



CITY *of* CALABASAS

# UNHOUSED PERSONS SUPPORT SERVICES & PUBLIC RIGHT OF WAY ORDINANCE

City Council Meeting  
August 25, 2021

# BACKGROUND

At its August 11<sup>th</sup> meeting, the City Council considered the following Unhoused Persons/Homeless Taskforce recommendations of maintaining a balanced approach with City's homeless response:

- Entering into an agreement with a local homeless service provider to offer interim housing and other support services to individuals in Calabasas experiencing homelessness; AND
- Ordinance No. 2021-394, adding Calabasas Municipal Code Chapter 9.38 "Use of the public rights of way and protection of schoolchildren, bus stops, critical infrastructure and wildlife areas;" AND
- Resolution No. 2021-1748 designating critical infrastructure; AND
- Resolution No. 2021-1749 designating school routes.



# BACKGROUND

Staff were instructed to return at the August 25th City Council meeting with a proposal to enter into a formal agreement with San Fernando Valley Community Mental Health Center (SFVCMHC) to provide interim housing and support services

Council approved the introduction of Ordinance No. 2021-394 with modifications

Council chose to consider the adoption of Resolutions No. 2021-1748 and No. 2021-1749 at the Ordinance's second reading



San Fernando Valley Community  
Mental Health Center, Inc.

*moving lives forward*



CITY of CALABASAS

# INTERIM HOUSING AND SUPPORT SERVICES AGREEMENT

Staff proposes entering into an agreement with San Fernando Valley Community Mental Health Center (SFVCMHC) to provide interim housing and support services to unhoused persons in Calabasas

DRAFT Agreement – Scope of Services established, need to revise some clinical related items

Three (3) year term

Fixed Annual cost of \$36,500, could be more depending upon use

Modeled after LA County DHS to incorporate best practices



# INTERIM HOUSING

Los Angeles Homeless Service Authority (LAHSA) estimates the number of individuals experiencing homelessness in Calabasas at two (2)

Staff is recommending one (1) bed be made available at all times, with the option to add beds

Permitted to remain at facility 24 hours a day, 7 days a week

Three (3) nutritious meals provided daily, including at least two (2) hot meals

Hygiene supplies and clothing are provided as needed

At least weekly janitorial services

Secure storage space



# SUPPORT SERVICES

1. Conduct engagement, intake and assessment activities with clients
2. Offer stabilization services at interim housing facility
3. Develop and implement an individualized case management service plan.
4. Assist clients with accessing services to address their immediate needs, including: lack of identification, income, transportation, medications, and other basic necessities.
5. Provide referrals and linkages to primary health and behavioral health services and other supportive services as needed.



# SUPPORT SERVICES

6. Assist clients with obtaining income and/or establishing benefits (Medi-Cal, Medicare, Social Security, Unemployment, etc.) and coordinate the completion and submission of applications.
7. Provide educational opportunities for clients related to health, wellness, and life skills, including 10 hours per week of group programming.
8. Assist clients with gaining, restoring, improving, and maintaining daily independent living skills, including social/leisure, budget management, and personal hygiene skills.
9. Provide transportation, as needed, by means of agency vehicle, bus fare, or private vendor.
10. Coordinate with permanent housing providers to support the transition of clients to long term housing.



# TRANSPORTATION

Staff is recommending the use of the City's current Dial-A-Ride provider, Ideal General Services, to transport clients from the City to SFVCMHC's Jorge Vega Center For Hope Drop-In Center

The City will enter into a separate agreement to provide unhoused transportation for a six month trial period at a cost of \$9,000

ADA accessible with wheelchair lift

Minivan with adequate storage, City logo, standard uniforms

Drivers are background screened, drug and alcohol testing

Dispatch center is familiar with City streets and main points of interest





# ORDINANCE NO. 2021-394: USE OF PUBLIC RIGHT-OF-WAYS

City Council approved the introduction of Ordinance No. 2021-394, adding Calabasas Municipal Code Chapter 9.38 “Use of the public rights of way and protection of schoolchildren, bus stops, critical infrastructure and wildlife areas”.

Prohibits camping, sitting, loitering, sleeping, or storing property on any public highway, median, sidewalk, crosswalk or other public place that obstructs pedestrian or vehicular travel – with exceptions.

Language added requiring enforcement officers to inventory and maintain medication and valuable personal property of any person for at least 72 hours, with notice to be provided regarding retrieval procedures.



# RESOLUTIONS DESIGNATING CRITICAL INFRASTRUCTURE AND SCHOOL ROUTES

Resolution No. 2021-1748 declares certain real property and facilities as critical infrastructure, subject to a fifty-foot buffer

Resolution No. 2021-1749 designates school routes within the City, subject to a two-hundred fifty foot buffer

- Staff has further evaluated the proposed school routes map and recommends the City Council adopt the map as initially presented
- Staff does not recommend, at this time, including the route near Viewpoint School or local preschools, as the schools have limited foot traffic



# STAFF RECOMMENDATIONS & NEXT STEPS

## Staff Recommendations:

- 1) Approve the draft agreement with SFVCMHC to provide interim housing and support services to unhoused persons in Calabasas.
- 2) Authorize the City Manager to finalize the agreement with minor adjustments.
- 3) Adopt Ordinance No. 2021-394, adding Calabasas Municipal Code Chapter 9.38, regarding the use of the public rights of way and protection of schoolchildren, bus stops, critical infrastructure and wildlife areas.
- 4) Adopt Resolution No. 2021-1748 designating critical infrastructure.
- 5) Adopt Resolution No. 2021-1749 designating school routes.

## Next Steps for Staff:

Appropriate funding for the SFVCMHC and transportation agreements utilizing ARPA monies at the next CC meeting

Convene with the Homeless Taskforce to further review the City's unhoused policies and procedures

Partner with SFVCMHC and other local agencies and orgs (LAHSA, LAFH, HOST, COG, Rotary) to collaborate on training staff, implementing best practices, adding service offerings

