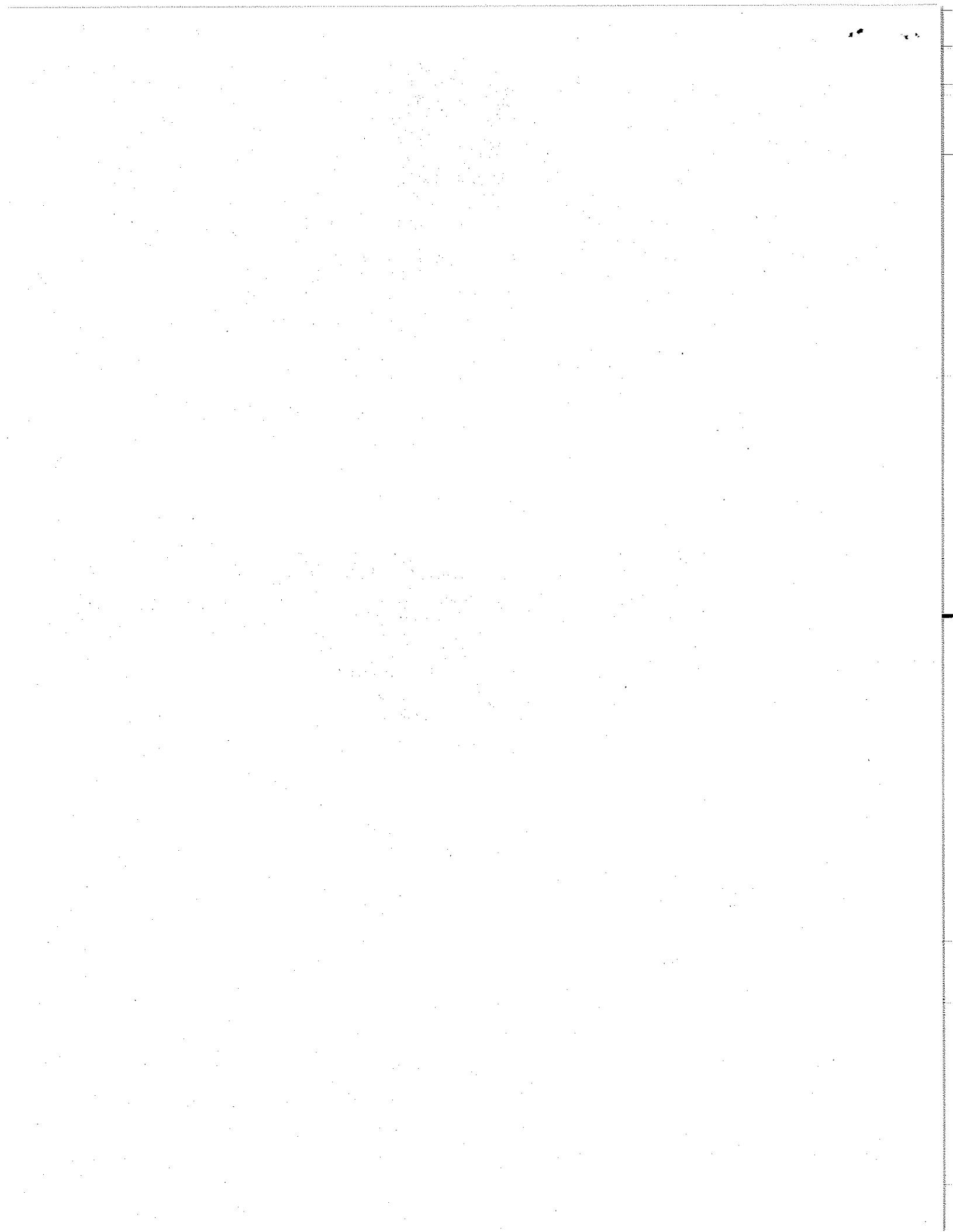


CITY of CALABASAS
CALIFORNIA

**COMPREHENSIVE
ANNUAL
FINANCIAL
REPORT**

**FOR THE YEAR ENDED
JUNE 30, 1997**



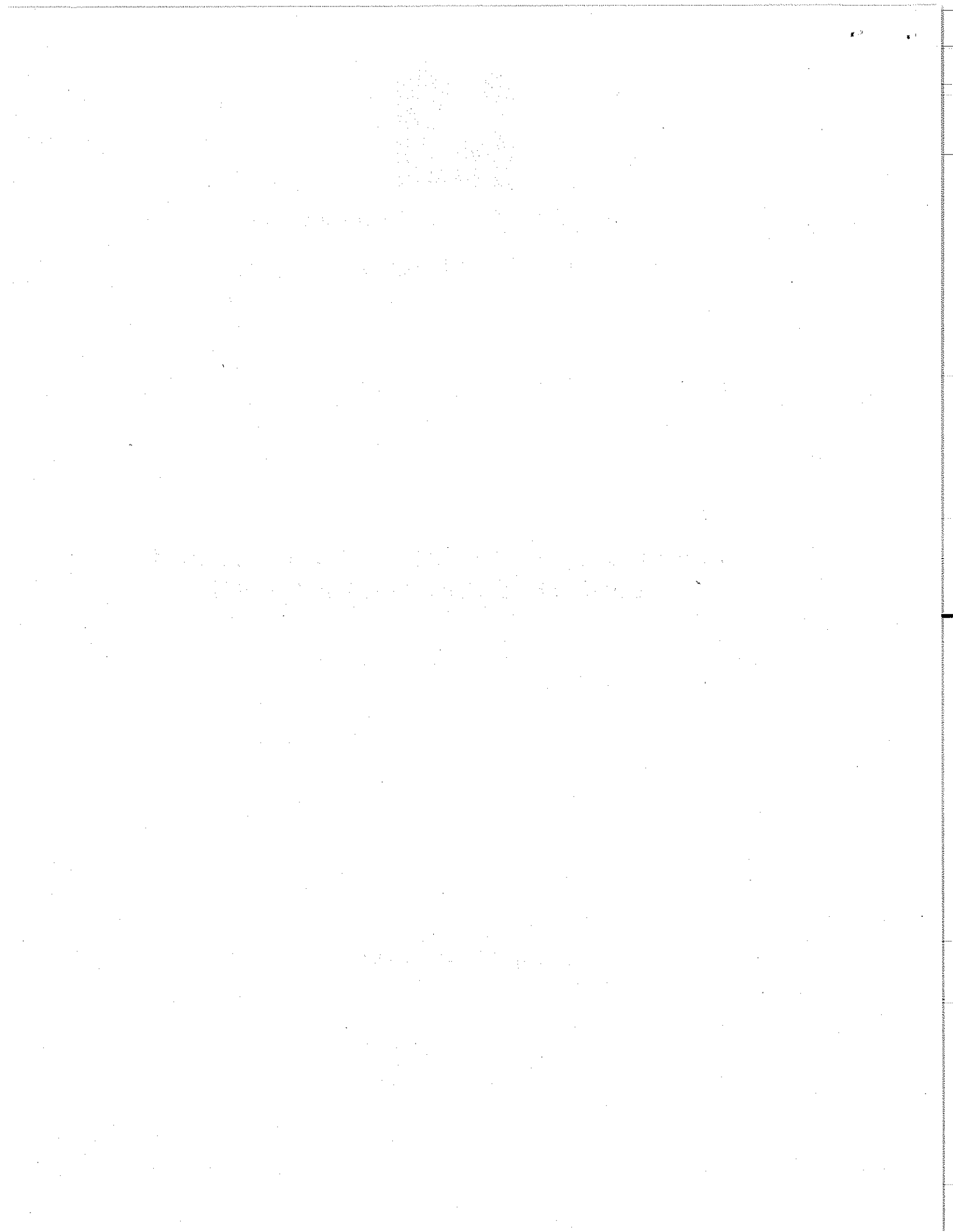


CITY *of* CALABASAS
CALIFORNIA

COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE YEAR ENDED JUNE 30, 1997

PREPARED BY:
FINANCE DEPARTMENT

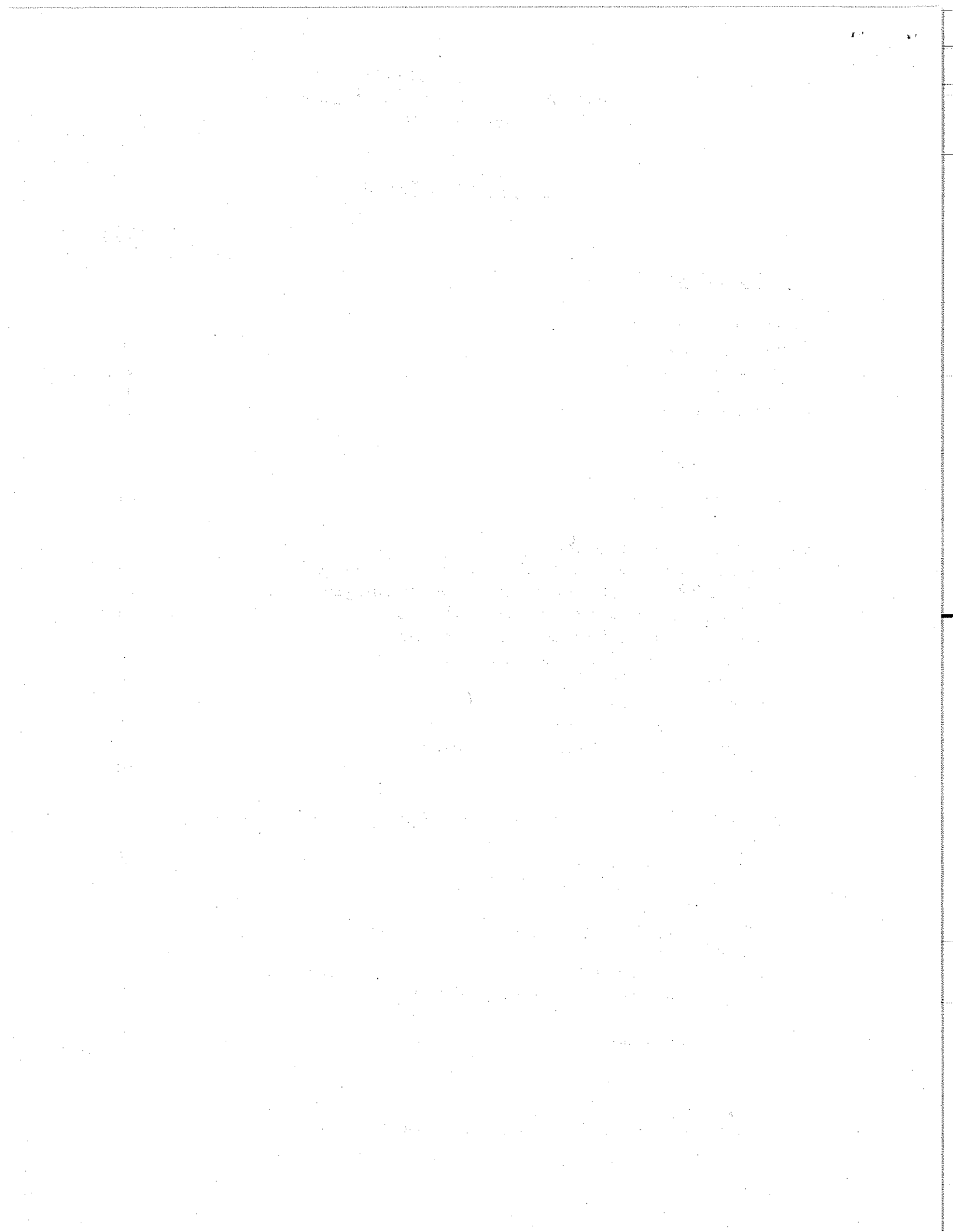
CYNTHIA L. BORCHARD
Finance Director



CITY OF CALABASAS
Comprehensive Annual Financial Report
June 30, 1997

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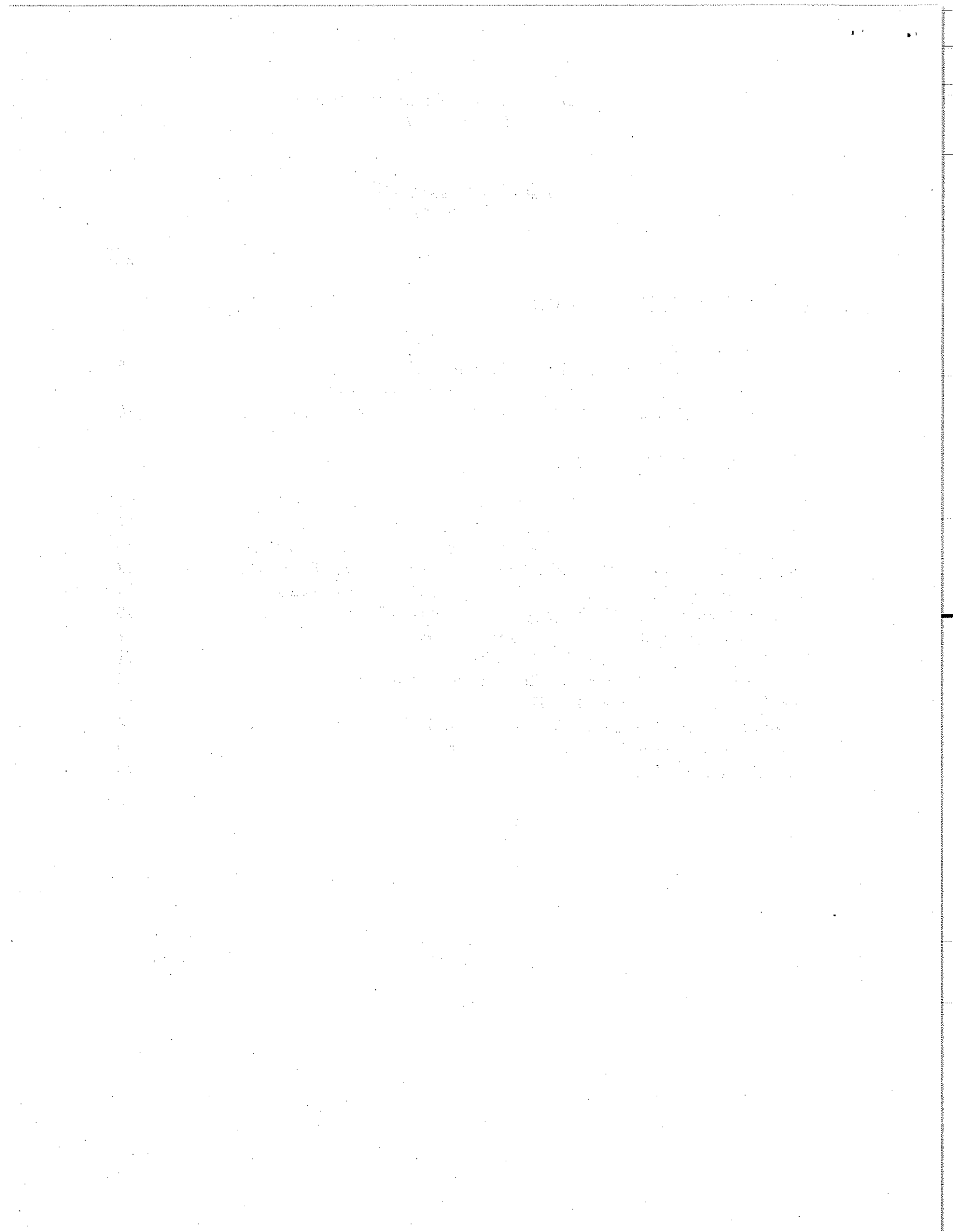
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CITY of CALABASAS

December 1, 1997

Honorable Mayor and Members of the City Council
Citizens of the City of Calabasas
Calabasas, California 91302

The comprehensive annual financial report (CAFR) of the City of Calabasas, California for the fiscal year ended June 30, 1997, is submitted herewith. This report was prepared by the Department of Finance in accordance with Generally Accepted Accounting Principles (GAAP), as set forth in pronouncements of the Governmental Accounting Standards Board (GASB).

Responsibility for both the accuracy of the data, and the completeness and fairness of the presentation, including all disclosures, rests with the City. To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner that presents fairly the financial position and results of operations of the various funds and account groups and component units of the City. All disclosures necessary to enable the reader to gain an understanding of the City's activities have been included.

