



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: AUGUST 16, 2021

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: KINDON MEIK, CITY MANAGER
MATTHEW T. SUMMERS, CITY ATTORNEY
EPHRAIM S. MARGOLIN, ASSISTANT CITY ATTORNEY
COLANTUONO HIGHSMITH & WHATLEY, PC

SUBJECT: ADOPTION OF ORDINANCE NO. 2021-394, ADDING CALABASAS MUNICIPAL CODE CHAPTER 9.38 "USE OF THE PUBLIC RIGHTS OF WAY AND PROTECTION OF SCHOOLCHILDREN, BUS STOPS, CRITICAL INFRASTRUCTURE AND WILDLIFE AREAS;" ADOPTION OF RESO. NO. 2021-1748 DESIGNATING CRITICAL INFRASTRUCTURE; ADOPTION OF RESO. NO. 2021-1749 DESIGNATING SCHOOL ROUTES; AND APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH SAN FERNANDO VALLEY COMMUNITY MENTAL HEALTH CENTER INC. TO PROVIDE INTERIM HOUSING AND SUPPORT SERVICES TO UNHOUSED PERSONS IN CALABASAS.

MEETING DATE: AUGUST 25, 2021

RECOMMENDATION:

- (1) Approve a professional services agreement with San Fernando Valley Community Mental Health Center Inc. to provide interim housing and support services to unhoused persons in Calabasas.

- (2) Adopt Ordinance No. 2021-394, adding Calabasas Municipal Code Chapter 9.38, regarding the use of the public rights of way and protection of schoolchildren, bus stops, critical infrastructure and wildlife areas.
- (3) Adopt Resolution No. 2021-1748 designating critical infrastructure.
- (4) Adopt Resolution No. 2021-1749 designating school routes.

BACKGROUND:

At the August 11, 2021 meeting, the City Council considered:

Entering into an agreement with a local homeless service provider to offer interim housing and other support services to individuals in Calabasas experiencing homelessness; AND

Ordinance No. 2021-394, adding Calabasas Municipal Code Chapter 9.38 "Use of the public rights of way and protection of schoolchildren, bus stops, critical infrastructure and wildlife areas;" AND

Resolution No. 2021-1748 designating critical infrastructure; AND

Resolution No. 2021-1749 designating school routes.

The City Council approved the introduction of Ordinance No. 2021-394 with modifications, and chose to consider the adoption of Resolutions No. 2021-1748 and No. 2021-1749 at the Ordinance's second reading. Staff were instructed to return at the August 25th City Council meeting for the consideration of entering into a formal professional services agreement to provide interim housing and support services.

DISCUSSION:

Interim Housing and Support Services Agreement

Staff proposes entering into an agreement (Attachment 4) with San Fernando Valley Community Mental Health Center (SFVCMHC) to provide interim housing and support services to unhoused persons in Calabasas.

The Scope of Services shall include, but are not limited to, the following:

- 1. Conduct engagement, intake and assessment activities with clients.
- 2. Offer stabilization services in an interim housing facility.
- 3. Develop and implement an individualized case management service plan.

4. Assist clients with accessing services to address their immediate needs, including: lack of identification, income, transportation, medications, and other basic necessities.
5. Provide referrals and linkages to primary health and behavioral health services and other supportive services as needed.
6. Assist clients with obtaining income and/or establishing benefits (Medi-Cal, Medicare, Social Security, Unemployment, etc.) and coordinating the completion and submission of applications.
7. Provide educational opportunities for clients related to health, wellness, and life skills, including 10 hours per week of group programming.
8. Assist clients with gaining, restoring, improving, and maintaining daily independent living skills, including social/leisure, budget management, and personal hygiene skills.
9. Provide transportation, as needed, by means of agency vehicle, bus fare, or private vendor.
10. Coordinate with permanent housing providers to support the transition of clients to long term housing.

While enrolled into SFVCMHC's stabilization services and interim housing, clients are permitted to remain in the facility 24 hours a day, 7 days a week. Three (3) nutritious meals are provided daily, including at least two (2) hot meals that can accommodate clients who have special dietary needs. Hygiene supplies and clothing are also provided, as well as clean linen and janitorial services at least weekly, or more if needed. For personal belongings, clients are provided secured storage space.

