



CITY of CALABASAS
CITY COUNCIL AGENDA
REGULAR MEETING – WEDNESDAY, JANUARY 26, 2022
ZOOM TELECONFERENCE
www.cityofcalabasas.com

IMPORTANT NOTICE REGARDING THE JANUARY 26, COUNCIL MEETING

Pursuant to Assembly Bill 361 and Government Code Section 54953, this meeting is being conducted utilizing teleconferencing and electronic means. Members of the City Council may teleconference into the meeting without noticing each teleconference location from which a member is participating in a public meeting. The meeting will be broadcast on CTV Channel 3 and the live stream of the meeting may be viewed online at www.cityofcalabasas.com/ctvlive.

Members of the public may join the meeting via Zoom teleconference using steps listed below:

From a PC, Mac, iPhone or Android device please go to:

<https://cityofcalabasas.zoom.us/j/86793714314?pwd=RWcrNEtVNzICQXQ1L2JGNXIrbEZzd09>

Passcode: 286281

Webinar ID: 86793714314

Or iPhone one-tap:

US: +1-669-900-9128, 86793714314# or +1-253-215-8782, 86793714314#

Or Telephone: Dial (for higher quality, dial a number based on your current location):
US: +1-669-900-9128 or +1-253-215-8782 or +1-346-248-7799 or +1-646 558-8656 or
+1-301-715-8592 or +1-312-626-6799

International numbers available: <https://us02web.zoom.us/j/86793714314?pwd=RWcrNEtVNzICQXQ1L2JGNXIrbEZzd09>

In the event a quorum of the City Council loses electrical power or suffers an internet connection outage not corrected within 15 minutes, or in the event a disruption which prevents the City from broadcasting the meeting to and receiving comment from members of the public using the Zoom or a telephone call-in system, then the meeting will be adjourned. Any items noticed as public hearings will be continued to the next regularly scheduled meeting of the City Council. Any other agenda items the Council has not taken action on will be placed on a future agenda.

Please access a [Guide to Virtual Meeting Participation](#) for more information on how to join City Council or Commission meetings.

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any City Council decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

CLOSED SESSION – 6:00 P.M.

1. Conference with Real Property Negotiator
(Gov't Code §54956.8)
Property Address: 27040 Malibu Hills Rd., Calabasas, CA 91301
Agency Negotiator: Kindon Meik, City Manager
Negotiating Party: City of Agoura Hills
Under Negotiation: Price and Terms of Payment

OPENING MATTERS – 7:00 P.M.

Call to Order/Roll Call of Councilmembers
Pledge of Allegiance
Approval of Agenda
City Attorney report on Closed Session

PRESENTATIONS – 7:15 P.M.

- Fire Department update
- Rotary Club - Neighbors in Need Status Report
- CPA update on time of use rates

ANNOUNCEMENTS/INTRODUCTIONS – 8:00 P.M.

ORAL COMMUNICATION – PUBLIC COMMENT – 8:10 P.M.

CONSENT ITEMS – 8:20 P.M.

1. Approval of January 12, 2022 minutes
2. Adoption of Resolution No. 2022-1772, reaffirming and extending the existence of a Local State of Emergency due to the Novel Coronavirus COVID-19 Pandemic
3. Recommendation to award a four-year Professional Services Agreement to Absolute Tree & Brush for annual weed abatement/fuel reduction maintenance for fire safety within the Landscape Maintenance District (LMD), Landscape Lighting Act Districts (LLADs), City of Calabasas Parcels, Parks and Open Space within the City of Calabasas in the amount not to exceed \$2,105,100 plus annual Consumer Price Index (CPI) increases
4. Annual report to the City Council regarding the rental registration program

PUBLIC HEARING – 8:30 P.M.

5. Review and approval of projects for the 48th Program Year (2022-2023) – Community Development Block Grant (CDBG) Funding; and Adoption of Resolution No. 2022-1771 approving the CDBG 48th Program Year (2022-2023)

OLD BUSINESS – 8:45 P.M.

6. Council direction on Strategic Priorities and 2022-2023 Work Plan

INFORMATIONAL REPORTS – 10:10 P.M.

7. Check Register for the period of December 28, 2021-January 12, 2022

TASK FORCE REPORTS – 10:15 P.M.

CITY MANAGER’S REPORT – 10:20 P.M.

FUTURE/INFORMATION AGENDA ITEMS – 10:25 P.M.

CONTINUED CLOSED SESSION – AS NEEDED

ADJOURN – 10:30 P.M.

The City Council will adjourn to a regular meeting on Wednesday, February 9, 2022, at 7:00 p.m.



**ROTARY CLUB OF
CALABASAS
NEIGHBORS
IN NEED**

Assistance Grants Program



**ROTARY – CITY
PARTNERSHIP
est. July 2007**

**96 Families helped
6 in calendar year 2021**



Emergency Grants

Support Grants

Rent/Mortgage
Utilities

Food/Clothing
Medical expenses



Outreach Grants

Utilities

Food/Clothing

Medical expenses

School expenses

Transportation



Outreach Grants

Getting the word out:

**Partnering with
LVUSD
Sheriffs
Senior Center
City of Calabasas**



The Rotary Club of Calabasas



*Are you a Calabasas Resident
in need of financial assistance?*

We offer a variety of grants, go to our website to view:



OUTREACH GRANT

EMERGENCY GRANT

SUPPORT GRANT


*For details on grants available to Calabasas Residents,
please visit the Rotary Club of Calabasas website:*

CalabasasRotary.org

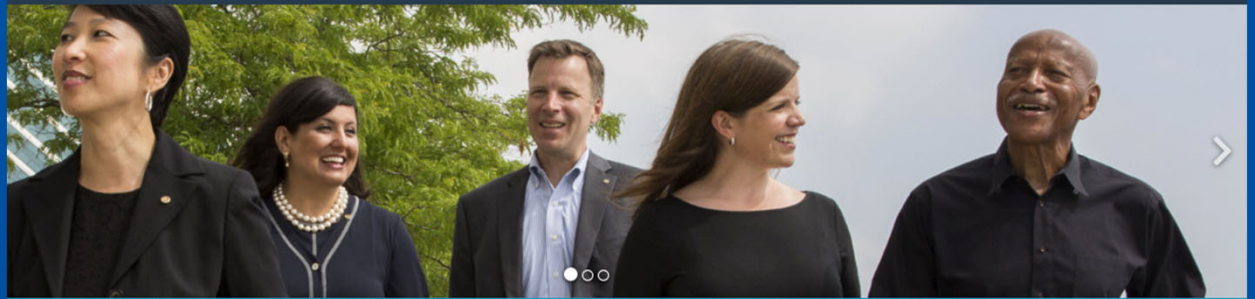
Email: NINinfo@calabasasrotary.org or call us at: 818.564.6755



CALABASAS ROTARY CLUB

Rotary  Home About Us ▾ Events ▾ Albums ▾ Service Projects ▾ Social Media ▾

JOIN! ▾ Members Only ▾ Calendar [DONATE COVID-19 Community Support](#)



*** REQUEST FOR A FINANCIAL ASSISTANCE GRANT ***



What's Happening at Calabasas Rotary?

Adopt a Senior / Child Family for the Holidays

Meeting Information

Rotary 
Club of Calabasas

Our in-person meetings are two times per month,
1st and 3rd Tuesdays,
12:00pm
The Six Chow House
22526 Calabasas Road



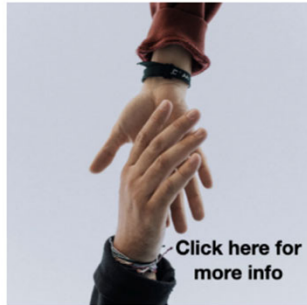


Financial Assistance Grants

NEIGHBORS IN NEED PROGRAMS – For Calabasas Residents only

If you have had an issue suddenly arise and need assistance, please review the three types of grants below to see which grant you may be eligible for. Please following the instructions contained in the application to submit your request to the Rotary Club of Calabasas.

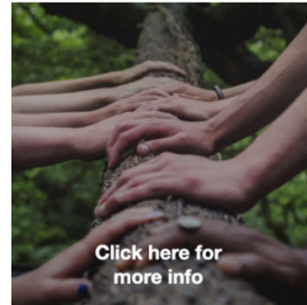
We treat every situation with the utmost confidentiality – please let us help you!



[Click here for more info](#)

Outreach Grant

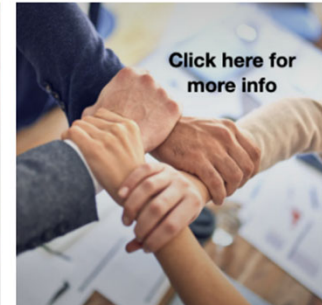
The Outreach Grant Program provides immediate financial help on a smaller grant scale (limited to a maximum of \$500.00) when an issue arises.



[Click here for more info](#)

Emergency Grant

The Emergency Grant Program provides funds up to \$2,500 to provide short-term emergency funding to Calabasas residents / families due to extraordinary circumstances.



[Click here for more info](#)

Support Grant

The Support Grant Program allocates funds for a variable period of up to 6 months to meet specific financial needs and to provide emergency funding to Calabasas residents / families due to extraordinary circumstances.



Calabasas Rotary Club
P.O. Box 8232
Calabasas, CA 91372

Dear Manny and Members of the Calabasas Rotary Club,

I want to express my deepest gratitude in accepting the funds awarded to me to me by you to help me get my life back on track. It truly saved me from losing everything! Being laid off, and not being able to find another office job was very devastating. But with your donation, I was able to pay rent, and payback the money I borrowed for last month's rent, and get caught up on bills, which I have included the receipts showing so. My becoming an independent contractor is working, and I now have 4 days worth of work per week, and intend to find 2 more days worth so that I may be totally self sufficient once again, and become one less person needing unemployment benefits. I love living here, and raising my son in a clean, safe environment where he can go to a good school. I hope to continue being a productive citizen of Calabasas for years to come, and actively look for volunteer opportunities that I can fit in my schedule. Thank you so very much in helping me maintain our life here ☺

Sincerely,



Dearest Manny and members of The Rotary Club committee,

I would like to thank you from the bottom of my heart for the generous grant you awarded me at this very difficult time in my life. I am very grateful for your support and kindness. I meant to write to earlier, but I am going through radiation right now, which causing me to be very week and not very focus.

Being able to not worry about paying my basic bills while I am unable to work during my therapy has made it so much easier for me to focus on getting healthy. I'm looking forward to soon being able to be back to work, and being able to support myself fully.

I could not have made it through without the help of this wonderful program!

Thank you again,
Sincerely,





ROTARY CLUB OF CALABASAS NEIGHBORS IN NEED

14 years of making a difference for
Calabasas Residents in need

We appreciate the ongoing support
of the City of Calabasas !

**MINUTES OF A REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA
HELD WEDNESDAY, JANUARY 12, 2022**

Mayor Maurer called the Closed Session to order at 6:00 p.m. via Zoom Teleconferencing.

1. Public Employee Performance Evaluation (Gov. Code § 54957)
Position Title: City Attorneys

2. Conference with Legal Counsel; Existing Litigation (Gov. Code Section 54956.9(d)(1))
Case Names: THNC Canyon Oaks LLC v. City of Calabasas, et al., Los Angeles County Superior Court Case No. 21STCP01819; related to Building Industry Association of Southern California v. City of Calabasas, et al., Los Angeles County Superior Court Case No. 21STCP02726

Present: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian, Kraut and Weintraub

Mayor Maurer called the Open Session to order at 7:09 p.m. via Zoom Teleconferencing.

ROLL CALL

Present: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian, Kraut and Weintraub

Absent: None

Staff: Hernandez, McConville, Meik, Mendoza and Summers

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Marty Hall.

APPROVAL OF AGENDA

Mayor Maurer announced that the Sheriff's Crime Report would be presented prior to the Southern California Edison's update.

Councilmember Weintraub moved, seconded by Mayor pro Tem Shapiro to approve the agenda. MOTION CARRIED 5/0 by Roll Call Vote as follows:

AYES: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian, Kraut and Weintraub

CITY ATTORNEY REPORT ON CLOSED SESSION

Mr. Summers reported that the City Council met in Closed Session prior to this meeting and there were no reportable actions.

PRESENTATIONS

- Recognition of Marty Hall for his years of service to the City

Mayor Maurer and members of the Council expressed appreciation to Mr. Hall. Mr. Hall expressed gratitude for the recognition.

Charlotte Meyer and Lois Julien spoke during public comment.

- Recognition of Marty Fadaei for his service on the Historic Preservation Commission

Mayor Maurer and Councilmembers expressed appreciation to Mr. Fadaei. Mr. Fadaei expressed his joy and thankfulness to have served the City.

- Sheriff's Crime Report – November 2021

Deputy De Matteo presented the report.

- Update from Southern California Edison

Diane Forte and John Abbott presented the report.

Dallas Lawrence and Lee Weismann spoke during public comment.

ANNOUNCEMENTS/INTRODUCTIONS

Members of the Council made the following announcements:

Councilmember Kraut

- Shared that the Gibbs Environmental Award will be presented to Senator Fran Pavley on February 1.

Mayor pro Tem Shapiro

- Wished everyone a happy and healthy 2022.
- Congratulated Calabasas schools for ranking 21st best on Niche's 2022.
- Gov. Newsom has allocated \$10 million towards the Agoura Hills Wildlife Crossing.
- Asked that everyone take precaution as Covid-19 cases continue to rise.

- Acknowledge Martin Luther King Jr. Day and shared a quote.

Councilmember Weintraub

- Shared that Pierce College is hosting drive-thru Covid testing. For registration information, visit piercecollege.edu.

Mayor Maurer

- Shared she will be volunteering at the 2022 Homeless Count in honor of Martin Luther King Jr. Day.
- Extended an invitation to various events; Arbor Day at Chaparral Elementary on March 12, Emergency Preparedness Expo at the Calabasas Civic Center on April 3 and Earth Day Festival at Las Virgenes Creek on April 16.

ORAL COMMUNICATIONS – PUBLIC COMMENT

Randi Feilich, David Litt, Mark Levinson and Mary Atherton spoke during public comment.

CONSENT

1. Approval of minutes of December 1 and December 8, 2021
2. Recommendation to award construction contract for the Old Town Calabasas Sidewalk Replacement Project, Specification No. 21-22-01, to GMZ Engineering, Inc. in the amount not to exceed \$3,224,208.75
3. Recommendation to approve a Professional Services Agreement with Fuscoe Engineering, Inc. in the amount of \$188,830 for as needed basis in construction support, design and management of CIP projects and on-call engineering services, which includes construction phase support, construction management and public relations services for the Old Town Calabasas Sidewalk Replacement Project
4. Adoption of Resolution No. 2022-1767 proclaiming March 12, 2022, as Arbor Day in the City of Calabasas
5. Adoption of Resolution No. 2022-1768, authorizing continued remote teleconference meetings of the Calabasas City Council and City Commissions pursuant to Government Code Section 5453(e)
6. Adoption of Resolution No. 2022-1770, ratifying Executive Order 2021-17

7. Consideration and approval of appointment of Isabella Gonzalez (Bozajian) and Marlene Bumgarner (Weintraub) to the Library Commission and David Cohan (Bozajian) to the Environmental Commission

Councilmember Bozajian requested to revise the language on Consent Item No. 7 to include Councilmember Weintraub as the appointing representative.

Mayor pro Tem Shapiro moved, seconded by Councilmember Weintraub to approve Consent Item Nos. 1-7. MOTION CARRIED 5/0 by Roll Call Vote as follows:

AYES: Mayor Maurer, Mayor pro Tem Shapiro, Councilmembers Bozajian, Kraut and Weintraub

Mayor Maurer administered the Oath of Office to newly appointed commissioners.

Councilmembers welcomed new Commissioners. Commissioners expressed appreciation for the opportunity to serve in their perspective Commissions.

The meeting recessed at 9:15 p.m.
The meeting reconvened at 9:25 p.m.

NEW BUSINESS

8. Council direction regarding Strategic Priorities and 2022-2023 Work Plan

Mr. Meik and Mr. McConville presented the report.

After extensive discussion, direction was provided to staff.

INFORMATIONAL REPORTS

9. Check Register for the period of November 3-December 27, 2021

No action taken on this Item.

TASK FORCE REPORTS

Mayor pro Tem Shapiro reported his attendance to the annual Valley Economic Alliance meeting where he was elected to continue on the Board. In addition, he also attended a joint event with Valley Economic Alliance and Pierce College to discuss housing and mental health. Further, he attended the annual VICA meeting. Additionally, Councilmember Weintraub and he attended various PTSA, PFA and traffic safety meetings. Moreover, he attended a SCAG meeting where they voted

on SB9 and SB10. Lastly, he attended a CHD committee meeting.

Councilmember Kraut reported that Councilmember Bozajian and he attended the League of California Cities meeting where Adel Hagekhalil from the Metropolitan Water District discussed measures taken to conserve water supply.

Mayor Maurer reported she attended her first Mayor's Youth Council meeting and was very impressed with the group's accomplishments under the guidance of former Mayor Bozajian. Additionally, she will be participating in a ride along with the Los Angeles County Sheriff's MET team.

CITY MANAGER'S REPORT

Mr. Kindon reported that staff is working with other groups to set up a Covid-19 testing center on City property in an effort to open up availability to residents. Additionally, he reported staff and he participated in a webinar about Zonehaven, an evacuation management software.

FUTURE AGENDA ITEMS

Mayor Maurer reported that Mr. Kindon and she will be meeting to discuss future agenda items.

Councilmember Weintraub requested a report regarding ADA accessibility for City facilities.

Councilmember Bozajian requested that the Environmental Commission update the existing Coyote Ordinance to reflect model language used by other municipalities. Additionally, he requested an item to discuss the second stimulus payment that will be received by the City.

ADJOURN

The City Council adjourned at 10:19 p.m. to a regular meeting scheduled on Wednesday, January 26, 2022, at 7:00 p.m.

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JANUARY 13, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER

BY: MARICELA HERNANDEZ, MMC, CPMC, CITY CLERK

SUBJECT: ADOPTION OF RESOLUTION 2022-1772, REAFFIRMING AND EXTENDING THE EXISTENCE OF A LOCAL STATE OF EMERGENCY DUE TO THE COVID-19 PANDEMIC

MEETING

DATE: JANUARY 26, 2022

SUMMARY RECOMMENDATION:

Staff recommends the City Council adopt Resolution No. 2022-1772, reaffirming and extending the existence of a Local State of Emergency due to the Novel Coronavirus COVID-19 Pandemic.

REPORT:

On March 16, 2020, the City Manager, acting as the Director of Emergency Services, proclaimed a local emergency in the City of Calabasas due to the Novel Coronavirus COVID-19 Pandemic, following the issuance of state and federal emergency declarations. On March 16, 2020, the City Council ratified the local emergency declaration.

