PCI has provided exemplary service and has fulfilled the department's needs to the City's standards.

**AGENDA ITEM NO. 2**

**DISCUSSION/ANALYSIS:**

The purpose of entering into an on-call and as-needed agreement for such services is to eliminate the need to enter into an agreement and negotiate fees for each individual restriping and signage project. Furthermore, fee schedule rates for an on-call services agreement are typically more competitive than those presented on a project by project basis.

City staff issued a Request for Proposal (RFP) for the aforementioned services on September 8, 2021. The City received three proposals from qualified striping and signage firms—PCI, Toro Enterprises and Super Seal & Stripe. Staff evaluated the proposals on a “best value” basis. An important criterion was costs along with ability to complete the work in a timely manner, staff/equipment identified to complete the work and ability to complete the work in a timely manner. PCI was evaluated the highest based on the mentioned criteria above.

PCI is a well-known and experienced striping and marking firm and has successfully provided services to the City.

Therefore, staff recommends contracting with PCI for citywide pavement markings and signage maintenance services.

**FISCAL IMPACT/SOURCE OF FUNDING:**

The budget for striping and signage services is included within the Public Works Department’s operating budget.

**REQUESTED ACTION:**

Staff recommends that the City Council approve a professional services agreement with PCI to provide citywide pavement markings and signage maintenance services for a three-year term in an amount not to exceed one hundred eighty thousand dollars (\$180,000.00).

**ATTACHMENTS:**

Attachment A - Professional Services Agreement  
Attachment B - PCI Proposal