



**Tuesday, December 14, 2021
Reorganization/Regular Board Meeting**

The health, well-being, and public safety of community members, public officials, students, and staff is a top priority for the Las Virgenes Unified School District. In accordance with recent changes to COVID-19 restrictions, we will be returning to pre-pandemic procedures in regards to our Board of Education meetings. In order to abide by current COVID-19 restrictions, there will be limited seating for in-person attendance at the meeting. All visitors will be required to wear a mask. As per pre-pandemic procedures, the City of Calabasas Communications Department will record the Board of Education meeting and is scheduled to broadcast the meeting on CTV on Thursday at 8:00 am and Saturday at 2:00 pm through the following link: http://calabasas.granicus.com/MediaPlayer.php?publish_id=44. The recorded meeting will also be available for viewing on the District website.

DOCUMENT REQUEST: Upon request, the District shall make available for public inspection all documents relating to an agenda item for open session at the Las Virgenes Unified School District located at 4111 Las Virgenes Road, Calabasas, CA.

AMERICANS WITH DISABILITIES ACT: In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's governing board, please contact the office of the District Superintendent at (818) 880-4000, Ext. 225. Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability. Copies of the agenda are available at 4111 Las Virgenes Road, Calabasas, CA.

Place: District Office - 4111 Las Virgenes Road, Calabasas, CA 91302

Call to Order Start Time: 4:45 PM

Closed Session Adjournment: 4:50 PM

Reorganization Meeting Call to Order: 5:30 PM

Reorganization Meeting Adjournment: 5:55 PM

Regular Session Start Time: 6:00 PM

Start times below are approximate and are not meant to guarantee that the Board will consider the particular item at that time. Parties who want to ensure that they are present when the Board considers an item should arrive at the beginning of the meeting or no later than 30 minutes prior to the time noted on the agenda.

1. 4:45 PM - CALL TO ORDER

Subject	A. Call to Order
Meeting	Dec 14, 2021 - Reorganization/Regular Board Meeting
Category	1. 4:45 PM - CALL TO ORDER
Type	Procedural

The health, well-being, and public safety of community members, public officials, students, and staff is a top priority for the Las Virgenes Unified School District. In accordance with recent changes to COVID-19 restrictions, we will be returning to pre-pandemic procedures in regards to our Board of Education meetings. In order to abide by current COVID-19 restrictions, there will be limited seating for in-person attendance at the meeting. All visitors will be required to wear a mask. As per pre-pandemic procedures, the City of Calabasas Communications Department will record the Board of Education meeting and is scheduled to broadcast the meeting on CTV on Thursday at 8:00 am and Saturday at

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Regular Session Start time: 6:00 PM

Please note that start times are approximate and are not meant to guarantee that the Board will consider the particular item at that time.

The Regular Board Meeting was called to order by the Board President at _____ P.M. in the District Office.

Board of Education

Arrived Left Absent

Angela Cutbill

Dallas Lawrence

Linda Menges

Lesli Stein

Dr. Kate Vadehra, M.D.

Agoura High School Student Representative, Bella Bernt (observing in the audience)

Calabasas High School Student Representative, Willow Gaven

2. BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS. Any person requesting to speak to an item on the Closed Session Agenda may do so at this time.

4. 4:50 PM - ADJOURNMENT TO CLOSED SESSION (BOARD DISCUSSION ONLY)

Subject A. Public Employee Discipline/Dismissal/Release (Government Code 54957)

Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting

Category 4. 4:50 PM - ADJOURNMENT TO CLOSED SESSION (BOARD DISCUSSION ONLY)

Type Discussion, Procedural

Subject B. Conference with Labor Negotiator (Government Code 54954.5(f) Pursuant to Government Code 54957.6) Agency Designated Representative: Steve Scifres. Employee Organization: Las Virgenes Classified Association. Employee Organization: Las Virgenes Educators Association.

Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting

Category 4. 4:50 PM - ADJOURNMENT TO CLOSED SESSION (BOARD DISCUSSION ONLY)

Type Discussion, Procedural

Subject **C. Consideration of a Level III Complaint - (Government Code 54957)**
 Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting
 Category 4. 4:50 PM - ADJOURNMENT TO CLOSED SESSION (BOARD DISCUSSION ONLY)
 Type

Subject **D. Student Discipline (Education Code 35146, 48918)**
 Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting
 Category 4. 4:50 PM - ADJOURNMENT TO CLOSED SESSION (BOARD DISCUSSION ONLY)
 Type

5. 5:30 PM - CALL TO ORDER - REORGANIZATION MEETING

6. FLAG SALUTE

7. APPROVAL OF AGENDA

Subject **A. Approval of Agenda**
 Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting
 Category 7. APPROVAL OF AGENDA
 Type Procedural

It was moved by _____, seconded by _____, that the agenda for the Reorganization Meeting of December 14, 2021, be approved.

Moved 2nd Vote

Board Vote _____ _____ _____

8. ITEMS SCHEDULED FOR ACTION

Subject **A. Appointment of Temporary Chairman**
 Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting
 Category 8. ITEMS SCHEDULED FOR ACTION
 Type Action, Procedural

It was moved by _____, seconded by _____, that Daniel Stepenosky, District Superintendent, be appointed temporary Chairman of the meeting.

Moved 2nd Vote

Board Vote _____ _____ _____

Subject **B. Recognition of Outgoing President Angela Cutbill**
 Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting
 Category 8. ITEMS SCHEDULED FOR ACTION

Type Action, Procedural

Subject C. Election of Officers

Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting

Category 8. ITEMS SCHEDULED FOR ACTION

Type Action, Procedural

1. President

It was moved by _____, and seconded by _____, that _____ be nominated for the office of President for the period December 14, 2021, through December 13, 2022.

Moved 2nd Vote

Board Vote _____

2. Vice President

It was moved by _____, and seconded by _____, that _____ be nominated for the office of Vice President for the period December 14, 2021, through December 13, 2022.

Moved 2nd Vote

Board Vote _____

3. Clerk

It was moved by _____, and seconded by _____, that _____ be nominated for the office of Clerk for the period December 14, 2021, through December 13, 2022.

Moved 2nd Vote

Board Vote _____

*At this point, the newly elected president will assume the chair to conduct the balance of the meeting.

Subject D. Consent - Reorganization

Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting

Category 8. ITEMS SCHEDULED FOR ACTION

Type Action, Procedural

1. Appointment of Secretary to the Board

It is recommended that Daniel Stepenosky, District Superintendent, be appointed Secretary to the Board.

2. Appointment of Representative for Electing members to the County Committee on School District Organization

It is recommended that the President of the Board be appointed Representative for Electing Members to the County Committee on School District Organization and that all other members of the Board serve as alternates.

3. Certification of Signatures - Resolution No. 7-21

It is recommended that the Board approve Resolution No. 7-21 which verifies signatures of all Board members and authorizes the signature and facsimile signature of staff members for use on salary warrants, notices of employment, contracts, and on all "B" warrants that have been approved.

4. Authorization to Sign Reports, Budgets, and All Documents Requiring Signature of Secretary or Clerk

It is recommended that Daniel Stepenosky, as Secretary to the Board of Education, be authorized to sign reports, budgets, and all other documents which require either the Secretary's signature or the Clerk's signature.

5. Authorization to Sign Employment Contracts

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Hallie Chambers be authorized to sign employment contracts.

6. Appointment of Authorized Agents for Federal and State Applications - Resolution No. 8-21

It is recommended that Resolution No. 8-21 appointing Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Ryan Gleason, or Angie Falk, or Jim Klein, or Laura Kintz, or Hallie Chambers as authorized agents for all matters pertaining to Federal or State specially funded projects be approved.

7. Authorization to Sign Purchase Orders

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Ryan Gleason be authorized to sign Purchase Orders. It is further recommended that Kelly Beder, or Jim Klein be authorized to sign Purchase Orders, not to exceed \$2,499.99.

8. Authorization to Sign Cafeteria Reports

It is recommended that Daniel Stepenosky, or Karen Kimmel, or Kristine Torres, or Waleska Cannon be authorized to sign Cafeteria Reports.