On March 16, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 1, closing certain businesses within the City, imposing operational restrictions on other certain businesses, and imposing a temporary moratorium on residential evictions within the City for the duration of the emergency.

On March 17, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 2, closing certain additional businesses in response to the Novel Coronavirus. On March 18, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 3, imposing a temporary moratorium on commercial tenant evictions within the City for the duration of the emergency. On March 19, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 4, banning public and private gatherings outside a residence. On March 27, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 5, closing trails and imposing price-gouging regulations.

Further, on April 8, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 6, requiring face coverings and social distancing plans for construction and real estate businesses. On April 16, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 7, expanding the face-covering requirement.

On May 6, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 8, opening certain trails and greenspaces for passive outdoor recreation and reopening limited retail and other businesses that had previously been closed, provided social distancing protocols are implemented. On May 13, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 9, ordering the opening of City and homeowners' association owned or other privately owned tennis courts, pickle ball courts, and equestrian facilities solely for outdoor recreation. On May 19, 2020 the Community Development Director, acting as the First Alternate Director of Emergency Services, issued Executive Order No. 10, allowing the reopening of certain businesses within the City as determined by, and in compliance with the requirements set by, the Los Angeles County Public Health Officer's Safer at Home Order for Control of COVID-19.

On June 3, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 11, allowing for restaurants to establish or expand dining areas. On June 17, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 12, allowing the reopening of parking lots and restrooms at De Anza Park and other park and recreation facilities within the City.

On June 25, 2020 the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 13, rescinding Executive Order No. 2020-01, which restricted residential evictions for inability to pay rent due to circumstances related to the COVID-19 pandemic. In addition, rescinding Executive Order No. 2020-03, which, restricted commercial evictions for inability to pay rent due to circumstances related to the COVID-19 pandemic.

On July 17, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 14, allowing for any business located within the City to establish or expand outdoor operations areas, provided they follow guidelines set by the City; and allowing for any gym or fitness business to establish outdoor operations areas in open areas of a public park, provided they follow guidelines set by the City.

On September 23, 2020, the City Council reaffirmed and extended the existence of a Local State of Emergency due to the Novel Coronavirus COVID-19 Pandemic.

On October 5, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 15, allowing for outdoor playgrounds, park restrooms, tennis courts, swimming pools, and related parking lots located outdoors in the City may be opened to the public subject to the restrictions stated in the California Department of Public Health Guidelines on Outdoor Playgrounds and other Outdoor Recreational Facilities.

On October 30, 2020, the City Manager, acting as the Director of Emergency Services, issued Executive Order No. 16, prohibiting all motion picture, television, or still photography production for commercial purposes on residential property, except for those types of filming exempted from a City filming permit requirement by Calabasas Municipal Code Section 5.04.050.

On November 10, 2020, the City Council reaffirmed and extended the existence of a Local State of Emergency due to the Novel Coronavirus COVID-19 Pandemic.

On December 9, 2020, the City Council reaffirmed and extended the existence of a Local State of Emergency due to the Novel Coronavirus COVID-19 Pandemic.

On January 27, 2021, the City Council reaffirmed and extended the existence of a Local State of Emergency due to the Novel Coronavirus COVID-19 Pandemic.

On March 24, 2021, the City Council reaffirmed and extended the existence of a Local State of Emergency due to the Novel Coronavirus COVID-19 Pandemic.

On May 12, 2021, the City Council reaffirmed and extended the existence of a Local State of Emergency due to the Novel Coronavirus COVID-19 Pandemic.

On June 23, 2021, the City Council reaffirmed and extended the existence of a Local State of Emergency due to the Novel Coronavirus COVID-19 Pandemic.

On August 11, 2021, the City Council reaffirmed and extended the existence of a Local State of Emergency due to the Novel Coronavirus COVID-19 Pandemic.

On September 28, 2021, the City Council reaffirmed and extended the existence of a Local State of Emergency due to the Novel Coronavirus COVID-19 Pandemic.

On November 10, 2021, the City Council reaffirmed and extended the existence of a Local State of Emergency due to the Novel Coronavirus COVID-19 Pandemic.

On December 1, 2021, the City Council reaffirmed and extended the existence of a Local State of Emergency due to the Novel Coronavirus COVID-19 Pandemic.

Under Calabasas Municipal Code section 2.44.060(a), the City Council must confirm such orders at the earliest practicable time. Under Government Code section 8630(c), Council must review the need for continuing the local emergency at least once every 60 days until the Council adopts a resolution terminating the local emergency.

RECOMMENDATION:

Staff, therefore, recommends that the City Council adopt Resolution 2022-1772, confirming the issuance of Executive Orders to protect public health and safety by the City Manager, acting as the Director of Emergency Services and deem that the local emergency continue to exist until Council has proclaimed its termination.

ATTACHMENT:

Resolution No. 2022-1772

**ITEM 2 ATTACHMENT
RESOLUTION NO. 2022-1772**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, REAFFIRMING AND EXTENDING
THE EXISTENCE OF A LOCAL STATE OF EMERGENCY DUE TO
THE NOVEL CORONAVIRUS COVID-19 PANDEMIC.**

WHEREAS, conditions of extreme peril to the safety of persons have arisen and continue to exist within the City of Calabasas as the result of conditions surrounding the Novel Coronavirus COVID-19 Pandemic; and

WHEREAS, the Governor has declared a State Health Emergency in response to the Novel Coronavirus COVID-19 Pandemic; and

WHEREAS, on March 13, 2020, the President of the United States declared a national emergency as a result of COVID-19; and

WHEREAS, the COVID-19 pandemic, if fully manifested, poses extreme peril to the health and safety of persons and property within the City and are, or are likely to be, beyond the control and capacity of the services, personnel, equipment and facilities of the City; and

WHEREAS, Calabasas Municipal Code section 2.44.060 empowers the Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when said City is affected or likely to be affected by a public calamity and the City Council is not in session; and

WHEREAS, the City Manager, acting as the Director of Emergency Services did proclaim the existence of a local emergency within the City on the 16th day of March 2020, and issued Executive Orders to protect public health and safety; and

WHEREAS, the City Council of the City of Calabasas ratified the proclamation of a local emergency on March 16, 2020, by adoption of Resolution No. 2020-1672; and

WHEREAS, the City Manager issued several Executive Orders, acting as the Director of Emergency Services under Calabasas Municipal Code section 2.44.060, to protect the public health and safety of persons and property within the City; and

WHEREAS, the City Council of the City of Calabasas ratified the previous Executive Orders issued by the City Manager/Director of Emergency Services under the Proclamation of the Existence of a Local Emergency on March 25, 2020, by adoption of Resolution No. 2020-1674; and

WHEREAS, the City Council of the City of Calabasas ratified further Executive Orders issued by the City Manager/Director of Emergency Services under the Proclamation of the Existence of a Local Emergency on April 22, 2020, by adoption of Resolution No. 2020-1678; and

WHEREAS, the City Council of the City of Calabasas ratified further Executive Orders issued by the City Manager/Director of Emergency Services under the Proclamation of the Existence of a Local Emergency on May 18, 2020, by adoption of Resolution No. 2020-1681; and

WHEREAS, the City Council of the City of Calabasas ratified further Executive Orders issued by the City Manager/Director of Emergency Services under the Proclamation of the Existence of a Local Emergency on June 10, 2020, by adoption of Resolution No. 2020-1686; and

WHEREAS, the City Council of the City of Calabasas ratified further Executive Orders issued by the City Manager/Director of Emergency Services under the Proclamation of the Existence of a Local Emergency on June 24, 2020, by adoption of Resolution No. 2020-1692; and

WHEREAS, the City Council of the City of Calabasas ratified further Executive Orders issued by the City Manager/Director of Emergency Services under the Proclamation of the Existence of a Local Emergency on August 5, 2020, by adoption of Resolution No. 2020-1697; and

WHEREAS, the City Council of the City of Calabasas ratified the proclamation of a local emergency on September 23, 2020, by adoption of Resolution No. 2020-1703; and

WHEREAS, the City Council of the City of Calabasas ratified further Executive Orders issued by the City Manager/Director of Emergency Services under the Proclamation of the Existence of a Local Emergency on October 14, 2020, by adoption of Resolution No. 2020-1706; and

WHEREAS, the City Council of the City of Calabasas ratified further Executive Orders issued by the City Manager/Director of Emergency Services under the Proclamation of the Existence of a Local Emergency on November 10, 2020, by adoption of Resolution No. 2020-1709; and

WHEREAS, the City Council of the City of Calabasas ratified the proclamation of a local emergency on December 9, 2020, by adoption of Resolution No. 2020-1704; and

WHEREAS, the City Council of the City of Calabasas ratified the proclamation of a local emergency on January 27, 2021, by adoption of Resolution No. 2021-1713; and

WHEREAS, the City Council of the City of Calabasas ratified the proclamation of a local emergency on March 24, 2021, by adoption of Resolution No. 2021-1719; and

WHEREAS, the City Council of the City of Calabasas ratified the proclamation of a local emergency on May 12, 2021, by adoption of Resolution No. 2021-1730; and

WHEREAS, the City Council of the City of Calabasas ratified the proclamation of a local emergency on June 23, 2021, by adoption of Resolution No. 2021-1735; and

WHEREAS, the City Council of the City of Calabasas ratified the proclamation of a local emergency on August 11, 2021, by adoption of Resolution No. 2021-1743; and

WHEREAS, the City Council of the City of Calabasas ratified the proclamation of a local emergency on September 28, 2021, by adoption of Resolution No. 2021-1753; and

WHEREAS, the City Council of the City of Calabasas ratified the proclamation of a local emergency on November 10, 2021, by adoption of Resolution No. 2021-1756; and

WHEREAS, the City Council of the City of Calabasas ratified the proclamation of a local emergency on December 1, 2021, by adoption of Resolution No. 2021-1764; and

WHEREAS, Calabasas Municipal Code Section 2.44.060 empowers the City Council to confirm the Executive Orders issued to protect public health and safety, and

WHEREAS, Government Code Section 8630, subdivision c, requires that the City Council review the need for continuing the local emergency at least once every 60 days.

NOW THEREFORE, IT IS HEREBY RESOLVED, by the City Council of the City of Calabasas reaffirms the City Manager/Director of Emergency Services'

Proclamation of the Existence of a Local Emergency and declares that a local state of emergency continues to exist within the City of Calabasas.

BE IT FURTHER RESOLVED that the local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of Calabasas.

BE IT FURTHER RESOLVED that the Executive Orders issued by the City Manager/Director of Emergency Services are hereby reconfirmed.

The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED AND ADOPTED this 26th day of January 2022.

Mary Sue Mauer, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JANUARY 14, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: ROBERT YALDA, PUBLIC WORKS DIRECTOR, P.E., T.E. / CITY ENGINEER
HEATHER MELTON, LANDSCAPE DISTRICT MAINTENANCE MANAGER**

SUBJECT: RECOMMENDATION TO AWARD A FOUR (4) YEAR PROFESSIONAL SERVICES AGREEMENT TO ABSOLUTE TREE & BRUSH FOR ANNUAL WEED ABATEMENT/FUEL REDUCTION MAINTENANCE FOR FIRE SAFETY WITHIN THE LANDSCAPE MAINTENANCE DISTRICT (LMD), LANDSCAPE LIGHTING ACT DISTRICTS (LLAD'S), CITY OF CALABASAS PARCELS, PARKS AND OPEN SPACE WITHIN THE CITY OF CALABASAS IN THE AMOUNT NOT TO EXCEED \$2,105,100.00 PLUS ANNUAL CONSUMER PRICE INDEX (CPI) INCREASES.

MEETING DATE: JANUARY 26, 2022

SUMMARY RECOMMENDATION:

Recommendation to approve a four (4) year professional services agreement (PSA) to Absolute Tree & Brush for Annual Weed Abatement / Fuel Reduction Maintenance for Fire Safety within the Landscape Maintenance District (LMD), Landscape Lighting Act Districts (LLAD's), City of Calabasas Parcels, Parks and Open Space within The City of Calabasas in the Amount Not to Exceed \$2,105,100.00 Plus Annual Consumer Price Index (CPI) Increases.

BACKGROUND:

The City’s prior weed abatement agreement was for five (5) years and currently expired on February 7th 2022; this agreement was completed.

Prior to the expiration of the agreement. Many of the Homeowner Associations as well as residence reached out to the City to see what could be done to keep the current services. Therefore, in November 2021 a meeting with the contractor Mr. Robert ‘Shane’ Gazan, owner (Absolute Tree & Brush) occurred. During the meeting he expressed how grateful he is to work for the residence of Calabasas and the City. Mr. Gazan was then asked if he could continue service at the existing rate with only the possibility of the Consumer Price Index (CPI) increase. Mr. Gazan requested two days so he could look at his books and if we could then meet via zoom meeting. Two days later during the meeting Mr. Gazan stated after his review he would agree to continue at the existing pricing for another four (4) years with only the possibility of the Consumer Price Index (CPI) increases.

I then reached out to several Homeowner Association Boards and Property Mangers to share the information they had been waiting on. The response I received was one of relief that the City was working on an agreement with their support to renew the agreement with Absolute Tree & Brush at the current pricing. During these conversations I also requested letters of support which are included from the following Homeowner Associations: Bellagio HOA, Clairidge HOA, Calabasas Country Estates HOA, Calabasas Park (CPHA), Calabasas Hills & Estates HOA, Calabasas Park Estates HOA, Mont Calabasas HOA, and The Oaks Estates.

DISCUSSION/ANALYSIS:

The City of Calabasas is located in a Very High Fire Hazard Severity Zone (VHFHSZ). Currently the County of Los Angeles’ fire code requires clearing weeds, grasses and brush and dead plant material to two hundred feet (200 ft.) from structure(s). The City of Calabasas Landscape Maintenance Division is responsible for the annual weed abatement / brush clearance of certain designated public roadways, common open space areas, City parcels, and designated common areas located within Landscape Maintenance District 22 (LMD 22) and Landscape Lighting Act Districts 22, 24, 27, and 32 (LLAD 22, 24, 27, & 32).

At this time The City of Calabasas is responsible to abate approximately 408.5 acres or 17,794,260 square feet which is about 370 football fields. Listed below is a breakdown for you to review:

- City Open Parcels: 65 acres
- City Parks: 33 acres
- LMD 22: 2 acres

LLAD 22: 282 acres
LLAD 24: 8 acres
LLAD 27: 18 acres
LLAD 32: .5 acres

Previously the City Attorney had determined it appropriate to classify the annual weed abatement/fuel reduction maintenance work, not as a capital improvement project. Therefore, this maintenance work does not require a public bid process.

Absolute Tree & Brush has been the City's weed abatement contractor in the past and has an excellent work and safety record. The contractor has a positive and productive relationship with the City staff, County of Los Angeles Fire Department Personnel, County of Los Angeles Weed Abatement Inspectors, and members of the community. Many appreciate his and his staff's continuing interest in the safety of The City of Calabasas and its residents.

FISCAL IMPACT/SOURCE OF FUNDING:

Budgeted monies from the following funds will be utilized for this work.

Fund 10: Division 321: General Landscape Maintenance
Fund 21: Division 326: LMD 22: Common Benefit Areas
Fund 22: Division 322: LLAD 22: Landscape Maintenance District 22
Fund 24: Division 324: LLAD 24: Landscape Maintenance District 24
Fund 27: Division 324: LLAD 27: Landscape Maintenance District 27
Fund 32: Division 325: LLAD 32: Landscape Maintenance District 32

REQUESTED ACTION:

Recommendation to approve a four (4) year professional services agreement (PSA) to Absolute Tree & Brush for Annual Weed Abatement / Fuel Reduction Maintenance for Fire Safety within the Landscape Maintenance District (LMD), Landscape Lighting Act Districts (LLAD's), City of Calabasas Parcels, Parks and Open Space within The City of Calabasas in the Amount Not to Exceed \$2,105,100.00 Plus Annual Consumer Price Index (CPI) Increases.

ATTACHMENTS:

ATTACHMENT A: Letters from Homeowner Associations
ATTACHMENT B: Weed Abatement / Fuel Reduction Map
ATTACHMENT C: Letter from Absolute Tree & Brush
ATTACHMENT D: Professional Services Agreement



**ROSS MORGAN
& COMPANY, INC., AAMC®**
"An Accredited Association Management Company"

Sherman Oaks Calabasas Valencia Palmdale Simi Valley

23901 Calabasas Road, Suite 2004
Calabasas, CA 91302
PO Box 8782, Calabasas, CA 91372
(Please forward all mail to PO Box address)
(818) 225-9191
(805) 328-6444
Fax (818) 591-3044

December 16, 2021

Robert Yalda
Public Works Director/City Engineer
Heather Melton
Landscape Maintenance District Manager
City of Calabasas
100 Civic Center Way
Calabasas, CA 91302

Dear Mr. Yalda and Ms. Melton:

This letter is sent at the request of the Board of Directors for **Calabasas Country Estates Owners Association**. Please be informed that it is our desire to have Absolute Brush and Weed Abatement continue with their contract for brush clearance/weed abatement in the community for the upcoming three years at the current price.

Thank you very much.

Sincerely,

Ida Worth, CMCA, AMS
Community Manager

cc: Board of Directors





December 16, 2021

Robert Yalda
Public Works Director/City Engineer
Heather Melton
Landscape Maintenance District Manager
City of Calabasas
100 Civic Center Way
Calabasas, CA 91302

Dear Mr. Yalda and Ms. Melton:

This letter is sent at the request of the Board of Directors for **Calabasas Park Homeowners Association**. Please be informed that it is our desire to have Absolute Brush and Weed Abatement continue with their contract for brush clearance/weed abatement in the community for the upcoming three years at the current price.

Thank you very much.

Sincerely,

Ida Worth, CMCA, AMS
Community Manager

cc: Board of Directors

Calabasas Park Estates

OWNERS ASSOCIATION
P.O. Box 8782 • Calabasas, CA 91372
(818) 225-9191 / (818) 591-3044 FAX

December 16, 2021

Robert Yalda
Public Works Director/City Engineer
Heather Melton
Landscape Maintenance District Manager
City of Calabasas
100 Civic Center Way
Calabasas, CA 91302

Dear Mr. Yalda and Ms. Melton:

This letter is sent at the request of the Board of Directors for **Calabasas Park Estates Owners Association**. Please be informed that it is our desire to have Absolute Brush and Weed Abatement continue with their contract for brush clearance/weed abatement in the community for the upcoming three years at the current price.

Thank you very much.

