



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JUNE 8, 2021

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: MARTY HALL, ACTING DIRECTOR OF COMMUNITY SERVICES

SUBJECT: RECOMMENDATION TO APPROVE THE AMENDMENT OF A PROFESSIONAL SERVICES AGREEMENT WITH LITTLE LEARNERS, LLC FOR THE OPERATION OF AFTER SCHOOL AND SEASONAL CAMP PROGRAMS

MEETING DATE: JUNE 23, 2021

SUMMARY RECOMMENDATION:

It is recommended that City Council approve the amendment of a Professional Services Agreement with Little Learners, LLC, for the operation of after school and seasonal camp programs. This amendment extends the length of the contract by two years to be in line with our agreement with the LVUSD.

BACKGROUND:

In the summer of 1996, the City of Calabasas Community Services Department developed a seasonal youth day camp program for the residents of Calabasas. This program, known as Camp Calabasas, is quite popular and continues to operate at Juan Bautista de Anza Park. Due to the success of the above mentioned program, in 1998, staff negotiated an agreement with LVUSD to provide an on-site after school program at Lupin Hill Elementary. With both of these programs continuing to grow in popularity, the amount of time and staffing required was creating internal concerns. Staff began exploring options that would allow for continued growth of these successful camps while enabling staff to concentrate on other programs and develop new programming for our community.

Our original Facility Use Agreement with Little Learners began in the spring of 2005 and due to their success in building a foundation and meeting the needs of our community; we have seen an increase in participation in both the after school and seasonal camp programs through the years with the exception of COCID-19 pandemic.

Little Learners continues to work well with our community, school district and staff and we look forward to continued success in the coming years.

FISCAL IMPACT/SOURCE OF FUNDING:

All payments totaling \$96, 564.00 per year made by Little Learners to the City shall be credited to Account Number 10-000-4400010. With the COVID-19 pandemic occurring in March 2020 Little Learners were closed and when allowed to open were able to run at 25% capacity due to LA County Health Guidelines. Staff recommends City Council allow Little Learners to pay a 25% rate from March 2020 thru May 2021 for a total of \$28,164.50.

REQUESTED ACTION:

It is requested that City Council approve the amendment of a Professional Services Agreement with Little Learners, LLC, for the operation of after school and season camp programs.

ATTACHMENTS:

Las Virgenes Unified School District Long Term Agreement

Amendment #1