



CITY *of* CALABASAS

**MINUTES OF A REGULAR MEETING OF THE
ARCHITECTURAL REVIEW PANEL OF THE CITY OF CALABASAS
CALIFORNIA, HELD FERUARY 28, 2020**

Opening Matters – 2:30 P.M.:

Call to Order/Roll Call

Chair Handel called the meeting to order at 2:34 P.M. in Conference Room 3, Calabasas City Hall, 100 Civic Center Way, Calabasas, California.

Present: Chair Handel, and Panel members Shepphird, Moradi, and Vice-Chair Stockton

Absent: Panel member Mugrdechian - excused

Staff: City Planner Tom Bartlett, Associate Planner Judie Gilli, Assistant Planner Jaclyn Rackerby

General Discussion

Chair Handel asked if any member of the public is here to speak on any agenda item.

No members of the public wished to speak.

Consent Item(s):

1. Approval of Minutes: The Panel approved the ARP Meeting minutes from February 7, 2020 *Ken Stockton moved, and Will Shephird seconded. (4 – 0)*

Review Item(s) – 2:35 P.M.

2. File No. 190000151. Request for a new Sign Program for the Courtyard at the Commons shopping center, located at 23741 Calabasas Road (APN: 2068-002-024) within the Commercial, Mixed-Use (CMU) zoning district.

Submitted by: Arno Ford Furstenberg
Planner: Judie Gilli Associate Planner
(818) 224-1712
jgilli@cityofcalabasas.com

Associate Planner Gilli summarized the project and reviewed for the Panel members the remaining issues for consideration. Applicant Arno Furstenberg introduced himself to the Panel and provided an overview of revisions made to the proposed sign program. Also present to respond to questions was Ms. Karen Mayer. The Panel asked questions of Mr. Furstenberg and Ms. Mayer, and asked questions of staff.

Panel members expressed the following concerns and observations regarding the proposed sign program design:

- 1) The Panel appreciated the level of detail provided within the revised program.
- 2) The sizes of some of the proposed signs are rather large and somewhat out of scale with the smaller scale of the center. If the sizes of the signs can be reduced somewhat, particularly the tallest monument sign, that would be an improvement.
- 3) There are too many signs proposed for this small shopping center. For example, would the applicant consider having only three monument signs along Calabasas Road instead of four, as presently proposed?
- 4) The Panel recommended refinement of some of the lighting components to conform to City Code, particularly the Dark Skies Ordinance, and asked the applicant to work with staff to accomplish this.

Based on the revisions made to the proposed sign program, and with the aforementioned concerns and comments, the Panel recommended that the proposed sign program proceed to the Planning Commission.


3. **File No. APR-2020-001, SCP-2020-001.** Request for an Administrative Plan Review and Scenic Corridor Permit for the addition of 129 square-foot exterior elevator and machine room to existing commercial center located at 4937 Las Virgenes Rd (APN: 2064-001-027) within the Commercial Retail (CR) zoning district and Scenic Corridor (- SC) overlay zone.

Submitted by: Alex Vassil
Planner: Jaclyn Rackerby, Assistant Planner
(818) 224-1705
jrackerby@cityofcalabasas.com

Assistant Planner Rackerby summarized the project. The project applicant Art Bannick (architect) introduced himself to the Panel, and contributed additional comments about the project. The Panel members asked questions of the applicant and Ms. Rackerby. The Panel recognized and appreciated the consistency of design, colors and materials, and expressed no concerns regarding the proposed design. The Panel recommended approval. Meanwhile, the Panel also expressed an opinion to the applicant that the center could benefit from a fresh color scheme in the near future.

Vice Chair Stockton adjourned the meeting at 4:01 P.M. to the Regular Meeting of the Architectural Review Panel on March 27, 2020, at 2:30 P.M., City Hall, Council Chambers, 100 Civic Center Way.

*On July 24, 2020, these **Minutes** were APPROVED by an affirmative vote of the members present.*



*Michael Klein, AICP,
Senior Planner*