



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: NOVEMBER 19, 2021

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER

SUBJECT: CITY COUNCIL DISCUSSION AND DIRECTION REGARDING COVID-19 VACCINATION REQUIREMENTS FOR CITY FACILITIES

MEETING DATE: DECEMBER 1, 2021

SUMMARY RECOMMENDATION:

Provide direction on COVID vaccine verification requirements for City of Calabasas facilities.

BACKGROUND:

On March 16, 2020, the City Manager acting as the Director of Emergency Services proclaimed the existence of a local emergency within the City and issued Executive Order No. 2020-01. And on the same day, the City Council of the City of Calabasas proclaimed the existence of a local emergency in response to the novel Coronavirus COVID-19 Pandemic (Resolution No. 2020-1672).

COVID-19 continues to threaten the health and safety of the region and positive cases of the virus in Los Angeles County are once again increasing. Furthermore, variants of the disease, including the Delta variant, are now present in the County and throughout the State. Vaccination requirements to enter a facility are one method of limiting the transmission of the virus.

In recent weeks, a handful of cities have implemented vaccine verification requirements for entrance to city facilities. In Los Angeles County, the cities of West Hollywood, Culver City, and Los Angeles have enacted such policies, with defined exemptions, that allow access to municipal buildings to those individuals that are able to provide proof of being fully vaccinated. A summary of the respective vaccine verification requirements is provided for review (see Attachment A).

REQUESTED ACTION:

At this time, staff is requesting direction from the Council on a vaccination verification directive to be implemented at City facilities. Components of the policy on which staff seeks input are listed below:

- *How should the City define city facilities?*
 - City Hall (including the Council Chambers), Library (including Founders Hall), Senior Center, and the Calabasas Tennis & Swim Center (including outdoor spaces such as the tennis courts, swimming pool, and fitness areas).
- *What vaccination status is enough to gain entry to City facilities?*
 - Entrance allowed for fully vaccinated individuals only or will partial/initial vaccination be accepted.
 - Proof of vaccination to be cross checked with photo ID.
 - Booster required now or at a future date.
 - Definition of “fully vaccinated”
- *When is a negative test enough to gain entry to City facilities for unvaccinated individuals?*
 - Entrance to City facilities permitted for unvaccinated individuals with a negative COVID test received within a given timeframe (24 hours, 48 hours, 72 hours).
- *At which age should residents be required to provide proof of vaccination or negative test?*
 - Exemption for minors (the three cities noted above set the age for proof of vaccination status at 18 years or older, however, Los Angeles County has set the age at 12 years or older for entrance to certain establishments).
- *Establish exemption for public meetings?*
 - The City of West Hollywood does not require vaccination verification at public Brown Act meetings. Attendees are required to have their temperature checked and are socially distanced in the room.
- *If Council decides to proceed with vaccine verification directive, how should it act?*
 - By Resolution
 - By Ordinance

- By executive order of City Manager and then confirmation by Council resolution.

FISCAL IMPACT/SOURCE OF FUNDING:

The implementation of vaccination verification requirements at City facilities will result in increased staffing costs. The overall fiscal impact of the additional staffing needed has not yet been determined. Any increase in staffing costs would be allocated to the department operating the affected facility.

ATTACHMENT:

Attachment A: City Comparison of Vaccination Verification Requirements