The CAFR is presented in three sections: introductory, financial and statistical. The introductory section, which is unaudited, includes this letter of transmittal, an organizational chart and a list of the City's principal elected and appointed officials. The financial section includes the general purpose financial statements and the combining and individual fund and account group financial statements and schedules. The statistical section, which is unaudited, includes selected financial and demographic information, generally presented on a multi-year basis.

The City is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act of 1984 and the U.S. Office of Management and Budget's Circular A-133, *Audits of State and Local Governments and Non-Profit Organizations*. Information related to this single audit, including a schedule of expenditures of federal awards and the independent auditors' reports on the internal controls over financial reporting and compliance with applicable laws and regulations, is included in a separately issued single audit report.

The financial reporting entity (the City) includes all the funds and account groups of the City of Calabasas, as well as all of its component units. Component units are legally separate entities for which the primary government is financially accountable. In accordance with GASB Statement No. 14, "The Financial Reporting Entity," the City has determined that no other entities meet the criteria for inclusion within the City's general purpose financial statements.

The City provides a full range of services, some of which are on a contractual basis. Contractual services with Los Angeles County include law enforcement, fire protection, animal control, public works maintenance, park maintenance, library services, traffic signal maintenance, transit and building inspection services. Other contract services include refuse collection, code enforcement, landscape maintenance, street sweeping, crossing guards, parking administration, janitorial services and major capital projects. The City provides Planning, Building and Safety, Engineering, Recreation Programs and Administrative Management Services with City employees.

Governmental Structure, Local Economic Condition and Outlook

The City of Calabasas was incorporated on April 5, 1991. The City is a "General Law" City with a Council-Manager form of government. A five-member Council is elected at large to staggered four year terms. In April of each year, the Council selects one of its members to serve as Mayor, and one to serve as Mayor Pro-Tem.

Calabasas is located in western Los Angeles County along the heavily-traveled Ventura Freeway, approximately 25 miles from downtown Los Angeles. Neighboring cities include Los Angeles, Agoura Hills, and Hidden Hills. In addition, a portion of the City's northern boundary borders the Ventura County line. The City's distinctive character is derived from its natural environment, oak studded hillsides, and natural open space; physical diversity; unique Old Town area; small town atmosphere; and its active and concerned population. From the early settlements of the Chumash Indians through the era of ranching and farming to the present urban community, Calabasas has retained its peaceful and pastoral setting.

A continuation of recent growth trends points to an average annual population growth rate of at least three percent over the decade of the 1990's. The median household income in Calabasas in 1990 was \$66,421 compared with \$34,965 for the county as a whole. The median age of Calabasas in 1990 was 32.6, while the median age in Los Angeles County as a whole was 30.8 years.

The State Department of Finance has estimated the City's current population for 1997 at 19,170. Housing units total 7,976 of which 7,163 were occupied for a 10.19% vacancy rate. The 1990 median home values and rents in Calabasas (\$450,000 and \$925) are much higher than in the county as a whole (\$223,800 and \$626). Although housing prices may have fallen since 1990, Calabasas still remains one of the most expensive single family residential areas in Los Angeles County.

Utility user's tax is the City's major source of revenue. This 5% tax on gas, electric and telephone bills has remained relatively stable, however, with deregulation this may change. Sales tax revenue, the City's second major revenue source, totaled \$1,706,657 for fiscal year ended June 30, 1997, compared to \$1,588,903 for the previous fiscal year. Property tax revenue has shown a slight decline as a result of property value reductions due to reassessments.

Major Initiatives

For the Year:

The City's staff has been involved in a variety of projects throughout the year.

Traffic & Transportation

Citywide projects include a residential street name sign upgrade, curb address placard upgrade, and traffic calming program including the installation of various traffic calming devices. The department has implemented traffic control devices inventory (signal, traffic signage, stripping) through digital camera and customized computer inventory system and citywide computerized signal coordination/surveillance system permitting automatic detection of signal failures/malfunctions and allow for real time signal timing coordination. A computerized collision database used in traffic safety program and high accident location identification was also implemented.

Various traffic safety programs were implemented including the monthly school safety meetings, Safe Walk to School Program, and Sheriff's Bicycle Patrol Team. A citywide bicycle master plan was also developed and subsequently adopted by Council.

Public Works

Construction projects during the year included completion of Canyon Drive Storm Drain in the Calabasas Highlands and Mulholland Highway Overside Drain. Construction on all remaining earthquake-related repairs to the City rights-of-ways and Mulholland Highway Earthquake repair was completed. Mulholland Highway improvement to improve aesthetics and control erosion was completed in the area of Gelson's market.

The construction contract for the Old Town Streetscape Improvement Project was awarded. This project which includes curb, gutter, sidewalk, boardwalk, paving, and landscaping improvements is scheduled for completion the first of the year.

The department also completed the first phase of the future implementation of a City GIS program. This geographic information system will enable the City to record and retrieve information on individual property parcels for planning and development purposes.

Cable and Telecommunications

In November, after lengthy negotiations, the City signed an agreement with StraDigi to install a digital network in the City. If implemented, it should put Calabasas on the cutting edge of telecommunications technology.

On January 1st the City launched its first home page on the World Wide Web offering information on City history, a calendar of events and city information. The web-site has grown tremendously since January with dynamic graphics and information being added daily. The web-site offered real time results of the City Council election in March in addition to live election results broadcast on CTV - the Calabasas Channel.

The department developed a channel policy to provide a set of guidelines for the City's government access channel as well as a web policy for operating the City's web-site and Friends of the Web program.

A new robotic camera system was installed and configured in May. Live meeting coverage expanded to include Parks and Recreation and Traffic and Transportation Commission meetings.

Building and Safety

The department has begun the process to electronically archive permanent paper documents. This includes permits and soils and geology reports and will involve archiving approximately 50,000 pages per year for the next five years saving retrieval and storage costs. Once digitized, this data can be made available by e-mail, fax or on the Internet.

Administration

The City Clerk's Department completed the 1997 municipal election. A records management program was also completed.

Council adopted the City's first two-year budget and capital improvement plan covering fiscal year 1996-97 and 1997-98.

Community Services

A Park and Recreation Master Plan was completed and adopted by City Council. Construction of de Anza Park was completed. Completed the conversion of multipurpose tennis court with two basketball standards, hitting wall and re-surface court at Tennis Center. Play equipment with safety surfacing was upgraded at Grape Arbor Park.

The department was awarded a \$93,000 grant from Water Resources Control Board to implement Citizen monitoring of stream, water resource research center and children's environmental theater programs.

A Teen Court was initiated as an alternative to the juvenile justice system for first time offenders. Additionally, a successful ballot process was conducted for the approval of our landscape maintenance districts per Proposition 218 requirements.

Planning/Environmental Programs

Various office/commercial and residential project reviews were completed by the department. Also, several design plans were submitted and approved by City Council. City entryway monument signs were delivered. The tree advisory board initiated the street tree inventory and planting requirements.

An affordable housing in-lieu fee study was completed and adopted by Council as well as an urban forestry strategic plan. Thirty new grant applications totaling \$506,500 were processed under the CDBG Earthquake Home Repair Grant Program.

For the Future:

Traffic & Transportation

The department will assist the Las Virgenes Unified School District to establish "Walk Pools" and to promote the Safe Walk to School Program. Improvements are also planned for the entrance to Calabasas High School to improve internal circulation.

A citywide traffic mitigation fee will be established. Citywide speed survey/speed limit updates will also be completed. The department will also prepare and implement a strategy for encouraging park and ride facilities at appropriate locations throughout the City.

Construction of bike lane deficiencies will be identified within the City Bicycle Masterplan. Also, the department will continue with the citywide traffic calming program implementation through the installation of various traffic calming devices. Additionally, various street improvement projects will be completed.

Public Works

The department will complete the closeout of various disaster projects with the appropriate state and federal agencies.

Work will continue on multi-year capital improvement projects including the completion of the Old Town improvement project.

Cable and Telecommunications

Negotiations with the City's cable companies for franchise renewals will be underway. Work will continue with StraDigi, Inc. to develop a state-of-the-art telecommunications network in the City.

A field production and editing facility with digital equipment will be developed to allow expanded local origination programming. Additionally, the City's channel, CTV, will be expanded to include automated playback. The City's web site will also be expanded to include more on-line services.

Administration

A feasibility report will be prepared to explore the installation of an electronic voting system for Council Chambers.

A comprehensive compensation plan study will be engaged and an outstanding employee performance award program will be developed.

Community Services

Play equipment will be installed and improvements completed at various parks throughout the City. Design and construction of a new 30,000 sq. ft. joint community center with the City of Agoura Hills will be completed.

Planning/Environmental Programs

The Calabasas Park Centre project, consisting of a retail center, hotel and civic center component will be reviewed by Council.

The Planning Commission and City Council will consider the adoption of a development code and city-wide rezonings.

A commercial-nexus study will be completed for the adoption of a commercial development affordable housing fee.

A Design Review Board will be appointed and the preparation of a design review manual is planned. A Tree Board will also be appointed and the preparation of an Urban Forestry Master Plan will be initiated.

Accounting System and Budgetary Control

The City's accounting and budgeting records for general government operations are maintained on a modified accrual basis, with the revenues being recorded when available and measurable and expenditures being recorded when the services or goods are received and the liabilities are incurred. Accounting records for the City's enterprise fund is maintained on the accrual basis.

Management of the City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the government are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: 1) the cost of a control should not exceed the benefits likely to be derived; and 2) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal, state and local financial assistance, the City is also responsible for ensuring that an adequate internal control structure is in place to ensure and document compliance with applicable laws and regulations related to these programs. This internal control structure is subject to periodic evaluation by management. We believe that the City's internal accounting controls adequately safeguard assets and provide reasonable assurance that financial transactions are properly recorded.

As part of the City's single audit, described earlier, tests are made of the City's internal control over financial reporting and of its compliance with applicable laws and regulations, including those related to federal financial assistance programs.

In addition, the City maintains extensive budgetary controls. The objective of these controls is to ensure compliance with legal provisions embodied in the bi-annual appropriation budget approved by the City Council. The Council approves operating appropriations at the department and fund level prior to July 1 of the budget year and may amend the budget during the fiscal year by motion. The City operates with a two-year budget to provide flexibility and to simplify the administration. The level of budgetary control (i.e., the level at which expenditures cannot legally exceed appropriated amount) is at the overall fund level. Operating appropriations lapse at the end of each fiscal year.

As demonstrated by the statements and schedules included in the financial section of this report, the City continues to meet its responsibility for sound financial management.

Financial Information

Financial Performance

Compared to last year, the financial performance of the City is as follows:

	<u>Totals (Memorandum Only)</u>	
	<u>1997</u>	<u>1996</u>
Total Assets and Other Debits	\$18,270,573	\$16,223,727
Total Cash and Investments	8,154,363	6,714,175
Total Equity and Other Credits	13,494,264	11,266,169

General Government Functions

General Government Functions include activities of the General Fund, Special Revenue Funds and Capital Project Funds.

The following is an overview of fiscal year 1997 General Government results:

- Revenues totaled \$15,554,673
- Expenditures totaled \$13,504,087
- Total fund balances totaled \$10,582,961

The following schedule presents a summary of General Governmental revenues for the fiscal year ended June 30, 1997 and the amount and percentage of increases and decreases in relation to prior year revenues.

<u>Revenues</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From 1996</u>	<u>Percent Increase (Decrease)</u>
Taxes	\$6,549,883	42.11%	\$495,914	08.19%
Licenses and Fees	1,675,407	10.77	(46,677)	(02.71)
Intergovernmental	5,969,322	38.38	(1,751,023)	(22.68)
Fines and Forfeitures	99,380	00.64	21,739	28.00
Developer Fees	589,665	03.79	589,665	100.00
Other	<u>671,016</u>	<u>04.31</u>	<u>36,342</u>	<u>5.73</u>
Total	<u>\$15,554,673</u>	<u>100.00%</u>	<u>(\$654,040)</u>	<u>(04.04%)</u>

Taxes provide the majority (42.11%) of revenue for operations. An increase in sales and transit revenue was the primary cause of the increase over last fiscal year. Intergovernmental revenue decreased primarily as a result of grants received for prior year projects not being needed in the current year. The increase in developer fees is a result of fees collected for future development projects. Fines and forfeitures increased due to the addition of another parking enforcement officer generating more revenue.

The following schedule presents a summary of general governmental expenditures for the fiscal year ended June 30, 1997. Also included are the dollar and percentage increase or decrease from the prior year.

<u>Expenditures</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From 1996</u>	<u>Percent Increase (Decrease)</u>
General Government	\$862,808	06.39%	(\$185,922)	(17.73%)
Public Safety	2,312,954	17.13	56,806	02.52
Public Works	2,726,192	20.19	(170,454)	(05.88)
Community Development	4,605,175	34.10	125,575	02.80
Community Services	2,116,594	15.67	(641,997)	(23.27)
Capital Outlay	<u>880,364</u>	<u>06.52</u>	<u>159,056</u>	<u>22.05</u>
Total	<u>\$13,504,087</u>	<u>100.00%</u>	<u>(\$656,936)</u>	<u>(04.64%)</u>

The decrease in expenditures for the year is primarily the result of a decrease in expenditures for community services. Community Services expenditures decreased due to the completion of various park improvements.

General Fund - Fund Balance

The fund balance of the general fund increased by \$1,177,005, or 22.5%, to \$6,401,464.

Enterprise Fund

The City's enterprise fund is used to account for operations that are financed and operated in a manner similar to private business enterprises. The intent is that costs and expenses (including depreciation) of providing services to the general public on a continuing basis, be financed or recovered primarily through user charges. The enterprise fund of the City consists of activities for the tennis and swim center. Retained earnings decreased by \$24,199 for this fund for the year ended June 30, 1997.

Appropriation Limit

The voters of California, during a special election in 1979, approved Article XIII-B of the California State Constitution. Informally known as the "Gann Initiative," Article XIII-B provides limits regarding the total amount of appropriations in any fiscal year from the "proceeds of taxes."

The State Legislature, in 1980, added Section 9710 to the Government Code providing that the governing body of each local jurisdiction must establish, by resolution, an appropriation limit for the following year. The appropriation limit for any fiscal year is equal to the previous year's limit, adjusted for city or county population changes, whichever is greater, and the change in California per capita income or the growth in non-residential assessed valuation due to new construction within the City, whichever is greater. The necessary statistical information is provided by the California Department of Finance.

The Appropriation Limit and the City's Appropriation Subject to Limit for the fiscal year 1996-97 amounted to \$7,161,375 and \$1,738,180 respectively. The City's appropriations consistently remain far below the appropriation limit and are not expected to approach it in the foreseeable future.

Cash Management

The City Treasurer is responsible for investing available cash in accordance with State Government Code and Investment Policy adopted by the City Council. These investments include certificates of deposit which are either government insured or collateralized, government securities, and the State Treasurer's Local Agency Investment Fund. The cash management system of the City is designed to monitor revenues and expenditures to ensure the investment of monies to the fullest extent possible. The criteria for selecting investments are, in order of priority: (a) safety, (b) liquidity, and (c) yield.

The average yield on investments during the fiscal year was 5.60 percent and total interest earnings for all funds was \$262,729. At June 30, 1997, City investments were scheduled to mature in less than 360 days. The City Treasurer prepares an annual statement of investment policy and monthly reports containing specific information regarding the City's investments. These reports are provided for review by the City Council.

General Fixed Assets

The General Fixed Assets of the City are those assets used in the performance of general governmental functions and exclude the fixed assets of the enterprise funds. As of June 30, 1997, the general fixed assets of the City totaled \$672,597. This amount represents the original or estimated historical cost of the assets. Depreciation of general fixed assets is not recognized.

Risk Management

The City is a member of the California Joint Powers Insurance Authority (CJPIA). CJPIA is a consortium of approximately 75 California cities and other public agencies in California established under the provisions of California Government Code Section 6500, et seq. CJPIA provides risk coverage for its members through the pooling of risks and purchased insurance. This coverage extends to workers' compensation and general and vehicle liability. CJPIA is governed by a Board consisting of one board member appointed by each member agency. The Board elects officers which meet monthly to supervise and conduct CJPIA affairs. CJPIA maintains a staff headed by a manager to implement the policies of the Board.

In the event of termination and after all claims have been settled, any excess or deficit will be divided among the agencies in accordance with an approved formula. Various risk control techniques, including safety and ergonomic training have been implemented to minimize risk losses.

