



**CITY of CALABASAS**

**MINUTES OF THE  
COMMUNICATIONS AND TECHNOLOGY COMMISSION MEETING  
OF THE CITY OF CALABASAS, CALIFORNIA  
SPECIAL MEETING  
THURSDAY, FEBRUARY 25, 2021  
ZOOM CONFERENCE CALL**

**OPENING MATTERS**

Chair Weber called the meeting to order at 5:01 p.m. via Zoom Conference Call.

**CALL TO ORDER/ROLL CALL**

Commissioners Present: Chair Weber  
Vice Chair Brockman  
Commissioner Goldwater  
Commissioner Melcher  
Commissioner Sherman

Staff Present: Michael Russo, Communications Director  
Arvin Petros, Media Operations Supervisor  
Rachel Biety, Executive Assistant  
Michael Klein, AICP, Senior Planner  
Jaclyn Rackerby, Assistant Planner

Consultants Present: Matthew Summers, Deputy City Attorney  
Jonathan Kramer, Consultant

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Sherman.

**APPROVAL OF AGENDA**

Vice Chair Brockman moved, seconded by Commissioner Melcher to approve the agenda.

Vote: Motion carried 5-0

Yes: Chair Weber; Vice Chair Brockman; Commissioner Goldwater; Commissioner Melcher;  
Commissioner Sherman

**APPROVAL OF MINUTES**

Commissioner Sherman moved, seconded by Vice Chair Brockman to approve the minutes of the January 19, 2021 meeting.

Vote: Motion carried 5-0

Yes: Chair Weber; Vice Chair Brockman; Commissioner Goldwater; Commissioner Melcher;  
Commissioner Sherman

### **ANNOUNCEMENTS & INTRODUCTIONS**

Vice Chair Brockman congratulated Executive Assistant Biety on her 10 years of service award, and Senior Planner Klein on his 15 years of service award.

### **ORAL COMMUNICATION – PUBLIC COMMENT**

Two members of the public spoke during public comment:

1. Jonathan Kramer
2. Stephen Garcia – Chrome Castle

### **PUBLIC HEARING**

#### **1. An ordinance to revise CMC section 17.12.050 (Antennas/Personal Wireless Telecommunication Facilities) and add a new Chapter 17.31 to regulate Wireless Telecommunication Facilities.**

Chair Weber opened the Public Hearing.

Senior Planner Klein gave an overview on the ordinance. Deputy City Attorney Summers and Consultant Kramer were available to answer questions from Commissioners.

One member from the public spoke on the item:

1. Stephen Garcia – Chrome Castle

Chair Weber closed the Public Hearing.

Vice Chair Brockman moved seconded by Commissioner Melcher to adopt Resolution No. 2021-044 recommending that the City Council adopt Draft Ordinance 2021-391, amending Section 17.12.050 of the City of Calabasas Land Use and Development Code, and adding a new Chapter 17.31 to regulate Wireless Telecommunication Facilities.as amended.

Vote: Motion carried 5-0

Yes: Chair Weber; Vice Chair Brockman; Commissioner Goldwater; Commissioner Melcher;  
Commissioner Sherman

### **MONTHLY REPORTS**

#### **2. Cable Complaints Review**

Executive Assistant Biety reported that there were no new complaints since the last meeting.

#### **3. Cable Company Report**

There was not a cable representative present.

## **SUB-COMMITTEE REPORTS**

### **4. Wireless Subcommittee (Brockman/Melcher)**

There was nothing new to report at this time.

### **5. Video Services Subcommittee (Brockman/Sherman)**

There was nothing new to report at this time.

### **6. Programming Subcommittee (Weber/Sherman)**

There was nothing new to report at this time.

### **7. Broadband Subcommittee (Melcher/Goldwater)**

There was nothing new to report at this time.

## **DIRECTOR'S REPORT**

Director Russo reported that the Connect with Calabasas app usage, Granicus usage by the public and Calabasas YouTube hits were provided in the Commissioner packets. Daylight Saving Time Begins on March 14<sup>th</sup>.

## **STAFF UPDATE**

Supervisor Petros provided the CTV Programming Report.

## **FUTURE AGENDA ITEMS**

- Student Commissioner
- Presentation on 5G

## **ADJOURN**

Commissioner Sherman moved, seconded by Vice Chair Brockman to adjourn the Communications and Technology Commission meeting at 6:40 p.m. to the meeting on March 16, 2021 at 5:00 p.m.

Vote: Motion carried 5-0

Yes: Chair Weber; Vice Chair Brockman; Commissioner Goldwater; Commissioner Melcher; Commissioner Sherman