Due to Los Angeles Homeless Service Authority estimating the number of individuals experiencing homelessness in Calabasas at two (2), staff is recommending that the City contract for half of this amount (one bed), to be available for use at all times by an unhoused Calabasas resident. Staff will retain the option of supplementing additional beds and services to unhoused individuals should the need arise.

The annual cost of the professional services agreement with SFVCMHC to provide interim housing and support services is \$36,500. Staff is proposing that the City Council appropriate \$50,000 annually in the event that additional services are required for more than one individual at the same time.

Staff will be utilizing the services of its current Dial-A-Ride provider, Ideal General Services, to transport clients from the City to SFVCMHC's Jorge Vega Center For Hope Drop-In Center located in Van Nuys. The City will enter into a separate agreement to provide unhoused transportation for a six month trial period at a cost of \$9,000. Staff is proposing that the City Council appropriate \$10,000 to fund this service.

"Right of Way" Ordinance

The City Attorney's Office has drafted an ordinance which would add Chapter 9.38 "Use of the Public Rights of Way and Protection of Schoolchildren, Bus Stops, Critical Infrastructure, and Wildfire Risk Areas" to the Calabasas Municipal Code.

As currently drafted, the ordinance bans camping, sitting, loitering, sleeping, and storing property on any street or sidewalk that blocks the public right of way by obstructing pedestrian or vehicular traffic.

The draft ordinance has location-specific regulations. Camping is banned within ten feet of any bus stop, driveway, or fire hydrant. Camping is also banned within 250 feet of any youth-serving facility, which means schools, parks, libraries, and day-care facilities.

Camping is also banned within 250 feet of any school route or 50 feet from critical infrastructure, both of which will be identified by Resolution.

Camping is banned within 50 feet of any homeless shelter or safe parking/sleeping site. Lastly, camping is also banned in wildfire risk areas, in an attempt to protect the City from wildfires which result from human activities.

The ordinance, as proposed for adoption, includes added language in section 9.38.040(B) requiring enforcement officers to inventory and maintain medication and valuable personal property of any person for at least 72 hours, with notice to be provided regarding retrieval procedures.

Also proposed for adoption are two resolutions. Resolution No. 2021-1748 designates critical infrastructure, subject to a fifty-foot buffer. Resolution No. 2021-1749 designates school routes within the City, subject to a two-hundred fifty foot buffer. Staff has further evaluated the proposed school routes map and recommends the City Council adopt the map as initially presented. Staff does not recommend, at this time, including the route near Viewpoint School or local preschools, as the schools have limited walking traffic.

FISCAL IMPACT/SOURCE OF FUNDING:

Staff will return at the following City Council meeting to request an appropriation of \$150,000 in American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery monies to fund a three year professional services agreement with

SFVCMHC to provide interim housing and support services to unhoused persons in Calabasas.

Staff will return at the following City Council meeting to request an appropriation of \$10,000 in American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery monies to fund a six month agreement with Ideal General Services to provide transportation services to the Jorge Vega Center For Hope Drop-In Center.

Enforcement of this ordinance is not expected to result in additional funding costs due to the City's contract with Los Angeles County Sheriff's Department.

REQUESTED ACTION:

- (1) Approve a professional services agreement with San Fernando Valley Community Mental Health Center Inc. to provide interim housing and support services to unhoused persons in Calabasas.
- (2) Adopt Ordinance No. 2021-394, adding Calabasas Municipal Code Chapter 9.38, regarding the use of the public rights of way and protection of schoolchildren, bus stops, critical infrastructure and wildlife areas.
- (3) Adopt Resolution No. 2021-1748 designating critical infrastructure.
- (4) Adopt Resolution No. 2021-1749 designating school routes.

ATTACHMENTS:

- 1 - DRAFT Professional Services Agreement with San Fernando Valley Community Mental Health Center Inc.
- 2 - City Council Ordinance No. 2021-394 (Right of Way Ordinance)
- 3 - City Council Resolution No. 2021-1748 (Critical Infrastructure)
- 4 - City Council Resolution No. 2021-1749 (School Routes)