9. Authorization to Sign Checks for the Cafeteria Account

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Ryan Gleason, or Hallie Chambers, or Kristine Torres be authorized to sign checks for the Cafeteria Account and that two signatures be required.

10. Authorization to Sign Collection Reports to the County

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Ryan Gleason, or Kristine Torres be authorized to sign Collection Reports to the County.

11. Authorization to Sign Board Approved Budget Transfers

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Ryan Gleason be authorized to sign Board approved budget transfers.

12. Authorization to Sign Checks on the Clearing, Benefits, Developer, and Transportation Accounts and Revolving Cash Accounts

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Ryan Gleason, or Kristine Torres be authorized to sign checks on the Clearing, Benefits, Developer, and Transportation Accounts and that two signatures be required. It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Ryan Gleason, or Kristine Torres be authorized to sign checks on the Revolving Cash Account, which is limited to one signature.

13. Authorization to Sign Contracts After Board Approval

It is recommended that the Clerk of the Board of Education, or the President of the Board of Education, or Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Ryan Gleason be authorized to sign all contracts and agreements approved by the Board, and if those names are absent, then a majority of Board members be required to sign.

14. Authorization to Sign for Collection and Certification of AB 2926 Developer Fees

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Ryan Gleason, or Kelly Beder, or Kristine Torres be authorized to sign for collection and certification of AB 2926 Developer Fees.

15. Authorization to Accept Resignations

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Hallie Chambers be authorized to accept resignations on behalf of the Board of Education, and to certify the effective date of each resignation as of the date of receipt.

16. Authorization to Serve as Hearing Officers

It is recommended that Daniel Stepenosky, or Karen Kimmel, or Kelly Beder, or Julie Pescetto, or Shawn Vudmaska be authorized to serve on behalf of the Board of Education as designated Hearing Officers for sub-contractors.

17. Reaffirmation of All District Policies, Rules and Regulations

It is recommended that all District policies, rules and regulations currently in effect be reaffirmed.

18. Readoption of the Course of Study

It is recommended that the course of study currently in effect be readopted.

19. Travel Authorization - Board Members - Resolution No. 9-21

It is recommended that Resolution No. 9-21 authorizing members of the Board of Education to attend meetings and conferences related to public school education and be reimbursed for actual and necessary expenses in connection therewith be approved.

20. Dates and Times of Board Meetings

It is recommended that Tuesday nights be designated for regular Board meetings. Ordinarily, the Board of Education will meet on the second and fourth Tuesday of each month at 5:30 PM; and other regular Board meetings will be called if sufficient agenda items require action. Closed Session, when needed, will generally begin at 4:30 P.M., before the 5:30 P.M. Regular Session. In accordance with recent changes to COVID-19 restrictions, we will be returning to pre-pandemic procedures in regard to our Board of Education meetings. In order to abide by current COVID-19 restrictions, there will be limited seating for in-person attendance at the meeting. All visitors will be required to wear a mask. Meetings will be held at the District Office, 4111 Las Virgenes Road, Calabasas, CA. As recommended by CSBA and per Education Code, a schedule of regular meetings for the year shall be approved during the annual reorganization meeting.

21. Designation of Authorized Representatives

It is recommended that Daniel Stepenosky, or Steve Scifres, or Clara Finneran be authorized to issue 45-day notices of unprofessional conduct and 90-day notices of unsatisfactory performance to certificated staff pursuant to Education Code 44938.

It was moved by _____, seconded by _____, that Consent Items 1 through 21 be approved.

Moved 2nd Vote

Board Vote _____ _____ _____

<p>File Attachments</p> <p>Resolution 7-21 Certification of Signatures 12-14-21.pdf (1,196 KB)</p> <p>Resolution 8-21 AuthAgents 12-14-21.pdf (37 KB)</p> <p>Resolution 9-21 Board Travel Authorization 12-14-21.docx.pdf (39 KB)</p>

9. 5:55 PM - ADJOURNMENT OF REORGANIZATION MEETING

Subject A. Adjournment Of Reorganization Meeting

Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting

Category 9. 5:55 PM - ADJOURNMENT OF REORGANIZATION MEETING

Type Procedural

It was moved by _____, seconded by _____, that the reorganization meeting be adjourned.