Sincerely,



Ida Worth, CMCA, AMS
Community Manager

cc: Board of Directors

Heather Melton

From: Heather Melton
Sent: Thursday, January 13, 2022 3:58 PM
To: Heather Melton
Subject: Brush Clearance / Weed Abatement Contract with Absolute

From: Sheldon Chavin <sheldon@cpm1.com>
Sent: Thursday, November 18, 2021 10:43 AM
To: Heather Melton <hmelton@cityofcalabasas.com>
Subject: Re: Brush Clearance / Weed Abatement Contract with Absolute

Heather,

Calabasas Hills supports staying with the current vendor for 4 years

Calabasas Hills

Sheldon

Community Property Management
751 East Daily Dr., Suite 300
Camarillo, CA 93010
Telephone (805) 987-8945 Ext 103
800-999-6468/Fax 805-987-7906

On Nov 18, 2021, at 10:28 AM, Heather Melton <hmelton@cityofcalabasas.com> wrote:

Good Morning

I wanted to let you all be aware that in February 2022 the current Professional Services Agreement (Contract) expires with Absolute Brush & Weed Abatement who has been our brush and weed abatement contractor for 10 plus years. I have spoken to the owner and he is willing to continue for 4 more years at the current price. If your Homeowner Associations are interested in this Mr. Robert Yalda and I need letters of support from your communities to present to the City Manager. Otherwise I will need to take this contract out for current pricing and recently we have seen a 5 to 15 percent increase depending on the area and terrain.

The sooner we have letters of support or non-support I will be able to decide what action needs to be taken.

Thank you
Heather Melton
City of Calabasas



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(805) 328-6444
Fax (818) 591-3044

December 16, 2021

Robert Yalda
Public Works Director/City Engineer
Heather Melton
Landscape Maintenance District Manager
City of Calabasas
100 Civic Center Way
Calabasas, CA 91302

Dear Mr. Yalda and Ms. Melton:

This letter is sent at the request of the Board of Directors for **Clairidge Homeowners Association**. Please be informed that it is our desire to have Absolute Brush and Weed Abatement continue with their contract for brush clearance/weed abatement in the community for the upcoming three years at the current price.

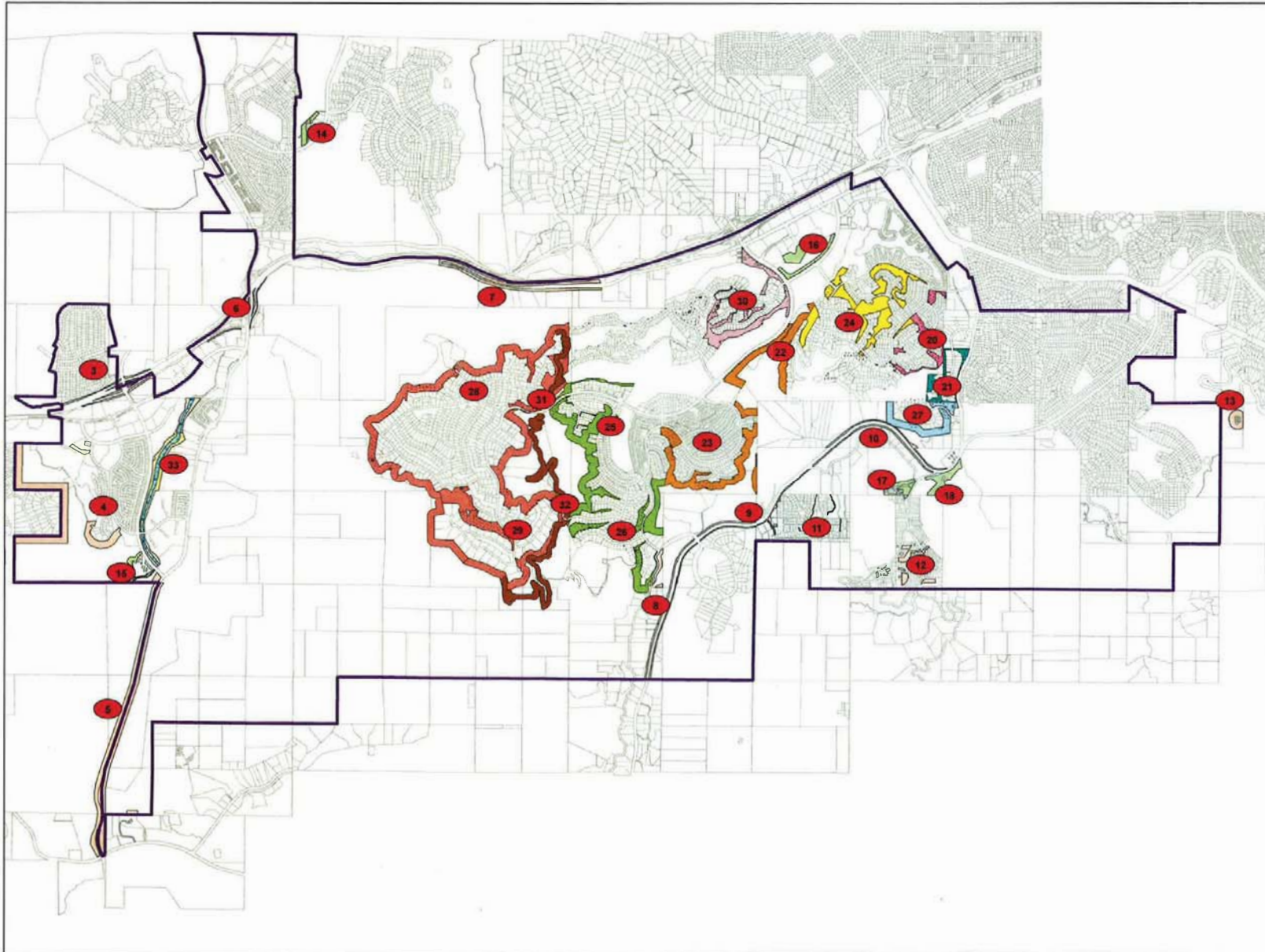
Thank you very much.

Sincerely,

Ida Worth, CMCA, AMS
Community Manager

cc: Board of Directors





CITY of CALABASAS

**FIRE ZONE
MAINTENANCE
AREAS**

**OVERVIEW
ALL WEED
MAINTENANCE AREAS**

FIRE ZONES LEGEND

- PUBLIC WORKS/CALTRANS PROPERTIES
- PARKS
- BELLAGIO HOA
- CALABASAS COUNTRY ESTATES HOA
- CALABASAS HILLS AND ESTATES HOA
- CALABASAS PARK HOA
- CALABASAS PARK ESTATES HOA
- CLAIRIDGE HOA
- THE OAKS
- WESTRIDGE HOA
- LANDSCAPE MAINTENANCE DISTRICT 24
- CREEKBED - NO ABATEMENT
- IRRIGATED AREAS-NO ABATEMENT
- HIKING TRAILS
- STRUCTURES
- CITY BOUNDARY LINE
- PAGE NUMBERS



ABSOLUTE TREE & BRUSH
10141 Azure Dr.
Las Vegas, Nv 89149

12/3/21

To The
City of Calabasas,

Thank you for the opportunity to express how much we have enjoyed and appreciated providing the Weed Abatement service throughout these 20+ years.
If given the opportunity again Absolute Tree & Brush is committed to providing the same excellent service at the current contract prices (barring CPI increases).
If you have any questions or concerns please give us a call.

Sincerely,

Shane Gazan
Owner-Operator
Sgazan@yahoo.com
818-640-8316



CITY of CALABASAS

ITEM 3 ATTACHMENT D

PROFESSIONAL SERVICES AGREEMENT

CONTRACT SUMMARY

| | |
|---|---|
| Name of Contractor: | Absolute Tree & Brush |
| City Department in charge of Contract: | Public Works Department |
| Contact Person for City Department: | Heather Melton, Landscape District Maintenance Manager |
| Period of Performance for Contract: | February 8, 2022 – February 7, 2026 |
| Not to Exceed Amount of Contract: | Two Million One Hundred and Five Thousand One Hundred Dollars (\$2,105,100.00) |
| Scope of Work for Contract: | Annual Weed Abatement/Fuel Reduction Maintenance For Fire Safety within The City of Calabasas |

Insurance Requirements for Contract:

yes no - Is General Liability insurance required in this contract?

If yes, please provide coverage amounts: \$2,000,000.00

yes no - Is Auto insurance required in this contract?

If yes, please provide coverage amounts: \$1,000,000.00

yes no - Is Professional insurance required in this contract?

If yes, please provide coverage amounts: \$2,000,000.00

yes no - Is Workers Comprehensive insurance required in this contract?

If yes, please provide coverage amounts: \$1,000,000.00

Other:

Proper documentation is required and must be attached.

Initials: (City) _____ (Contractor) _____

**PROFESSIONAL SERVICES AGREEMENT
Providing for Payment of Prevailing Wages**

(City of Calabasas/ **Absolute Tree & Brush**)

1. IDENTIFICATION

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is entered into by and between the City of Calabasas, a California municipal corporation (“City”), and **Absolute Tree & Brush a Unincorporated, Sole Proprietor organization. Licensed in the State of California** (“Consultant”).

2. RECITALS

- 2.1 City has determined that it requires the following professional services from a consultant: **Annual Weed Abatement / Fuel Reduction Maintenance for Fire Safety within the City of Calabasas.**
- 2.2 Consultant represents that it is fully qualified to perform such professional services by virtue of its experience and the training, education and expertise of its principals and employees. Consultant further represents that it is willing to accept responsibility for performing such services in accordance with the terms and conditions set forth in this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

3. DEFINITIONS

- 3.1 “Scope of Services”: Such professional services as are set forth in Consultant’s ***December 3, 2021*** proposal to City attached hereto as Exhibit A and incorporated herein by this reference.
- 3.2 “Approved Fee Schedule”: Such compensation rates as are set forth in Consultant’s February 24, 2020 fee schedule to City attached hereto as Exhibit B and incorporated herein by this reference.
- 3.3 “Commencement Date”: February 8, 2022.
- 3.4 “Expiration Date”: February 7, 2026.

4. **TERM**

The term of this Agreement shall commence at 12:00 a.m. on the Commencement Date and shall expire at 11:59 p.m. on the Expiration Date unless extended by written agreement of the parties or terminated earlier in accordance with Section 17 (“Termination”) below.

5. **CONSULTANT’S SERVICES**

- 5.1 Consultant shall perform the services identified in the Scope of Services. City shall have the right to request, in writing, changes in the Scope of Services. Any such changes mutually agreed upon by the parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement. In no event shall the total compensation and costs payable to Consultant under this Agreement exceed the sum of _____ Dollars (\$_____,_____) unless specifically approved in advance and in writing by City.
- 5.2 Consultant shall perform all work to the highest professional standards of Consultant’s profession and in a manner reasonably satisfactory to City. Consultant shall comply with all applicable federal, state and local laws and regulations, including the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq.*).
- 5.3 During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working at the Commencement Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute and (ii) City has not consented in writing to Consultant’s performance of such work.
- 5.4 Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services identified in the Scope of Services. All such services shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such services. _____ ***[enter name of Consultant’s Staff]*** shall be Consultant’s project administrator and shall have direct responsibility for management of Consultant’s performance under this Agreement. No change shall be made in Consultant’s project administrator without City’s prior written consent.
- 5.5 To the extent that the Scope of Services involves trenches deeper than 4’, Contractor shall promptly, and before the following conditions are disturbed,

notify the City, in writing, of any:

(1) Material that the contractor believes may be material that is hazardous waste, as defined in § 25117 of the Health and Safety Code, which is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law.

(2) Subsurface or latent physical conditions at the site differing from those indicated by information about the site made available to bidders prior to the deadline for submitting bids.

(3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or involve hazardous waste, and cause a decrease or increase in the contractor's cost of, or the time required for, performance of any part of the work, the City shall issue a change order under the procedures described in the contract.

6. COMPENSATION

- 6.1 City agrees to compensate Consultant for the services provided under this Agreement, and Consultant agrees to accept in full satisfaction for such services, payment in accordance with the Approved Fee Schedule.
- 6.2 Consultant shall submit to City an invoice, on a monthly basis or less frequently, for the services performed pursuant to this Agreement. Each invoice shall itemize the services rendered during the billing period and the amount due. Within thirty calendar days of receipt of each invoice, City shall pay all undisputed amounts included on the invoice. City shall not withhold applicable taxes or other authorized deductions from payments made to Consultant.
- 6.3 Payments for any services requested by City and not included in the Scope of Services shall be made to Consultant by City on a time-and-materials basis using Consultant's standard fee schedule. Consultant shall be entitled to increase the fees in this fee schedule at such time as it increases its fees for its clients generally; provided, however, in no event shall Consultant be entitled to increase fees for services rendered before the thirtieth day after Consultant notifies City in writing of an increase in that fee schedule. Fees for such additional services shall be paid within sixty days of the date Consultant issues an invoice to City for such services.

- 6.4 This Agreement is further subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to the contractor of improper payment requests, and provides for the payment of interest on progress payment requests which are not timely made in accordance with this Article. This Agreement hereby incorporates the provisions of Article 1.7 as though fully set forth herein.
- 6.5 To the extent applicable, at any time during the term of the Agreement, the Consultant may at its own expense, substitute securities equivalent to the amount withheld as retention (or the retained percentage) in accordance with Public Contract Code section 22300. At the request and expense of the consultant, securities equivalent to the amount withheld shall be deposited with the public agency, or with a state or federally chartered bank in this state as the escrow agent, who shall then pay those moneys to the Consultant. Upon satisfactory completion of the contract, the securities shall be returned to the Consultant.

7. OWNERSHIP OF WRITTEN PRODUCTS

All reports, documents or other written material (“written products” herein) developed by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may take and retain copies of such written products as desired, but no such written products shall be the subject of a copyright application by Consultant.

8. RELATIONSHIP OF PARTIES

Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise to act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant’s employees, except as set forth in this Agreement. Consultant shall not represent that it is, or that any of its agents or employees are, in any manner employees of City.

9. CONFIDENTIALITY

All data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without prior written consent by City. City shall grant such consent if disclosure is legally required. Upon request, all City data shall be returned to City upon the termination or expiration of this Agreement.

10. INDEMNIFICATION

- 10.1 The parties agree that City, its officers, agents, employees and volunteers should, to the fullest extent permitted by law, be protected from any and all loss, injury, damage, claim, lawsuit, cost, expense, attorneys' fees, litigation costs, or any other cost arising out of or in any way related to the performance of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the City with the fullest protection possible under the law. Consultant acknowledges that City would not enter into this Agreement in the absence of Consultant's commitment to indemnify and protect City as set forth herein.
- 10.2 To the fullest extent permitted by law, Consultant shall indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant or any of its officers, employees, servants, agents, or subcontractors in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees due to counsel of City's choice.
- 10.3 City shall have the right to offset against the amount of any compensation due Consultant under this Agreement any amount due City from Consultant as a result of Consultant's failure to pay City promptly any indemnification arising under this Section 10 and related to Consultant's failure to either (i) pay taxes on amounts received pursuant to this Agreement or (ii) comply with applicable workers' compensation laws.
- 10.4 The obligations of Consultant under this Section 10 will not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.
- 10.5 Consultant agrees to obtain executed indemnity agreements with provisions identical to those set forth here in this Section 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required herein, Consultant agrees to be fully responsible and indemnify, hold harmless and defend City, its officers, agents, employees and volunteers from and against any and all claims and losses, costs or expenses for any damage due to death or injury to any person and injury to any property resulting from any alleged intentional, reckless, negligent, or otherwise wrongful acts, errors or omissions of Consultant's

subcontractors or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. Such costs and expenses shall include reasonable attorneys' fees incurred by counsel of City's choice.

- 10.6 City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. This hold harmless and indemnification provision shall apply regardless of whether or not any insurance policies are determined to be applicable to the claim, demand, damage, liability, loss, cost or expense.

11. INSURANCE

- 11.1 During the term of this Agreement, Consultant shall carry, maintain, and keep in full force and effect insurance against claims for death or injuries to persons or damages to property that may arise from or in connection with Consultant's performance of this Agreement. Such insurance shall be of the types and in the amounts as set forth below:

[The risk for each agreement should be evaluated and the insurance limits should correspond to such risk as determined by the City's Risk Manager.]

- 11.1.1 Comprehensive General Liability Insurance with coverage limits of not less than One Million Dollars (\$1,000,000) including products and operations hazard, contractual insurance, broad form property damage, independent consultants, personal injury, underground hazard, and explosion and collapse hazard where applicable.
- 11.1.2 Automobile Liability Insurance for vehicles used in connection with the performance of this Agreement with minimum limits of One Million Dollars (\$1,000,000) per claimant and One Million dollars (\$1,000,000) per incident.
- 11.1.3 Worker's Compensation insurance as required by the laws of the State of California, including but not limited to California Labor Code § 1860 and 1861 as follows:

Contractor shall take out and maintain, during the life of this contract, Worker's Compensation Insurance for all of Contractor's employees employed at the site of improvement; and, if any work is sublet, Contractor shall require the subcontractor similarly to provide Worker's Compensation Insurance for all of the latter's employees, unless such employees are covered by the protection afforded by Contractor.

Contractor and any of Contractor's subcontractors shall be required to provide City with a written statement acknowledging its obligation to secure payment of Worker's Compensation Insurance as required by Labor Code § 1861; to wit: 'I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.' If any class of employees engaged in work under this contract at the site of the Project is not protected under any Worker's Compensation law, Contractor shall provide and shall cause each subcontractor to provide adequate insurance for the protection of employees not otherwise protected. Contractor shall indemnify and hold harmless City for any damage resulting from failure of either Contractor or any subcontractor to take out or maintain such insurance.

- 11.1.4 Professional Errors and Omissions Insurance with coverage limits of not less than One Million Dollars (\$1,000,000).
- 11.2 Consultant shall require each of its subcontractors to maintain insurance coverage that meets all of the requirements of this Agreement.
- 11.3 The policy or policies required by this Agreement shall be issued by an insurer admitted in the State of California and with a rating of at least A:VII in the latest edition of Best's Insurance Guide.
- 11.4 Consultant agrees that if it does not keep the aforesaid insurance in full force and effect, City may either (i) immediately terminate this Agreement; or (ii) take out the necessary insurance and pay, at Consultant's expense, the premium thereon.
- 11.5 At all times during the term of this Agreement, Consultant shall maintain on file with City's Risk Manager a certificate or certificates of insurance showing that the aforesaid policies are in effect in the required amounts and naming the City and its officers, employees, agents and volunteers as additional insureds. Consultant shall, prior to commencement of work under this Agreement, file with City's Risk Manager such certificate(s).
- 11.6 Consultant shall provide proof that policies of insurance required herein expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Such proof will be furnished at least two weeks prior to the expiration of the coverages.
- 11.7 The General Liability Policy of insurance required by this Agreement shall

contain an endorsement naming City and its officers, employees, agents and volunteers as additional insureds. The General Liability Policy required under this Agreement shall contain an endorsement providing that the policies cannot be canceled or reduced except on thirty days' prior written notice to City. Consultant agrees to require its insurer to modify the certificates of insurance to delete any exculpatory wording stating that failure of the insurer to mail written notice of cancellation imposes no obligation, and to delete the word "endeavor" with regard to any notice provisions. If this contract provides service to a Homeowners Association, that Homeowners Association must be listed as an additional insured in addition to the City.

