



CITY of CALABASAS

**Architectural Review Panel  
MINUTES OF A REGULAR MEETING OF THE  
ARCHITECTURAL REVIEW PANEL OF THE CITY OF CALABASAS  
CALIFORNIA, HELD SEPTEMBER 24, 2021**

Call to Order/Roll Call

Acting Chair Stockton called the video/teleconference meeting to order at 2:35 P.M.

Present: Acting Chair Stockton and panel members Moradi, Shepphird and Mgrdechian

Absent: Alternate Kulkarni

Staff: Senior Planner Michael Klein and Associate Planner Jaclyn Rackerby

General Discussion

Acting Chair Stockton asked if any member of the public is here to speak on any agenda item.

No members of the public wished to speak.

Consent Item(s):

1. Approval of Minutes: July 23, 2021

Acting Chair Stockton made a motion to approve the July 23, 2021 minutes, second by Panel member Moradi. The Panel approved the motion 4 to 0.

Review Item(s) – 2:35 P.M.

2. File No(s):MSCP-2021-007, SGNP-2021-002 (Continued from 7/23/21):  
Request for a Sign Program and Minor Scenic Corridor Permit to accommodate additional signage at the Creekside Village Shopping Center located at 26527 Agoura Rd (APN: 2064-002-059) within the Commercial Retail (CR) zoning district and Scenic Corridor (-SC) overlay zone.

Submitted by: Chris Kim  
Planner: Jaclyn Rackerby, Associate Planner  
(818) 224-1705  
[jrackerby@cityofcalabasas.com](mailto:jrackerby@cityofcalabasas.com)

Associate Planner Rackerby provided the Panel with an overview project and project site. The applicant, Chris Kim, provided the Panel with additional details of the project, and answered questions from the Panel. The Panel expressed concerns that the proposed signs on the second floor hide architectural elements of the building, and requested the applicant design a "hanging" sign that fits between the corbels and columns.

Acting Chair Stockton made a motion to continue the item to a future meeting, with a second by panel member Mugerdechian. Motion carried 4-0.

3. **File No(s): MSCP-2021-010, SGN-2021-022:** Request for a Sign Permit and Minor Scenic Corridor Permit to install 1 freeway facing building-mounted sign for Express Car Wash located at 4929 Las Virgenes Rd (APN: 2064-001-023) within the Commercial Retail (CR) zoning district and Scenic Corridor (-SC) overlay zone.

Submitted by: Gevorg Hambardzumyan  
Square Signs LLC  
Planner: Jaclyn Rackerby, Associate Planner  
(818) 224-1705  
[jrackerby@cityofcalabasas.com](mailto:jrackerby@cityofcalabasas.com)

Acting Chair Stockton recused himself from the item due to having recently worked with the property owner to design the Woolsey Fire rebuild of the building. Associate Planner Rackerby provided the Panel with an overview project and project site. The applicant, Square Signs, provided the Panel with additional details of the project, and answered questions from the Panel. The Panel noted that they liked the sign design.

Panelist Shepphird made a motion to recommend approval of the design to the Director, with a second by Panelist Moradi. Motion carried 3-0.

4. **File No.:** **SGNP-2021-003, SGN-2021-008, and MSCP-2021-005:** Request to establish a Sign Program for an existing automobile dealership currently being remodeled, and a Sign Permit and Minor Scenic Corridor Permit to install 1 monument sign, 4 building mounted signs (Sign 2a and 2b are considered one sign), 3 vinyl informational window signs, and 1 vinyl informational (address) sign at an existing automobile dealership (Audi) located at 24650 Calabasas Road within

the Commercial Limited (CL) zoning district, and the Scenic Corridor (SC) and Commercial Automobile Retail (CAR) Overlay Zones.

Submitted by: Rick Rice (representing Audi)  
Planner: Glenn Michitsch, Senior Planner  
(818) 224-1707  
[gmichitsch@cityofcalabasas.com](mailto:gmichitsch@cityofcalabasas.com)

Associate Planner Rackerby provided the Panel with an overview of the project and site. The Panel noted it supports the proposed sign program design, and supports the proposed 25-foot tall monument sign because it is consistent with approved signage for the other auto dealerships. Furthermore, the Panel noted that the size of the proposed monument sign is proportional to the on-site building.

Panelist Mugrdechian made a motion to recommend approval of the sign program to the Planning Commission, with a second by panel member Shepphird. Motion carried 4-0.

Vice Chair Stockton adjourned the meeting at 4:21 P.M. to the Regular Meeting of the Architectural Review Panel on October 22, 2021, at 2:30 P.M.

Respectfully Submitted by: \_\_\_\_\_  
*Michael Klein, Senior Planner*

On October 22, 2021, these **Minutes** were APPROVED by an affirmative vote of the members present.

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*Ken Stockton, Acting Chair*