



CITY of CALABASAS

Architectural Review Panel

Agenda

MINUTES OF A REGULAR MEETING OF THE ARCHITECTURAL REVIEW PANEL OF THE CITY OF CALABASAS CALIFORNIA, HELD JANUARY 22, 2021

Opening Matters – 2:30 P.M.:

Call to Order/Roll Call

Vice Chair Stockton called the video/teleconference meeting to order at 2:45 P.M.

Present: Vice Chair Stockton and panel members Moradi and Shepphird,

Absent: Panel member Mugerdechian

Staff: Senior Planner Michael Klein, Assistant Planner Jaclyn Rackerby

General Discussion

Vice Chair Stockton asked if any member of the public is here to speak on any agenda item.

No members of the public wished to speak.

Consent Item(s):

1. Approval of Minutes: The Panel approved the ARP Meeting minutes from October 23, 2020.

Review Item(s) – 2:35 P.M.

2. **File No. SPR-2020-003:** Request for a Site Plan Review to construct a 2,323 square-foot addition to the first and second floor at the rear of an existing single family home located at 25510 Prado de Azul (APN: 2069-100-034) within the Residential, Single-Family (RS) zoning district.

Submitted by: Michelle Sima, C-Oliveira Design
Planner: Jaclyn Rackerby, Assistant Planner
jrackerby@cityofcalabasas.com
(818) 224-1705


Assistant Planner Rackerby introduced the applicant and described the project. The designer, Michelle Sima, and the property owner, Ron Rozillo, described the inspiration of the design. The Panel commented that the proposed front and rear additions are not architecturally compatible, and that the designer and owner should choose one style. In order to achieve architectural unity, the Panel made the following suggestions, 1) either remove all corbels around the house, or include corbels on the rear addition, 2) make the entrance more pronounced, remove the mullions from the new windows to match existing windows, and 3) increase the size of the three windows on the top right of the front elevation. The Panel requested additional information for the glass rail on the proposed balcony, and pointed out that the elevations/rendering are not accurate with the plans. The Panel approved a motion to continue the item to a future ARP meeting in order to let the architect address the Panel's comments.

3. File No. MSCP-2020-003. Request for a Minor Scenic Corridor Permit for the construction of new sliding iron gates and fence in the front yard of a property located at 4096 Old Topanga Canyon Rd (APN: 2079-001-012) within the Residential Single-Family (RS) zoning district and Scenic Corridor (-SC) overlay zone.

Submitted by: Mai Phan-Matthesen
Planner: Jaclyn Rackerby, Assistant Planner
jrackerby@cityofcalabasas.com
(818) 224-1705

Assistant Planner Rackerby introduced the applicant and described the project. The property owner, Mai Phan-Matthesen, described the reason for the project and intent to match other fences and gates along Old Topanga Canyon Blvd. The Panel commented that the proposed color of the fence is compatible with the color of the recently painted house. Additionally, the panel recommended that the property owner update the plans to add a walkway or stone pavers leading to the proposed pedestrian gate. With the above recommendation, the Panel unanimously approved a motion to recommend approval of the design to the Community Development Director.

Vice Chair Stockton adjourned the meeting at 4:30 P.M. to the Regular Meeting of the Architectural Review Panel on February 26, 2021, at 2:30 P.M., City Hall, Council Chambers, 100 Civic Center Way.

Respectfully Submitted by: 
Michael Klein, Senior Planner

On February 26, 2021, these **Minutes** were APPROVED by an affirmative vote of the members present.

Ken Stockton, Chair



CITY of CALABASAS

**Architectural Review Panel
MINUTES OF A REGULAR MEETING OF THE
ARCHITECTURAL REVIEW PANEL OF THE CITY OF CALABASAS
CALIFORNIA, HELD FEBRUARY 26, 2021**

Call to Order/Roll Call

Vice Chair Stockton called the video/teleconference meeting to order at 2:45 P.M.

Present: Vice Chair Stockton and panel members Moradi and Shepphird,

Absent: Panel member Mugerdechian

Staff: Senior Planner Michael Klein, Assistant Planner Jaclyn Rackerby and Associate Planner Brenda Magana

General Discussion

Vice Chair Stockton asked if any member of the public is here to speak on any agenda item.

No members of the public wished to speak.

Consent Item(s):

1. Approval of Minutes: October 23, 2020 and January 22, 2021

The Panel approved the January 22, 2021 minutes.

Review Item(s) – 2:35 P.M.

2. **File No. SPR-2020-003:** Request for a Site Plan Review to construct additions to the first and second floors of the residence totaling 3,169 square feet, interior and exterior remodel, new patio cover and balcony, and alterations to the roofline of the existing single family home located at 25510 Prado de Azul (APN: 2069-100-034) within the Residential, Single-Family (RS) zoning district.

Submitted by: C-Oliveira Design
Planner: Jaclyn Rackerby, Assistant Planner
jrackerby@cityofcalabasas.com

(818) 224-1705

Assistant Planner Rackerby outlined the changes that were made the plans. The Panel commented that the revised plans are an improvement over the original submittal. The Panel discussed the size of the proposed house, and noted that while the proposed house is the largest home on the block, the front massing does not change and the floor area ratio is consistent with the neighborhood. Vice Chair Stockton made a motion to recommend approval of the design to the Planning Commission, second by panel member Shepphird. Motion carried 3-0.

3. **File No. SPR 2021-001:** Request for a Site Plan Review for an interior and exterior remodel and construction of a 744 square-foot addition to the first floor at the front of an existing single-family home located at 22601 Paul Revere Drive (APN: 2078-015-016) within the Residential, Single-Family (RS) zoning district.

Submitted by: MBB Design
Planner: Brenda Magaña, Associate Planner
bmagana@cityofcalabasas.com
(818) 224-1708

Associate Planner Magana presented the project to the Panel. The applicant, Michal Brison, discussed the design with the Panel. The Panel asked questions about color and material selections. Panel member Shepphird made a motion to recommend to recommend approval of the project to the Planning Commission, with one change, to replace the wall mounted lights with downlighting. Vice Chair Stockton second the motion. Motion carried 3-0.

Vice Chair Stockton adjourned the meeting at 4:30 P.M. to the Regular Meeting of the Architectural Review Panel on March 26, 2021, at 2:30 P.M., City Hall, Council Chambers, 100 Civic Center Way.