- 11.8 The insurance provided by Consultant shall be primary to any coverage available to City. Any insurance or self-insurance maintained by City and/or its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.
- 11.9 All insurance coverage provided pursuant to this Agreement shall not prohibit Consultant, and Consultant's employees, agents or subcontractors, from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against the City.
- 11.10 Any deductibles or self-insured retentions must be declared to and approved by the City. At the option of City, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond or other security acceptable to the City guaranteeing payment of losses and expenses.
- 11.11 Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duties to indemnify, hold harmless and defend under Section 10 of this Agreement.

12. MUTUAL COOPERATION

- 12.1 City shall provide Consultant with all pertinent data, documents and other requested information as is reasonably available for the proper performance of Consultant's services under this Agreement.
- 12.2 In the event any claim or action is brought against City relating to Consultant's performance in connection with this Agreement, Consultant shall render any reasonable assistance that City may require.

13. RECORDS AND INSPECTIONS

Consultant shall maintain full and accurate records with respect to all matters covered under this Agreement for a period of three years after the expiration or termination of this Agreement. City shall have the right to access and examine such records, without charge, during normal business hours. City shall further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities with respect to this Agreement.

14. PERMITS AND APPROVALS

Consultant shall obtain, at its sole cost and expense, all permits and regulatory approvals necessary in the performance of this Agreement. This includes, but shall not be limited to, encroachment permits and building and safety permits and inspections.

15. NOTICES

Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on: (i) the day of delivery if delivered by hand, facsimile or overnight courier service during the addressee's regular business hours; or (ii) on the third business day following deposit in the United States mail if delivered by mail, postage prepaid, to the addresses listed below (or to such other addresses as the parties may, from time to time, designate in writing).

If to City:

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
Attn: **Heather Melton**
Telephone: (818) 224-1600
Facsimile: (818) 225-7338

If to Consultant:

Absolute Tree & Brush
10141 Azure Dr.
Las Vegas, NV 89149
Attn: *Robert 'Shane' Gazan*
Telephone: (818) 640-8316
Facsimile: () ____ - ____

With courtesy copy to:

Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney
790 E. Colorado Blvd., Suite 850
Pasadena, CA 91101
Telephone: (213) 542-5700
Facsimile: (213) 542-5710

16. SURVIVING COVENANTS

The parties agree that the covenants contained in Section 9, Section 10, Paragraph 12.2 and Section 13 of this Agreement shall survive the expiration or termination of this Agreement.

17. TERMINATION

- 17.1. City shall have the right to terminate this Agreement for any reason on five calendar days' written notice to Consultant. Consultant shall have the right to terminate this Agreement for any reason on sixty calendar days' written notice to City. Consultant agrees to cease all work under this Agreement on or before the effective date of any notice of termination. All City data, documents, objects, materials or other tangible things shall be returned to City upon the termination or expiration of this Agreement.
- 17.2 If City terminates this Agreement due to no fault or failure of performance by Consultant, then Consultant shall be paid based on the work satisfactorily performed at the time of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the services required by this Agreement.

18. GENERAL PROVISIONS

- 18.1 Consultant shall not delegate, transfer, subcontract or assign its duties or rights hereunder, either in whole or in part, without City's prior written consent, and any attempt to do so shall be void and of no effect. City shall not be obligated or liable under this Agreement to any party other than Consultant.
- 18.2 In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor, or applicant for employment because of race, color, creed, religion, sex, marital status, sexual orientation, national origin, ancestry, age, physical or mental disability, medical condition or any other unlawful basis.
- 18.3 The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and for convenience in reference to this Agreement. Should there be any conflict between such heading, and the section or paragraph thereof at the head of which it appears, the section or paragraph thereof, as the case may be, and not such heading, shall control and govern in the construction of this Agreement. Masculine or feminine pronouns shall be substituted for the neuter form and vice versa, and the plural shall be substituted for the singular form and vice versa, in any place or places herein in which the context requires such substitution(s).

- 18.4 The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.
- 18.5 Consultant shall not be liable for any failure to perform if Consultant presents acceptable evidence, in City's sole judgment that such failure was due to causes beyond the control and without the fault or negligence of Consultant.
- 18.6 Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies. In the event legal action shall be necessary to enforce any term, covenant or condition herein contained, the party prevailing in such action, whether reduced to judgment or not, shall be entitled to its reasonable and actual court costs, including accountants' fees, if any, and attorneys' fees expended in such action. The venue for any litigation shall be Los Angeles County, California.
- 18.7 If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and shall be enforceable in its amended form. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.
- 18.8 This Agreement shall be governed and construed in accordance with the laws of the State of California.
- 18.9 All documents referenced as exhibits in this Agreement are hereby incorporated into this Agreement. In the event of any material discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail. This instrument contains the entire Agreement between City and Consultant with

respect to the transactions contemplated herein. No other prior oral or written agreements are binding upon the parties. Amendments hereto or deviations herefrom shall be effective and binding only if made in writing and executed by City and Consultant.

- 18.10 This Agreement is further subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the contractor, for the response to such claims by the contracting public agency, for a mandatory meet and confer conference upon the request of the contractor, for mandatory nonbinding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.
- 18.11 This Agreement is further subject to the provisions of California Public Contracts Code § 6109 which prohibits the Consultant from performing work on this project with a subcontractor who is ineligible to perform work on the project pursuant to §§ 1777.1 or 1777.7 of the Labor Code.

19. PREVAILING WAGES

- 19.1 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is subject to prevailing wage law, including, but not limited to, the following:
- 19.1.1 The Consultant shall pay the prevailing wage rates for all work performed under the Agreement. When any craft or classification is omitted from the general prevailing wage determinations, the Consultant shall pay the wage rate of the craft or classification most closely related to the omitted classification. The Consultant shall forfeit as a penalty to City \$50.00 or any greater penalty provided in the Labor Code for each calendar day, or portion thereof, for each worker paid less than the prevailing wage rates for any work done under the Agreement employed in the execution of the work by Consultant or by any subcontractor of Consultant in violation of the provisions of the Labor Code. In addition, the difference between such prevailing wage rates and the amount paid to each worker for each calendar day, or portion thereof, for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the Consultant.

- 19.1.2 Consultant shall comply with the provisions of Labor Code Section 1777.5 concerning the employment of apprentices on public works projects, and further agrees that Consultant is responsible for compliance with Section 1777.5 by all of its subcontractors.
- 19.1.3 Pursuant to Labor Code § 1776, Consultant and any subcontractor shall keep accurate payroll records, showing the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each journeyman, apprentice, worker, or other employee employed by Consultant in connection with this Agreement. Each payroll record shall contain or be verified by a written declaration that it is made under penalty of perjury, stating both of the following: (1) The information contained in the payroll record is true and correct; and (2) The employer has complied with the requirements of Labor Code §§ 1811, and 1815 for any work performed by his or her employees on the public works project. The payroll records enumerated under subdivision (a) shall be certified and shall be available for inspection at all reasonable hours as required by Labor Code § 1776.
- 19.2 To the extent that the estimated amount of this Agreement exceeds \$1,000, this Agreement is further subject to 8-hour work day and wage and hour penalty law, including, but not limited to, Labor Code Sections 1810 and 1813, as well as California nondiscrimination laws, as follows:
 - 19.2.1 Consultant shall strictly adhere to the provisions of the Labor Code regarding the 8-hour day and the 40-hour week, overtime, Saturday, Sunday and holiday work and nondiscrimination on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex or sexual orientation, except as provided in Section 12940 of the Government Code. Pursuant to the provisions of the Labor Code, eight hours' labor shall constitute a legal day's work. Work performed by Consultant's employees in excess of eight hours per day, and 40 hours during any one week, must include compensation for all hours worked in excess of eight hours per day, or 40 hours during any one week, at not less than one and one-half times the basic rate of pay. Consultant shall forfeit as a penalty to City \$25.00 or any greater penalty set forth in the Labor Code for each worker employed in the execution of the work by Consultant or by any Subcontractor of Consultant, for each calendar day during which such worker is required or permitted to

Professional Services Agreement
Providing for Payment of Prevailing Wages
City of Calabasas//Absolute Tree & Brush

the work more than eight hours in one calendar day or more than 40 hours in any one calendar week in violation of the provisions of the Labor Code.

TO EFFECTUATE THIS AGREEMENT, the parties have caused their duly authorized representatives to execute this Agreement on the dates set forth below.

“City”
City of Calabasas

“Consultant”
Absolute Tree & Brush

By: _____
Mary Sue Maurer, Mayor

By: _____
Robert ‘Shane’ Gazan, Owner

Date: _____

Date: _____

By: _____
Kindon Meik, City Manager

Date: _____

By: _____
Robert Yalda, P.E., T.E. Public Works Director/City Engineer

Attest:

By: _____
Maricela Hernandez, MMC, CPMC
City Clerk

Date: _____

Approved as to form:

By: _____
Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney

Date: _____

EXHIBIT A
SCOPE OF WORK

ABSOLUTE TREE & BRUSH
10141 Azure Dr.
Las Vegas, Nv 89149

12/3/21

To The
City of Calabasas,

Thank you for the opportunity to express how much we have enjoyed and appreciated providing the Weed Abatement service throughout these 20+ years. If given the opportunity again Absolute Tree & Brush is committed to providing the same excellent service at the current contract prices (barring CPI increases). If you have any questions or concerns please give us a call.

Sincerely,

Shane Gazan
Owner-Operator
Sgazan@yahoo.com
818-640-8316

EXHIBIT B APPROVED FEE SCHEDULE

WEED ABATEMENT FOR FUEL REDUCTION FOR FIRE SAFETY WITHIN THE CITY OF CALABASAS

COST BREAKDOWN SCHEDULE (CONTRACT AREA #1)

3.81% CPIA

| ITEM NO. | CITY OPEN SPACE (Map Page & Area #s) | ACTIVITY | APPROX. QUANTITY (SF) | UNIT PRICE | TOTAL ANNUAL PRICE |
|----------|---|--|---|----------------------|--------------------|
| | | | | 100 Sq. Ft. = 1 Unit | |
| 1 | 101 FREEWAY CORRIDOR HIGH PROFILE AREAS AT LOST HILLS RD. INTERCHANGE (Ref. Map Pg. 3, Areas 1-3) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 235,900 (=7,359 Units) | 4.69 \$4.87 | \$11,486.33 ✓ |
| 2 | PARCEL BEHIND STEEPLECHASE, FROM TOP OF CREEK BANKS TO FENCES OR IRRIGATED AREAS (Ref. Map Pg. 3, Areas 8-10) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 188,200 (=1,082 Units) | 2.41 \$2.50 | \$3,705.00 ✓ |
| 3 | PARCELS BEHIND LIBERTY CANYON AND CALABASAS VIEW HOA AREA (Ref. Map Pg. 4, Areas 11-16) MARKS & DAVIDS | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 1,581,603 (=15,813.03 Units) | 2.41 \$2.50 | \$39,540.18 ✓ |
| 4 | CITY PARCEL AND ALONG LAS VIRGENES ROAD FROM AGOURA RD. TO MULHOLLAND HWY. (Ref. Map Pg. 5, Areas 17-19) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 200,640 = (200,640 UNITS) = 78,780 (=787.8 Units) | 4.69 \$4.87 | \$9,771.17 ✓ |
| 5 | 101 FREEWAY CORRIDOR HIGH PROFILE AREAS AT LAS VIRGENES RD. INTERCHANGE (Ref. Map Pg. 5, Areas 20-23) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 41,893 (=418.93 Units) | 4.69 \$4.87 | \$2,040.19 ✓ |

\$65,544.77 ✓
Vanna
2-24-2020

Initials: (City) _____ (Contractor) SB

Annual Weed Abatement for Fire Safety RFP/C/P

Attachment No. 2: 10/13/2012

WEED ABATEMENT FOR FUEL REDUCTION FOR FIRE SAFETY
 WITHIN THE CITY OF CALABASAS

| ITEM NO. | CITY OPEN SPACE (Map Page & Area #'s) | ACTIVITY | APPROX. QUANTITY (SF) | UNIT PRICE | TOTAL ANNUAL PRICE |
|----------|--|---|--|----------------------|--------------------|
| | | | | 100 Sq. Ft. = 1 Unit | |
| 6 | CALABASAS ROAD (Ref. Map Pg. 7, Area 24) | Weed abate to 15' beyond edge of pavement on the south side and from the edge of pavement to the Caltrans fence on the north side including, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 60,000 (=600 Units) | 4.69 \$4.87 | \$2922.00 ✓ |
| 7 | *ROAD SIDE* DRY CANYON COLD CREEK RD. (Ref. Map Pg. 8, Areas 25-26) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 180674.13 (180674) 84,700 (=847 Units) | 4.69 \$4.97 | \$8798.82 ✓ |
| 8 | DRY CANYON COLD CREEK RD. ADJACENT TO PRIVATE STRUCTURE (Ref. Map Pg. 8, Area 25-27) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 24,000 (=240 Units) | \$ ↑ | \$ ↑ |
| 9 | MULHOLLAND HWY FROM OLD TOPANGA CANYON RD. TO CITY LINE (Ref. Map Pg. 8, Areas 28-30, Map Pg. 9, Areas 31-33, 38-40, Map Pg. 10, Areas 41-42) | Weed abate to 10' beyond edge of pavement on both sides of the street including, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 295,000 (2950 UNITS) 231,700 2,000 (Units) | 4.69 \$4.87 | \$14,366.50 ✓ |
| 10 | *ROAD SIDE* PARCELS AT HIGHLANDS (Ref. Map Pg. 11, Areas 34-37 & 43) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 62,200 622 (=6622 Units) | 4.69 \$4.87 | \$3029.14 ✓ |

29116.46 ✓
 AMWA
 2-24-2020

Initials: (City) _____ (Contractor) SG

**WEED ABATEMENT FOR FUEL REDUCTION FOR FIRE SAFETY
 WITHIN THE CITY OF CALABASAS**

| ITEM NO. | CITY OPEN SPACE (Map Page & Area #'s) | ACTIVITY | APPROX. QUANTITY (SF) | UNIT PRICE | TOTAL ANNUAL PRICE |
|----------------------------------|--|--|---------------------------|----------------------|--------------------|
| | | | | 100 Sq. Ft. = 1 Unit | |
| 11 | PARCELS AT OLD TOPANGA CANYON (Ref. Map Pg. 12, Areas 44-54) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 206,900 (=2,069 Units) | 3.59 \$3.73 | \$7717.37 ✓ |
| 12 | WATER TANK STRUCTURE (City parcel 4434-003-900) (Ref. Map Pg. 13, Area 55) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 45,900 (=459 Units) | 2.41 \$2.50 | \$1147.50 ✓ |
| TOTAL LUMP SUM IN FIGURES | | | | | \$130526.10 ✓ |

TOTAL AMOUNT FOR OPEN SPACE IN WORDS:

One hundred thirty thousand two hundred twenty-six and 10/100-

Note: All information stated above was made available through City records, visual observations and aerial take-offs. It is the Contractor's responsibility to become familiar with all areas within the City Open Space prior to submitting a proposal.

*Amys
2-24-2020*

Initials: (City) _____ (Contractor) *SG*

Annual Weed Abatement for Fire Safety RFQ/P

Addendum No. 2, 10/03/2012

**WEED ABATEMENT FOR FUEL REDUCTION FOR FIRE SAFETY
 WITHIN THE CITY OF CALABASAS**

COST-BREAKDOWN SCHEDULE (CONTRACT AREA #1)

| ITEM NO. | CITY PARKS (Map Page & Area #'s) | ACTIVITY | APPROX. QUANTITY (SF) | UNIT PRICE | TOTAL ANNUAL PRICE |
|---|--|--|---|----------------------|----------------------|
| | | | | 100 Sq. Ft. = 1 Unit | |
| 1 | GATES CANYON PARK (Ref. Map Pg. 14, Area 1) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 129,700 14,279 129,700 Units | \$ 2.50 | \$ 3242.50 ✓ |
| 2 | DE ANZA PARK (Ref. Map Pg. 15, Area 1) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 173,800 (=1,738 Units) | \$ 2.50 | \$ 4345.00 ✓ |
| 3 | CIVIC CENTER PARK (on north side of Park Granada between Parkway Calabasas and the Commons) (Ref. Map Pg. 16, Areas 1-2) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 675,000 (=6,750 Units) | \$ 2.50 | \$ 16875.00 ✓ |
| 4 | CREEKSIDE PARK AND COMMUNITY CENTER (Ref. Map Pg. 17, Area 1) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 230,000 (=2,300 Units) | \$ 2.50 | \$ 5750.00 ✓ |
| 5 | WILD WALNUT PARK (Ref. Map Pg. 18, Area 1) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. Must hand clear around identified native species. | 236,200 (=2,362 Units) | \$ 2.50 | \$ 5905.00 ✓ |
| TOTAL LUMP SUM IN FIGURES | | | | | \$ 36117.50 ✓ |
| TOTAL AMOUNT FOR CITY PARKS IN WORDS: <i>Thirty six thousand one hundred seventeen and 50/100</i> | | | | | |

Note: All information stated above was made available through City records, visual observations and aerial take-offs. It is the Contractor's responsibility to become familiar with all areas within the Parks Property prior to submitting a proposal.

YHMS
2.24.2020

Initials: (City) _____ (Contractor) *SB*

Annual Weed Abatement for Fire Safety RFQ/P

Addendum No. 2, 10/03/2012

**WEED ABATEMENT FOR FUEL REDUCTION FOR FIRE SAFETY
 WITHIN THE CITY OF CALABASAS**

COST-BREAKDOWN SCHEDULES TOTAL

| COST BREAKDOWN SCHEDULE TITLE | COST BREAKDOWN SCHEDULE TOTAL |
|---|-------------------------------|
| PUBLIC WORKS / CITY OPEN SPACE | \$ 130,526.10 |
| CITY PARKS | \$ 36,117.50 |
| TOTAL COST AMOUNT OF BOTH COST BREAKDOWN SCHEDULES ABOVE IN FIGURES | \$ 166,643.60 |

TOTAL AMOUNT OF BOTH COST BREAKDOWN SCHEDULES ABOVE IN WORDS:

One hundred sixty-six thousand six hundred forty-three and 60/100
 Note: The total combined cost of both Cost Breakdown Schedules will be considered the base cost for contract area #1.

