



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: JANUARY 4, 2022

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER
MATTHEW SUMMERS, CITY ATTORNEY

SUBJECT: RESOLUTION NO. 2022-1770 RATIFYING EXECUTIVE ORDER NO. 2021-17

MEETING DATE: JANUARY 12, 2022

STAFF RECOMMENDATION:

That the City Council adopt Resolution No. 2022-1770 ratifying Executive Order No. 2021-17, which requires proof of vaccination against COVID-19 or a negative COVID-19 test to enter City facilities.

BACKGROUND:

At its December 1, 2021 meeting, the City Council discussed COVID-19 vaccine verification requirements for City of Calabasas facilities. In Los Angeles County, the cities of West Hollywood, Culver City, and Los Angeles have enacted such policies, with defined exemptions, that allow access to municipal buildings to those individuals that are able to provide proof of being fully vaccinated.

The Council directed staff to implement a vaccine verification directive and provided direction on which City facilities the policy should apply to, what counts as fully vaccinated, and exemptions to the policy. The Council also directed the City Manager to issue an executive order and then confirm the order by resolution.

On December 27, 2021 City Manager Kindon Meik issued Executive Order No. 2021-17 requiring persons to present proof of vaccination against COVID-19 before being granted entrance to City facilities. The order requires any person 18 years or older to show proof of vaccination or proof of a negative COVID-19 test conducted within 72 hours to gain entrance to a City facility.

The order does not cover City employees and contractors who are subject to a separate policy. A person is fully vaccinated two weeks after received a second dose of the Pfizer or Moderna COVID-19 Vaccine or two weeks after receiving the single dose of the Johnson & Johnson Janssen COVID-19 Vaccine.

City facilities subject to the order include City Hall (including Council Chambers), Library (including Founders Hall), Senior Center, and the Calabasas Tennis & Swim Center.

Executive Order No. 2021-17 also requires any person(s) or organization renting a City Facility to sign a form indemnifying and holding the City harmless against any liability related to the spread of COVID-19 during the rental. The form release and waiver is attached.

POTENTIAL FISCAL IMPACTS:

There are no known fiscal impacts with adopting this Resolution.

REQUESTED ACTION:

At this time, staff is requesting that the City Council adopt Resolution No. 2022-1770, which would ratify Executive Order No. 2021-17 issued by the City Manager as Director of Emergency Services on December 27, 2021, which requires visitors to City facilities to show proof of vaccination against COVID-19 and any person(s) or organization renting a City Facility to sign a form indemnifying and holding the City harmless against any liability related to the spread of COVID-19 during the rental.

ATTACHMENTS:

Attachment A: Executive Order No. 2021-17 – Proof of Vaccination Against COVID-19 To Enter City Facilities

Attachment B: Resolution No. 2022-1770

Attachment C: Facility Rental COVID-19 Acknowledgement Release and Waiver