OTHER INFORMATION

Independent Audit

It has been the continuing policy of the City of Calabasas to have an audit performed annually by an independent certified public accountant. The accounting firm of Moreland & Associates, CPAs, performed the audit for fiscal year ended June 30, 1997. Their examination has been completed and their unqualified opinion is included at the beginning of the Financial Section of this report.

The audit was designed to meet the requirements of the federal Single Audit Act of 1984 and the related U.S. Office of Management and Budget's Circular A-133. Generally accepted auditing standards and the standards set forth in the General Accounting Office's *Government Auditing Standards* were used by the auditors in conducting the engagement. The auditor's report on the general purpose financial statements and combining and individual fund statements and schedules is included in the financial section of this report. The auditor's reports on internal controls and compliance with applicable laws and regulations can be found in a separately issued single audit report.

Awards

The Government Finance Officers Association of the United States and Canada (GFOA) awards a Certificate of Achievement for Excellence in Financial Reporting for the comprehensive annual financial report (CAFR). The Certificate of Achievement is a prestigious national award recognizing conformance with the highest standards for preparation of state and local government reports.

In order to be awarded a Certificate of Achievement, a government unit must publish an easily readable and efficiently organized comprehensive annual financial report, whose contents conform to program standards. Such CAFR must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. The City of Calabasas has submitted its first application under the 1996-97 certificate program. We believe this report conforms to the Certificate of Achievement program requirements, and we are submitting it to GFOA for their review.

In addition, the California Society of Municipal Finance Officers (CSMFO) awards a Certificate of Award for Outstanding Financial Reporting. This award is designed to recognize cities which demonstrate superior financial reporting. The report must meet requirements outlined in the CSMFO Awards Checklist, satisfying generally accepted accounting principles in all material respects, complying with generally accepted auditing standards, and including certain statistical information.

The Certificate of Award for Outstanding Financial Reporting is valid for a period of one year only. The City of Calabasas has submitted this report for fiscal year ended June 30, 1997. I believe that this CAFR meets the Certificate of Award for Outstanding Financial Reporting requirements and will submit it to CSMFO to determine its eligibility for an award.

Acknowledgments

The preparation of this report could not have been accomplished without the efficient and dedicated services of the entire city staff. I would like to express my appreciation to all employees who assisted and contributed to the preparation of this report. Due credit also should be given to the Mayor, members of the City Council and the City Manager for their interest and support in planning and conducting the operations of the City in a responsible and progressive manner in the best interest of the citizens of the City of Calabasas.

Respectfully submitted,



Cynthia L. Borchard
Finance Director

CITY OF CALABASAS
DIRECTORY OF CITY OFFICIALS

CITY COUNCIL

Lesley Devine, Mayor

James Bozajian, Mayor pro Tem
Bob Hill

Robert Sibia
Dennis Washburn

MANAGEMENT STAFF

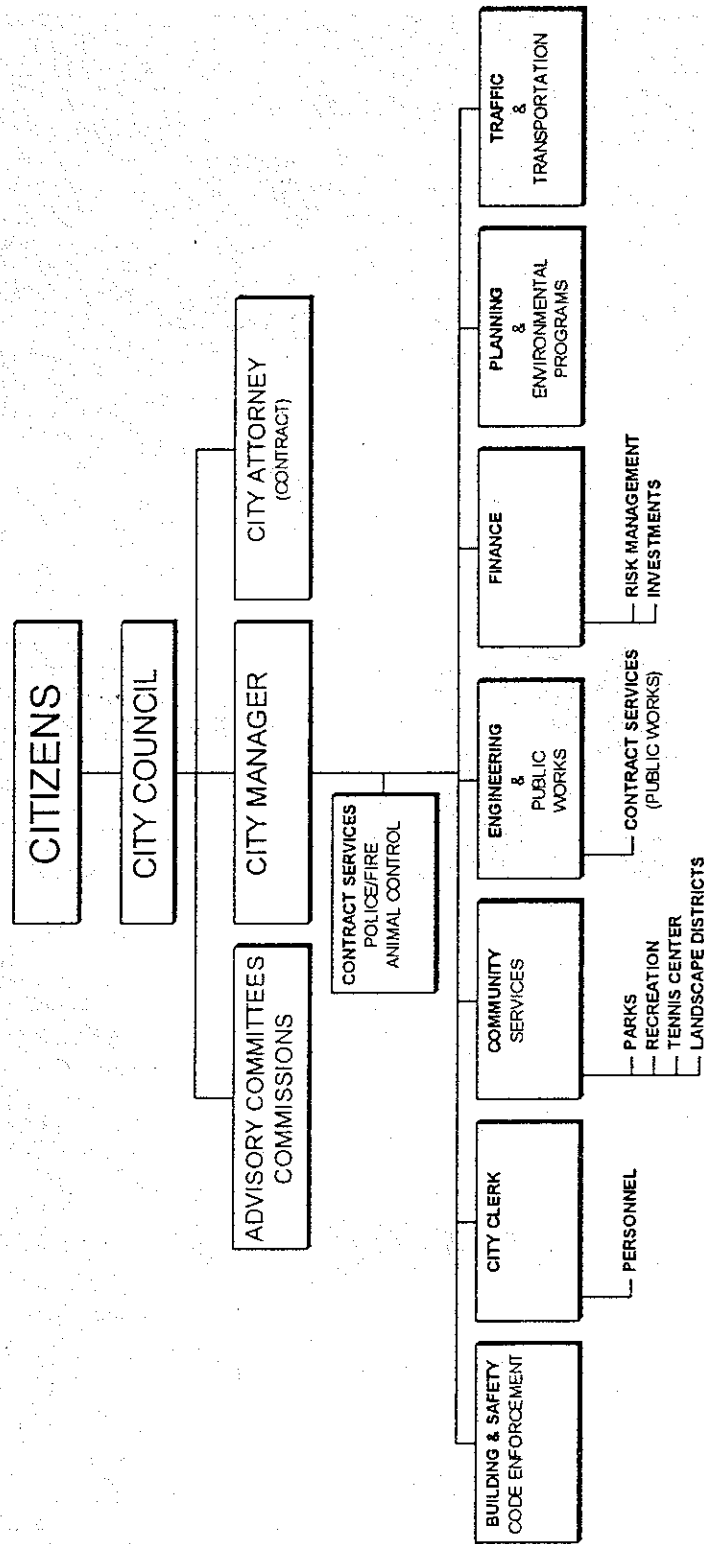
Charles R. Cate, City Manager

Cynthia Borchard, Finance Director/Treasurer
Steve Harris, Director of Planning & Environmental Programs
Greg Johnson, Community Services Director
Robert Newman, Public Works Director/City Engineer
Robin Parker, City Clerk
Tim Steenson, Building Official
Robert Yalda, Traffic & Transportation Manager

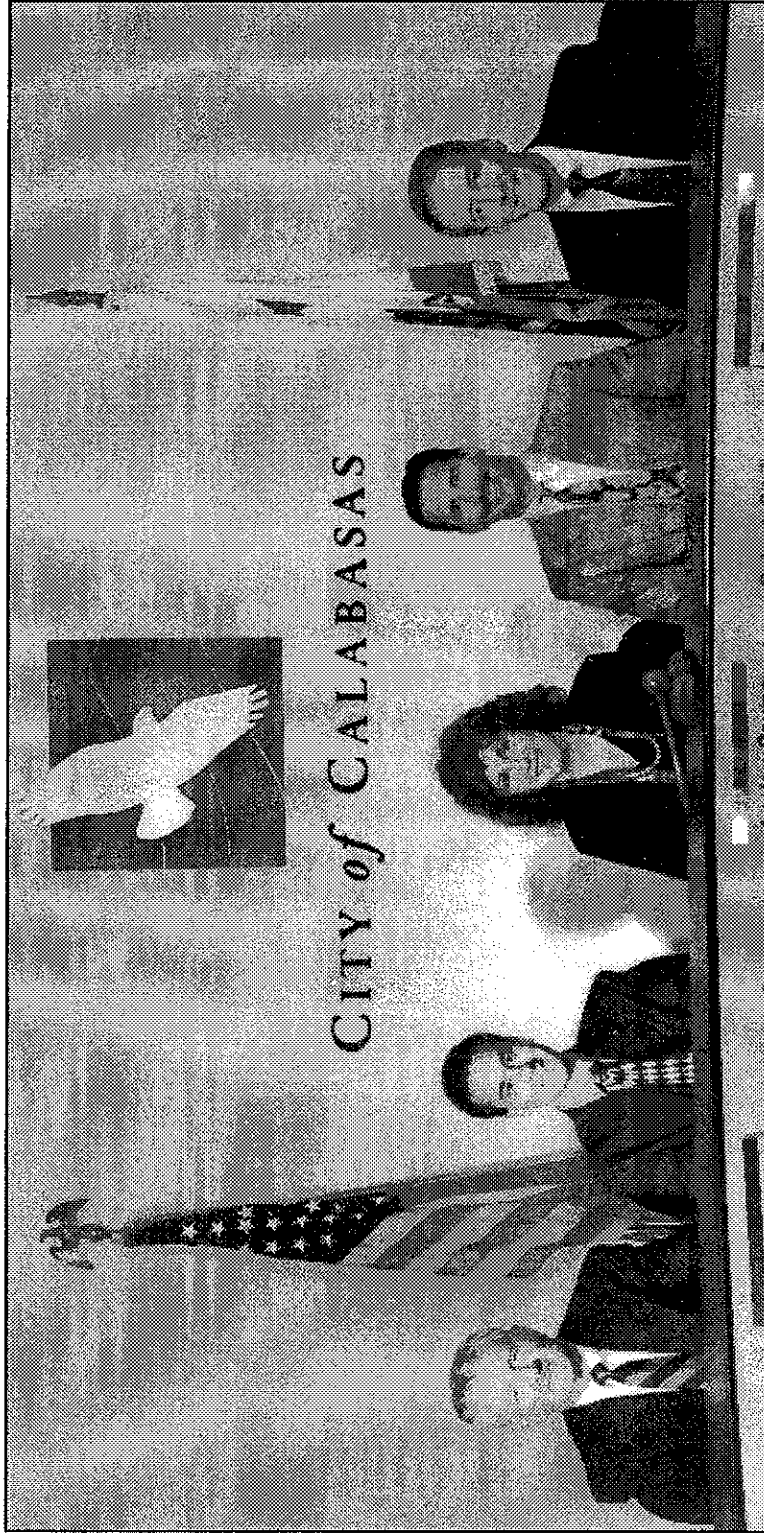
MID-MANAGEMENT STAFF

Dan Huncke, Tennis & Swim Center Facility Manager
Bill Millar, Landscape District Maintenance Manager
Marilyn Miller, Senior Planner
Deborah Steller, City Channel Manager

CITY OF CALABASAS



City of Calabasas City Council



Bob Hill

James Bozajian

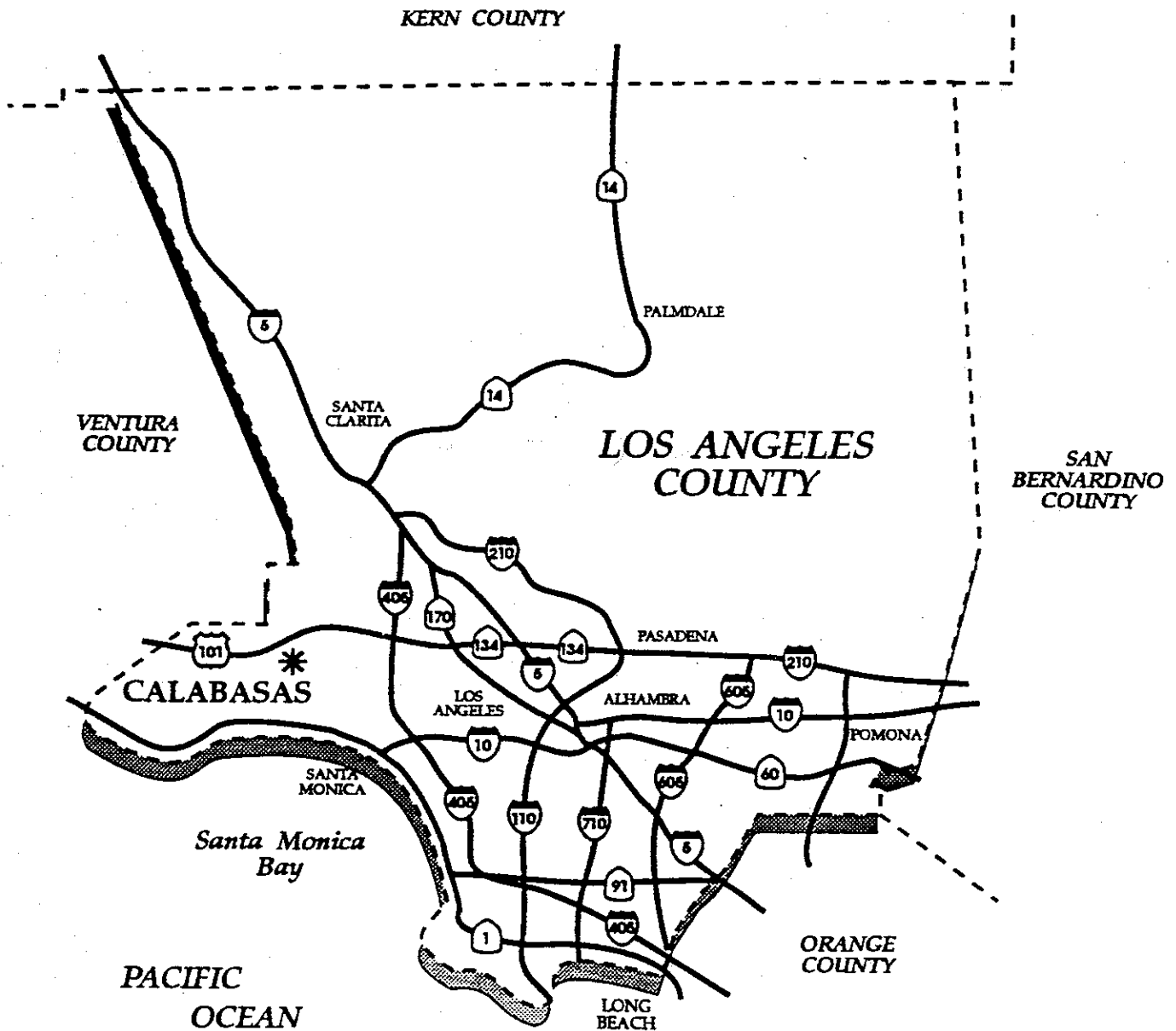
Lesley Devine


Robert Sibilia

Dennis Washburn



CITY of CALABASAS
GENERAL PLAN
REGIONAL LOCATION MAP



 LOS ANGELES COUNTY BOUNDARY

SOURCE: PLANNING NETWORK, 1993.

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October 31, 1997

The Honorable City Council of the
City of Calabasas, California

Independent Auditors' Report

We have audited the accompanying general purpose financial statements of the City of Calabasas, California, as of and for the year ended June 30, 1997, as listed in the table of contents. These general purpose financial statements are the responsibility of the City of Calabasas management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the City of Calabasas as of June 30, 1997, and the results of its operations and cash flows of its proprietary fund type for the year then ended in conformity with generally accepted accounting principles.

In accordance with Government Auditing Standards, we have also issued a report dated October 31, 1997 on our consideration of the City of Calabasas internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The accompanying combining and individual fund and account group financial statements and schedules listed as supplemental information in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the City of Calabasas. The information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole. The statistical information listed in the table of contents was not audited by us and, accordingly, we do not express an opinion thereon.