NAME OF Weed Abatement Company: ABSOLUTE / ABSOLUTE TREE & BRUSH CLEARING
 CONTRACTOR'S LICENSE NUMBER: 581605
 AUTHORIZED SIGNATURE: *Shane S* / ROBERT SHANE CAZHAN
 TITLE: OWNER / OWNER
 DATE: 10/04/2012 / 2-24-2020
MMR

Initials: (City) _____ (Contractor) *SB*

**WEED ABATEMENT FOR FUEL REDUCTION FOR FIRE SAFETY
 WITHIN THE CITY OF CALABASAS**

COST BREAKDOWN SCHEDULE (CONTRACT AREA #2)

| ITEM NO. | LLAD 22 (Map Page & Area #'s) | ACTIVITY | APPROX. QUANTITY (SF) | UNIT PRICE | TOTAL ANNUAL PRICE |
|----------|--|--|---|----------------------------|--------------------------|
| | | | | 100 Sq. Ft. = 1 Unit | |
| 1 | BELLAGIO HOA (Park Verdi) (Ref. Map Pg. 20, Areas 1-4) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 133,900 (=1,339 Units) | \$2.50 | \$3347.50 ✓ |
| 2 | CALABASAS COUNTRY ESTATES HOA (Ref. Map Pg. 21, Areas 1-4) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 99,000 (=990 Units) | \$2.50 | \$2475.00 ✓ |
| 3 | *HENRYS* CALABASAS HILLS & ESTATES HOA (Ref. Map Pg. 22, Areas 1-3, and Pg. 23, Areas 4-6) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 1,537,900 (=15,379 Units) | \$2.50 | \$38447.50 ✓ |
| 4 | CALABASAS PARK HOA (Ref. Map Pg. 24, Areas 1-10) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 1,582,400 (=15,824 Units) | \$2.50 | \$39560.00 ✓ |
| 5 | CALABASAS PARK ESTATES HOA (Ref. Map Pg. 25, Areas 1-, 5 & 10, and Map Pg. 26, Areas 5-11) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 2,906,055 (=29,060 Units) 2906055 UNITS | \$2.50 | \$72651.37 ✓ |
| 6 | CLAIRIDGE HOA (Ref. Map Pg. 27, Areas 1-2) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 327,900 (=3,279 Units) | \$2.50 | \$8197.50 ✓ |

\$1164678.87

Initials: (City) _____ (Contractor) SL

Annual Weed Abatement for Fire Safety RFQ/P

Attachment No. 2, 10/03/2012

**WEED ABATEMENT FOR FUEL REDUCTION FOR FIRE SAFETY
 WITHIN THE CITY OF CALABASAS**

| ITEM NO. | LLAD 22 (Map Page & Area #'s) | ACTIVITY | APPROX. QUANTITY (SF) | UNIT PRICE | TOTAL ANNUAL PRICE |
|----------------------------------|--|--|---|----------------------|------------------------|
| | | | | 100 Sq. Ft. = 1 Unit | |
| 7 | THE OAKS OF CALABASAS HOA (Ref. Map Pg. 28, Areas 1-7 and Map Pg. 29, Areas 1, & 7-10) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 5,059,000 (=50,590 Units) + 3742 Units (53332) | \$ 2.50 | \$ 133,340.00 ✓ |
| 8 | WESTRIDGE HOA (Ref. Map Pg. 30, Areas 1-4) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 673,400 (=6,734 Units) | \$ | \$ |
| TOTAL LUMP SUM IN FIGURES | | | | | \$ 298,018.87 ✓ |

TOTAL AMOUNT FOR LLAD 22 IN WORDS:

Two hundred ninety eight thousand eighteen dollars and 87/100 ✓

Note: All information stated above was made available through City records, visual observations and aerial take-offs. It is the Contractor's responsibility to become familiar with all areas within the HOA properties prior to submitting a proposal.

| ITEM NO. | LMD 22 (Map Page & Area #'s) | ACTIVITY | APPROX. QUANTITY (SF) | UNIT PRICE | TOTAL ANNUAL PRICE |
|----------------------------------|--|--|---------------------------|----------------------|---------------------|
| | | | | 100 Sq. Ft. = 1 Unit | |
| 1 | PUBLIC HIKING TRAIL LOCATED IN THE OAKS OF CALABASAS HOA COMMON AREA (Ref. Map Pg. 31 & 32, Areas 1-3) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 107,100 (=1,071 Units) | \$ 2.50 | \$ 2677.50 ✓ |
| TOTAL LUMP SUM IN FIGURES | | | | | \$ 2677.50 ✓ |

TOTAL AMOUNT FOR LMD 22 IN WORDS:

Two thousand six hundred seventy seven dollars and 50/100 ✓

Note: All information stated above was made available through City records, visual observations and aerial take-offs. It is the Contractor's responsibility to become familiar with all areas within the LMD property prior to submitting a proposal.

*2-24-2020
 Anne*

Initials: (City) _____ (Contractor) *SB*

**WEED ABATEMENT FOR FUEL REDUCTION FOR FIRE SAFETY
 WITHIN THE CITY OF CALABASAS**

| ITEM NO. | LLAD 24 (Map Page & Area #'s) | ACTIVITY | APPROX. QUANTITY (SF) | UNIT PRICE | TOTAL ANNUAL PRICE |
|---|--|--|------------------------------|----------------------|--------------------|
| | <i>* ROAD SIDE *</i> | | | 100 Sq. Ft. = 1 Unit | |
| 1 | ALONG LOST HILLS RD. NORTH OF MEADOW CREEK LANE TOP OF LAS VIRGENES CREEK BANKS TO IRRIGATED AREAS OR SIDEWALK OR FENCE LINE (Ref. Map. Pg. 33, Areas 1-3) | Weed abatement, brush/dead shrub removal, limbing up trees and shrubs, tree and shrub raising, trash and debris removal, hauling, and dump fees. | 385,297 (=3,852.97 Units) | \$4.87 | \$1,876,396 |
| TOTAL LUMP SUM IN FIGURES | | | | | \$1,876,396 |
| TOTAL AMOUNT FOR LLAD 24 IN WORDS: | | | | | |
| <i>Eighteen thousand seven hundred sixty-three and 96/100</i> | | | | | |

Note: All information stated above was made available through City records, visual observations and aerial take-offs. It is the Contractor's responsibility to become familiar with all areas within the LLAD property prior to submitting a proposal.

*2-24-2020
 AMR*

Initials: (City) _____ (Contractor) *SB*

Annual Weed Abatement for Fire Safety RFQ/P

Addendum No: 2, 10/03/2012

**WEED ABATEMENT FOR FUEL REDUCTION FOR FIRE SAFETY
 WITHIN THE CITY OF CALABASAS**

COST BREAKDOWN SCHEDULES TOTAL

| COST BREAKDOWN SCHEDULE TITLE | COST BREAKDOWN SCHEDULE TOTAL |
|---|---|
| LANDSCAPE LIGHTING ACT DISTRICT 22 | \$ 298,018.87 <i>AMM</i> |
| LANDSCAPE MAINTENANCE DISTRICT 22 | \$ 2,677.50 |
| LANDSCAPE LIGHTING ACT DISTRICT 24 | \$ 18,763.96 |
| TOTAL AMOUNT OF ALL THREE COST BREAKDOWN SCHEDULES ABOVE IN FIGURES | \$ 319,460.33 <i>AMM</i> |
| TOTAL AMOUNT OF ALL THREE COST BREAKDOWN SCHEDULES IN WORDS: <i>Three hundred nineteen thousand four hundred sixty dollars ^{33/100}</i> | |
| Note: The total combined cost of all three Cost Breakdown Schedules will be considered the base cost for this contract area #2. | |
| NAME OF Weed Abatement Company: <i>ABSOLUTE</i> | <i>ABSOLUTE TREE & BRUSH CLEARING</i> |
| CONTRACTOR'S LICENSE NUMBER: <i>5B11665</i> | |
| AUTHORIZED SIGNATURE: <i>[Signature]</i> | <i>ROBERT SHANE BAZAN</i> |
| TITLE: <i>OWNER</i> | <i>OWNER</i> |
| DATE: <i>10/04/2012</i> | <i>10-2-24-2012</i> <i>AMM</i> |

Initials: (City) _____ (Contractor) *CB*

UNIT PRICE LIST
 THE FOLLOWING PRICES ARE HEREBY MADE A PART OF THIS AGREEMENT

UNIT PRICES FOR ADDITIONAL WORK

| Item No. | Description | Unit Price | Unit |
|----------|---|---------------|----------|
| 1. | New (Virgin Area) Weed Abatement, Initial Cut | 1 @ \$ 3.25 | 100 SF |
| 2. | New (Virgin Area) Area Brush Clearance, Initial Cut | 1 @ \$ 25. - | 100 SF |
| 3. | Re-Growth: Additional Cut in the Same Season - Existing Area Weed Abatement | 1 @ \$ 2. - | 100 SF |
| 4. | New (Virgin Area) Tree Raising, Initial Cut | 1 @ \$ 25 - | Per Tree |
| 5. | Removal of dead/fallen tree - 4"dia BH | 1 @ \$ 150 - | Per Tree |
| | Hauling @ 500' to road | 1 @ \$ 200 - | Per Tree |
| | Hauling @ 1,000' to road | 1 @ \$ 250 - | Per Tree |
| 6. | Removal of dead/fallen tree - 6"dia BH | 1 @ \$ 300 - | Per Tree |
| | Hauling @ 500' to road | 1 @ \$ 200 - | Per Tree |
| | Hauling @ 1,000' to road | 1 @ \$ 400 - | Per Tree |
| 7. | Removal of dead/fallen tree - 8"dia BH | 1 @ \$ 450 - | Per Tree |
| | Hauling @ 500' to road | 1 @ \$ 300 - | Per Tree |
| | Hauling @ 1,000' to road | 1 @ \$ 550 - | Per Tree |
| 8. | Removal of dead/fallen tree - 10"dia BH | 1 @ \$ 700 - | Per Tree |
| | Hauling @ 500' to road | 1 @ \$ 400 - | Per Tree |
| | Hauling @ 1,000' to road | 1 @ \$ 900 - | Per Tree |
| 9. | Removal of dead/fallen tree - 12"dia BH | 1 @ \$ 1100 - | Per Tree |
| | Hauling @ 500' to road | 1 @ \$ 575 - | Per Tree |
| | Hauling @ 1,000' to road | 1 @ \$ 825 - | Per Tree |
| 10. | Removal of dead/fallen tree - 14"dia BH | 1 @ \$ 1400 - | Per Tree |
| | Hauling @ 500' to road | 1 @ \$ 800 - | Per Tree |
| | Hauling @ 1,000' to road | 1 @ \$ 1200 - | Per Tree |
| 11. | Cost per Laborer for any extra work including #s 1,2,3 & 4 above. | 1 @ \$ 29.75 | Hourly |
| | Cost per Supervisor for any extra work including #s 1,2,3 & 4 above. | 1 @ \$ 35.50 | Hourly |

ABSOLUTE TREE & BRUSH
 (Name of Weed Abatement Company)

09/26/2012 2-24-2020
 (Date) *AMM*

Shane D...
 (Authorized Signature)

OWNER SOLE PROPRIETOR
 (Title of person signing this form)

****** NOTE: THIS FORM MUST BE COMPLETED, SIGNED, DATED, AND SUBMITTED WITH THE COST BREAKDOWN SCHEDULES OR YOUR PROPOSAL WILL BE CONSIDERED NON-RESPONSIVE AND IT WILL NOT BE ACCEPTED.**

Initials: (City) _____ Contractor) SB
 95519.1

NON-COLLUSION AFFIDAVIT

State of California)
) ss.
County of Los Angeles)

_____, being first duly sworn, deposes and says that he or she is _____ of _____, the party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.”

Signature of Bidder

Business Address

Place of Residence

Subscribed and sworn to before me this ___ day of _____, 20__.

Notary Public in and for the County
of
State of California.

My Commission Expires _____, 20__.

WORKERS' COMPENSATION INSURANCE
CERTIFICATE

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

DATE: _____

(Contractor)

By:

(Signature)

(Title)

Attest:

By:

(Signature)

(Title)



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JANUARY 5, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: DON PENMAN, INTERIM COMMUNITY DEVELOPMENT DIRECTOR
MICHAEL KLEIN, SENIOR PLANNER, AICP *MAK*

SUBJECT: UPDATE OF THE CITY'S RENTAL REGISTRATION PROGRAM FOR 2021

MEETING DATE: JANUARY 26, 2022

SUMMARY RECOMMENDATION:

Staff recommends that the City Council receive and file this report.

BACKGROUND:

Following adoption of Ordinance No. 2004-91 and Ordinance No. 2004-193 (Chapter 5.16 of the Municipal Code), property owners of four or more residential rental housing units in Calabasas are required to register their rental units with the City of Calabasas Community Development Department and to report annually on the latest rental rate for each unit. In addition to this annual registration, property owners are required to report to the City all rent increases over 5%. Per the Ordinances, the City must be notified of the increase 60 days prior to the effective date of the increase.

DISCUSSION/ANALYSIS:

For this update, staff compared data reported in July 2020 to data reported in July 2021 and calculated the average change in rents by property owner. The following tables summarize this information:

| Property Name | Property Address | Total # of Units | Rent in July 2020 | Rent in July 2021 | Change in rent between 2020 and 2021 |
|----------------------------------|--------------------------|------------------|-------------------|-------------------|--------------------------------------|
| Malibu Creek Apartments I | 5320 Las Virgenes Rd. | 36 | \$2,226 | \$2,235 | +\$9 (+0.40%) |
| Malibu Creek Apartments II | 5302 Parkmor Rd. | 8 | \$2,242 | \$2,248 | +\$6 (+0.27%) |
| Avalon Bay Apartments | 3831 N. Orchid Ln. | 600 | \$2,414 | \$2,475 | +\$61 (+2.52%) |
| Malibu Canyon Apartments | 5758 N. Las Virgenes Rd. | 698 | \$2,350 | \$2,341 | -\$9 (0.38%) |
| Horizons | 26705 Malibu Hills Rd. | 60 | \$3,392 | \$3,443 | +\$51 (+1.50%) |
| Paxton | 4385 Paxton PI | 74 | N/A | \$5,886 | N/A |
| Apartment Total/Average: | | 1,476 | \$2,418 | \$2,442* | +\$24 (+1.00%)* |
| Calabasas Village Mobile Estates | 23777 Mulholland Hwy. | 210 | \$1,553 | \$1,614 | +\$61 (+3.93%) |

* Does not include Paxton because the data from 2020 is not complete

| Property Name | Property Address | # of affordable units | Expiration Of Affordable Units | Rent in July 2020 | Rent in July 2021 | Change in rent between 2019 and 2020 |
|-----------------|---------------------|-----------------------|--------------------------------|-------------------|-------------------|--------------------------------------|
| Canyon Creek | 4803 El Canon | 74 | 2066 | \$847 | \$1,041 | +\$194 (+23%) |
| Avanti | 23500 Park Sorrento | 8 | 2046 | \$1,046 | \$1,097 | +\$51 (+4.8%) |
| Paxton | 4385 Paxton PI | 4 | 2048 | N/A | \$1,064 | N/A |
| Average: | | | | \$866 | \$1,047 | +\$191 (+22%) |

As demonstrated in the table above, the average change in rent between the reporting periods for 2020 and 2021 for apartment rental communities in the City was an increase of \$24 or 1.00%. On the lower end of the range is Malibu Canyon Apartments, with an average decrease of 0.38%; and on the higher end of the range is Avalon Bay Apartments, with an average increase of 2.52%. Staff also collected rent reports from two individual owners who collectively own 24 condominiums in the City. The average rent changes for these units was \$60,

which represents an average increase of 1.65%. The USC Casden Forecast Multifamily Report for 2021, states that rental rates throughout LA County have gone up due to the unusually low vacancy rates. Per the data in the report, the average rental rate for the Calabasas subregion in the third quarter of 2021 was approximately \$2,700 per month (see Attachment A). As a result, the average rental rate of \$2,442 in Calabasas for July 2021 is consistent with the average rental rate for this subregion of LA County. Furthermore, the Consumer Price Index, as reported by the US Department of Labor, states that the cost of rent in Los Angeles County increased by 1.1% from July 2020 to July 2021. As a result, the rent increases seen in Calabasas are generally consistent with the reported average rent increase in the Los Angeles area.

In addition to the Rental Registration program discussed above, the City of Calabasas operates several programs to provide financial assistance to qualified residents. The Community Development Block Grant (CDBG) residential rehabilitation program provides eligible homeowners with financial assistance to complete necessary property improvements, such as upgrades for ADA accessibility and roof repairs. The CDBG program typically provides assistance to 8-12 residents annually. Due to Covid-19, no CDBG funds were used during 2021; however, the City anticipates receiving approximately \$85,000 for fiscal year 2022-2023 to be used for residential rehabilitation. The Rental Assistance program, which has been in effect since 2004, provides financial assistance towards rent to eligible multi-family or mobile home households residing in the City of Calabasas. The program is limited to households with seniors or persons that are considered permanently disabled under the SSI program, and whose annual household income does not exceed 80% of the area median income. The program has 50 available spaces, 42 of which are designated for the Calabasas Village Mobile Home Park, and currently provides a \$254 monthly subsidy to each recipient. The owner of the Calabasas Village Mobile Home Park contributes 30% of the subsidy to each of the 42 recipients that reside in the Mobile Home Park (see table below). This amounts to an annual contribution of \$38,304 by the Calabasas Village owner, which has allowed the City to expand the program from 30 to 50 recipients since its inception.

| Rental Assistance Program | | | | |
|--------------------------------------|-------------------|----------------------------|----------------------|---------------------|
| | No. of Recipients | Contribution per Recipient | Monthly Contribution | Annual Contribution |
| CVMHP Subsidy | | | | |
| Park Owner | 42 | \$76 | \$3,192 | \$38,304 |
| City | 42 | \$178 | \$7,476 | \$89,712 |
| Subtotal - CVMHP | 42 | \$254 | \$10,668 | \$128,016 |
| Subsidy for Non-CVMHP Renters | | | | |

| | | | | |
|---------------------------|-----------|--------------|--|---|
| City (only) | 8 | \$254 | \$2,032 | \$24,384 |
| Totals | 50 | \$254 | \$9,508 (City) \$3,192 (Park Owner) | \$114,096 (City) \$38,304 (Park Owner) |
| Program Totals | 50 | \$254 | \$12,700 | \$152,400 |

Staff will continue to log reported increases throughout the year, and participating communities will submit new annual rent data in July 2022. Staff does not recommend any changes to the program at this time.

