

## EXHIBIT E

State of California—The Natural Resources Agency

**SANTA MONICA MOUNTAINS CONSERVANCY**  
 Los Angeles River Center & Gardens  
 570 West Avenue Twenty-Six, Suite 100  
 Los Angeles, California 90065  
 (323) 221-8900

## Memorandum

To : The Conservancy  
 The Advisory Committee

May 10, 2021

From :  Joseph T. Edmiston, FAICP, Hon. ASLA, Executive Director

Subject: **Consideration of resolution authorizing a grant of General Funds from the Wildfire Prevention Early Budget Action Funding Plan to the City of Calabasas for joint Emergency Operations Center improvements.**

Staff Recommendation:

That the Conservancy adopt the attached resolution authorizing a grant of General Funds from the Wildfire Prevention Early Budget Action Funding Plan to the City of Calabasas for joint Emergency Operations Center improvements in the amount of \$450,000.

Legislative Authority:

Section 33204 of the Public Resources Code; Section 13 of the Budget Act of 2020, Item 3010-02-0001.

Background:

On April 14, 2021, the Santa Monica Mountains Conservancy announced that it received \$12 million in the State Budget as part of Governor Newsom's \$536 million statewide Wildfire Prevention Early Budget Action Funding Plan to help improve California's resilience to wildfires. The funding is intended to be used for projects that proactively reduce the risk of wildfire, strengthen wildfire resilience, increase carbon sequestration, rally against the effects of climate change, and dedicate more resources to local community infrastructure. The intent of the funding was to have the full amount spent immediately in preparation for the upcoming 2021 season, which is predicted to be severe.

Conservancy staff have coordinated with partner agencies, non-profit organizations, local tribes, and other stakeholders to quickly solicit proposals which could be implemented immediately. All proposals under consideration are consistent with early findings from the Conservancy's *Regional Forest and Fire Capacity Plan* process.

The attached application from the City of Calabasas proposes to add equipment and modifications to the City's Emergency Operations Center so that it can function as a Joint or Community EOC in the event that others' are unavailable. Improvements include the addition of a generator, additional communications equipment, and structure hardening measures to make the facility more resilient.


Typically, Conservancy staff and grantees have several weeks to refine and coordinate the scope, timeline, budget, and other aspects of grant applications. Relative to other Conservancy grant programs, the Wildfire Resiliency Action Program has an accelerated rollout and a robust number of grants under consideration at the same time. Therefore, the attached resolution authorizes the Executive Director to make minor modifications to the grant proposal to ensure that the objectives of the Wildfire Prevention Early Budget Action Funding Plan are met.

Consideration:

The grant application from the City of Calabasas is for \$450,000. Calabasas will provide a match of \$100,000 to fund the full project cost of \$550,000.

Attached:

[5-10-21 Calabasas-Grant Application](#)

<b>SANTA MONICA MOUNTAINS CONSERVANCY GRANT APPLICATION</b>			
<b>Project Name:</b> Community EOC	<b>Amount of Request:</b>	\$450,000	
<b>Applicant Name:</b> City of Calabasas	<b>Total Project Cost:</b>	\$550,000	
	<b>Matching Funds:</b>	\$100,000	
	<b>Lat/Long:</b>	Lat 34.13 Long -118.71	
<b>Applicant Address:</b> 100 Civic Center Way Calabasas, CA 91302	<b>Project Address:</b>		
	<b>County</b>	<b>Senate District</b>	<b>Assembly District</b>
	Los Angeles	27th	45th
	<b>Tax ID:</b> 95-4315963		
<b>Phone:</b> 818-224-1607			
<b>Email:</b> <a href="mailto:kmeik@cityofcalabasas.com">kmeik@cityofcalabasas.com</a>			
<b>Grantee's Authorized Representative:</b>			
<i>Name and Title</i> Kindon Meik		<i>Phone</i> 818-224-1607	
<b>Overhead Allocation Notice:</b>			
<input checked="" type="checkbox"/> Any overhead costs will be identified as a separate line item in the budget and invoices. <input checked="" type="checkbox"/> The Conservancy encourages grantees to reduce overhead costs including vehicle and phone expenses. <input checked="" type="checkbox"/> The overhead allocation policy has been submitted prior to, or with, the grant application.			
<b>Outreach and Advertising Requirement:</b>			
<input checked="" type="checkbox"/> Applicant has read the staff report and board resolution regarding contract policies. <input checked="" type="checkbox"/> Applicant has adopted contract policies for the purpose of increasing outreach and advertising to disadvantaged businesses and individuals.			
<i>All check boxes must be checked</i>			
<b>Brief Project Description:</b> The City of Calabasas proposes to utilize the facility as a Community EOC available to cities within the Las Virgenes–Malibu COG in the event that city EOCs are unusable during a wildfire. To accomplish this, grant funds will be used to purchase a generator, upgrade AM radio and other communication equipment, and “home hardening” improvements to the structure and adjacent landscaping.			
*attach additional pages with project detail			
<b>Tasks / Milestones:</b>			
Purchase and connect generator	<b>Budget:</b>	<b>Completion Date</b>	
AM radio and communication equipment	\$400,000	09/15/2021	
Structure/landscape hardening	\$ 50,000	09/15/2021	
	\$100,000	12/31/2021	
<b>For Acquisition Projects:</b> APN(s): N/A			
Acreage: N/A			
I certify that the information contained in this Grant Application form, including required attachments, is accurate.			
		<u>5/5/2021</u>	
<i>Signature of Authorized Representative</i>		<i>Date</i>	
STATE OF CALIFORNIA ♦ THE NATURAL RESOURCES AGENCY			