Moreland & Associates

CITY OF CALABASAS
 Combined Balance Sheet - All Fund Types and Account Groups
 June 30, 1997

<u>ASSETS AND OTHER DEBITS</u>	<u>Governmental Fund Types</u>		
	General	Special Revenue	Capital Projects
✕ Cash and investments (Note 2)	\$ 3,444,260	\$ 4,069,697	\$ 92,613
✕ Accounts receivable	962,366		
Interest receivable	62,089	47,033	
Prepaid items			
Due from other agencies		3,598,886	
✕ Due from other funds (Note 6)	577,617		
Deposits	65,013		
Advances to other funds (Note 6)	1,866,054		
Property, plant and equipment, net (Note 3)			
Amount to be provided for retirement of long-term debt			
Total Assets and Other Debits	\$ 6,977,399	\$ 7,715,616	\$ 92,613
<u>LIABILITIES, EQUITY AND OTHER CREDITS</u>			
Liabilities:			
Accounts payable	\$ 566,397	\$ 1,083,452	\$ 92,613
Retentions payable			
Compensated absences (Note 9)			
Deposits	9,538		
Due to other funds (Note 6)		577,617	
Deferred revenue		6,996	
Advances from other funds (Note 6)		1,866,054	
Other liabilities			
Deferred compensation (Note 7)			
Total Liabilities	575,935	3,534,119	92,613
Fund Equity and Other Credits:			
Investment in general fixed assets			
Contributed capital (Note 10)			
Retained earnings - reserved for capital improvements			
Retained earnings - unreserved			
Fund balance:			
Reserved for prepaid items			
Reserved for advances to other funds	1,866,054		
Unreserved and undesignated	4,535,410	4,181,497	
Total Equity and Other Credits	6,401,464	4,181,497	
Total Liabilities, Equity and Other Credits	\$ 6,977,399	\$ 7,715,616	\$ 92,613

See Accompanying Notes to Financial Statements.

Proprietary Fund Type	Fiduciary Fund Type	Account Groups		Totals	
		General Fixed Assets	General Long- Term Debt	(Memorandum Only)	
				1997	1996
Enterprise Fund - Tennis and Swim Center	Agency Fund				
\$ 179,622	\$ 368,171			\$ 8,154,363	\$ 6,714,175
36,556				998,922	643,843
				109,122	76,042
3,750				3,750	107,670
				3,598,886	3,123,149
				577,617	2,802,618
				65,013	
				1,866,054	
2,156,700		\$ 672,597		2,829,297	2,713,458
			\$ 67,549	67,549	42,772
<u>\$ 2,376,628</u>	<u>\$ 368,171</u>	<u>\$ 672,597</u>	<u>\$ 67,549</u>	<u>\$ 18,270,573</u>	<u>\$ 16,223,727</u>
\$ 137,922				\$ 1,880,384	\$ 1,811,683
					98,893
			\$ 67,549	67,549	42,772
				9,538	
				577,617	2,802,618
				6,996	
				1,866,054	
					4,753
	\$ 368,171			368,171	196,839
<u>137,922</u>	<u>368,171</u>		<u>67,549</u>	<u>4,776,309</u>	<u>4,957,558</u>
		\$ 672,597		672,597	484,972
1,529,030				1,529,030	1,514,947
15,150				15,150	
694,526				694,526	733,875
					105,486
				1,866,054	
				8,716,907	8,426,889
<u>2,238,706</u>		<u>672,597</u>		<u>13,494,264</u>	<u>11,266,169</u>
<u>\$ 2,376,628</u>	<u>\$ 368,171</u>	<u>\$ 672,597</u>	<u>\$ 67,549</u>	<u>\$ 18,270,573</u>	<u>\$ 16,223,727</u>

CITY OF CALABASAS
 Combined Statement of Revenues, Expenditures and
 Changes in Fund Balances
 All Governmental Fund Types
 For the Year Ended June 30, 1997

	General	Special Revenue	Capital Projects
Revenues:			
Taxes (Note 1)	\$ 5,347,459	\$ 1,202,424	
Licenses and fees	1,675,407		
Intergovernmental	1,112,730	4,856,592	
Fines and forfeitures	99,380		
Developer fees		589,665	
Other	508,627	162,389	
Total Revenues	8,743,603	6,811,070	
Expenditures:			
Current:			
General government	862,808		
Public safety	2,285,947	27,007	
Public works	1,203,782	597,353	\$ 925,057
Community development	1,767,496	2,837,679	
Community services	1,334,669	781,925	
Capital outlay	129,787	750,577	
Total Expenditures	7,584,489	4,994,541	925,057
Excess (Deficiency) of Revenues Over Expenditures	1,159,114	1,816,529	(925,057)
Other Financing Sources (Uses):			
Operating transfers in	132,280	33,690	925,057
Operating transfers out	(114,389)	(976,638)	
Total Other Financing Sources (Uses)	17,891	(942,948)	925,057
Excess of Revenues and Other Sources Over Expenditures and Other Uses	1,177,005	873,581	
Fund Balances, July 1, as restated (Note 14)	5,224,459	3,307,916	
Fund Balances, June 30	<u>\$ 6,401,464</u>	<u>\$ 4,181,497</u>	<u>\$ -</u>

See Accompanying Notes to Financial Statements.

Totals (Memorandum Only)	
1997	1996
\$ 6,549,883	\$ 6,053,969
1,675,407	1,722,084
5,969,322	7,720,345
99,380	77,641
589,665	
671,016	634,674
<u>15,554,673</u>	<u>16,208,713</u>
862,808	1,048,730
2,312,954	2,256,148
2,726,192	2,896,646
4,605,175	4,479,600
2,116,594	2,758,591
880,364	721,308
<u>13,504,087</u>	<u>14,161,023</u>
<u>2,050,586</u>	<u>2,047,690</u>
1,091,027	1,990,199
(1,091,027)	(2,013,847)
	<u>(23,648)</u>
2,050,586	2,024,042
8,532,375	6,508,333
<u>\$ 10,582,961</u>	<u>\$ 8,532,375</u>

CITY OF CALABASAS
 Combined Statement of Revenues, Expenditures and
 Changes in Fund Balances - Budget and Actual
 All Governmental Fund Types
 For the Year Ended June 30, 1997

	General Fund		
	Budget	Actual	Variance Favorable (Unfavorable)
Revenues:			
Taxes (Note 1)	\$ 4,973,000	\$ 5,347,459	\$ 374,459
Licenses and fees	1,613,130	1,675,407	62,277
Intergovernmental	933,000	1,112,730	179,730
Fines and forfeitures	80,000	99,380	19,380
Developer fees			
Other	309,000	508,627	199,627
Total Revenues	<u>7,908,130</u>	<u>8,743,603</u>	<u>835,473</u>
Expenditures:			
Current:			
General government	1,071,000	862,808	208,192
Public safety	2,332,140	2,285,947	46,193
Public works	720,000	1,203,782	(483,782)
Community development	2,046,420	1,767,496	278,924
Community services	1,504,600	1,334,669	169,931
Capital outlay	114,840	129,787	(14,947)
Total Expenditures	<u>7,789,000</u>	<u>7,584,489</u>	<u>204,511</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>119,130</u>	<u>1,159,114</u>	<u>1,039,984</u>
Other Financing Sources (Uses):			
Operating transfers in	134,120	132,280	(1,840)
Operating transfer out	(108,000)	(114,389)	(6,389)
Total Other Financing Sources (Uses)	<u>26,120</u>	<u>17,891</u>	<u>(8,229)</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	145,250	1,177,005	1,031,755
Fund Balances, July 1, as restated (Note 14)	<u>5,224,459</u>	<u>5,224,459</u>	
Fund Balances, June 30	<u>\$ 5,369,709</u>	<u>\$ 6,401,464</u>	<u>\$ 1,031,755</u>

See Accompanying Notes to Financial Statements.

Special Revenue Funds			Capital Projects Fund		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$ 1,376,900	\$ 1,202,424	\$ (174,476)			
8,465,827	4,856,592	(3,609,235)			
	589,665	589,665			
116,650	162,389	45,739			
<u>9,959,377</u>	<u>6,811,070</u>	<u>(3,148,307)</u>			
66,103	27,007	39,096			
570,000	597,353	(27,353)	\$ 3,853,280	\$ 925,057	\$ 2,928,223
3,217,800	2,837,679	380,121			
841,703	781,925	59,778			
1,724,090	750,577	973,513			
<u>6,419,696</u>	<u>4,994,541</u>	<u>1,425,155</u>	<u>3,853,280</u>	<u>925,057</u>	<u>2,928,223</u>
<u>3,539,681</u>	<u>1,816,529</u>	<u>(1,723,152)</u>	<u>(3,853,280)</u>	<u>(925,057)</u>	<u>2,928,223</u>
8,000	33,690	25,690	3,633,050	925,057	(2,707,993)
<u>(3,257,360)</u>	<u>(976,638)</u>	<u>2,280,722</u>			
<u>(3,249,360)</u>	<u>(942,948)</u>	<u>2,306,412</u>	<u>3,633,050</u>	<u>925,057</u>	<u>(2,707,993)</u>
290,321	873,581	583,260	(220,230)		220,230
<u>3,307,916</u>	<u>3,307,916</u>				
<u>\$ 3,598,237</u>	<u>\$ 4,181,497</u>	<u>\$ 583,260</u>	<u>\$ (220,230)</u>	<u>\$ -</u>	<u>\$ 220,230</u>

CITY OF CALABASAS
 Comparative Statements of Revenues, Expenses and
 Changes in Retained Earnings
 Enterprise Fund - Tennis and Swim Center
 For the Years Ended June 30, 1997 and 1996

	<u>1997</u>	<u>1996</u>
Revenues:		
Tennis and swim fees	\$ 1,518,559	\$ 1,371,657
Other	<u>7,623</u>	<u>9,363</u>
Total Revenues	<u>1,526,182</u>	<u>1,381,020</u>
Operating Expenses:		
Depreciation	119,150	126,931
Administrative	<u>1,431,231</u>	<u>1,330,307</u>
Total Operating Expenses	<u>1,550,381</u>	<u>1,457,238</u>
Operating Loss	(24,199)	(76,218)
Operating transfers in	<u> </u>	<u>23,648</u>
Net Loss	(24,199)	(52,570)
Retained Earnings, July 1	<u>733,875</u>	<u>786,445</u>
Retained Earnings, June 30	<u>\$ 709,676</u>	<u>\$ 733,875</u>

See Accompanying Notes to Financial Statements.

CITY OF CALABASAS
Comparative Statements of Cash Flows
Enterprise Fund - Tennis and Swim Center
For the Years Ended June 30, 1997 and 1996

	1997	1996
Cash Flows From Operating Activities:		
Operating loss	\$ (24,199)	\$ (76,218)
Adjustments to reconcile operating loss to net cash provided by operating activities:		
Depreciation	119,150	126,931
Write-off of fixed assets, net	7,768	
Changes in operating assets and liabilities:		
(Increase) decrease in accounts receivable	8,872	(17,044)
(Increase) in prepaid items	(1,566)	(821)
(Decrease) in due to other funds		(6,376)
Increase in accounts payable	8,302	101,096
	118,327	127,568
 Cash Flows From Non-Capital Financing Activities:		
Transfers from other funds		23,648
 Cash Flows From Capital and Related Financing Activities:		
Acquisition and construction of capital assets	(41,049)	(48,872)
 Increase in cash and cash equivalents	77,278	102,344
 Cash and Cash Equivalents, July 1	102,344	
 Cash and Cash Equivalents, June 30	\$ 179,622	\$ 102,344

Non-Cash Financing Activities:

During the fiscal year, the Tennis and Swim Center received contributed capital assets in the amount of \$14,083. Also during the fiscal year, \$7,768 of assets previously capitalized were written off as a result of various administrative decisions.

See Accompanying Notes to Financial Statements.

CITY OF CALABASAS
Notes to Financial Statements
June 30, 1997

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following is a summary of the significant accounting policies of the City of Calabasas, California:

A. Reporting Entity

The City of Calabasas was incorporated on April 5, 1991 as a "General Law" City covering approximately eleven square miles. The City operates under a council-city manager form of government.

In accordance with GASB Statement No. 14, "The Financial Reporting Entity," the City has determined that no other entities meet the criteria for inclusion within the City's general purpose financial statements.

The accounting policies of the City conform to generally accepted accounting principles. The following is a summary of the City's significant accounting policies.

B. Description of Fund and Accounting System

The accounts of the City are organized on the basis of funds and account groups. A fund is defined as an independent fiscal accounting entity with a self-balancing set of accounts recording resources, together with all related liabilities, obligations, reserves and equities, which are segregated for the purpose of carrying out specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. An account group is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

The combined financial statements in this report are grouped into three broad fund categories containing five generic fund types and into two account groups as follows:

Governmental Funds Types

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted to fund expenditures for specified purposes.

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

Capital Projects Fund - The Capital Projects Fund accounts for the acquisition of fixed assets or construction of capital projects not being financed by proprietary funds.

Proprietary Fund Type

Enterprise Fund - The Enterprise Fund accounts for operations of the City of Calabasas Tennis and Swim Center (Center).

Fiduciary Fund Type

Fiduciary funds (Agency Funds) are used to account for assets held by the City as an agent. These funds are custodial in nature and do not involve measurement of results of operations.

Account Groups

General Fixed Assets Account Group - The General Fixed Assets Account Group is used to account for all fixed assets of the City other than those accounted for in the proprietary fund.

General Long-Term Debt Account Group - This account group is used to account for all long-term liabilities of the City other than those accounted for in the proprietary fund.

C. Measurement Focus

All governmental funds are accounted for on a spending or "financial flow" measurement focus. This means that generally only current assets and current liabilities are included on their balance sheets. Statements of revenues, expenditures and changes in fund balances for governmental funds generally present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets.

All proprietary funds are accounted for on a cost of services or "capital maintenance" measurement focus. This means that all assets and liabilities (whether current or noncurrent) associated with the activity are included on the balance sheets. Their reported fund equity presents total net assets. Proprietary Fund operating statements present increases (revenues) and decreases (expenses) in total net assets.

D. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

Governmental fund types and Agency funds are accounted for using the modified-accrual basis of accounting. Expenditures are recorded when the related fund liability is incurred, other than principal and interest on long-term debt which are recorded when due; and revenues are recorded when they become measurable and available to finance current operations. The term available is interpreted by the City to mean those revenues that will be collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The City regards property and sales and use taxes, interest revenues, certain other intergovernmental revenues and grant funds to which it is entitled, based on outlays made but not yet reimbursed, as susceptible to accrual.

Proprietary fund types are accounted for using the accrual basis of accounting. Expenses are recognized when the liability is incurred and revenues are recognized when earned. In accordance with Governmental Accounting Standards Board (GASB) Statement No. 20, *Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting*, the City applies all GASB pronouncements currently in effect as well as Financial Accounting Standard Board Statements and Interpretations, Accounting Principles Board Opinions and Accounting Research Bulletins of the Committee on Accounting Procedure issued on or before November 30, 1989.

Fiduciary fund types are custodial in nature (assets equal liabilities) and thus do not involve measurement of results of operations.

E. Budgetary Control and Accounting

General Budget Policies:

The City Council reviews and adopts an annual budget for the General, Special Revenue and Capital Projects Funds. The City Council holds public hearings and may modify the appropriations by general approval. The legal level of expenditure control is at the fund level. Operating appropriations lapse at the end of each fiscal year.

The budget is reported on the same basis as the fund types and on a basis consistent with generally accepted accounting principles. Additional appropriations or other changes during the year may be submitted by the departments for Council review and approval. For the year ended June 30, 1997 budget amendments in the aggregate amount of \$402,316 were made.

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

F. Cash and Cash Equivalents

All cash and investments, except those related to the deferred compensation plan, are held in the City's cash management pool. Therefore, all cash and investments in the proprietary fund are considered cash and cash equivalents.

G. Investments

Investments are included within the financial statement caption "Cash and investments" and are stated at cost or amortized cost except for investments of the deferred compensation plan which are stated at market value.

H. General Fixed Assets

General fixed assets purchased for general governmental purposes are recorded as expenditures in the governmental funds and capitalized at cost in the General Fixed Assets Account Group. Contributed fixed assets are recorded in the General Fixed Assets Account Group at the estimated fair market value at the time they are received.

Public domain (infrastructure) assets such as parkland, park improvements, paving and drainage systems that are immovable and of value only to the City have not been capitalized. No depreciation is provided on general fixed assets.

I. Property, Plant and Equipment - Proprietary Fund

Property, plant and equipment owned by the Enterprise Fund are carried at cost or estimated fair market value of donated assets, less accumulated depreciation. Depreciation is provided using the straight-line method over the estimated useful lives of the assets which are seven years for equipment and fifteen years for building and improvements.