REQUESTED ACTION:

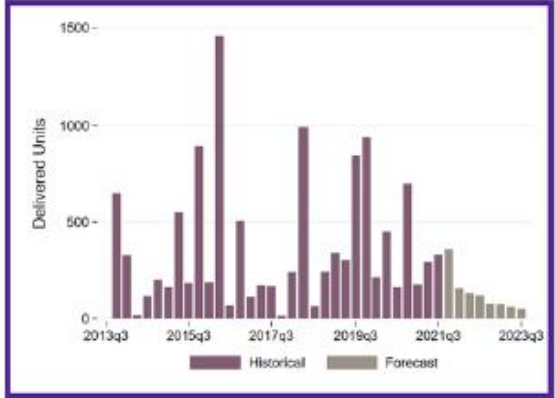
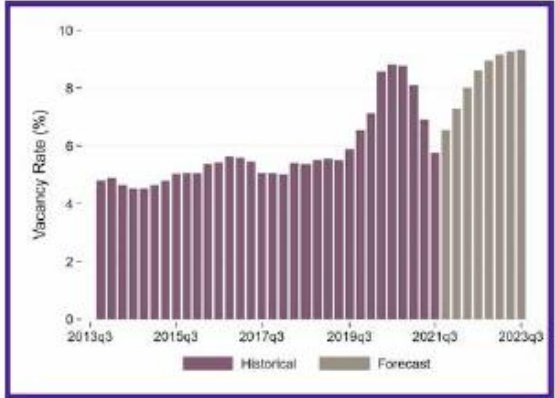
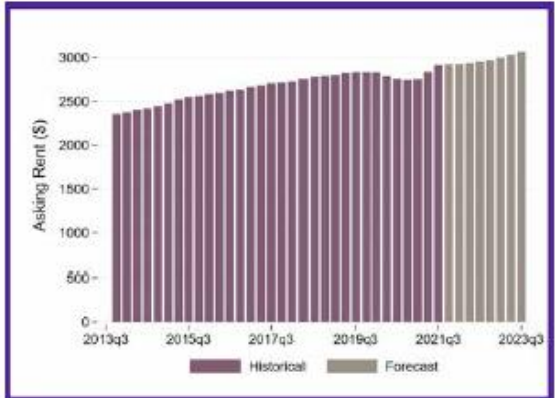
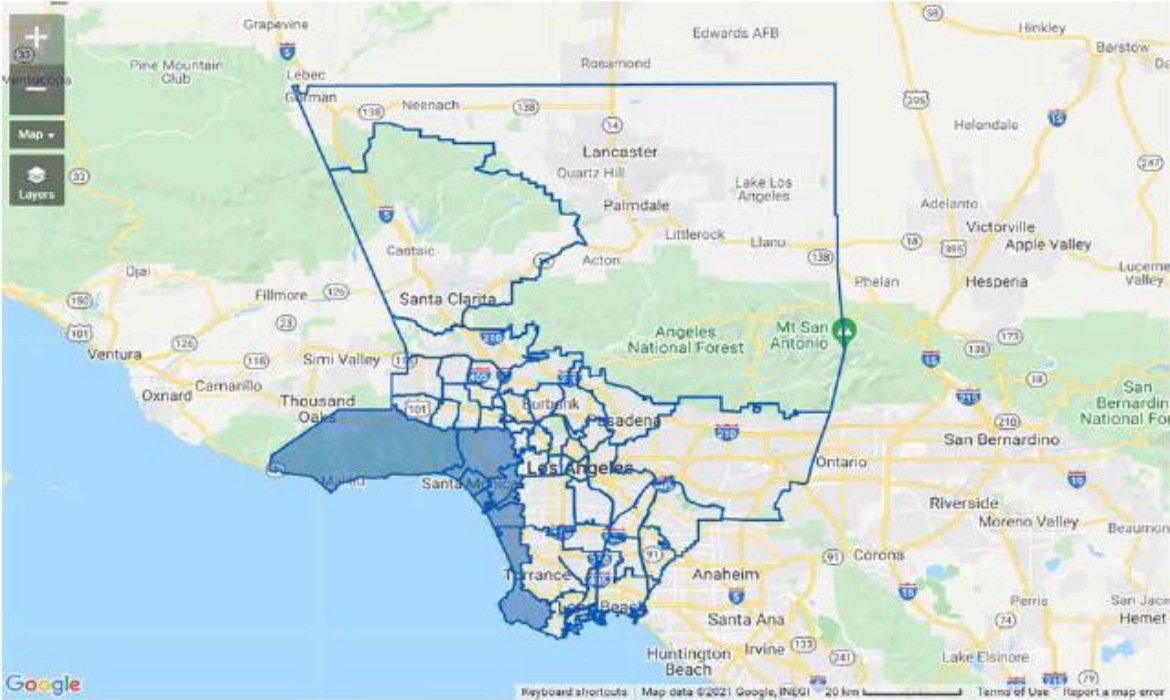
That the City Council receive and file this report as an update of the Rental Registration program.

ATTACHMENTS:

- Attachment A: Page 17 of the USC Casden Forecast 2021 Multifamily Report
- Attachment B: US Department of Labor CPI for July 2021

USC Casden Forecast
2021 Multifamily Report

Coastal Communities-Beverly Hills Market • Los Angeles County, 2010 to 2021



Source: USC Casden forecast tabulations and forecasts based on CoStar data and 2019 Five-year American Community Survey Data.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods Los Angeles-Long Beach-Anaheim (1982-84=100 unless otherwise noted)

| Item and Group | Indexes | | | Percent change from- | | |
|--|-----------|-----------|-----------|----------------------|----------|-----------|
| | May 2021 | Jun. 2021 | Jul. 2021 | Jul. 2020 | May 2021 | Jun. 2021 |
| Expenditure category | | | | | | |
| All items | 287.620 | 289.218 | 290.890 | 3.9 | 1.1 | 0.6 |
| All items (1967=100) | 849.756 | 854.479 | 859.418 | - | - | - |
| Food and beverages | 288.225 | 288.486 | 289.881 | 3.7 | 0.6 | 0.5 |
| Food | 288.639 | 288.855 | 290.582 | 3.7 | 0.7 | 0.6 |
| Food at home | 273.803 | 274.288 | 277.535 | 4.5 | 1.4 | 1.2 |
| Cereals and bakery products | 282.619 | 283.817 | 283.924 | 3.0 | 0.5 | 0.0 |
| Meats, poultry, fish, and eggs | 311.151 | 312.105 | 321.214 | 8.7 | 3.2 | 2.9 |
| Dairy and related products | 262.934 | 265.577 | 265.171 | 3.2 | 0.9 | -0.2 |
| Fruits and vegetables | 364.347 | 375.174 | 372.452 | 2.3 | 2.2 | -0.7 |
| Nonalcoholic beverages and beverage materials(1) | 274.821 | 272.911 | 272.546 | 3.0 | -0.8 | -0.1 |
| Other food at home | 208.027 | 203.112 | 209.102 | 4.1 | 0.5 | 2.9 |
| Food away from home | 300.175 | 300.127 | 300.355 | 3.0 | 0.1 | 0.1 |
| Alcoholic beverages | 262.603 | 263.363 | 260.790 | 4.1 | -0.7 | -1.0 |
| Housing | 328.792 | 329.939 | 332.085 | 1.6 | 1.0 | 0.7 |
| Shelter | 378.182 | 379.449 | 381.105 | 1.1 | 0.8 | 0.4 |
| Rent of primary residence(2) | 402.879 | 402.222 | 403.329 | 0.8 | 0.1 | 0.3 |
| Owners' equiv. rent of residences(2)(3) | 392.634 | 394.234 | 395.231 | 0.8 | 0.7 | 0.3 |
| Owners' equiv. rent of primary residence(1)(2) | 392.612 | 394.211 | 395.208 | 0.8 | 0.7 | 0.3 |
| Fuels and utilities | 384.156 | 384.486 | 393.448 | 10.5 | 2.4 | 2.3 |
| Household energy | 339.425 | 339.830 | 345.035 | 11.7 | 1.7 | 1.5 |
| Energy services(2) | 338.030 | 338.412 | 343.597 | 11.7 | 1.6 | 1.5 |
| Electricity(2) | 382.304 | 379.574 | 384.683 | 10.8 | 0.6 | 1.3 |
| Utility (piped) gas service(2) | 292.442 | 299.257 | 305.289 | 14.2 | 4.4 | 2.0 |
| Household furnishings and operations | 118.394 | 119.311 | 120.866 | -1.3 | 2.1 | 1.3 |
| Apparel | 110.660 | 108.881 | 107.807 | 2.2 | -2.6 | -1.0 |
| Transportation | 232.220 | 236.538 | 238.876 | 17.8 | 2.9 | 1.0 |
| Private transportation | 230.905 | 235.804 | 238.880 | 18.6 | 3.5 | 1.3 |
| New and used motor vehicles(4) | 98.432 | 101.588 | 102.565 | 14.2 | 4.2 | 1.0 |
| New vehicles(1) | 175.268 | 176.871 | 179.479 | 5.5 | 2.4 | 1.5 |
| Used cars and trucks(1) | 341.860 | 376.506 | 378.904 | 40.4 | 10.8 | 0.6 |
| Motor fuel | 313.441 | 320.374 | 326.954 | 37.4 | 4.3 | 2.1 |
| Gasoline (all types) | 306.245 | 313.044 | 319.494 | 37.4 | 4.3 | 2.1 |
| Gasoline, unleaded regular(4) | 306.623 | 313.511 | 320.020 | 38.2 | 4.4 | 2.1 |
| Gasoline, unleaded midgrade(4)(5) | 293.696 | 300.072 | 306.247 | 36.2 | 4.3 | 2.1 |
| Gasoline, unleaded premium(4) | 293.985 | 300.226 | 306.233 | 34.6 | 4.2 | 2.0 |
| Motor vehicle insurance(1) | 823.411 | 823.411 | 823.411 | 4.7 | 0.0 | 0.0 |
| Medical care | 510.991 | 510.542 | 511.849 | 0.0 | 0.2 | 0.3 |
| Recreation(6) | 109.800 | 112.526 | 114.741 | 8.8 | 4.5 | 2.0 |
| Education and communication(6) | 147.137 | 148.386 | 148.291 | -1.8 | 0.8 | -0.1 |
| Tuition, other school fees, and child care(1) .. | 1,916.782 | 1,932.866 | 1,939.965 | -1.5 | 1.2 | 0.4 |
| Other goods and services | 465.845 | 466.483 | 464.816 | 1.2 | -0.2 | -0.4 |
| Commodity and service group | | | | | | |
| All items | 287.620 | 289.218 | 290.890 | 3.9 | 1.1 | 0.6 |
| Commodities | 194.665 | 195.890 | 197.297 | 7.3 | 1.4 | 0.7 |
| Commodities less food & beverages | 146.550 | 148.177 | 149.550 | 10.6 | 2.0 | 0.9 |
| Nondurables less food & beverages | 200.080 | 201.012 | 202.451 | 11.7 | 1.2 | 0.7 |
| Durables | 94.971 | 97.032 | 98.260 | 8.9 | 3.5 | 1.3 |
| Services | 369.922 | 371.836 | 373.713 | 2.3 | 1.0 | 0.5 |

Note: See footnotes at end of table.



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JANUARY 18, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: JOHN BINGHAM, ADMINISTRATIVE SERVICES MANAGER
MICHEAL NEAL, CDBG CONSULTANT**

**SUBJECT: REVIEW AND APPROVAL OF PROJECTS FOR THE 48TH PROGRAM
YEAR (2022-2023) - COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) FUNDING; AND ADOPTION OF RESOLUTION NO. 2022-1771,
APPROVING THE CDBG 48TH PROGRAM YEAR (2022-2023)**

MEETING DATE: JANUARY 26, 2022

SUMMARY RECOMMENDATION:

Conduct a public hearing on the proposed projects and budget for the 2022-2023 Community Development Block Grant (CDBG) Program Year. Upon consideration of the public testimony and discussion of relevant issues, adopt Resolution No. 2022-1771 (Attachment A) approving the allocation of 2022-2023 CDBG funds, and the proposed projects for implementation during the CDBG 2022-2023 Program Year.

BACKGROUND:

Each year, CDBG funds are allocated to cities by the Federal Housing and Urban Development Department (HUD), and administered through the Los Angeles County Development Authority (LACDA). Participating cities, whose total population is less than 50,000, participate in the Los Angeles Urban County CDBG Program, and receive funding based upon the total number of cities participating in the County's program. It is also based on a city's need to provide housing, economic and social services; and community development opportunities that principally benefit persons of low- and

moderate-income levels, aid in the prevention of neighborhood deterioration, and meet other urgent community development needs due to natural disasters or other emergencies. To be eligible for the CDBG program, a household of two persons cannot exceed the annual moderate-income limit of \$75,700, per HUD Income Guidelines. A household of four persons cannot exceed the annual moderate-income limit of \$94,600.

This is the 48th year the City of Calabasas (or, prior to 1991, unincorporated Calabasas) has participated in the Los Angeles Urban County's CDBG Program. In order to continue its participation in the upcoming 2022-2023 program year, which begins on July 1, 2022 and ends on June 30, 2023, the City of Calabasas must prepare and submit its proposed CDBG project descriptions to LACDA no later than February 13, 2022, for review and approval.

Pursuant to Federal requirements, notice of this public hearing was properly published and posted in public buildings within the City. Federal requirements also mandate that as part of the hearing, the Council and public be informed of the range of eligible housing and community development activities that may be funded under the CDBG program. Interested persons may obtain a copy of the Federal eligibility guidelines, available at the City of Calabasas Administrative Services Department, during regular business hours.

DISCUSSION/ANALYSIS:

The City of Calabasas estimated CDBG allocation for Program Year 2022-2023 is approximately \$98,481. This is a **planning estimate only**; the LACDA will not release final appropriations from HUD until Spring 2022. The City's final CDBG allocation may be **more** or **less** than the planning estimate. Generally, the final allocation is within 10% of the estimate provided. In FY 2021-2022, Calabasas' CDBG allocation was \$98,481.

For consideration, the following project is proposed for the 2022-2023 CDBG Program Year:

Residential Rehabilitation - \$98,481

This project offers grants and loans to owner-occupied residential property owners (including mobile homes) for emergency repairs, improvements to substandard properties, corrections to code violations, seismic retrofits, and lead-based paint and asbestos hazard evaluations and remediation. A wide range of exterior and interior repairs are eligible for funding including plumbing, electrical, roofing, heating,

ventilation, air conditioning upgrades, handicap accessibility ramps, and energy efficiency upgrades such as water heaters and windows. To be eligible, owners must qualify as low or moderate income under HUD guidelines. Grants up to a maximum of \$15,000 will be available to eligible homeowners. It is anticipated that approximately eight grants will be completed under this program.

There continues to be high demand for the Residential Rehabilitation Program and approximately 25 prospective applicants are on the program waiting list. During FY 2020-2021, no household projects were completed due the COVID-19 Pandemic. For FY 2022-2023, some households may be served if allowed LACDA's and the City's COVID-19 protocols.

Another issue related to the delay in completion of Residential Rehabilitation projects is that recently the city solicited proposals for CDBG consulting services and only one firm responded with a bid. That bid was from an inexperienced and unqualified bidder. LACDA requires a minimum of three bids. A lack of Consultant firm places the Residential Rehabilitation program in serious jeopardy as the city lacks the staff or expertise required to complete these complex and time-consuming projects. City Staff is looking for alternatives to keep this popular and needed program going. Staff will be working with the LACDA on solutions to this vexing issue. The City may consider a different project for the upcoming year such as ADA upgrades to Parks or Public Works projects.

FISCAL IMPACT/SOURCE OF FUNDING:

For planning purposes, the City's CDBG estimated annual allocation for the upcoming 2022-2023 Program Year will be approximately \$99,481.

REQUESTED ACTION:

Conduct a public hearing on the proposed projects and budget for the 2022-2023 Community Development Block Grant (CDBG) Program Year. Upon consideration of the public testimony and discussion of relevant issues, adopt Resolution No. 2022-1771 approving the allocation of 2022-2023 CDBG funds.

ATTACHMENT:

Resolution Number 2022-1771

**ITEM 5 ATTACHMENT
RESOLUTION NO. 2022-1771**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CALABASAS, CALIFORNIA, APPROVING PROJECTS FOR
THE 48TH PROGRAM YEAR (2022-2023) COMMUNITY
DEVELOPMENT BLOCK GRANT (CDBG) FUNDING.**

WHEREAS, on August 22, 1974, the President of the United States signed into law the Housing and Community Development Act of 1974; and

WHEREAS, the primary goals of Title I of the Act are the development of viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income; and

WHEREAS, the City of Calabasas estimates receiving \$99,481 in federal CDBG funds to further the attainment of these goals during Fiscal Year 2022-2023; and

WHEREAS, the City conducted a public hearing on January 26, 2022, to solicit comments and suggestions from the community for the utilization of these funds.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Calabasas hereby resolves as follows:

SECTION 1: That the City of Calabasas desires to fund eligible CDBG projects with 48th Program Year Funds.

SECTION 2: That City staff is hereby directed to submit to Los Angeles County Development Authority, through this document, the City's intent to approve and fund CDBG projects.

SECTION 3: That City staff is hereby directed to prepare and submit documentation required for the approval and implementation of 48th Program Year CDBG projects.

SECTION 4: That City staff is hereby authorized to perform modifications to

approved projects as required to conform to CDBG requirements, and to provide for the expedient expenditure of funds.

SECTION 5: That for planning purposes, the City’s CDBG estimated annual allocation for the upcoming 2022-2023 Program Year will be approximately \$99,481 and that those funds will be utilized to rehabilitate qualified homes in Calabasas.

SECTION 6: That notice of the public hearing was posted and advertised pursuant to applicable federal, state, and local laws.

SECTION 7: The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law, and said copy to be submitted to the Los Angeles County Development Authority.

PASSED, APPROVED AND ADOPTED this 26th day of January 2022.

Mary Sue Maurer, Mayor

ATTEST:

APPROVED AS TO FORM:

Maricela Hernandez, City Clerk
Master Municipal Clerk
California Professional Municipal Clerk

Matthew T. Summers
Colantuono, Highsmith & Whatley, PC
City Attorney



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JANUARY 19, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER
MICHAEL MCCONVILLE, SENIOR MANAGEMENT ANALYST

SUBJECT: COUNCIL DIRECTION ON STRATEGIC PRIORITIES AND 2022-2023 WORK PLAN

MEETING DATE: JANUARY 26, 2022

SUMMARY RECOMMENDATION:

That City Council provide direction on the Strategic Priorities planning process and the development of the 2022-2023 Work Plan.

DISCUSSION:

Strategic Priorities

During its January 12th meeting, the City Council reached a majority consensus on four Strategic Priorities for the 2022-23 Work Plan:

- **Environmental Leadership**
- **Fiscal Resiliency**
- **Public Safety/Emergency Preparedness**
- **Youth and Senior Services**

Other Strategic Policy categories receiving more than one vote, but less than three, included: **Housing, Quality of Life, and Open Space Preservation**. For this reason, staff is recommending that the City Council continue its discussion on policy focus to conclude the selection of a fifth and final Strategic Priority for the 2022-23 Work Plan.

Projects and Initiatives

Once reaching a consensus on five Strategic Priorities, Councilmembers will review a listing of specific projects and initiatives that each Councilmember has provided to staff to be included in the Work Plan. Each project will have a recommend grouping within a specific Strategic Priority area to assist in aligning the various items by policy focus, with staff also seeking descriptions on certain items to better clarify measures of success. The City Council will then discuss and revise the project listing and approve selections in draft form to be considered by Commissioners and Advisory Board members.

