



CITY of CALABASAS  
**Planning Commission Agenda**  
**Video/Telephone Conference**  
Thursday, March 18, 2021  
6:00 P.M.  
[www.cityofcalabasas.com](http://www.cityofcalabasas.com)

**IMPORTANT NOTICE REGARDING THE MARCH 18, 2021  
PLANNING COMMISSION MEETING**

This meeting is being conducted utilizing teleconferencing and electronic means consistent with Governor Newsom's Executive Order N-29-20, regarding the COVID-19 pandemic. The live stream of the meeting may be viewed on the City's CTV Channel 3 and/or online at <http://www.cityofcalabasas.com/>. In accordance with the Governor's Executive Order, the public may participate in the meeting using the following steps:

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/88058411831?pwd=RnNyMjhQWFppc1BjWDJPaEFMam5GUT09>

**Webinar ID: 880 5841 1831**

**Passcode: 369063**

Or iPhone one-tap :

US: + 16699009128,,88058411831# or + 13462487799,,88058411831# '

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: + 1 669 900 9128 or + 1 346 248 7799 or + 1 253 215 8782 or + 1 312 626 6799 or + 1 646 558 8656 or + 1 301 715 8592

International numbers available: <https://us02web.zoom.us/j/88058411831?pwd=RnNyMjhQWFppc1BjWDJPaEFMam5GUT09>

Please access a [Guide to Virtual Meeting Participation](#) (click on this link) for more information on how to join City Council or Commission meetings.

Please press "Raise Hand" if you are joining via Zoom. Please press \*9 to raise your hand if you are joining via telephone.

The starting times listed for each agenda item should be considered as a guide only. The Planning Commission reserves the right to alter the order of the agenda to allow for an effective meeting. Attendance at the entire meeting may be necessary to ensure

interested parties hear a particular item. The City values and invites written comments from residents on matters set for Planning Commission consideration. In order to provide commissioners ample time to review all correspondence, any written communication must be submitted to the City Clerk's office before 5:00 p.m. on the Tuesday prior to the meeting. Any written materials submitted to the Planning Commission are public record under the Public Records Act.

**6:00 P.M. - Opening Matters:**

- Call to Order / Roll Call of Commission Members
- Pledge of Allegiance
- Approval of Agenda
- Announcements and Introductions

**6:05 P.M. - Oral Communications – Public Comment:**

For citizens wishing to address the Commission on matters not on the agenda.

**6:10 P.M. – Consent Items:**

1. Approval of Minutes: October 15, 2020 and February 4, 2021

**Public Hearing Item(s):**

2. (7:15 PM) **File No. SPR-2021-001** Request for a Site Plan Review for an interior and exterior remodel and an addition of 744 square feet at the entrance to an existing 2,018 square-foot single-story single-family residence, resulting in a 2,762 square-foot single-family residence with an attached 403 square-foot garage, located at 22601 Paul Revere Drive (APN: 2078-015-016) within the Residential, Single-Family (RS) zoning district. This project is Exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061 (b)(3)(General Rule Exemption) and Section 15303 (New Construction or Conversion of Small Structures)(Class 3)(a) of the California CEQA Guidelines and Public Resources Code section 21080, subdivision (b)(5) and CEQA Guidelines Section 15061, subdivision (b)(4) – exempting denied projects from environmental review.

Submitted by: MBB Design  
Planner: Brenda Magaña, Associate Planner  
(818) 224-1708  
[bmagaña@cityofcalabasas.com](mailto:bmagaña@cityofcalabasas.com)

3. (7:45 PM) **File No. SPR-2020-003.** Request for a Site Plan Review to construct additions totaling 3,169 square feet to the first and second floors of an

existing 6,745 square-foot single-family residence. The proposed project also includes interior and exterior remodel, new patio cover and balcony, and alterations to the roofline of the existing single-family residence. The subject site is located at 25510 Prado de Azul (APN: 2069-100-034), within the Residential Single-Family (RS) zoning district. The project is exempt from environmental review in accordance with Section 15301 (e)(2) (Existing Facilities) of the California CEQA Guidelines.

Submitted by: C-Oliveira Design  
Planner: Jaclyn Rackerby, Assistant Planner  
(818) 224-1705  
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#### **Future Agenda Items and Reports:**

4. (8:15PM) Director's Report.
5. (8:25 PM) Reports from Members of the Planning Commission

#### **Adjournment:**

Adjournment to the regular meeting of the Planning Commission on April 1, 2021 at 6:00 P.M. in Council Chambers, City Hall, 100 Civic Center Way.

Any legal action by an applicant, appellant, or other person, seeking to obtain judicial review of any Planning Commission decisions may be subject to the 90-day filing period of, and governed by, Code of Civil Procedure sections 1094.5 and 1094.6.

Any person wishing to appeal a decision of the Planning Commission must do so within ten (10) days of the Planning Commission action. Please contact the Community Development Department for information regarding the appeal process. If you challenge any action of the Planning Commission in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Planning Commission at, or prior to, the public hearing. A copy of the Planning Commission agenda packet, staff reports and supporting documents, and any materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for review by the public by contacting the project planner using the contact information above or by visiting the following link: <https://www.cityofcalabasas.com/Home/Components/Calendar/Event/1012/17?curm=8&cury=2020>.

If, due to disability, you require special accommodations to attend or participate in a Planning Commission meeting, please contact the Community Development Department, (818) 224-1600, at least one business day prior to the scheduled meeting so staff may assist you.