J. Compensated Absences

It is the City's policy to permit employees to accumulate earned, but unused vacation benefits, which will be paid to employees upon separation from City service. Under current City policy, sick leave does not vest with the employee; therefore, a liability has not been accrued. Governmental fund types recognize the cost of vacation benefits when payments are made to employees. Since unused vacation benefits will not be liquidated with available financial resources, a long-term liability of \$67,549 for accrued vacation benefits at June 30, 1997 has been recorded in the general long-term debt account group. This long-term liability represents the City's commitment to fund such costs from future operations.

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

K. Property Taxes

Property tax revenue is recognized in accordance with GASB Cod. Sec. P70; that is, in the fiscal year for which the taxes have been levied providing they become available. Available means due, or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter (not to exceed 60 days) to be used to pay liabilities of the current period.

Under California law, property taxes are assessed and collected by the counties at up to 1% of assessed value, plus other increases approved by the voters. The property taxes go into a pool, and are then allocated to the cities based on complex formulas. The County of Los Angeles bills and collects property taxes for the City. Tax liens attach annually as of 12:01 a.m. on the first day of march preceding the fiscal year for which the taxes are levied. Taxes are levied on July 1 and cover the fiscal period July 1 to June 30. All secured personal taxes and one-half of the taxes on real property are due November 1; the second installment is due February 1. All taxes are delinquent, if unpaid, on December 10 and April 10, respectively. Unsecured personal property taxes become due on March 1 each year, and are delinquent, if unpaid, on August 31. At June 30, 1997, there were no material delinquent, unsecured property taxes. Property taxes receivable are included with accounts receivable in the financial statements and are not offset by deferred revenues because they are collectable within 60 days after year end.

L. Interfund Transactions

Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that represent reimbursements to a fund for expenditures/expenses initially made from it that are properly applicable to another fund are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditures/expenses in the fund that is reimbursed.

All other interfund transfers are reported as operating transfers.

M. Comparative Data

Comparative total data for the prior year have been presented in the accompanying financial statements in order to provide an understanding of changes in the City's financial position and operations. However, comparative data have not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read. Certain reclassifications have been made to the prior year to conform to the current year presentation.

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

N. Totals (Memorandum Only)

Total columns on the combined statements are captioned Memorandum Only to indicate they are presented only to facilitate financial analysis. Data in these columns do not present financial position or results of operations or cash flows in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

2. CASH AND INVESTMENTS

Cash and investments at June 30, 1997, consist of the following pooled cash and investments:

Cash on Hand		\$ 1,200
Pooled Deposits:		
Demand cash accounts (bank balance)	\$ 724,802	
Less: Outstanding checks	(538,123)	
Add: Deposits in transit	<u>764</u>	
Book Balance		187,443
Pooled Investments:		
Local Agency Investment Fund		7,597,549
Other Investments:		
Mutual funds in deferred compensation plan		<u>368,171</u>
Total Cash and Investments		<u>\$8,154,363</u>

The City follows the practice of pooling cash and investments of all funds except for monies in its deferred compensation plan.

Interest income earned on pooled cash and investments is allocated monthly to the funds based on average monthly cash and investment balances. Interest income earned from cash and investments in the deferred compensation plan is credited directly to the related fund.

Deposits/Credit Risk:

The California Government Code requires California banks and savings and loan associations to secure a City's deposits by pledging government securities as collateral. The market value of pledged securities must equal at least 110% of a City's deposits. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of a City's total deposits. The City may waive collateral requirements for deposits which are fully insured by Federal depository insurance.

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

In accordance with GASB Statement No. 3, deposits are classified as to credit risk by three categories as follows:

- Category 1: Insured or collateralized with securities held by the City or by its agent in the City's name.
- Category 2: Collateralized with securities held by the pledging financial institution's trust department or agent in the City's name.
- Category 3: Uncollateralized.

Authorized Investments:

Under provision of the City's investment policy, and in accordance with Section 53601 of the California Government Code, the City may invest in the following types of investments:

- Securities of the U.S. Government, or its agencies
- Certificates of deposit (or time deposits) placed with commercial banks and/or banks and/or savings and loan companies
- State of California Local Agency Investment Fund (LAIF)
- Passbook savings account demand deposits

Monies Invested in Deferred Compensation Plan:

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. See Note 7 for additional information about this plan. Investments in the plan are administered by an independent plan administrator. Monies invested in this plan are invested in accordance with plan agreements.

Credit Risk, Carrying Amount, and Market Value of Investments:

Investments that are represented by specific identifiable investment securities are classified as to credit risk by three categories as follows:

- Category 1: Insured or registered, or securities held by the City or its agent in the City's name.
- Category 2: Uninsured and unregistered with securities held by the counterparty's trust department or agent in the City's name.
- Category 3: Uninsured and unregistered with securities held by the counterparty, or its agent, but not in the City's name.

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

Deposits and investments at June 30, 1997 by risk category are as follows:

	<u>Category</u>			<u>Carrying Amount</u>	<u>Contractual/ Market Value</u>
	<u>1</u>	<u>2</u>	<u>3</u>		
Pooled Deposits:					
Demand Deposits:					
Bank Balance	\$100,000	\$624,802		\$ 724,802	N/A
Pooled Investments:					
LAIF				7,597,549 ⁽¹⁾	\$7,597,549 ⁽²⁾
Other Investments:					
Mutual Funds in Deferred Compensation Plan				368,171 ⁽¹⁾	368,171
 Total Investments				 <u>7,965,720</u>	
 Totals	 <u>\$100,000</u>	 <u>\$552,569</u>	 <u>\$ -</u>	 <u>\$8,690,522</u>	

⁽¹⁾Not subject to categorization.

⁽²⁾The management of the State of California Pooled Money Investment Account (generally referred to as LAIF) has indicated to the City that as of June 30, 1997 the carrying amount of the pool was \$28,515,398,747 and the estimated market value of the pool (including accrued interest) was \$28,637,448,331. The City's proportionate share of that value is \$7,630,067. Included in LAIF's investment portfolio are certain derivative securities or similar products in the form of structured notes, totalling \$740,750,000, and asset-backed securities totalling \$406,649,000. LAIF's (and the City's) exposure to risk (credit, market or legal) is not currently available.

3. PROPERTY, PLANT AND EQUIPMENT

A summary of changes in the general fixed assets account group follows:

	<u>Balance at July 1, 1996</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance at June 30, 1997</u>
Equipment	<u>\$484,972</u>	<u>\$187,625</u>	<u>\$ -</u>	<u>\$672,597</u>

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

A summary of property, plant and equipment in the Enterprise Fund - Tennis and Swim Center is as follows:

	<u>Balance at</u> <u>July 1, 1996</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance at</u> <u>June 30, 1997</u>
Land	\$ 837,819			\$ 837,819
Building	1,465,907	\$ 20,067	\$ 370	1,485,604
Equipment	<u>179,921</u>	<u>35,065</u>	<u>8,684</u>	<u>206,302</u>
Subtotal	2,483,647	55,132	9,054	2,529,725
Accumulated depreciation	<u>(255,161)</u>	<u>(119,150)</u>	<u>1,286</u>	<u>(373,025)</u>
Total Enterprise Fund	<u>\$2,228,486</u>	<u>\$(64,018)</u>	<u>\$7,768</u>	<u>\$2,156,700</u>

4. DEFINED BENEFIT PENSION PLAN

Plan Description

The City contributes to the California Public Employees' Retirement System (PERS), an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for participating public entities within the state of California. The City's payroll for employees covered by PERS for the year ended June 30, 1997 was \$1,413,459 compared to total payroll of \$1,564,926.

All full-time and all part-time City employees (with 1,000 hours or more of service) are eligible to participate in PERS, and related benefits vest after five years of service. Upon five years of service, general employees who retire at age 50 are entitled to receive an annual retirement benefit, payable monthly for life. The PERS also provides pre-retirement death and disability benefits. These benefit provisions and all other requirements are established by state statute and City ordinance. The City provides no other post-employment benefits.

Employee and Employer Contribution Obligations

PERS is a contributory plan deriving funds from employee contributions as well as from employer contributions and earnings from investments. City employees (classified in the general category) are required to contribute 7% of annual salary which has been assumed by the City in the current year. The City is required to contribute the remaining amounts necessary to fund the benefits for its members, using the actuarial basis recommended by the PERS actuaries and actuarial consultants and adopted by the PERS Board of Administration.

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

Funding Status and Progress:

PERS invests plan assets in a wide variety of investment vehicles, including U.S. Government securities, bonds, stocks and other types of investment instruments. It is the policy of PERS to avoid related-party investments of its plan employer-participants. Details of the PERS investment portfolio are published annually and may be found in the PERS annual report.

The term "pension benefit obligation" is a standardized disclosure measure of the present value of pension benefits, adjusted for the effects of projected salary increases and step-rate benefits, estimated to be payable in the future as a result of employee service to date. The measure is intended to help users assess the funding status of the City's pension system on a going-concern basis, assess progress made in accumulating sufficient assets to pay benefits when due and make comparisons among employers. The measure is the actuarial present value of credited projected benefits and independent of the funding method used to determine contributions to the City's pension system.

The pension benefit obligation was computed as part of an actuarial valuation performed as of June 30, 1996. Significant actuarial assumptions used in the valuation include (a) a rate of return on the investment of present and future assets of 8.5% a year compounded annually and (b) projected salary increases of 4.5% a year compounded annually, attributable to inflation.

The total assets in excess of the pension benefit obligation applicable to the employees was \$130,258 at June 30, 1997 (based on 1996 data, the most recent information available) as follows:

Pension benefit obligation:

Retirees and beneficiaries currently receiving benefits and terminated employees not yet receiving benefits	\$ 58,523
Current employees:	
Accumulated employee contributions including allocated investment earnings	262,940
Employer-financed vested	84,636
Employer-financed nonvested	<u>200,310</u>
Total pension benefit obligation	606,409
Net assets available for benefits, at cost (market value at \$791,106)	<u>736,667</u>
Assets in excess of pension benefit obligation	<u>\$130,258</u>

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

There were no current year changes in actuarial or benefit provisions which affected the pension benefit obligation. The contribution rates calculated annually by PERS include an amount necessary to amortize past unfunded obligations by the year 2021.

Actuarially Determined Contribution Requirements and Contributions Made:

PERS uses the entry-age-normal-actuarial-cost method, which is a projected-benefit-cost method. That is, it takes into account those benefits that are expected to be earned in the future as well as those already accrued.

According to this cost method, the normal cost for an employee is the level amount which would fund the projected benefit if it were paid annually from date of employment until retirement.

PERS uses a modification of the entry-age-cost method in which the employer's total normal cost is expressed as a level percentage of payroll. PERS also uses the level-percentage-of-payroll method to amortize any unfunded actuarial liabilities. The amortization period of the unfunded actuarial liability ends on June 30, 2011.

The significant actuarial assumptions used to compute the actuarially determined contribution requirement are the same as those used to compute the pension benefit obligation, as previously described.

Contributions to PERS totaling \$224,392 were made during the fiscal year ended June 30, 1997 in accordance with actuarially determined contribution requirements computed through an actuarial valuation performed at June 30, 1994. The City made employer contribution of \$98,948 (7% of current covered payroll); and on behalf of employees contributed \$125,444 (8.87% of current covered payroll). These contributions consisted of \$219,841 normal cost (15.6% of current covered payroll and \$4,551 amortization of the unfunded actuarial accrued liability (.32% of current covered payroll).

Trend Information

Historical trend information gives an indication of the progress made in accumulating sufficient assets to pay benefits when due. Historical information is important to assist readers of the general purpose financial statements in assessing the City's progress in accumulating sufficient resources with PERS to pay pension benefits as they become payable. Due to the City's membership in PERS beginning in fiscal 1992/93, trend information prior to fiscal year ended June 30, 1993 is not applicable.

The City has been notified by PERS that system-wide ten-year trend information may be found in the California Public Employees' Retirement System Annual Reports.

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

Required Supplementary Information
Analysis of Funding Progress
(In thousands)

<u>Fiscal Year</u>	<u>Net assets available for benefits</u>	<u>Pension benefit obligation</u>	<u>Percent funded</u>	<u>Unfunded (Assets in excess of) pension benefit obligation</u>
1993	\$ 72.1	\$119.3	60.5%	\$ 47.1
1994	275.0	250.0	110.0	(25.0)
1995	459.9	400.5	114.8	(59.5)
1996	736.7	606.4	121.5	(130.3)
1997	N/A	N/A	N/A	N/A

N/A = Information is not available as of June 30, 1997.

<u>Fiscal Year</u>	<u>Annual covered payroll</u>	<u>Unfunded (Assets in excess of) pension benefit obligation as a percent of covered payroll</u>	<u>Total contributions</u>	<u>Contributions as a percent of annual covered payroll</u>
1993	\$ 512.4	9.2%	\$ 70.3	13.7%
1994	885.1	(2.8)	158.5	17.9
1995	1,075.3	(5.5)	100.0	9.3
1996	1,288.1	(10.1)	211.8	16.4
1997	1,413.5	N/A	224.4	15.9

N/A = Information is not available as of June 30, 1997.

5. INSURANCE

The City is a member of the California Joint Powers Insurance Authority (CJPIA). CJPIA is a consortium of approximately 75 California cities and other public agencies in California established under the provisions of California Government Code Section 6500, et seq. CJPIA provides risk coverage for its members through the pooling of risks and purchased insurance. This coverage extends to workers' compensation and general and vehicle liability.

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

CJPIA is governed by a Board consisting of one board member appointed by each member agency. The Board elects officers which meet monthly to supervise and conduct CJPIA affairs. CJPIA maintains a staff headed by a manager to implement the policies of the Board.

In the event of termination and after all claims have been settled, any excess or deficit will be divided among the agencies in accordance with an approved formula.

General liability insurance: Annual deposits are paid by member cities and are adjusted retrospectively to cover costs. Each member city self-insures through the CJPIA for the first \$20,000 of each loss. However, this self-insurance retention is funded through annual contributions; therefore, the City effectively has no exposure except for specific limits as described herein. Participating cities then share in the next \$20,000 to \$500,000 per loss occurrence. Specific coverage includes comprehensive and general automotive liability, personal injury, errors and omissions and certain other coverage. Separate deposits are collected from the member cities to cover claims between \$500,000 and \$10,000,000. These deposits are also subject to retrospective adjustment.

Workers' compensation: The workers' compensation program includes pooling of retained losses plus excess insurance. Annual deposits are paid by member cities and are adjusted retrospectively on an annual basis to cover costs and reflect claims experience of both the individual member and the pool. The annual retrospective computation of the deposit is based on (1) the member's own losses up to its retention level plus, (2) a pro rata share of all losses from the retention level up to \$100,000 plus, (3) a pro rata share of general/administrative expenses and losses between \$100,000 and \$500,000. The City of Calabasas has a retention level of \$25,000, and all claims up to that level are paid by the City. However, this self-insured retention is funded through annual contributions; therefore, the City effectively has no exposure except for specific limits described herein. Benefits from \$25,000 to \$500,000 are covered by the pool. Excess insurance covers claims from \$500,000 up to the statutory benefits schedule under California Workers' Compensation Law. In addition to this coverage, workers' compensation claims arising out of employer liability are covered up to \$5,000,000 per occurrence.

There have been no significant changes in insurance coverage as compared to last year, and settlements have not exceeded coverage in each of the past three fiscal years.

6. INTERFUND RECEIVABLES/PAYABLES

Transactions between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds" (i.e., the current portion of interfund loans) or as "advances to/from other funds" (i.e., the long-term portion of interfund loans).

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

Interfund receivables/payables at June 30, 1997 are as follows:

	<u>Receivables</u>	<u>Payables</u>
General Fund	\$2,443,671	
Special Revenue Funds:		
Community Development Block Grant		\$ 89,918
Storm Damage		1,237,799
Park and Recreation Improvement		368,740
Earthquake Damage		628,255
Grants		<u>118,959</u>
	<u>\$2,443,671</u>	<u>\$2,443,671</u>

Advances receivable from other funds are long-term in nature and are offset by a fund balance reserve account in the applicable governmental fund to indicate that they are not available for appropriation and are not expendable available financial resources. At June 30, 1997, the General Fund had advanced \$628,255 to the Earthquake Damage Special Revenue Fund and \$1,237,799 to the Storm Damage Special Revenue Fund. The General Fund does not recognize these advances as available financial resources.

7. DEFERRED COMPENSATION PLAN

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. Plan assets are invested in a pooled deferred compensation plan. The plan, available to all City employees, permits them to defer a portion of their salary without penalty of income tax until future years. Compensation, so deferred, is not available to employees until termination, retirement, death or unforeseeable emergency.