Moved 2nd Vote

Board Vote _____

10. 6:00 PM - RETURN TO REGULAR SESSION

Subject A. Return to Regular Session

Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting

Category 10. 6:00 PM - RETURN TO REGULAR SESSION

Type Procedural

11. REPORT OUT OF CLOSED SESSION (Government Code 54957.1)

12. APPROVAL OF MINUTES

Subject A. Approval of Minutes - Regular Board Meeting of November 9, 2021 and Virtual Special Board Meeting of December 1, 2021

Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting

Category 12. APPROVAL OF MINUTES

Type Procedural

1. Approval of Regular Board Meeting Minutes of November 9, 2021

Moved 2nd Vote

Student Preferential Vote _____

Board Vote _____

2. Approval of Virtual Special Board Meeting Minutes of December 1, 2021

Moved 2nd Vote

Student Preferential Vote _____

Board Vote _____

File Attachments
11-9-21 Board Meeting Minutes.pdf (131 KB)
12-1-21 Virtual Special Board Meeting Minutes.pdf (123 KB)

13. STAFF/BOARD COMMUNICATION

Subject A. STAFF/BOARD COMMUNICATION

Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting
 Category 13. STAFF/BOARD COMMUNICATION
 Type Discussion, Procedural

14. HEARING OF DELEGATIONS AND/OR COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA - (Please be advised that the Board is prohibited by law from discussing or taking immediate action on unagendized items.) Comments from the audience regarding items on the agenda will be taken as each item is considered.

15. 7:00 PM - ITEMS SCHEDULED FOR ACTION

Subject A. 7:00 PM - CONSENT A
 Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting
 Category 15. 7:00 PM - ITEMS SCHEDULED FOR ACTION
 Type Action

- 1. Approval of Warrants**
- 2. Approval of Disposal of Surplus Property**
- 3. Approval of Purchase Orders**
- 4. Approval of Acceptance of Notice of Completion - Fence Factory - Chaparral**
- 5. Approval of Acceptance of Notice of Completion - Fence Factory - LCMS**
- 6. Approval of Acceptance of Notice of Completion - Fence Factory - AHS**
- 7. Approval of Acceptance of Notice of Completion - MidState Sheetmetal Inc. - Willow**
- 8. Approval of New Job Title and Job Description: Academic Intervention Specialist**
- 9. Approval of 2022-2023 Board Meeting Dates**
- 10. Approval of Overnight Field Trip Request 21-22.05**
- 11. Approval of Overnight Field Trip Request 21-22.06**
- 12. Approval of Overnight Field Trip Request 21-22.07**
- 13. Approval of Overnight Field Trip Request 21-22.08**
- 14. Approval of Overnight Field Trip Request 21-22.09**
- 15. Approval of Overnight Field Trip Request 21-22.10**
- 16. Approval of Overnight Field Trip Request 21-22.11**
- 17. Approval of Overnight Field Trip Request 21-22.12**
- 18. Approval of Overnight Field Trip Request 21-22.13**
- 19. Approval of Overnight Field Trip Request 21-22.14**
- 20. Approval of the Agreement for the 2021 Fee-Based Outdoor Education Program with Fulcrum Adventures**

	Moved	2nd	Vote
Student Preferential			_____
Vote			_____
Board Vote	_____	_____	_____

File Attachments

- [Warrants 12.14.21.pdf \(127 KB\)](#)
- [Approval of Disposal of Surplus Property - 12.14.21.pdf \(264 KB\)](#)
- [Approval of Purchase Orders - 12.14.21.pdf \(1,196 KB\)](#)
- [Approval of Acceptance of Notice of Completion - Fence Factory - Chaparral.pdf \(224 KB\)](#)
- [Approval of Acceptance of Notice of Completion - Fence Factory - LCMS.pdf \(224 KB\)](#)
- [Approval of Acceptance of Notice of Completion - Fence Factory - AHS.pdf \(224 KB\)](#)
- [Approval of Acceptance of Notice of Completion - MidState Sheetmetal Inc. - Willow.pdf \(224 KB\)](#)
- [Approval of New Job Description - Academic Intervention Specialist.pdf \(327 KB\)](#)
- [APPROVAL OF 2022-2023 BOARD MEETING DATES .pdf \(106 KB\)](#)