May 10, 2021

Resolution No. 21-33

RESOLUTION OF THE SANTA MONICA MOUNTAINS CONSERVANCY  
AUTHORIZING A GRANT OF GENERAL FUNDS FROM THE WILDFIRE PREVENTION  
EARLY BUDGET ACTION FUNDING PLAN TO THE CITY OF CALABASAS FOR JOINT  
EMERGENCY OPERATIONS CENTER IMPROVEMENTS

WHEREAS, the Santa Monica Mountains Conservancy is authorized to award grants to cities, counties, recreation and park districts pursuant to Section 33204 of the Public Resources Code;

WHEREAS, the State of California has authorized an expenditure of General Funds by the Santa Monica Mountains Conservancy for the the Wildfire Prevention Early Budget Action Funding Plan in Section 13 of the Budget Act of 2020, Item 3010-02-0001;

WHEREAS, the City of Calabasas has requested a grant from the Wildfire Prevention Early Budget Action Funding Plan in the amount of \$450,000 for Joint Emergency Operations Center improvements;

WHEREAS, the proposed project is consistent with the Conservancy's Strategic Objectives to implement the *Santa Monica Mountains Comprehensive Plan* and the *Rim of the Valley Trail Corridor Master Plan*, further cooperation with local governments in the region to secure open space and parkland, and develop long term capital improvement and maintenance plans;

WHEREAS, the proposed project is consistent with the *Santa Monica Mountains Comprehensive Plan* and the *Rim of the Valley Trail Corridor Master Plan*;

WHEREAS, the proposed project protects land and water resources; and

WHEREAS, the proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA): Now

*Therefore Be It Resolved*, That the Santa Monica Mountains Conservancy hereby:

1. FINDS that the proposed action is consistent with the *Santa Monica Mountains Comprehensive Plan* and the *Rim of the Valley Trail Corridor Master Plan* as adopted by the Santa Monica Mountains Conservancy;
2. FINDS that the proposed action is consistent with the Conservancy's Strategic Objectives;

3. FINDS that the proposed action is exempt from the provisions of the California Environmental Quality Act (CEQA);
4. ADOPTS the staff report and recommendations dated May 10, 2021 for this item;
5. ADOPTS all of the preceding whereas clauses;
6. AUTHORIZES a grant of General Funds from the Wildfire Prevention Early Budget Action Funding Plan to the the City of Calabasas for Joint Emergency Operations Center improvements in the amount of \$450,000;
7. AUTHORIZES the Executive Director to make necessary changes to the proposed scope and budget to accomplish the objectives of the Wildfire Prevention Early Budget Action Plan; and
8. FURTHER AUTHORIZES the Executive Director to execute the grant agreement and to perform any and all acts necessary to carry out this resolution; without limiting the generality of the foregoing, such authority shall include those provisions that he shall determine in the exclusive exercise of his discretion are necessary to carry out the purposes of this resolution and to comply with the policies of the Conservancy, and to otherwise carry out the provisions of state law and regulations.

*~End of Resolution~*

I HEREBY CERTIFY that the foregoing resolution was adopted at a meeting of the Santa Monica Mountains Conservancy, duly noticed and held according to law on May 10, 2021 at various locations via videoconferencing, California.

Date: May 10, 2021

  
Executive Director