Under the plan, all amounts of compensation deferred, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights remain (until paid or made available to the employee or other beneficiary) solely the property and rights of the City (without being restricted to the provisions of benefits under the plan), subject only to the claims of the City's general creditors. Participants' rights under the plan are equal to those of general creditors of the City in an amount equal to the fair market value of the deferred account for each participant. The City has a fiduciary responsibility to handle the plan. At June 30, 1997, funds on deposit and credited to participants' accounts, at market value, totaled \$368,171.

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

8. SEGMENT INFORMATION ON TENNIS AND SWIM CENTER

Net working capital of the Tennis and Swim Center at June 30, 1997 is as follows:

Current assets	\$219,928
Current liabilities payable from current assets	<u>137,922</u>
Net working capital	<u>\$ 82,006</u>

All other required segment information is contained either in the accompanying general purpose financial statements or the footnotes.

9. LONG-TERM DEBT

Changes in the General Long-Term Debt Account Group for the year ended June 30, 1997 are summarized below:

	<u>Compensated Absences Payable</u>
Balance - July 1, 1996	\$42,772
Additions	24,777
Retirements	<u>-0-</u>
Balance - June 30, 1997	<u>\$67,549</u>

10. CONTRIBUTED CAPITAL

The following is a summary of the changes in contributed capital in the Tennis and Swim Center Enterprise Fund during the fiscal year.

Balance - July 1, 1996	\$1,514,947
Additions - Contributed assets	<u>14,083</u>
Balance - June 30, 1997	<u>\$1,529,030</u>

11. INDIVIDUAL FUND DISCLOSURES

At June 30, 1997 certain Special Revenue Fund expenditures exceeded final budgeted appropriations, as follows:

	<u>Final Budget</u>	<u>Expenditures</u>
Special Revenue Funds:		
Earthquake Damage	\$525,000	\$559,683
Affordable Housing	-0-	9,240

CITY OF CALABASAS
Notes to Financial Statements (Continued)
June 30, 1997

12. CONTINGENCIES

The City has been named as a defendant in various general damage and personal injury lawsuits and claims. Such claims arise primarily from injuries or damages sustained by claimants while on property owned and maintained by the City. Management believes that the ultimate result of the pending lawsuits and claims will not have a material adverse affect upon the City's general purpose financial statements taken as a whole.

13. COMMITMENTS

The City is obligated under operating lease agreements for the rental of space for city hall and the city library. Future minimum lease payments under these operating leases are as follows:

<u>Fiscal Year</u>	<u>Amount</u>
1998	\$ 252,567
1999	245,301
2000	242,063
2001	242,063
2002	252,231
Thereafter	<u>822,754</u>
 Total	 <u>\$2,056,979</u>

14. PRIOR PERIOD ADJUSTMENT

The Developer Impact Fees and B&T Lost Hills District Special Revenue Funds fund balances have been restated as of June 30, 1996 by \$532,448 and \$68,000 respectively to correctly include developer impact fees which had previously been recorded as a liability in the General Fund. There is no effect on the General Fund's fund balance. Consequently, the Special Revenue Funds' June 30, 1996 fund balance has been restated as follows:

	<u>Special Revenue Funds</u>
Fund Balance at June 30, 1996	
- as previously reported	\$2,707,468
Adjustment	<u>600,448</u>
 Fund Balance at June 30, 1996 – as restated	 <u>\$3,307,916</u>

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GENERAL FUND

The General Fund is used to account for all financial resources of the City other than those required to be accounted for in another fund.

CITY OF CALABASAS
 General Fund
 Comparative Balance Sheets
 June 30, 1997 and 1996

<u>Assets</u>	<u>1997</u>	<u>1996</u>
Cash and investments	\$ 3,444,260	\$ 2,201,550
Accounts receivable	962,366	598,415
Interest receivable	62,089	25,591
Prepaid items		105,486
Due from other funds	577,617	2,802,618
Deposits	65,013	
Advances to other funds	1,866,054	
	<u>1,866,054</u>	<u> </u>
Total Assets	<u>\$ 6,977,399</u>	<u>\$ 5,733,660</u>
 <u>Liabilities and Fund Balances</u>		
Liabilities:		
Accounts payable	\$ 566,397	\$ 504,448
Deposits	9,538	
Other liabilities		4,753
	<u> </u>	<u> </u>
Total Liabilities	<u>575,935</u>	<u>509,201</u>
 Fund Balances:		
Reserved for prepaid items		105,486
Reserved for advances to other funds	1,866,054	
Unreserved:		
Undesignated	4,535,410	5,118,973
	<u>4,535,410</u>	<u>5,118,973</u>
Total Fund Balances	<u>6,401,464</u>	<u>5,224,459</u>
Total Liabilities and Fund Balances	<u>\$ 6,977,399</u>	<u>\$ 5,733,660</u>

SPECIAL REVENUE FUNDS

Proposition A Fund – to account for the City's share of an additional one-half percent sales tax which was approved in 1980 and is collected by the County of Los Angeles and is used to finance transportation projects.

Highway Users Tax Fund – to account for the expenditures financed by money apportioned under the Streets and Highways Code of the State of California.

Proposition C Fund – to account for the City's share of an additional one-half percent sales tax which was approved in 1990 and is collected by the County of Los Angeles to finance transportation projects.

South Coast Air Quality Management Fund – to account for the City's share of additional motor vehicle registration fees imposed by the South Coast Air Quality Management District to finance the implementation of mobile source emission reduction programs under the provisions of the California Clean Air Act.

Community Development Block Grant Fund – to account for expenditures of funds made available from the U.S. Department of Housing and Urban Development for community development and housing assistance.

Storm Damage Fund – to account for expenditures of funds made available from the Federal Emergency Management Agency and the State of California Office of Emergency Services for disaster relief necessitated by 1993 Winter Storms.

Park and Recreation Improvement Fund – to account for grant revenue that is specifically restricted to park and recreation improvement projects.

AB 939 Fund – to account for recycling program revenue as required by Assembly Bill 939.

Landscape District Maintenance Fund – to account for receipts and expenditures relating to the benefit assessment district for landscape maintenance.

TDA Fund – to account for State Transportation Development Act, Article 3 funds for bike route and pedestrian facilities improvements.

Earthquake Damage Fund – to account for expenditures of funds made available from the Federal Emergency Management Agency and the State of California Office of Emergency Services for disaster relief necessitated by the 1994 Northridge Earthquake.

Grants Fund – to account for other grants requiring segregated fund accounting. Financing is provided by federal, state and county agencies.

Developer Impact Fees Fund – to account for fees collected from developers for future projects necessitated by new development.

Affordable Housing Fund – to account for activities related to the City's affordable housing program.

B & T Lost Hills District Fund – to account for receipts and expenditures relating to the bridges and thoroughfares of the Lost Hills District.

Local Law Enforcement Grant Fund – to account for expenditures of funds made available from the U.S. Department of Justice for local law enforcement assistance.

COPS AB3229 Fund – to account for monies received from the State of California to be used for policing activities in accordance with Assembly Bill 3229.

CITY OF CALABASAS
Combining Balance Sheet
All Special Revenue Funds
June 30, 1997

	Proposition A	Highway Users Tax	Proposition C	South Coast Air Quality Management
<u>Assets</u>				
Cash and investments	\$ 354,698	\$ 492,748	\$ 504,042	\$ 87,233
Interest receivable	4,572	9,897	7,014	1,179
Due from other agencies	17,084	53,763	114,518	4,866
Total Assets	\$ 376,354	\$ 556,408	\$ 625,574	\$ 93,278
 <u>Liabilities and Fund Balances</u>				
Liabilities:				
Accounts payable	\$ 20,941			
Retention payable				
Due to other funds				
Deferred revenue				
Advances from other funds				
Total Liabilities	20,941			
Fund Balances - Unreserved and Undesignated	355,413	\$ 556,408	\$ 625,574	\$ 93,278
Total Liabilities and Fund Balances	\$ 376,354	\$ 556,408	\$ 625,574	\$ 93,278

<u>Community Development Block Grant</u>	<u>Storm Damage</u>	<u>Park and Recreation Improvement</u>	<u>AB 939</u>	<u>Landscape District Maintenance</u>	<u>TDA</u>
			\$ 103,529	\$ 1,399,937	
\$ 464,266	\$ 1,237,909	\$ 409,145	48,514	22,617 123,749	
<u>\$ 464,266</u>	<u>\$ 1,237,909</u>	<u>\$ 409,145</u>	<u>\$ 152,043</u>	<u>\$ 1,546,303</u>	<u>\$ -</u>
\$ 374,348	\$ 110	\$ 40,405	\$ 19,358	\$ 306,070	
89,918		368,740			
	<u>1,237,799</u>				
464,266	1,237,909	409,145	19,358	306,070	
			<u>132,685</u>	<u>1,240,233</u>	
<u>\$ 464,266</u>	<u>\$ 1,237,909</u>	<u>\$ 409,145</u>	<u>\$ 152,043</u>	<u>\$ 1,546,303</u>	<u>\$ -</u>

(Continued)

CITY OF CALABASAS
Combining Balance Sheet
All Special Revenue Funds (Continued)
June 30, 1997

	<u>Earthquake Damage</u>	<u>Grants</u>	<u>Developer Impact Fees</u>	<u>Affordable Housing</u>
<u>Assets</u>				
Cash and investments			\$ 903,708	\$ 87,563
Interest receivable				
Due from other agencies	\$ 938,995	\$ 129,077	57,000	
Total Assets	<u>\$ 938,995</u>	<u>\$ 129,077</u>	<u>\$ 960,708</u>	<u>\$ 87,563</u>
<u>Liabilities and Fund Balances</u>				
Liabilities:				
Accounts payable	\$ 310,740			\$ 9,240
Retention payable				
Due to other funds		\$ 118,959		
Deferred revenue				
Advances from other funds	628,255			
Total Liabilities	938,995	118,959		9,240
Fund Balances - Unreserved and Undesignated		10,118	\$ 960,708	78,323
Total Liabilities and Fund Balances	<u>\$ 938,995</u>	<u>\$ 129,077</u>	<u>\$ 960,708</u>	<u>\$ 87,563</u>

B & T Lost Hills District	Local Law Enforcement Grant	COPS AB3229	Totals	
			1997	1996
\$ 94,670	\$ 9,090 146	\$ 32,479 1,608	\$ 4,069,697 47,033 3,598,886	\$ 3,554,525 50,451 3,123,149
<u>\$ 94,670</u>	<u>\$ 9,236</u>	<u>\$ 34,087</u>	<u>\$ 7,715,616</u>	<u>\$ 6,728,125</u>
	\$ 2,240		\$ 1,083,452	\$ 591,791 25,800
	6,996		577,617 6,996 1,866,054	551,365 2,251,253
	9,236		3,534,119	3,420,209
<u>\$ 94,670</u>		<u>\$ 34,087</u>	<u>4,181,497</u>	<u>3,307,916</u>
<u>\$ 94,670</u>	<u>\$ 9,236</u>	<u>\$ 34,087</u>	<u>\$ 7,715,616</u>	<u>\$ 6,728,125</u>

CITY OF CALABASAS
Combining Statement of Revenues, Expenditures and
Changes in Fund Balances
All Special Revenue Funds
For the Year Ended June 30, 1997

	Proposition A	Highway Users Tax	Proposition C	South Coast Air Quality Management
Revenues:				
Taxes	\$ 191,690	\$ 501,761	\$ 508,973	
Intergovernmental				\$ 24,893
Developer fees				
Other	23,729	37,143	26,044	4,113
Total Revenues	<u>215,419</u>	<u>538,904</u>	<u>535,017</u>	<u>29,006</u>
Expenditures:				
Current:				
Public safety				
Public works				
Community development				
Community services	178,712			
Capital outlay				29,558
Total Expenditures	<u>178,712</u>			<u>29,558</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>36,707</u>	<u>538,904</u>	<u>535,017</u>	<u>(552)</u>
Other Financing Sources (Uses):				
Operating transfers in			8,017	
Operating transfers out	(35,500)	(452,255)	(279,365)	
Total Other Financing Sources (Uses)	<u>(35,500)</u>	<u>(452,255)</u>	<u>(271,348)</u>	
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	1,207	86,649	263,669	(552)
Fund Balances, July 1, as restated	<u>354,206</u>	<u>469,759</u>	<u>361,905</u>	<u>93,830</u>
Fund Balances, June 30	<u>\$ 355,413</u>	<u>\$ 556,408</u>	<u>\$ 625,574</u>	<u>\$ 93,278</u>

<u>Community Development Block Grant</u>	<u>Storm Damage</u>	<u>Park and Recreation Improvement</u>	<u>AB 939</u>	<u>Landscape District Maintenance</u>	<u>TDA</u>
\$ 808,658	\$ 37,670	\$ 603,213	\$ 127,319	\$ 2,533,090	
				69,374	
<u>808,658</u>	<u>37,670</u>	<u>603,213</u>	<u>127,319</u>	<u>2,602,464</u>	
114,673	37,670			2,713,766	
719,658		603,213		1,361	
<u>834,331</u>	<u>37,670</u>	<u>603,213</u>		<u>2,715,127</u>	
(25,673)			127,319	(112,663)	
25,673			(52,688)		\$ (8,017)
<u>25,673</u>			<u>(52,688)</u>		<u>(8,017)</u>
			74,631	(112,663)	(8,017)
			58,054	1,352,896	8,017
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 132,685</u>	<u>\$ 1,240,233</u>	<u>\$ -</u>

CITY OF CALABASAS
Combining Statement of Revenues, Expenditures and
Changes in Fund Balances
All Special Revenue Funds (Continued)
For the Year Ended June 30, 1997

	Earthquake Damage	Grants	Developer Impact Fees	Affordable Housing
Revenues:				
Taxes				
Intergovernmental	\$ 559,683	\$ 102,958		
Developer fees			\$ 469,102	\$ 87,563
Other				
Total Revenues	<u>559,683</u>	<u>102,958</u>	<u>469,102</u>	<u>87,563</u>
Expenditures:				
Current:				
Public safety				
Public works	559,683			
Community development				9,240
Community services				
Capital outlay				
Total Expenditures	<u>559,683</u>			<u>9,240</u>
Excess (Deficiency) of Revenues Over Expenditures		<u>102,958</u>	<u>469,102</u>	<u>78,323</u>
Other Financing Sources (Uses):				
Operating transfers in				
Operating transfers out		(101,641)	(40,842)	
Total Other Financing Sources (Uses)		<u>(101,641)</u>	<u>(40,842)</u>	
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses		1,317	428,260	78,323
Fund Balances, July 1, as restated		<u>8,801</u>	<u>532,448</u>	
Fund Balances, June 30	<u>\$ -</u>	<u>\$ 10,118</u>	<u>\$ 960,708</u>	<u>\$ 78,323</u>

B & T Lost Hills District	Local Law Enforcement Grant	COPS AB3229	Totals	
			1997	1996
			\$ 1,202,424	\$ 871,456
\$ 33,000	\$ 15,303	\$ 43,805	4,856,592	6,684,747
	378	1,608	589,665	
			162,389	120,832
<u>33,000</u>	<u>15,681</u>	<u>45,413</u>	<u>6,811,070</u>	<u>7,677,035</u>
	15,681	11,326	27,007	
			597,353	594,727
			2,837,679	2,644,245
			781,925	1,568,617
			750,577	677,231
	<u>15,681</u>	<u>11,326</u>	<u>4,994,541</u>	<u>5,484,820</u>
<u>33,000</u>		<u>34,087</u>	<u>1,816,529</u>	<u>2,192,215</u>
(6,330)			33,690	329,049
			(976,638)	(1,593,832)
(6,330)			(942,948)	(1,264,783)
26,670		34,087	873,581	927,432
<u>68,000</u>			<u>3,307,916</u>	<u>2,380,484</u>
<u>\$ 94,670</u>	<u>\$ -</u>	<u>\$ 34,087</u>	<u>\$ 4,181,497</u>	<u>\$ 3,307,916</u>

CITY OF CALABASAS
Combining Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual -
All Special Revenue Funds
For the Year Ended June 30, 1997

