



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: AUGUST 2, 2021

TO: HONORABLE MAYOR AND COUNCILMEMBERS

**FROM: ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER
TATIANA HOLDEN, P.E., SENIOR CIVIL ENGINEER**

**SUBJECT: RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES
AGREEMENT WITH MNS ENGINEERS, INC. FOR MULHOLLAND
HIGHWAY IMPROVEMENTS DESIGN IN THE AMOUNT NOT TO EXCEED
\$765,181**

MEETING

DATE: AUGUST 11, 2021

SUMMARY RECOMMENDATION:

Staff recommends that the City Council approve a professional services agreement with MNS Engineers, Inc. for Mulholland Highway Improvement design in the amount not to exceed \$762,181.

DISCUSSION/ANALYSIS:

Public Works staff issued a "Request For Proposal" (RFP) to prepare plans, specifications and estimates for the Mulholland Highway Improvements on March 4, 2021.

Five firms responded to the RFP. An interview was conducted to review, evaluate, and rate all five firms. The interview panel comprised of Public Works engineering staff, Chair of Traffic and Transportation Commission and the City of Malibu Public Works Director. The rating criteria included approach and understanding of the scope and needs of the project, conformance to the requirements of the RFP, prior experience with similar scope of work, delivery, and cost.

Based on the aforementioned criteria, MNS Engineers, Inc. was ranked first. A copy of their proposal is attached to the proposed professional services agreement. MNS's proposed fee for this project is \$765,181.

Staff has checked the references provided in MNS's proposal and received favorable reports about the competency and reliability of the company as well as the quality of the design projects that they have completed. The proposed professional services agreement is shown in Attachment A.

Staff anticipates that the design will be completed by April 2022 and construction to begin in the summer of 2022.

FISCAL IMPACT/SOURCE OF FUNDING:

The project will be funded through the Measure M Active Transportation funds. Staff is requesting to create an expenditure account for the project and allocate funds from Fund 39 to use for costs associated with the project.

REQUESTED ACTION:

Staff recommends that the City Council approve a professional services agreement with MNS Engineers, Inc. for Mulholland Highway Improvement design in the amount not to exceed \$762,181.

ATTACHMENTS:

Attachment A - Professional Services Agreement with MNS Engineers, Inc.