



CITY *of* CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: MARCH 15, 2021

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: ROBERT YALDA, CITY ENGINEER/PUBLIC WORKS DIRECTOR
TATIANA HILDEN, SENIOR CIVIL ENGINEER

SUBJECT: ADOPTION OF RESOLUTION 2021-1721 EXECUTING THE MASTER AGREEMENT NO. 00587S AND PROGRAM SUPPLEMENT AGREEMENT NO. W06 TO FUND DEVELOPMENT OF A LOCAL ROAD SAFETY PLAN (LRSP)

MEETING DATE: MARCH 24, 2021

SUMMARY RECOMMENDATION:

Staff recommends to adopt Resolution No. 2021-1721 that will authorize the execution of the Master and Program Supplement Agreements so that the City can submit reimbursement invoices to Caltrans for expenses occurred for development of a Local Road Safety Plan (LRSP), State project No. LRSPL-5463(020).

BACKGROUND:

In December 2020, the City applied for funding available through the through a Highway Safety Improvement Program (HSIP) grant from the California Department of Transportation (Caltrans) to develop a Local Road Safety Plan (LRSP). The LRSP will be used to identify and prioritize potential traffic safety improvements in the City as well as provide foundational information for submittal of future grant applications.

DISCUSSION/ANALYSIS:

The attached resolution identifies the federal funding allocated for the LRSP project. It also acknowledges that Caltrans is the entity that will administer these funds for the City. The Administering Agency-State and Program Supplement Agreements is required to be in place prior to Caltrans authorizing any reimbursements.

Resolution No. 2021-1721 has been drafted to meet Caltrans' requirements. Also, the Resolution entitles the City Manager as the City's authorized representative to execute the Agreements.

FISCAL IMPACT/SOURCE OF FUNDING:

State funding of \$40,000 has been issued through the LRSP grant for this project. Local match of \$5,000 will be covered by SB1 funds.

REQUESTED ACTION:

Staff recommends to adopt Resolution No. 2021-1721 that will authorize the execution of the Master and Program Supplement Agreements so that the City can submit reimbursement invoices to Caltrans for expenses occurred for development of a Local Road Safety Plan (LRSP), State project No. LRSPL-5463(020).

ATTACHMENTS:

- Attachment A: Resolution No. 2021-1721
- Exhibit A: Administering Agency – State Agreement No. 00587S
- Exhibit B: Program Supplement No. W06 to the Administering Agency – State Agreement No. 00587S
- Exhibit C: Budget Amendment