	Proposition A		Variance Favorable (Unfavorable)
	Budget	Actual	
Revenues:			
Taxes	\$ 220,000	\$ 191,690	\$ (28,310)
Intergovernmental			
Developer fees			
Other	20,000	23,729	3,729
Total Revenues	<u>240,000</u>	<u>215,419</u>	<u>(24,581)</u>
Expenditures:			
Current:			
Public safety			
Public works			
Community development			
Community services	224,519	178,712	45,807
Capital outlay			
Total Expenditures	<u>224,519</u>	<u>178,712</u>	<u>45,807</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>15,481</u>	<u>36,707</u>	<u>21,226</u>
Other Financing Sources (Uses):			
Operating transfers in			
Operating transfers out	(128,000)	(35,500)	92,500
Total Other Financing Sources (Uses)	<u>(128,000)</u>	<u>(35,500)</u>	<u>92,500</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	(112,519)	1,207	113,726
Fund Balances, July 1, as restated	<u>354,206</u>	<u>354,206</u>	
Fund Balances, June 30	<u>\$ 241,687</u>	<u>\$ 355,413</u>	<u>\$ 113,726</u>

Highway Users Tax			Proposition C		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$ 504,000	\$ 501,761	\$ (2,239)	\$ 652,900	\$ 508,973	\$ (143,927)
61,000	37,143	(23,857)	31,000	26,044	(4,956)
565,000	538,904	(26,096)	683,900	535,017	(148,883)
565,000	538,904	(26,096)	683,900	535,017	(148,883)
(745,500)	(452,255)	293,245	(579,890)	8,017 (279,365)	8,017 300,525
(745,500)	(452,255)	293,245	(579,890)	(271,348)	308,542
(180,500)	86,649	267,149	104,010	263,669	159,659
469,759	469,759		361,905	361,905	
<u>\$ 289,259</u>	<u>\$ 556,408</u>	<u>\$ 267,149</u>	<u>\$ 465,915</u>	<u>\$ 625,574</u>	<u>\$ 159,659</u>

(Continued)

CITY OF CALABASAS
Combining Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual -
All Special Revenue Funds (Continued)
For the Year Ended June 30, 1997

	<u>South Coast Air Quality Management</u>		
	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:			
Taxes			
Intergovernmental	\$ 20,000	\$ 24,893	\$ 4,893
Developer fees			
Other	4,650	4,113	(537)
Total Revenues	<u>24,650</u>	<u>29,006</u>	<u>4,356</u>
Expenditures:			
Current:			
Public safety			
Public works			
Community development			
Community services			
Capital outlay	35,000	29,558	5,442
Total Expenditures	<u>35,000</u>	<u>29,558</u>	<u>5,442</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(10,350)</u>	<u>(552)</u>	<u>9,798</u>
Other Financing Sources (Uses):			
Operating transfers in			
Operating transfers out			
Total Other Financing Sources (Uses)			
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses	<u>(10,350)</u>	<u>(552)</u>	<u>9,798</u>
Fund Balances, July 1, as restated	<u>93,830</u>	<u>93,830</u>	
Fund Balances, June 30	<u>\$ 83,480</u>	<u>\$ 93,278</u>	<u>\$ 9,798</u>

<u>Community Development Block Grant</u>		
<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
\$ 1,564,230	\$ 808,658	\$ (755,572)
<u>1,564,230</u>	<u>808,658</u>	<u>(755,572)</u>
82,740	114,673	(31,933)
<u>1,489,090</u>	<u>719,658</u>	<u>769,432</u>
<u>1,571,830</u>	<u>834,331</u>	<u>737,499</u>
<u>(7,600)</u>	<u>(25,673)</u>	<u>(18,073)</u>
8,000	25,673	17,673
<u>8,000</u>	<u>25,673</u>	<u>17,673</u>
400		(400)
<u>\$ 400</u>	<u>\$ -</u>	<u>\$ (400)</u>

<u>Storm Damage</u>		
<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
\$ 45,000	\$ 37,670	\$ (7,330)
<u>45,000</u>	<u>37,670</u>	<u>(7,330)</u>
45,000	37,670	7,330
<u>45,000</u>	<u>37,670</u>	<u>7,330</u>
<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

(Continued)

CITY OF CALABASAS
Combining Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual -
All Special Revenue Funds (Continued)
For the Year Ended June 30, 1997

	<u>Park and Recreation Improvement</u>		Variance Favorable (Unfavorable)
	<u>Budget</u>	<u>Actual</u>	
Revenues:			
Taxes			
Intergovernmental	\$ 617,184	\$ 603,213	\$ (13,971)
Developer fees			
Other			
Total Revenues	<u>617,184</u>	<u>603,213</u>	<u>(13,971)</u>
Expenditures:			
Current:			
Public safety			
Public works			
Community development			
Community services	617,184	603,213	13,971
Capital outlay			
Total Expenditures	<u>617,184</u>	<u>603,213</u>	<u>13,971</u>
Excess (Deficiency) of Revenues Over Expenditures			
Other Financing Sources (Uses):			
Operating transfers in			
Operating transfers out			
Total Other Financing Sources (Uses)			
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses			
Fund Balances, July 1, as restated			
Fund Balances, June 30	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

AB 939			Landscape District Maintenance		
<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
\$ 90,000	\$ 127,319	\$ 37,319	\$ 3,335,060	\$ 2,533,090	\$ (801,970)
				69,374	69,374
<u>90,000</u>	<u>127,319</u>	<u>37,319</u>	<u>3,335,060</u>	<u>2,602,464</u>	<u>(732,596)</u>
			3,135,060	2,713,766	421,294
			<u>200,000</u>	<u>1,361</u>	<u>198,639</u>
			<u>3,335,060</u>	<u>2,715,127</u>	<u>619,933</u>
<u>90,000</u>	<u>127,319</u>	<u>37,319</u>		<u>(112,663)</u>	<u>(112,663)</u>
<u>(63,720)</u>	<u>(52,688)</u>	<u>11,032</u>			
<u>(63,720)</u>	<u>(52,688)</u>	<u>11,032</u>			
26,280	74,631	48,351		(112,663)	(112,663)
<u>58,054</u>	<u>58,054</u>		<u>1,352,896</u>	<u>1,352,896</u>	
<u>\$ 84,334</u>	<u>\$ 132,685</u>	<u>\$ 48,351</u>	<u>\$ 1,352,896</u>	<u>\$ 1,240,233</u>	<u>\$ (112,663)</u>

(Continued)

CITY OF CALABASAS
Combining Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual -
All Special Revenue Funds (Continued)
For the Year Ended June 30, 1997

	TDA		Variance Favorable (Unfavorable)
	Budget	Actual	
Revenues:			
Taxes			
Intergovernmental	\$ 22,000		\$ (22,000)
Developer fees			
Other			
Total Revenues	<u>22,000</u>		<u>(22,000)</u>
Expenditures:			
Current:			
Public safety			
Public works			
Community development			
Community services			
Capital outlay			
Total Expenditures			
Excess (Deficiency) of Revenues Over Expenditures	<u>22,000</u>		<u>(22,000)</u>
Other Financing Sources (Uses):			
Operating transfers in			
Operating transfers out	<u>(22,000)</u>	<u>\$ (8,017)</u>	<u>13,983</u>
Total Other Financing Sources (Uses)	<u>(22,000)</u>	<u>(8,017)</u>	<u>13,983</u>
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses		(8,017)	(8,017)
Fund Balances, July 1, as restated	<u>8,017</u>	<u>8,017</u>	
Fund Balances, June 30	<u>\$ 8,017</u>	<u>\$ -</u>	<u>\$ (8,017)</u>

Earthquake Damage			Grants		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$ 988,000	\$ 559,683	\$ (428,317)	\$ 1,718,250	\$ 102,958	\$ (1,615,292)
<u>988,000</u>	<u>559,683</u>	<u>(428,317)</u>	<u>1,718,250</u>	<u>102,958</u>	<u>(1,615,292)</u>
525,000	559,683	(34,683)			
<u>525,000</u>	<u>559,683</u>	<u>(34,683)</u>			
463,000		(463,000)	1,718,250	102,958	(1,615,292)
			<u>(1,718,250)</u>	<u>(101,641)</u>	<u>1,616,609</u>
			<u>(1,718,250)</u>	<u>(101,641)</u>	<u>1,616,609</u>
463,000		(463,000)		1,317	1,317
			<u>8,801</u>	<u>8,801</u>	
<u>\$ 463,000</u>	<u>\$ -</u>	<u>\$ (463,000)</u>	<u>\$ 8,801</u>	<u>\$ 10,118</u>	<u>\$ 1,317</u>

(Continued)

CITY OF CALABASAS
Combining Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual -
All Special Revenue Funds (Continued)
For the Year Ended June 30, 1997

	Developer Impact Fees		Variance Favorable (Unfavorable)
	Budget	Actual	
Revenues:			
Taxes			
Intergovernmental			
Developer fees		\$ 469,102	\$ 469,102
Other			
Total Revenues		469,102	469,102
Expenditures:			
Current:			
Public safety			
Public works			
Community development			
Community services			
Capital outlay			
Total Expenditures			
Excess (Deficiency) of Revenues Over Expenditures		469,102	469,102
Other Financing Sources (Uses):			
Operating transfers in			
Operating transfers out		(40,842)	(40,842)
Total Other Financing Sources (Uses)		(40,842)	(40,842)
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses		428,260	428,260
Fund Balances, July 1, as restated	\$ 532,448	532,448	
Fund Balances, June 30	\$ 532,448	\$ 960,708	\$ 428,260

Affordable Housing		
<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
	\$ 87,563	\$ 87,563
	<u>87,563</u>	<u>87,563</u>
	9,240	(9,240)
	<u>9,240</u>	<u>(9,240)</u>
	78,323	96,803
	78,323	96,803
<u>\$ -</u>	<u>\$ 78,323</u>	<u>\$ 96,803</u>

B & T Lost Hills District		
<u>Budget</u>	<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
	\$ 33,000	\$ 33,000
	<u>33,000</u>	<u>33,000</u>
	33,000	33,000
	33,000	33,000
	(6,330)	(6,330)
	<u>(6,330)</u>	<u>(6,330)</u>
	26,670	26,670
	68,000	68,000
<u>\$ 68,000</u>	<u>\$ 94,670</u>	<u>\$ 26,670</u>

(Continued)

CITY OF CALABASAS
Combining Statement of Revenues, Expenditures and
Changes in Fund Balances - Budget and Actual -
All Special Revenue Funds (Continued)
For the Year Ended June 30, 1997

	<u>Local Law Enforcement Grant</u>		Variance Favorable (Unfavorable)
	<u>Budget</u>	<u>Actual</u>	
Revenues:			
Taxes			
Intergovernmental	\$ 22,298	\$ 15,303	\$ (6,995)
Developer fees			
Other		378	378
	<u>22,298</u>	<u>15,681</u>	<u>(6,617)</u>
Total Revenues			
Expenditures:			
Current:			
Public safety	22,298	15,681	6,617
Public works			
Community development			
Community services			
Capital outlay			
	<u>22,298</u>	<u>15,681</u>	<u>6,617</u>
Total Expenditures			
Excess (Deficiency) of Revenues Over Expenditures			<u>(13,234)</u>
Other Financing Sources (Uses):			
Operating transfers in			
Operating transfers out			
Total Other Financing Sources (Uses)			
Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses			<u>(13,234)</u>
Fund Balances, July 1, as restated			
Fund Balances, June 30	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (13,234)</u>

COPS - AB3229			Totals		
Budget	Actual	Variance Favorable (Unfavorable)	Budget	Actual	Variance Favorable (Unfavorable)
\$ 43,805	\$ 43,805		\$ 1,376,900	\$ 1,202,424	\$ (174,476)
			8,465,827	4,856,592	(3,609,235)
	1,608	\$ 1,608		589,665	589,665
			116,650	162,389	45,739
<u>43,805</u>	<u>45,413</u>	<u>1,608</u>	<u>9,959,377</u>	<u>6,811,070</u>	<u>(3,148,307)</u>
43,805	11,326	32,479	66,103	27,007	39,096
			570,000	597,353	(27,353)
			3,217,800	2,837,679	380,121
			841,703	781,925	59,778
			1,724,090	750,577	973,513
<u>43,805</u>	<u>11,326</u>	<u>32,479</u>	<u>6,419,696</u>	<u>4,994,541</u>	<u>1,425,155</u>
	34,087	(30,871)	3,539,681	1,816,529	(1,723,152)
			8,000	33,690	25,690
			(3,257,360)	(976,638)	2,280,722
			(3,249,360)	(942,948)	2,306,412
	34,087	(30,871)	290,321	873,581	583,260
			3,307,916	3,307,916	
<u>\$ -</u>	<u>\$ 34,087</u>	<u>\$ (30,871)</u>	<u>\$ 3,598,237</u>	<u>\$ 4,181,497</u>	<u>\$ 583,260</u>

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CAPITAL PROJECTS FUND

The Capital Projects Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by the proprietary fund.

CITY OF CALABASAS
 Capital Projects Fund
 Comparative Balance Sheets
 June 30, 1997 and 1996

<u>Assets</u>	<u>1997</u>	<u>1996</u>
Cash and investments	<u>\$ 92,613</u>	<u>\$ 658,917</u>
<u>Liabilities</u>		
Accounts payable	<u>\$ 92,613</u>	\$ 585,824
Retentions payable		<u>73,093</u>
Total Liabilities	<u>\$ 92,613</u>	<u>\$ 658,917</u>

ENTERPRISE FUND

The Enterprise Fund is used to account for the operations of the City-owned Tennis and Swim Center which is financed and operated with the intent that the costs of providing goods or services to the general public on a continuing basis be financed primarily by user charges.

CITY OF CALABASAS
Enterprise Fund
Comparative Balance Sheets
June 30, 1997 and 1996

<u>Assets</u>	<u>1997</u>	<u>1996</u>
Current Assets:		
Cash and investments	\$ 179,622	\$ 102,344
Accounts receivable	36,556	45,428
Prepaid items	3,750	2,184
Property, plant and equipment, net	<u>2,156,700</u>	<u>2,228,486</u>
Total Assets	<u>\$ 2,376,628</u>	<u>\$ 2,378,442</u>
 <u>Liabilities and Fund Equity</u>		
Liabilities:		
Accounts payable	<u>\$ 137,922</u>	<u>\$ 129,620</u>
 Fund Equity:		
Contributed capital	1,529,030	1,514,947
Retained earnings - reserved for capital improvements	15,150	
Retained earnings - unreserved	<u>694,526</u>	<u>733,875</u>
Total Fund Equity	<u>2,238,706</u>	<u>2,248,822</u>
Total Liabilities and Fund Equity	<u>\$ 2,376,628</u>	<u>\$ 2,378,442</u>

AGENCY FUND

Agency Funds are used to account for assets held by the government as an agent for individuals, private organizations, other governments and/or other funds.

Deferred Compensation Fund -- to account for assets held for employees in accordance with the provisions of Internal Revenue Code Section 457.

CITY OF CALABASAS
 Agency Fund
 Statement of Changes in Assets and Liabilities
 For the Year Ended June 30, 1997

	<u>Balance</u> <u>July 1, 1996</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 1997</u>
<u>Deferred Compensation Fund</u>				
Assets:				
Cash and investments	<u>\$ 196,839</u>	<u>\$ 177,787</u>	<u>\$ 6,455</u>	<u>\$ 368,171</u>
Liabilities:				
Deferred compensation payable	<u>\$ 196,839</u>	<u>\$ 177,787</u>	<u>\$ 6,455</u>	<u>\$ 368,171</u>

ACCOUNT GROUP

The General Fixed Assets Account Group - to account for all fixed assets of the City other than those accounted for in the proprietary fund.

