

Maricela Hernandez

From: Brian Levy <blevyppf@gmail.com>
Sent: Monday, February 8, 2021 6:00 PM
To: Maricela Hernandez
Cc: Don Penman; Jordan Levy; Matthew L. Levy
Subject: Re: Request for Memorial Bench

Dear Maricela.

Thank you for providing this information.

I want to make sure we have provided you with the information necessary at this juncture. It is our hope to design and install a bronze bench (which will require very little on-going maintenance) at or near where the Calabasas Farmers Market is currently hosted. Our mom was a 'staple' at the Farmers Market, and she truly considered her time there among the highlights of her week.

It sounds like we need to provide a written proposal, which we have not completed. Do you need this prior to the hearing on Wednesday? If so, I think we may need a little time to design and properly describe our intention.

Thank you for your help with this. Do you have some time on Tuesday to talk for a short period of time to discuss this?

Thank you very much.

Brian

On Feb 5, 2021, at 6:58 PM, Maricela Hernandez <mhernandez@cityofcalabasas.com> wrote:

Good Afternoon Mr. Levy,

Per Mr. Penman's email below, I am sharing the item being considered by the City Council next Wed, Feb 10.

6. Discussion and consideration of draft Policies and Procedures for review and acceptance by the City of donated memorials and plaques

[Item 6 - Staff Report](#)
[Attachment A Draft February 2, 2021, policies and procedures for the review and acceptance of donated memorials and plaques.](#)

Please contact us if we can be of further assistance.

Regards,

Maricela Hernandez, MPA

City Clerk

Master Municipal Clerk

California Professional Municipal Clerk

City of Calabasas
100 Civic Center Way
Calabasas, CA 91302
T: 818-224-1661
F: 818-225-7324

www.cityofcalabasas.com

[Register then Vote](#)

From: Don Penman

Sent: Friday, February 5, 2021 4:15 PM

To: 'blevyppf@gmail.com' <blevyppf@gmail.com>

Cc: David Shapiro <dshapiro@cityofcalabasas.com>

Subject: Request for Memorial Bench

Mr. Levy:

I'm sorry to hear about the passing of your mother. Concerning your request, coincidentally the City Council will be considering at their next meeting on February 10 a set of draft policies and procedures for the review and consideration of new memorials and plaques proposed by persons, entities or organizations not directly affiliated with the City and which would be donated to the City and would be on City land. This policy would include things such as benches. The staff report can be found on the City's web page (I attempted to send it to you with this e-mail and was having difficulty so I'll try again Monday when I can get some assistance). Therefore at this time I am unable to provide you with any guidance or information until the Council ultimately decides on a policy pertaining to this subject. Once the Council takes action, or provides direction I can get back to you. Please feel free to contact me if you have any questions.

Don Penman
Interim City Manager