



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: APRIL 15, 2020

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ROBERT YALDA, P.E., T.E., PUBLIC WORKS DIRECTOR/CITY ENGINEER
ALBA LEMUS, ASSOCIATE CIVIL ENGINEER

SUBJECT: RECOMMENDATION TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH RUIZ CONCRETE AND PAVING, INC. IN THE AMOUNT OF \$100,000 ON AN AS-NEEDED BASIS FOR SIDEWALK AND ROADWAY REPAIR, CONCRETE MAINTENANCE AND OTHER RELATED GENERAL MAINTENANCE WORK

MEETING DATE: APRIL 28, 2021

SUMMARY RECOMMENDATION:

Staff recommends approving a Professional Services Agreement (PSA) with Ruiz Concrete and Paving, Inc. (Ruiz) in the amount of \$100,000 on an as-needed basis for sidewalk and roadway repair, concrete maintenance and other related general maintenance work. The duration of the agreement is for a one-year term.

BACKGROUND:

The City currently does not have a contract with a private vendor that provides sidewalk panel replacement, roadway potholing and shoulder repair, and other general concrete maintenance. Ruiz Concrete and Paving, Inc. (Ruiz) had a three (3) year Professional Services Agreement (PSA) for as-needed basis for sidewalk and roadway repair, concrete maintenance and other related general maintenance work in an amount not to exceed \$300,000.00. The PSA expired on October 30, 2020. Ruiz has satisfactorily fulfilled past work to the City's standard.

DISCUSSION/ANALYSIS:

The City previously had a three (3) year PSA with Ruiz where they performed a variety of different jobs around the City including sidewalk panel replacement, curb construction and catch basin repair. Staff is satisfied with previous work performed by Ruiz, in terms of its competency and timely completion of the assigned work.

Presently, staff has compiled a list of sidewalk panels that are in need of replacement and would require the services of Ruiz. Ruiz has agreed to continue the same competitive pricing that has been provided to the City from previous work.

Attached is the Professional Services Agreement (PSA) between the City of Calabasas and Ruiz Concrete and Paving, Inc. The PSA includes the Service Contract outlining the parameters of the services to be provided in a not-to-exceed amount of \$100,000 for a one (1) year term.

FISCAL IMPACT/SOURCE OF FUNDING:

There is no fiscal impact.

REQUESTED ACTION:

Staff recommends approving a Professional Services Agreement (PSA) with Ruiz Concrete and Paving, Inc. (Ruiz) in the amount of \$100,000 on an as-needed basis for sidewalk and roadway repair, concrete maintenance and other related general maintenance work. The duration of the agreement is for a one-year term.

ATTACHMENTS:

Attachment A – Professional Services Agreement with Ruiz Concrete and Paving, Inc.