



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: NOVEMBER 2, 2021

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MATTHEW T. SUMMERS, CONTRACT CITY ATTORNEY
COLANTUONO HIGHSMITH & WHATLEY, PC

SUBJECT: ADOPTION OF RESOLUTION NO. 2021-1761, APPROVING FIRST
AMENDMENT TO EMPLOYMENT CONTRACT FOR CITY MANAGER

**MEETING
DATE:** NOVEMBER 10, 2021

SUMMARY:

The City Council appointed Kindon Meik as the new City Manager for the City of Calabasas in January 2021. Mr. Meik began his work as City Manager on March 15, 2021. The City Council recently completed its first performance evaluation and has directed the preparation of the attached First Amendment to the City Manager's Employment Contract, adding a provision that the City Manager is to consult with the City Attorney regarding discipline of employees at the Director level or in any Management Classification provision. This contract provision codifies the City's existing practice. All other terms of the contract remain the same.

FISCAL IMPACT/SOURCE OF FUNDING:

The City's current budget contains sufficient appropriations to cover the City Manager's salary, benefits, and other financial obligations.

SUMMARY RECOMMENDATION:

If the Council desires to approve the proposed First Amendment to the Employment Agreement for the City Manager as outlined above, you should adopt the proposed

Resolution Approving First Amendment to Employment Contract for Kindon Meik as City Manager approving the employment agreement amendment and authorizing the Mayor to sign it on behalf of the City. If approved by the Council, the amendment will be effective November 10, 2021.

ATTACHMENTS:

A: Resolution No. 2021-1761

B: First Amendment to Employment Agreement between Kindon Meik and the City of Calabasas