Following the development of a draft list of projects and initiatives, staff will seek direction on presenting the selections to each of the City's commissioners and advisory board members to obtain a ranking of each project in the draft list.

REQUESTED ACTION:

That City Council provide direction on the strategic planning process and the development of the 2022-2023 work plan.

FISCAL IMPACT/SOURCE OF FUNDING:

There is no fiscal impact from this agenda item.



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| Administrative Services | | | | | |
| 112445 | 1/12/2022 | CARR/RYAN// | PRE-EMPLOYMENT PHYSICAL | 70.00 | Administrative Services |
| 112454 | 1/12/2022 | CRISP IMAGING | COPY/PRINTING SERVICE | 54.48 | Administrative Services |
| Total Amount for 2 Line Item(s) from Administrative Services | | | | \$124.48 | |
| City Attorney | | | | | |
| 112460 | 1/12/2022 | HOPKINS & CARLEY | LEGAL SERVICES | 486.50 | City Attorney |
| Total Amount for 1 Line Item(s) from City Attorney | | | | \$486.50 | |
| City Council | | | | | |
| 112473 | 1/12/2022 | SHAPIRO/DAVID// | REIMBURSEMENT- OFFICE SUPPLIES | 254.69 | City Council |
| 112451 | 1/12/2022 | CONEJO AWARDS | NAME BADGES | 86.87 | City Council |
| 112486 | 1/12/2022 | WEINTRAUB/ALICIA// | REIMBURSEMENT- PHONE SERVICE | 60.00 | City Council |
| Total Amount for 3 Line Item(s) from City Council | | | | \$401.56 | |
| Civic Center O&M | | | | | |
| 112458 | 1/12/2022 | ENCORE ONE, LLC | JANITORIAL SERVICES | 4,387.07 | Civic Center O&M |
| 112430 | 1/4/2022 | SECURAL SECURITY CORP | SECURITY- NIGHTLY CIV CTR | 1,968.80 | Civic Center O&M |
| 112430 | 1/4/2022 | SECURAL SECURITY CORP | SECURITY- NIGHTLY CIV CTR | 1,968.80 | Civic Center O&M |
| 112415 | 1/4/2022 | LAS VIRGENES MUNICIPAL WATER | WATER SERVICE | 896.82 | Civic Center O&M |
| 112415 | 1/4/2022 | LAS VIRGENES MUNICIPAL WATER | WATER SERVICE | 725.09 | Civic Center O&M |
| 112463 | 1/12/2022 | LIFTECH ELEVATOR SERVICES INC | ELEVATOR SERVICES | 585.00 | Civic Center O&M |
| 112457 | 1/12/2022 | DEPT. OF INDUSTRIAL RELATIONS | OPERATING PERMIT- ELEVATOR | 225.00 | Civic Center O&M |
| 112430 | 1/4/2022 | SECURAL SECURITY CORP | PATROL CAR SERVICES- CIVIC CTR | 192.32 | Civic Center O&M |
| 112430 | 1/4/2022 | SECURAL SECURITY CORP | PATROL CAR SERVICES- CIVIC CTR | 192.32 | Civic Center O&M |
| Total Amount for 9 Line Item(s) from Civic Center O&M | | | | \$11,141.22 | |
| Community Development | | | | | |
| 112471 | 1/12/2022 | RINCON CONSULTANTS INC | PLANNING SERVICES | 17,565.83 | Community Development |
| 112455 | 1/12/2022 | DAPEER, ROSENBLIT & LITVAK | LEGAL SERVICES | 4,275.00 | Community Development |
| 112455 | 1/12/2022 | DAPEER, ROSENBLIT & LITVAK | LEGAL SERVICES | 1,961.59 | Community Development |
| 112441 | 1/12/2022 | APPLE ONE | TEMPORARY EMPLOYMENT SVCS | 1,024.00 | Community Development |
| 112441 | 1/12/2022 | APPLE ONE | TEMPORARY EMPLOYMENT SVCS | 768.00 | Community Development |



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| 112455 | 1/12/2022 | DAPEER, ROSENBLIT & LITVAK | LEGAL SERVICES | 562.50 | Community Development |
| 112455 | 1/12/2022 | DAPEER, ROSENBLIT & LITVAK | LEGAL SERVICES | 500.40 | Community Development |
| 112477 | 1/12/2022 | STAPLES | OFFICE SUPPLIES | 23.57 | Community Development |
| Total Amount for 8 Line Item(s) from Community Development | | | | \$26,680.89 | |

Community Services

| | | | | | |
|--------|-----------|-------------------------------|--------------------------------|----------|--------------------|
| 112416 | 1/4/2022 | LAS VIRGENES UNIFIED SCHOOL | JOINT USE AGREEMENT-AE WRIGHT | 3,959.00 | Community Services |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- SCHL | 3,279.01 | Community Services |
| 112430 | 1/4/2022 | SECURAL SECURITY CORP | SECURITY- NIGHTLY CIV CTR | 1,968.80 | Community Services |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- SCHL | 1,501.36 | Community Services |
| 112406 | 1/4/2022 | HAYNES BUILDING SERVICES, LLC | JANITORIAL SERVICES | 1,064.75 | Community Services |
| 112467 | 1/12/2022 | MONAHAN/ANN// | RECREATION INSTRUCTOR | 927.50 | Community Services |
| 112406 | 1/4/2022 | HAYNES BUILDING SERVICES, LLC | JANITORIAL SERVICES | 857.87 | Community Services |
| 112437 | 1/4/2022 | WAXIE SANITARY SUPPLY | JANITORIAL SERVICES | 697.86 | Community Services |
| 112433 | 1/4/2022 | STEINMETZ/LISA// | RECREATION INSTRUCTOR | 642.60 | Community Services |
| 112393 | 1/4/2022 | BELSLEY/JAMES// | RECREATION INSTRUCTOR | 483.00 | Community Services |
| 112419 | 1/4/2022 | MEKJIAN/HENRY// | BASKETBALL OFFICIAL | 480.00 | Community Services |
| 112398 | 1/4/2022 | COHEN/JERRY// | RECREATION INSTRUCTOR | 448.00 | Community Services |
| 112408 | 1/4/2022 | HINES/LEONARDO// | BASKETBALL OFFICIAL | 360.00 | Community Services |
| 112431 | 1/4/2022 | SHAIFER/KEVIN// | BASKETBALL OFFICIAL | 360.00 | Community Services |
| 112427 | 1/4/2022 | RAMIREZ/MICHAEL// | BASKETBALL OFFICIAL | 300.00 | Community Services |
| 112415 | 1/4/2022 | LAS VIRGENES MUNICIPAL WATER | WATER SERVICE | 286.23 | Community Services |
| 112424 | 1/4/2022 | PATTERSON/DAVID// | BASKETBALL OFFICIAL | 270.00 | Community Services |
| 112456 | 1/12/2022 | DAVIS/CAROL// | CARING CALABASAS CLUB | 208.55 | Community Services |
| 112430 | 1/4/2022 | SECURAL SECURITY CORP | PATROL CAR SERVICES- CIVIC CTR | 192.31 | Community Services |
| 112389 | 1/4/2022 | ALLEN/HARVEY// | BASKETBALL OFFICIAL | 180.00 | Community Services |
| 112432 | 1/4/2022 | SIEDELMAN/LARRY// | BASKETBALL OFFICIAL | 180.00 | Community Services |
| 112439 | 1/4/2022 | YAMIN/GREG// | BASKETBALL OFFICIAL | 180.00 | Community Services |
| 112403 | 1/4/2022 | GROSSMAN/BEVEN// | BASKETBALL OFFICIAL | 180.00 | Community Services |
| 112409 | 1/4/2022 | IMBER/LINDSAY// | BASKETBALL OFFICIAL | 150.00 | Community Services |
| 112394 | 1/4/2022 | BENNETT/OMEGA// | BASKETBALL OFFICIAL | 150.00 | Community Services |
| 112395 | 1/4/2022 | BLOCK/GILLIAN// | BASKETBALL OFFICIAL | 150.00 | Community Services |
| 112464 | 1/12/2022 | LITTLEJOHN COMMUNICATIONS INC | PAY PHONE SVC-OCT-DEC 2021 | 150.00 | Community Services |
| 112464 | 1/12/2022 | LITTLEJOHN COMMUNICATIONS INC | PAY PHONE SVC-OCT-DEC 2021 | 150.00 | Community Services |
| 112448 | 1/12/2022 | CLARK PEST CONTROL | PEST CONTROL SERVICES | 150.00 | Community Services |
| 112433 | 1/4/2022 | STEINMETZ/LISA// | RECREATION INSTRUCTOR | 124.60 | Community Services |
| 112412 | 1/4/2022 | JENKINS/BRIDGET// | BASKETBALL OFFICIAL | 120.00 | Community Services |



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| 112411 | 1/4/2022 | ISLER/FLETCHER E.// | BASKETBALL OFFICIAL | 90.00 | Community Services |
| 112405 | 1/4/2022 | HARRIS/MICHELLE// | BASKETBALL OFFICIAL | 90.00 | Community Services |
| 112413 | 1/4/2022 | KOPSTEIN/STEVE// | BASKETBALL OFFICIAL | 60.00 | Community Services |
| Total Amount for 34 Line Item(s) from Community Services | | | | \$20,391.44 | |
| Finance | | | | | |
| 112428 | 1/4/2022 | ROGERS, ANDERSON, MALODY, | AUDIT WORK TO DATE FY 20/21 | 4,600.00 | Finance |
| 112420 | 1/4/2022 | MUNISERVICES, LLC | UUT COMPLIANCE SERVICES | 4,280.48 | Finance |
| Total Amount for 2 Line Item(s) from Finance | | | | \$8,880.48 | |
| Library | | | | | |
| 112391 | 1/4/2022 | BAKER & TAYLOR, LLC | BOOKS-LIBRARY | 1,240.10 | Library |
| 112410 | 1/4/2022 | INGRAM LIBRARY SERVICES | BOOKS-LIBRARY | 666.58 | Library |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 553.92 | Library |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 184.01 | Library |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 134.06 | Library |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 115.10 | Library |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 88.74 | Library |
| 112410 | 1/4/2022 | INGRAM LIBRARY SERVICES | BOOKS-LIBRARY | 88.63 | Library |
| 112410 | 1/4/2022 | INGRAM LIBRARY SERVICES | BOOKS-LIBRARY | 57.77 | Library |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 32.24 | Library |
| 112391 | 1/4/2022 | BAKER & TAYLOR, LLC | BOOKS-LIBRARY | 9.27 | Library |
| Total Amount for 11 Line Item(s) from Library | | | | \$3,170.42 | |
| LMD #22 | | | | | |
| 112435 | 1/4/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 9,265.62 | LMD #22 |
| 112422 | 1/4/2022 | PACIFIC COAST FALCONRY INC. | BIRD CONTROL SERVICES | 6,250.00 | LMD #22 |
| 112470 | 1/12/2022 | PACIFIC COAST FALCONRY INC. | BIRD CONTROL SERVICES | 6,250.00 | LMD #22 |
| 112435 | 1/4/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 4,000.00 | LMD #22 |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 3,626.00 | LMD #22 |
| 112435 | 1/4/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 2,036.00 | LMD #22 |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 1,580.00 | LMD #22 |
| 112468 | 1/12/2022 | NEWBURY PARK TREE SERVICE INC | TREE TRIMMING/REMOVAL SVCS | 1,475.00 | LMD #22 |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 1,196.00 | LMD #22 |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 996.00 | LMD #22 |



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| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 948.00 | LMD #22 |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 825.00 | LMD #22 |
| 112443 | 1/12/2022 | AZTECA LANDSCAPE | LANDSCAPE MAINTENANCE- OAK | 586.50 | LMD #22 |
| 112435 | 1/4/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 565.00 | LMD #22 |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 550.00 | LMD #22 |
| 112435 | 1/4/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 531.00 | LMD #22 |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 475.00 | LMD #22 |
| 112435 | 1/4/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 445.38 | LMD #22 |
| 112435 | 1/4/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 413.50 | LMD #22 |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 380.00 | LMD #22 |
| 112435 | 1/4/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- LMD | 141.00 | LMD #22 |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 64.89 | LMD #22 |
| 112462 | 1/12/2022 | LAS VIRGENES MUNICIPAL WATER | WATER SERVICE | 43.56 | LMD #22 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 32.45 | LMD #22 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 22.28 | LMD #22 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 15.65 | LMD #22 |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 12.56 | LMD #22 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 5.36 | LMD #22 |
| Total Amount for 28 Line Item(s) from LMD #22 | | | | \$42,731.75 | |

LMD #24

| | | | | | |
|--------|-----------|-------------------|-------------------------------|----------|---------|
| 112390 | 1/4/2022 | AZTECA LANDSCAPE | LANDSCAPE MAINTENANCE- LMD | 2,563.91 | LMD #24 |
| 112390 | 1/4/2022 | AZTECA LANDSCAPE | LANDSCAPE MAINTENANCE- LMD | 1,145.38 | LMD #24 |
| 112390 | 1/4/2022 | AZTECA LANDSCAPE | LANDSCAPE MAINTENANCE- LMD | 1,022.64 | LMD #24 |
| 112390 | 1/4/2022 | AZTECA LANDSCAPE | LANDSCAPE MAINTENANCE- LMD | 1,018.25 | LMD #24 |
| 112390 | 1/4/2022 | AZTECA LANDSCAPE | LANDSCAPE MAINTENANCE- LMD | 970.05 | LMD #24 |
| 112390 | 1/4/2022 | AZTECA LANDSCAPE | LANDSCAPE MAINTENANCE- LMD | 219.14 | LMD #24 |
| 112390 | 1/4/2022 | AZTECA LANDSCAPE | LANDSCAPE MAINTENANCE- LMD | 219.14 | LMD #24 |
| 112390 | 1/4/2022 | AZTECA LANDSCAPE | LANDSCAPE MAINTENANCE- LMD | 146.09 | LMD #24 |
| 112443 | 1/12/2022 | AZTECA LANDSCAPE | LANDSCAPE MAINTENANCE- LMD | 125.00 | LMD #24 |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 20.30 | LMD #24 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 10.13 | LMD #24 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 6.88 | LMD #24 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 4.89 | LMD #24 |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 3.95 | LMD #24 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 1.65 | LMD #24 |



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| Total Amount for 15 Line Item(s) from LMD #24 | | | | \$7,477.40 | |
| <u>LMD #27</u> | | | | | |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 6.37 | LMD #27 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 3.19 | LMD #27 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 2.20 | LMD #27 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 1.54 | LMD #27 |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 1.23 | LMD #27 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 0.53 | LMD #27 |
| Total Amount for 6 Line Item(s) from LMD #27 | | | | \$15.06 | |
| <u>LMD #32</u> | | | | | |
| 112443 | 1/12/2022 | AZTECA LANDSCAPE | LANDSCAPE MAINTENANCE- LMD | 200.00 | LMD #32 |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 1.19 | LMD #32 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 0.57 | LMD #32 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 0.28 | LMD #32 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 0.28 | LMD #32 |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 0.26 | LMD #32 |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 0.07 | LMD #32 |
| Total Amount for 7 Line Item(s) from LMD #32 | | | | \$202.65 | |
| <u>LMD 22 - Common Benefit Area</u> | | | | | |
| 112465 | 1/12/2022 | MARINE BIOCHEMIST | LAKE MAINTENANCE | 11,730.00 | LMD 22 - Common Benefit Area |
| 112465 | 1/12/2022 | MARINE BIOCHEMIST | LAKE MAINTENANCE | 11,730.00 | LMD 22 - Common Benefit Area |
| 112465 | 1/12/2022 | MARINE BIOCHEMIST | LAKE MAINTENANCE | 1,842.86 | LMD 22 - Common Benefit Area |
| 112388 | 1/4/2022 | ACCURATE BACKFLOW TESTING | BACKFLOW DEVICE TEST | 62.00 | LMD 22 - Common Benefit Area |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 50.79 | LMD 22 - Common Benefit Area |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 25.95 | LMD 22 - Common Benefit Area |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 17.45 | LMD 22 - Common Benefit Area |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 12.52 | LMD 22 - Common Benefit Area |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 10.26 | LMD 22 - Common Benefit Area |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 4.20 | LMD 22 - Common Benefit Area |
| Total Amount for 10 Line Item(s) from LMD 22 - Common Benefit Area | | | | \$25,486.03 | |



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| Non-Departmental - Finance | | | | | |
| 112421 | 1/4/2022 | NBS GOVERNMENT FINANCE GROUP | CONTINUE DISCLOSURE REPORT | 12,709.88 | Non-Departmental - Finance |
| 112421 | 1/4/2022 | NBS GOVERNMENT FINANCE GROUP | CONTINUE DISCLOSURE REPORT | 7,125.76 | Non-Departmental - Finance |
| 112421 | 1/4/2022 | NBS GOVERNMENT FINANCE GROUP | CONTINUE DISCLOSURE REPORT | 5,250.00 | Non-Departmental - Finance |
| 112421 | 1/4/2022 | NBS GOVERNMENT FINANCE GROUP | CONTINUE DISCLOSURE REPORT | 2,716.64 | Non-Departmental - Finance |
| 112426 | 1/4/2022 | QUADIENT FINANCE USA, INC. | POSTAGE | 1,352.40 | Non-Departmental - Finance |
| 112453 | 1/12/2022 | CR PRINT | BUSINESS CARDS | 322.65 | Non-Departmental - Finance |
| 112454 | 1/12/2022 | CRISP IMAGING | COPY/PRINTING SERVICE | 29.57 | Non-Departmental - Finance |
| 112477 | 1/12/2022 | STAPLES | OFFICE SUPPLIES | 25.78 | Non-Departmental - Finance |
| Total Amount for 8 Line Item(s) from Non-Departmental - Finance | | | | \$29,532.68 | |
| Payroll | | | | | |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 4,959.00 | Payroll |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 1,509.21 | Payroll |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 1,053.71 | Payroll |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 1,053.14 | Payroll |
| 112418 | 1/4/2022 | LYSIK/GARY J// | HEALTH INS REIMB (RETIREE) | 763.88 | Payroll |
| 112429 | 1/4/2022 | RUBIN/JEFF// | HEALTH INS REIMB (RETIREE) | 763.88 | Payroll |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 728.14 | Payroll |
| 112407 | 1/4/2022 | HILL/BOB// | HEALTH INS REIMB (RETIREE) | 614.88 | Payroll |
| 112396 | 1/4/2022 | CATE/CHARLES R.// | HEALTH INS REIMB (RETIREE) | 456.06 | Payroll |
| 112417 | 1/4/2022 | LOPATA/MARVIN// | HEALTH INS REIMB (RETIREE) | 456.06 | Payroll |
| 112436 | 1/4/2022 | WASHBURN/DENNIS// | HEALTH INS REIMB (RETIREE) | 456.06 | Payroll |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 253.50 | Payroll |
| 112404 | 1/4/2022 | GROVEMAN/BARRY// | HEALTH INS REIMB (RETIREE) | 232.94 | Payroll |
| 112423 | 1/4/2022 | PARKER/ROBIN// | HEALTH INS REIMB (RETIREE) | 145.65 | Payroll |
| 112469 | 1/12/2022 | P&A ADMINISTRATIVE SVCS INC | FSA MONTHLY ADMIN FEE- JAN 22 | 54.00 | Payroll |
| Total Amount for 15 Line Item(s) from Payroll | | | | \$13,500.11 | |
| Police / Fire / Safety | | | | | |
| 112414 | 1/4/2022 | L.A. CO. DEPT. OF ANIMAL CARE | ANIMAL HOUSING SVCS- NOV 2021 | 6,385.52 | Police / Fire / Safety |
| Total Amount for 1 Line Item(s) from Police / Fire / Safety | | | | \$6,385.52 | |
| Public Works | | | | | |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- P.W. | 17,750.85 | Public Works |