CITY OF CALABASAS
 Comparative Schedule of General Fixed Assets by Source
 June 30, 1997 and 1996

	1997	1996
General Fixed Assets:		
Equipment	\$ 672,597	\$ 484,972
Investment in General Fixed Assets by Source:		
General fund	\$ 588,508	\$ 470,009
Special revenue funds	58,047	4,475
Federal grants	10,488	10,488
Donated capital	15,554	
Total Investment in General Fixed Assets	\$ 672,597	\$ 484,972

CITY OF CALABASAS
Schedule of General Fixed Assets by Function and Activity
June 30, 1997

Function and Activity	<u>Equipment</u>
General Government:	
General government	\$ 436,446
City clerk	1,727
City treasurer	<u>1,624</u>
Total General Government	439,797
Public safety	56,324
Community development	26,435
Community services	143,251
Public works	<u>6,790</u>
Total General Fixed Assets	<u><u>\$ 672,597</u></u>

CITY OF CALABASAS
 Schedule of Changes in General Fixed Assets by Function and Activity
 Year Ended June 30, 1997

	<u>Balance June 30, 1996</u>	<u>Additions and Transfers In</u>	<u>Deletions and Transfers Out</u>	<u>Balance June 30, 1997</u>
General Government:				
General government	\$ 394,130	\$ 42,316		\$ 436,446
City clerk		1,727		1,727
City treasurer	<u>1,624</u>			<u>1,624</u>
Total General Government	395,754	44,043		439,797
Public safety	11,212	45,112		56,324
Community development	23,911	2,524		26,435
Community services	53,442	89,809		143,251
Public works	<u>653</u>	<u>6,137</u>		<u>6,790</u>
Total General Fixed Assets	<u>\$ 484,972</u>	<u>\$ 187,625</u>	<u>\$ -</u>	<u>\$ 672,597</u>

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CITY OF CALABASAS
 General Governmental Expenditures by Function (2)
 Last Six Fiscal Years (1)

<u>Fiscal Year</u>	<u>General Government</u>	<u>Public Safety</u>	<u>Public Works</u>	<u>Community Development</u>
1992	\$ 1,105,427	\$ 1,929,400	\$ 297,791	\$ 2,032,247
1993	1,588,955	2,042,824	2,071,544	1,686,764
1994	1,886,251	2,213,143	4,507,153	1,527,708
1995	1,688,811	2,252,641	6,498,554	2,124,548
1996	1,048,730	2,256,148	2,896,646	4,479,600
1997	862,808	2,312,954	2,726,192	4,605,175

Notes:

- (1) City is reporting for all years since its incorporation.
- (2) Includes all governmental fund types.

Source: City of Calabasas, Finance Department.

<u>Community Services</u>	<u>Capital Outlay</u>	<u>Total</u>
\$ 79,372		\$ 5,444,237
239,597		7,629,684
502,283		10,636,538
585,323		13,149,877
2,758,591	\$ 721,308	14,161,023
2,116,594	880,364	13,504,087

CITY OF CALABASAS
 General Governmental Revenues by Source (2)
 Last Six Fiscal Years (1)

<u>Fiscal Year</u>	<u>Taxes</u>	<u>Licenses and Permits</u>	<u>Intergovernmental Revenues</u>	<u>Fines and Forfeitures</u>	<u>Developer Fees</u>
1992	\$ 4,227,732	\$ 1,157,067	\$ 1,171,760	\$ 37,518	
1993	5,447,644	2,722,228	2,114,785	78,000	
1994	5,716,363	1,076,648	4,852,693	71,429	
1995	5,613,810	1,747,877	6,907,456	84,246	\$ 68,000
1996	6,053,969	1,722,084	7,720,345	77,641	
1997	6,549,883	1,675,407	5,969,322	99,380	589,665

Notes:

- (1) City is reporting for all years since its incorporation.
- (2) Includes all governmental fund types.

Source : City of Calabasas, Finance Department

<u>Other</u>	<u>Total</u>
\$ 99,569	\$ 6,693,646
224,902	10,587,559
412,448	12,129,581
418,539	14,839,928
634,674	16,208,713
671,016	15,554,673

CITY OF CALABASAS
 General Governmental Tax Revenues by Source (2)
 Last Six Fiscal Years (1)

Fiscal Year	Property Tax	Sales and Use Tax	Gas Tax	Utility Users Tax	Transient Occupancy Tax
1992	\$ 551,198	\$ 967,664	\$ 478,994	\$ 1,258,571	\$ 420,766
1993	573,612	1,491,234	539,435	1,678,124	433,449
1994	964,189	1,363,487	497,861	1,717,029	438,433
1995	801,458	1,384,298	498,537	1,725,857	445,660
1996	959,760	1,588,903	517,545	1,779,345	400,109
1997	794,320	1,706,657	501,761	1,892,517	444,160

Notes:

- (1) City is reporting for all years since its incorporation.
- (2) Includes all governmental fund types

Source : City of Calabasas, Finance Department

<u>Cigarette Tax</u>	<u>Franchise Tax</u>	<u>Real Property Transfer Tax</u>	<u>Los Angeles County Transit Taxes</u>	<u>Total</u>
\$ 11,357	\$ 201,718	\$ 41,319	\$ 296,145	\$ 4,227,732
2,822	353,463	82,742	292,763	5,447,644
	346,733	90,508	298,123	5,716,363
	331,711	146,887	279,402	5,613,810
	344,862	109,534	353,911	6,053,969
	370,528	139,277	700,663	6,549,883

CITY OF CALABASAS
Property Tax Rates - All Overlapping Governments
(Per \$100 of Assessed Value)
Last Six Fiscal Years

	<u>1991-92</u>	<u>1992-93</u>	<u>1993-94</u>
General	1.000000	1.000000	1.000000
County	0.001888	0.001409	0.001713
Las Virgenes Unified School District	0.010581	0.007326	0.007230
Los Angeles County Flood Control District	0.005376	0.003397	0.004212
Metropolitan Water District	0.008900	0.008900	0.008900
Las Virgenes Municipal Water District	0.017695	0.011348	0.009874
Total	<u>1.044440</u>	<u>1.032380</u>	<u>1.031929</u>

Special Assessments

The City is not obligated in any manner for special assessment bonded debt; therefore, trend data is not presented.

General Obligation Bonds

The City is not obligated in any manner for general obligation bonded indebtedness; therefore, trend data of the ratio of net general bonded debt to assessed value, net general bonded debt per capita and ratio of annual debt service expenditures for general bonded debt to total general expenditures is not presented.

Source: County of Los Angeles, Auditor-Controller

<u>1994-95</u>	<u>1995-96</u>
1.000000	1.000000
0.001993	0.001814
0.008140	0.003102
0.006041	0.000963
0.008900	0.008900
<u>0.007223</u>	<u>0.005478</u>
<u><u>1.032297</u></u>	<u><u>1.020257</u></u>

CITY OF CALABASAS
Secured Property Tax Levies and Collections (1)
Last Six Fiscal Years (2)

Fiscal Year	Total Tax Levy	Current Tax Collections	Percent of Levy Collected
1992	Information Not Available		
1993	\$ 478,040	\$ 438,925	91.82%
1994	505,393	329,256	65.15%
1995	1,078,888	943,063	87.41% (3)
1996	1,250,828	1,140,847	91.21%
1997	1,264,675	1,136,484	89.86%

- (1) - Includes Secured Tax Roll for the City of Calabasas
(2) - City is reporting for all years since its incorporation.
(3) - Information reported for 1995 includes material adjustment to prior year levy.

Source: Los Angeles County Auditor-Controller

CITY OF CALABASAS
Assessed Values of Taxable Property
Last Six Fiscal Years (1)

Fiscal Year	Secured Valuation	Unsecured Valuation	Assessed Valuation
1992	\$ 2,333,837,039	\$ 11,155,059	\$ 2,344,992,098
1993	2,505,737,151	30,134,940	2,535,872,091
1994	2,534,053,965	37,962,785	2,572,016,750
1995	2,530,321,945	42,153,092	2,572,475,037
1996	2,513,831,945	43,499,829	2,557,331,774
1997	2,536,008,731	47,827,491	2,583,836,222

- (1) - City is reporting for all years since its incorporation.

Source: HdL, Coren & Cone.

CITY OF CALABASAS
 Computation of Legal Debt Margin (1)
 June 30, 1997

Total Assessed Value of all Real and Personal Property		\$ 2,583,836,222
Debt Limit Percentage		<u>15.00%</u>
Total Debt Limit		387,575,433
Amount of Debt Applicable to Debt Limit		<u>-</u> (2)
Legal Debt Margin		<u>\$ 387,575,433</u>

(1) - In accordance with California Government Code Section 43605, total general obligation bonds outstanding cannot exceed 15 percent of total assessed valuation.

(2) - The City currently has no general bonded indebtedness.

Source: City of Calabasas Finance Department.

CITY OF CALABASAS
 Demographic Statistics
 Last Six Fiscal Years (1)

<u>Fiscal Year</u>	<u>Population</u>	<u>% Increase (Decrease)</u>
1992	16,992	-
1993	17,360	2.2%
1994	17,719	2.1%
1995	18,366	3.7%
1996	18,835	2.6%
1997	19,170	1.8%

(1) - City is reporting for all years since its incorporation.

Source: California Department of Finance.

CITY OF CALABASAS
 Estimated Direct and Overlapping Bonded Debt
 As of June 30, 1997

1996-97 Assessed Valuation: \$2,583,836,222

Direct and Overlapping Tax and Assessment District

	<u>% Applicable</u>	<u>Debt 6/30/97</u>
Los Angeles County	0.574%	\$ 357,860
Los Angeles County Flood Control District	0.589%	318,855
Metropolitan Water District	0.320%	1,859,792
Las Virgenes Municipal Water District I.d. No. U-I	13.905%	326,072
Las Virgenes Municipal Water District I.d. No. U-2	81.672%	833,054
Los Angeles County Waterworks District No. 29	0.239%	1,554
Los Angeles County Community Facilities District No. 4-A	100.000%	24,115,000
Los Angeles County Community Facilities District No. 4-B	100.000%	30,100,000
Los Angeles Regional Park and Open Space Assessment District	0.574%	976,374
City of Calabasas	100.000%	-
TOTAL DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT		<u>\$ 58,888,561</u>

OVERLAPPING GENERAL FUND OBLIGATION DEBT

Los Angeles County General Fund Obligations	0.574%	\$ 10,607,438
Los Angeles County Pension Obligations	0.574%	14,074,809
Los Angeles County Superintendent of Schools Certificates of Participatio	0.574%	45,403
Los Angeles County Flood Control District General Fund Obligations	0.589%	1,217,846
Los Angeles County Community College District Certificates of Participat	1.023%	677,175
Las Virgenes Joint Unified School District Certificates of Participation	32.514%	609,638

TOTAL GROSS OVERLAPPING GENERAL FUND OBLIGATION DEBT **\$ 27,232,309**

Less: Los Angeles County Certificates of Participation (100% self-supporting from leasehold revenues on properties in Marina Del Rey) **\$ 697,381**

TOTAL NET OVERLAPPING GENERAL FUND OBLIGATION DEBT **\$ 27,929,690**

GROSS COMBINED TOTAL DEBT **\$ 86,120,870 (1)**

NET COMBINED TOTAL DEBT **\$ 85,423,489**

(1) Excludes tax and revenue anticipation notes, revenue, mortgage revenue and tax allocation bonds and non-bonded capital lease obligations.

Ratios to Assessed Valuation:

Direct Debt	-
Total Direct and Overlapping Tax and Assessment Debt	2.29%
Gross Combined Total Debt	3.35%
Net Combined Total Debt	3.32%

STATE SCHOOL BUILDING AID REPAYABLE AS OF 6/30/97: **\$ -**

Source: California Municipal Statistics, Inc.

CITY OF CALABASAS
Principal Taxpayers: Property Tax
June 30, 1997

<u>Taxpayer</u>	<u>1996-97 Assessed Valuation</u>	<u>% of Total Assessed Valuation</u>
Lockheed Corporation	\$ 71,623,141	3.65%
ACD2	38,705,650	1.81%
Mayer Malibu Limited	44,334,003	1.26%
Calabasas Tech Center Inc.	32,955,792	0.95%
Aetna Life Insurance Company	14,338,121	0.73%
Baldwin Builders	13,787,720	0.67%
Calabasas & Sorrento	11,600,000	0.59%
Lincoln Malibu Meadows	22,452,168	0.57%
Maria A. D'Egidio Trust	11,566,736	0.55%
Cordova Ventures Limited	14,256,192	0.43%
	<u>\$ 275,619,523</u>	<u>11.21%</u>

Source: Hdl, Coren & Cone.

CITY OF CALABASAS
Construction Permits and Bank Deposits
Last Six Fiscal Years (1)

<u>Fiscal Year</u>	<u>Construction Permits (2)</u>				<u>(3) Total Bank Deposits</u>
	<u>#</u>	<u>Percent Change</u>	<u>Value (5)</u>	<u>Percent Change</u>	
1992	542	N/A	\$ 37,107	N/A	\$ 227,303
1993	429	-20.85%	28,933	-22.03%	223,472
1994	561	30.77%	24,179	-16.43%	242,445
1995	941	67.74%	52,804	118.39%	261,468
1996	667	-29.12%	41,906	-20.64%	246,603
1997	536	-19.64%	47,018	12.20%	(4)

Notes:

- (1) Source: City is reporting for all years since its incorporation.
- (2) Source: City of Calabasas Building Department.
- (3) Source: The Findley Reports, Inc., includes bank and savings and loan deposits.
- (4) Not available at time of printing.
- (5) Amounts expressed in thousands.

Source: City Building Department and The Findley Report.

CITY OF CALABASAS
Schedule of Insurance Coverage
June 30, 1997

	<u>Type of Coverage</u>	<u>Deductible or Self-Insured Retention</u>
General Liability	Joint Powers Risk Sharing Pool (CJPIA) \$10,000,000 limit per occurrence \$25,000,000 aggregate limit	\$20,000
Workers' Compensation	Joint Powers Risk Sharing Pool (CJPIA) \$5,000,000 limit per occurrence	\$25,000
Property (all risk excludes earthquake & flood also excludes boiler & machinery) - Vehicles	Joint Powers Risk Sharing Pool (CJPIA) \$50,000,000 limit per occurrence	\$5,000 \$1,000
Public Official Bonds	Honesty Blanket Bond Coverage - \$1,000,000	\$5,000
Employee Life & A.D. & D.	\$10,000 - \$50,000 per Employee	None
Employee Medical	PERS Program 10 Health Maintenance Organization + 2 Indemnity Plans	None

Source: City of Calabasas City Clerk's Office

CITY OF CALABASAS

Miscellaneous Statistics

June 30, 1997

DATE OF INCORPORATION	April 5, 1991
CITY LOGO	Red Tail Hawk flying over Santa Monica Mountains
FORM OF GOVERNMENT	Council - Manager
TYPE OF CITY	General Law
AREA	12.9 square miles - Incorporated 19 square miles - Unincorporated
ELEVATION (range)	500-2,800 feet
CLIMATE	
Summer	50-95 degrees F
Winter	40-65 degrees F
Rain	13.6 inches (Mean Annual Average)
POPULATION - 1990 census	19,170
Households	2.8 persons
Median age	32.6 years
Income	
Median Household Income	\$66,421
Households earning over \$100,000	31.5%
HOUSING AND LAND USE	
Median value, single family homes, 1990	\$450,000
Median rent, 1990	\$925
Single family units	18.7%
Multi-family units	1.80%
Retail	0.08%
Commercial	1.30%
Vacant/Undeveloped	18.1%
Uncommitted open space	23.2%
Dedicated open space	25.8%
TRANSPORTATION	
Vehicle	Dial-a-Ride, transportation for elderly and disabled
Bus	Metropolitan Transportation Authority, Calabasas Shuttle Service
Highways	Highway 101

(Continued)

CITY OF CALABASAS
Miscellaneous Statistics (Continued)
June 30, 1997

MILES OF STREET	53.17
UTILITIES	
Water Supplier	Las Virgenes Municipal Water District
Sewer Supplier	Las Virgenes Municipal Water District
Refuse Haulers	9 Private Haulers
Natural Gas Supplier	Southern California Gas Company
Electric Power Supplier	Southern California Edison Company
Telephone Supplier	Pacific Bell
Cable TV	Falcon Cable, TCI, Calavision
PUBLIC SAFETY	
Fire protection	Contract with Los Angeles County Fire Department
Police protection	Contract with Los Angeles County Sheriffs Department
ELECTIONS	
Municipal election (03/04/97)	
Number of registered voters	11,496
Number of votes cast	2,917
Percentage of registered voters voting	25%
CULTURE AND LEISURE	
Parks	6 (28.20 acres)
Tennis and Swim Center	1
Basketball courts	5
Tennis courts	18
Swimming pools	1
Fitness Center	1
Libraries	1
Education	
Elementary schools	4
Junior high schools	2
High schools	1
Continuation high schools	1
Private schools	2
HOTELS/MOTELS	
Number of Hotels / Motels	2

Source: City of Calabasas, Finance Department

