



CITY of CALABASAS

**Historic Preservation Commission Meeting Minutes**

**Special Meeting**

**Video/Telephone Conference**

Wednesday, October 7, 6:00 P.M.

[www.cityofcalabasas.com](http://www.cityofcalabasas.com)

**IMPORTANT NOTICE  
REGARDING THE HISTORIC PRESERVATION COMMISSION MEETING**

This meeting was conducted utilizing teleconferencing and electronic means consistent with Governor Newsom's Executive Order N-29-20, regarding the COVID-19 pandemic. The recording of the meeting may be viewed on the City's Granicus system: [http://calabasas.granicus.com/MediaPlayer.php?publish\\_id=44](http://calabasas.granicus.com/MediaPlayer.php?publish_id=44). In accordance with the Governor's Executive Order, the public was afforded the opportunity to participate in the meeting using the following steps:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89410947199?pwd=R0E2L3NNbFJUcUZpQWN3MzZXcmJ1UT09>

**Webinar ID: 859 5429 5960**

**Password: 021599**

Or iPhone one-tap :

US: +16699009128,,89410947199# or +13462487799,,89410947199#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 646 558 8656 or +1 301 715 8592 or +1 312 626 6799

International numbers available: <https://us02web.zoom.us/j/89410947199?pwd=R0E2L3NNbFJUcUZpQWN3MzZXcmJ1UT09>

**MEETING AGENDA**

**Opening Matters:**

- Call to Order / Roll Call of Commission Members  
*Chair Tracy called the meeting to order at 6:01 p.m.*  
*HPC members present: Chair Tracy; Commissioners Ross, Jordan, Fadaei, and Steffen. Absent: Commissioner Sweeney (excused).*  
*Staff present: City Planner Bartlett, Assistant Planner Pacyna.*

- Pledge of Allegiance  
*Commissioner Steffen lead her fellow commissioners and meeting attendees in the Pledge of Allegiance.*
- Approval of Agenda  
*Motion made by Commissioner Steffen to approve the meeting agenda. Seconded by Commissioner Ross. The meeting agenda was approved by unanimous vote.*
- Announcements and Introductions  
*(None.)*

**Oral Communications – Public Comment:**

For citizens wishing to address the Commission on matters not on the agenda. *(None.)*

**Consent Items:**

1. Approval of Minutes: August 25, 2020.  
*Commissiner Ross moved to approve the meeting minutes for the HPC meeting of August 25, 2020; Commissioner Jordan seconded the motion. The meeting minutes were approved by a 5 – 0 vote.*

**Discussion Items:**

2. (6:15 PM) Discussion of Goals for Next Certified Local Government Program Report.  
*Staff presented to the Commission members several possible goals for the FY 2020 – 2021 CLG period. The Commission members asked questions of staff and discussed the ideas and options.*
3. (6:45 PM) Report and discussion regarding two recently stolen historic site markers.  
*City Planner Bartlett reported to the Commission the unfortunate circumstance that within the first month of installation two of the nine new historic site markers had been removed – the upper Old Topanga Canyon Road marker was stolen, and the Bensoin House marker was removed and damaged (likely on purpose). Mr. Bartlett further explained that staff recommends not re-installing the upper Old Topanga Canyon Road marker due to the high probability of theft again. He reminded the Commission members that a lower Old Topanga Canyon Road marker still sits in City Hall, awaiting final approval and construction of the Wild Walnut Park renovation project, within which that marker will eventually be placed. He also*

*recommended that the Benson House marker be reinstalled in the same location, but in a manner that will be far more secure. By consensus the Commission members indicated agreement with staff's recommended approach.*

**Future Agenda Items and Reports:**

*Mr. Bartlett advised the Commission members of several potential items for consideration by the Commission at the next regular meeting.*

**Adjournment:**

At 7:39 p.m. Chair Tracy adjourned the meeting to the regular Historic Preservation Commission meeting of Wednesday, January 6, 2021 at 7:00 P.M. .