



CITY of CALABASAS

HISTORIC PRESERVATION COMMISSION AGENDA REPORT
JUNE 2, 2021

TO: Members of the Historic Preservation Commission

FROM: Tom Bartlett, AICP, City Planner

SUBJECT: Report on updates to the property records database in the Community Development Department's new integrated permitting software.

RECOMMENDATION: Receive and file the report.

BACKGROUND AND DISCUSSION:

Approximately two years months ago the Community Development Department contracted with a permitting software firm for electronic, computer-based permitting services. Labeled "SmartGov", the system facilitates integration of multi-agency permitting and inspections for development projects. The system also accommodates some on-line permitting processes.

A particularly helpful feature offered through SmartGov is the ability to tag or label any given property with a cautionary note. The purpose of this feature is to ensure that certain key individuals or departments will be contacted whenever somebody targets the particular property for processing of any kind of permit.

With this feature in mind, staff has inputted 'flags' for all listed historic landmark properties, as well as for the properties which adjoin them. This annotation of the historic site properties and adjacent properties will allow the historic Preservation Officer and other Planning staff to provide input to any proposed project on or adjacent to a designated local landmark, as well any proposed for any properties deemed to be eligible for designation.

Staff will demonstrate the new hyperlinks during the Commission meeting.

DISCUSSION/ANALYSIS:

The Old Town Calabasas Sidewalk Replacement project is one of the City's approved Capital Improvement Program (CIP) projects, and its design began last year. The project civil plans are at 90% completion and will be finalized for bid advertisement upon the final review comments from the City. Public Works Department staff expect construction to start later this year.

The project includes the following elements:

1. Sidewalk Replacement.

The existing sidewalk in Old Town Calabasas was installed with Trex composite decking material that has slowly deteriorated over the years. Many of the Trex decking components either broke or are no longer affixed to the underlying joists, becoming potential trip hazards for pedestrians. The City has replaced some segments with concrete over the years. To achieve a more durable, long-standing, and safe sidewalk, the City desires to replace all Trex decking materials with stamped concrete, and replace all existing concrete sidewalk sections as well, to create a uniform surface texture and appearance throughout Old Town Calabasas.

2. Installation of New Street Lights.

The antiquated street lights, with parts that are no longer available in the market (and therefore nearly impossible to maintain), will be replaced with those powered with LEDs. Notwithstanding the use of contemporary high-efficiency and low-cost electrical components, the new street lights will retain the Old West design.

3. Upgrades to Hardscape and Landscaping Features.

New trees will be installed, as well as other landscaping; trash receptacles will be replaced; Deteriorated pedestrian crosswalk pavers will be replaced; and, new benches, fencing, bollards, traffic sign posts, and tree grates will be installed.

During the Commission meeting staff from the Planning Division and from the Public Works Department will present to the Commission members illustrative examples of the project elements described in the preceding narrative.