- Overnight Field Trip Request 21-22.05.pdf (5,678 KB)
- Overnight Field Trip Request 21-22.06.pdf (5,604 KB)
- Overnight Field Trip Request 21-22.07.pdf (8,056 KB)
- Overnight Field Trip Request 21-22.08.pdf (5,428 KB)
- Overnight Field Trip Request 21-22.09.pdf (5,562 KB)
- Overnight Field Trip Request 21-22.10.pdf (3,730 KB)
- Overnight Field Trip Request 21-22.11 .pdf (4,513 KB)
- Overnight Field Trip Request 21-22.12.pdf (5,110 KB)
- Overnight Field Trip Request 21-22.13.pdf (13,178 KB)
- Overnight Field Trip Request 21-22.14.pdf (5,970 KB)
- Approval of the Agreement for the 2021 Fee-Based Outdoor Education Program with Fulcrum Adventures.pdf (1,046 KB)

Subject B. 7:03 PM - CONSENT B

Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting

Category 15. 7:00 PM - ITEMS SCHEDULED FOR ACTION

Type Action

- 1. Approval of Personnel Document**
- 2. Approval of Discipline Settlement Agreement in Disciplinary Case No. 21-22.10**

Moved 2nd Vote

Board Vote _____

- File Attachments
- PDOC Consent 12-14-21.pdf (24 KB)

Subject C. 7:05 PM - ACTION ITEMS

Meeting Dec 14, 2021 - Reorganization/Regular Board Meeting

Category 15. 7:00 PM - ITEMS SCHEDULED FOR ACTION

Type Action

1. Approval of First Interim Budget Report (15 minutes)

Moved 2nd Vote

Student Preferential Vote _____
Board Vote _____

2. Approval of District Audit Report (15 minutes)

Moved 2nd Vote

Student Preferential Vote _____
Board Vote _____

3. Approval of Resolution 6-21 - Annual and Five-Year Developer Fee Report (15 minutes)

Moved 2nd Vote

Student Preferential Vote _____

Board Vote _____

4. Approval of Acceptance of Grant: Proposition 56 (10 minutes)

Moved 2nd Vote

Student Preferential Vote _____
Board Vote _____**5. Approval of Educator Effectiveness Block Grant (10 minutes)**

Moved 2nd Vote

Student Preferential Vote _____
Board Vote _____**6. Submission of Center EdX Special Education Teacher Credential Program (15 minutes)**

Moved 2nd Vote

Student Preferential Vote _____
Board Vote _____

File Attachments

Approval of First Interim Budget Report - 12.14.21.pdf (6,422 KB)
 Approval of District Audit Report - 2020-2021.pdf (2,062 KB)
 Approval of Resolution 6-21 - Annual and Five-Year Developer Fee Report.pdf (794 KB)
 Approval of Acceptance of Grant - Proposition 56 .pdf (261 KB)
 Approval of Educator Effectiveness Block Grant.pdf (463 KB)
 Submission of Center EdX Special Education Teacher Credential Program.pdf (795 KB)

16. 8:25 PM - ITEMS SCHEDULED FOR INFORMATION

Subject	A. INFORMATION ITEMS
Meeting	Dec 14, 2021 - Reorganization/Regular Board Meeting
Category	16. 8:25 PM - ITEMS SCHEDULED FOR INFORMATION
Type	Information

1. Review Board Committees (10 Minutes)**2. Review Superintendent Committee Assignments & Areas of Focus (10 minutes)**

File Attachments

2022 Board Committees - 2021 Info .pdf (68 KB)
 2022 Superintendent Committee Assignments 2021 Info (1).pdf (67 KB)

17. 8:45 PM - ADJOURNMENT

Subject	A. ADJOURNMENT
Meeting	Dec 14, 2021 - Reorganization/Regular Board Meeting
Category	17. 8:45 PM - ADJOURNMENT
Type	Procedural