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| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- PARKS | 16,200.50 | Public Works |
| 112449 | 1/12/2022 | CLEANSTREET INC | MONTHLY SVC - STREET SWEEPING | 8,328.66 | Public Works |
| 112468 | 1/12/2022 | NEWBURY PARK TREE SERVICE INC | TREE TRIMMING/REMOVAL SVCS | 4,689.00 | Public Works |
| 112479 | 1/12/2022 | TKM ENGINEERING | ENGINEERING SERVICES | 4,255.00 | Public Works |
| 112434 | 1/4/2022 | SWRCB FEES | NPDES PERMIT FEE FY 21/22 | 3,326.00 | Public Works |
| 112462 | 1/12/2022 | LAS VIRGENES MUNICIPAL WATER | WATER SERVICE | 1,669.14 | Public Works |
| 112435 | 1/4/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- PARKS | 1,080.00 | Public Works |
| 112400 | 1/4/2022 | COUNTY OF LOS ANGELES | CONTRACT SERVICES | 1,018.80 | Public Works |
| 112468 | 1/12/2022 | NEWBURY PARK TREE SERVICE INC | TREE TRIMMING/REMOVAL SVCS | 967.50 | Public Works |
| 112468 | 1/12/2022 | NEWBURY PARK TREE SERVICE INC | TREE TRIMMING/REMOVAL SVCS | 690.00 | Public Works |
| 112468 | 1/12/2022 | NEWBURY PARK TREE SERVICE INC | TREE TRIMMING/REMOVAL SVCS | 562.50 | Public Works |
| 112399 | 1/4/2022 | COOPER ECOLOGICAL MONITORING | SURVEY SERVICES | 540.00 | Public Works |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- PARKS | 469.00 | Public Works |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- PARKS | 469.00 | Public Works |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- P.W. | 381.00 | Public Works |
| 112468 | 1/12/2022 | NEWBURY PARK TREE SERVICE INC | TREE TRIMMING/REMOVAL SVCS | 340.00 | Public Works |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- PARKS | 302.00 | Public Works |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- P.W. | 281.00 | Public Works |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- P.W. | 260.00 | Public Works |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- PARKS | 245.00 | Public Works |
| 112468 | 1/12/2022 | NEWBURY PARK TREE SERVICE INC | TREE TRIMMING/REMOVAL SVCS | 234.75 | Public Works |
| 112442 | 1/12/2022 | ARC DOCUMENT SOLUTIONS, LLC | COPY/PRINTING SERVICE | 150.65 | Public Works |
| 112482 | 1/12/2022 | VALLEY NEWS GROUP | LEGAL ADVERTISING | 150.00 | Public Works |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- PARKS | 146.00 | Public Works |
| 112462 | 1/12/2022 | LAS VIRGENES MUNICIPAL WATER | WATER SERVICE | 80.24 | Public Works |
| 112483 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- P.W. | 74.50 | Public Works |
| 112481 | 1/12/2022 | UNDERGROUND SERVICE ALERT | MONTHLY MEMBERSHIP FEE | 66.10 | Public Works |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 61.98 | Public Works |
| 112480 | 1/12/2022 | UNDERGROUND SERVICE ALERT | STATE REGULATORY FEE | 26.52 | Public Works |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 23.80 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 19.37 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 14.14 | Public Works |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 13.27 | Public Works |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 13.26 | Public Works |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 12.61 | Public Works |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 12.46 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 9.34 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 8.79 | Public Works |



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| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 7.96 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 6.75 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 6.44 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 5.85 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 5.65 | Public Works |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 5.46 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 4.84 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 4.24 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 3.84 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 3.47 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 3.40 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 3.25 | Public Works |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 3.20 | Public Works |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 3.12 | Public Works |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 2.97 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 2.73 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 1.55 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 1.41 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 1.16 | Public Works |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 0.83 | Public Works |

Total Amount for 59 Line Item(s) from Public Works

\$65,020.85

Recoverable / Refund / Liability

| | | | | | |
|--------|-----------|-----------------------------|--------------------------------|-----------|----------------------------------|
| 112469 | 1/12/2022 | P&A ADMINISTRATIVE SVCS INC | FSA-MED CARE REIMBURSEMENT | 681.25 | Recoverable / Refund / Liability |
| 112469 | 1/12/2022 | P&A ADMINISTRATIVE SVCS INC | FSA-MED CARE REIMBURSEMENT | 387.75 | Recoverable / Refund / Liability |
| 112472 | 1/12/2022 | SAFARI/MASON// | REFUND BUILDING PERMIT | 275.20 | Recoverable / Refund / Liability |
| 112401 | 1/4/2022 | FRANCHISE TAX BOARD | WAGE GARNISHMENT | 50.00 | Recoverable / Refund / Liability |
| 112444 | 1/12/2022 | C.A. RASMUSSEN, INC. | CONSTRUCTION SERVICES- MUL HWY | -2,213.60 | Recoverable / Refund / Liability |

Total Amount for 5 Line Item(s) from Recoverable / Refund / Liability

\$-819.40

Tennis & Swim Center

| | | | | | |
|--------|-----------|------------------------------|---------------------|----------|----------------------|
| 112476 | 1/12/2022 | SOUTHERN CALIFORNIA EDISON | ELECTRIC SERVICE | 2,826.68 | Tennis & Swim Center |
| 112462 | 1/12/2022 | LAS VIRGENES MUNICIPAL WATER | WATER SERVICE | 2,604.65 | Tennis & Swim Center |
| 112450 | 1/12/2022 | COMMERCIAL AQUATIC SVCS | POOL SERVICE/REPAIR | 818.65 | Tennis & Swim Center |
| 112450 | 1/12/2022 | COMMERCIAL AQUATIC SVCS | POOL SERVICE/REPAIR | 811.60 | Tennis & Swim Center |
| 112461 | 1/12/2022 | JONAS FITNESS INC | SOFTWARE SERVICES | 799.00 | Tennis & Swim Center |



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| 112478 | 1/12/2022 | TIME WARNER CABLE | CABLE MODEM/HDTV- T&S | 718.22 | Tennis & Swim Center |
| 112438 | 1/4/2022 | XEROX FINANCIAL SERVICES | ADMINISTRATIVE EXPENSES | 651.96 | Tennis & Swim Center |
| 112485 | 1/12/2022 | WATERLINE TECHNOLOGIES INC | POOL CHEMICALS | 331.23 | Tennis & Swim Center |
| 112450 | 1/12/2022 | COMMERCIAL AQUATIC SVCS | POOL SERVICE/REPAIR | 277.84 | Tennis & Swim Center |
| 112485 | 1/12/2022 | WATERLINE TECHNOLOGIES INC | POOL CHEMICALS | 189.50 | Tennis & Swim Center |
| 112450 | 1/12/2022 | COMMERCIAL AQUATIC SVCS | POOL SERVICE/REPAIR | 148.94 | Tennis & Swim Center |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 137.68 | Tennis & Swim Center |
| 112462 | 1/12/2022 | LAS VIRGENES MUNICIPAL WATER | WATER SERVICE | 136.00 | Tennis & Swim Center |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 89.93 | Tennis & Swim Center |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 63.32 | Tennis & Swim Center |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 43.37 | Tennis & Swim Center |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 30.55 | Tennis & Swim Center |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 19.04 | Tennis & Swim Center |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 16.25 | Tennis & Swim Center |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 15.24 | Tennis & Swim Center |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 12.12 | Tennis & Swim Center |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 7.83 | Tennis & Swim Center |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 4.55 | Tennis & Swim Center |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 2.92 | Tennis & Swim Center |
| Total Amount for 24 Line Item(s) from Tennis & Swim Center | | | | \$10,757.07 | |

Transportation

| | | | | | |
|--------|-----------|--------------------------------|--------------------------------|-----------|----------------|
| 112474 | 1/12/2022 | SIEMENS MOBILITY, INC | POWER SUPPLY SERVICES | 85,990.00 | Transportation |
| 112466 | 1/12/2022 | MNS ENGINEERS INC | CONSULTING SERVICES | 59,475.68 | Transportation |
| 112444 | 1/12/2022 | C.A. RASMUSSEN, INC. | CONSTRUCTION SERVICES- MUL HWY | 44,272.00 | Transportation |
| 112466 | 1/12/2022 | MNS ENGINEERS INC | CONSULTING SERVICES | 23,680.00 | Transportation |
| 112484 | 1/12/2022 | VENTURA TRANSIT SYSTEM, INC. | SHUTTLE SERVICES | 15,895.89 | Transportation |
| 112400 | 1/4/2022 | COUNTY OF LOS ANGELES | CONTRACT SERVICES | 14,542.15 | Transportation |
| 112484 | 1/12/2022 | VENTURA TRANSIT SYSTEM, INC. | SHUTTLE SERVICES | 11,518.75 | Transportation |
| 112440 | 1/12/2022 | ALL CITY MANAGEMENT SVCS, INC. | SCHOOL CROSSING GUARD SVCS | 7,307.40 | Transportation |
| 112440 | 1/12/2022 | ALL CITY MANAGEMENT SVCS, INC. | SCHOOL CROSSING GUARD SVCS | 6,576.66 | Transportation |
| 112484 | 1/12/2022 | VENTURA TRANSIT SYSTEM, INC. | SHUTTLE SERVICES | 6,402.00 | Transportation |
| 112446 | 1/12/2022 | UNITED PACIFIC | FUEL CHARGES- NOV 2021 | 3,897.13 | Transportation |
| 112440 | 1/12/2022 | ALL CITY MANAGEMENT SVCS, INC. | SCHOOL CROSSING GUARD SVCS | 3,653.70 | Transportation |
| 112484 | 1/12/2022 | VENTURA TRANSIT SYSTEM, INC. | SHUTTLE SERVICES | 2,910.00 | Transportation |
| 112397 | 1/4/2022 | CHRIS NELSON & ASSOCIATES, INC | SURVEY CONSULTING | 700.00 | Transportation |
| 112447 | 1/12/2022 | CHRIS NELSON & ASSOCIATES, INC | SURVEY CONSULTING | 700.00 | Transportation |



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|---|------------|-----------------------------|-------------------------------|---------------------|----------------|
| 112479 | 1/12/2022 | TKM ENGINEERING | ENGINEERING SERVICES | 647.50 | Transportation |
| 112442 | 1/12/2022 | ARC DOCUMENT SOLUTIONS, LLC | COPY/PRINTING SERVICE | 232.80 | Transportation |
| 112459 | 1/12/2022 | FUSCOE ENGINEERING, INC. | ENGINEERING SERVICES | 230.00 | Transportation |
| 112479 | 1/12/2022 | TKM ENGINEERING | ENGINEERING SERVICES | 185.00 | Transportation |
| 112475 | 1/12/2022 | SOUTHERN CALIFORNIA EDISON | ELECTRIC SERVICE | 159.68 | Transportation |
| 112402 | 1/4/2022 | GOLD/MARALYN// | SATS MEETING | 54.90 | Transportation |
| 112475 | 1/12/2022 | SOUTHERN CALIFORNIA EDISON | ELECTRIC SERVICE | 52.07 | Transportation |
| 112452 | 1/12/2022 | COUNTY OF LOS ANGELES | CONTRACT SERVICES | 27.33 | Transportation |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 11.76 | Transportation |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 10.62 | Transportation |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 8.49 | Transportation |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 7.94 | Transportation |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 5.67 | Transportation |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 5.12 | Transportation |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 2.38 | Transportation |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 2.04 | Transportation |
| 112392 | 1/4/2022 | BCC | LIFE & DISABILITY INS- DEC 21 | 1.91 | Transportation |
| 112425 | 1/4/2022 | PREFERRED BENEFIT | VISION/DENTAL PREMIUM- DEC 21 | 0.51 | Transportation |
| Total Amount for 33 Line Item(s) from Transportation | | | | \$289,167.08 | |
| GRAND TOTAL for 281 Line Items | | | | \$560,733.79 | |



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|---|------------|------------------------------|-----------------------------|--------------------|----------------------|
| Tennis & Swim Center | | | | | |
| 14189 | 1/12/2022 | BLUE SHIELD OF CA | INSURANCE EXPENSE | 6,101.97 | Tennis & Swim Center |
| 14195 | 1/12/2022 | SOUTHERN CALIFORNIA EDISON | ELECTRIC SERVICE | 2,826.67 | Tennis & Swim Center |
| 14191 | 1/12/2022 | LAS VIRGENES MUNICIPAL WATER | WATER SERVICE | 2,604.66 | Tennis & Swim Center |
| 14193 | 1/12/2022 | POMS & ASSOCIATES INSURANCE | INSURANCE EXPENSE | 2,094.00 | Tennis & Swim Center |
| 14198 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- T&SC | 1,931.36 | Tennis & Swim Center |
| 14185 | 1/4/2022 | DIGITAL COLOR WORKS | ADMINISTRATIVE EXPENSES | 1,500.00 | Tennis & Swim Center |
| 14192 | 1/12/2022 | PHILIDELPHIA INSURANCE | INSURANCE EXPENSE | 1,043.67 | Tennis & Swim Center |
| 14186 | 1/4/2022 | UNIFIRST CORPORATION | JANITORIAL SUPPLIES | 558.99 | Tennis & Swim Center |
| 14184 | 1/4/2022 | DESIGNSCAPE | PLANT MAINTENANCE- T&SC | 480.00 | Tennis & Swim Center |
| 14190 | 1/12/2022 | CLEAN SWEEP SUPPLY CO INC | FACILITY EXPENSE | 475.89 | Tennis & Swim Center |
| 14197 | 1/12/2022 | STAPLES | OFFICE SUPPLIES | 365.49 | Tennis & Swim Center |
| 14186 | 1/4/2022 | UNIFIRST CORPORATION | JANITORIAL SUPPLIES | 307.45 | Tennis & Swim Center |
| 14188 | 1/12/2022 | BLUE SHIELD OF CA | INSURANCE EXPENSE | 236.10 | Tennis & Swim Center |
| 14191 | 1/12/2022 | LAS VIRGENES MUNICIPAL WATER | WATER SERVICE | 136.00 | Tennis & Swim Center |
| 14196 | 1/12/2022 | STAPLES | OFFICE SUPPLIES | 116.62 | Tennis & Swim Center |
| 14198 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- T&SC | 114.46 | Tennis & Swim Center |
| 14194 | 1/12/2022 | PURCHASE POWER | ADMINISTRATIVE EXPENSES | 100.00 | Tennis & Swim Center |
| 14187 | 1/12/2022 | ADP, INC | ADMINISTRATIVE EXPENSES | 99.37 | Tennis & Swim Center |
| 14198 | 1/12/2022 | VENCO WESTERN, INC. | LANDSCAPE MAINTENANCE- T&SC | 80.00 | Tennis & Swim Center |
| Total Amount for 19 Line Item(s) from Tennis & Swim Center | | | | \$21,172.70 | |
| GRAND TOTAL for 19 Line Items | | | | \$21,172.70 | |

9-Feb

| | | | |
|---|----|--------------|--|
| 1 | CS | Consent | Adoption of Resolution No. 2022-1769, updating the Citywide fee schedule for the Community Services Department |
| 2 | CD | New Business | Council liaisons/external committee appointments |
| 3 | CD | New Business | Approval of a Memorial Bench Honoring the Late Brandon Bogeaus for installation in Grape Arbor Park |
| 4 | CC | New Business | Initiative 21-0016A1 (Local Land Use) – Proposed Constitutional Amendment |

Future Items

| | | | |
|----|------------|--------------------|--|
| 5 | CC | Special | Council priority setting session/workshop to include discussion on how to best engage/utilize Commissions |
| 6 | CC | Continued Business | Introduction of Ordinance No. 2021-397, amending Chapter 2.04 of the Calabasas Municipal Code relating to increase of City Councilmember salaries |
| 7 | PW | Consent | Contract award for 2022 Sidewalk Repair & Replacement project |
| 8 | CD | Old Business | Planning Commission recommendation to the City Council to consider the Commission’s discussion and comments regarding possible exceptions to the City-wide prohibition on residential short-term rentals |
| 9 | CS | New Business | Tennis & Swim Center operations update |
| 10 | FIN | Continued Business | PERS/OPEB unfunded liability |
| 11 | CC | New Business | Council direction regarding Woolsey Fire funds |
| 12 | PS | New Business | Use of technology (satellite phones) during emergencies |
| 13 | CC | New Business | Council direction regarding remainder stimulus funds |
| 14 | PW | New Business | Environmental Commission recommendation regarding Coyote ordinance |
| 15 | PW | New Business | Environmental Commission recommendation regarding raptor poles |
| 16 | HR | New Business | HR Guidelines update |
| 17 | CC | Consent | Adoption of Resolutions calling for Election, consolidation, candidate statements |
| 18 | CC | Consent | Adoption of a updated Conflict of Interest Code |
| 19 | PW | New Business | Fiber optic master plan recommendation |
| 20 | PW | New Business | Environmental Commission recommendation regarding gas leaf blowers |
| 21 | CD/Finance | New Business | Annexation update/Craftman's Corner |
| 22 | PW | New Business | MTA's review of fare-free transit services |
| 23 | CC | Presentation | Chuck Becerra and Sheriff’s discussion on use of force |
| 24 | CC | New Business | Council Protocols regarding email policy and State of the City |

| 2022 Meeting Dates | |
|--------------------|------------------------------------|
| Feb 16 - Special | Jul 13 - Canceled |
| Feb 23 | Jul 27 - Canceled |
| Mar 9 | Aug 10 |
| Mar 23 | Aug 24 |
| Mar 30 - Special | Sep 14 |
| Apr 13 | Sep 28 |
| Apr 27 | Oct 12 |
| May 10 - Special | Oct 19 - Special |
| May 11 - Canceled | Oct 26 |
| May 18 - Special | Nov 8 - General Municipal Election |
| May 25 | Nov 9 |
| Jun 8 | Nov 23 - Canceled |
| Jun 15 - Special | Dec 14 - Election Cert./Reorg. |
| Jun 22 | Dec 28 - Canceled |