



CITY of CALABASAS
CITY COUNCIL AGENDA REPORT

DATE: JANUARY 14, 2021

TO: HONORABLE MAYOR AND COUNCILMEMBERS

FROM: JEFF RUBIN, DIRECTOR OF COMMUNITY SERVICES

SUBJECT: RECOMMENDATION TO APPROVE A LICENSE AGREEMENT WITH THE CALABASAS PARK HOMEOWNERS ASSOCIATION FOR PRIVATE SECURITY CAMERA EQUIPMENT LOCATED ON CITY OF CALABASAS PROPERTY

MEETING DATE: JANUARY 27, 2021

SUMMARY RECOMMENDATION:

It is recommended that the City Council approve a license agreement with the Calabasas Park Homeowners Association to allow for private security camera equipment to be located on City of Calabasas property.

BACKGROUND:

Staff was contacted by representatives of the Calabasas Park Homeowners Association (CPHA) in October of 2020 in regard to using the Calabasas Tennis & Swim Center to house equipment for their proposed camera project at Calabasas Lake. There has been an increase in serious, unwelcomed activity which continues to occur on their property. This matter was identified in their November 5, 2020 letter and proposal to the City (Attached as Exhibit A).

Staff in consultation with the Interim City Manager and City Attorney requested that CPHA submit a formal proposal to the City which outlines their request and requirements for the project. The City allowed access to the Calabasas Tennis & Swim Center for CPHA and Spectrum representatives to develop their plan.

DISCUSSION:

The proposed camera project requires line of sight radio communication to a stable internet connection to allow for the collection and monitoring of video footage. The Calabasas Tennis & Swim Center is situated in an ideal location for CPHA and already has internet and electrical infrastructure in place. During the onsite meeting with CPHA and Spectrum, and in addition to discussions with our Information Systems Manager Tony Yin, it has been determined that new lines can be pulled, and a radio communication antenna can be installed above our electrical room. Spectrum and Tony Yin have also confirmed that these additions should not affect our service at the Center in any way.

The installation is expected to begin shortly after receiving City Council approval. The agreement calls for CPHA to be solely responsible for all charges incurred for the equipment, installation, operation (to include electrical power and telecommunication charges) and maintenance of said equipment.

FISCAL IMPACT/SOURCE OF FUNDING:

No Impact

REQUESTED ACTION:

It is requested that the City Council approve a license agreement with the Calabasas Park Homeowners Association for private security camera equipment to be located on City of Calabasas property.

ATTACHMENTS:

- Exhibit A: November 5, 2020 Letter from CPHA to the City of Calabasas
- Exhibit B: December 14, 2020 Letter from CPHA to the City of Calabasas
- Exhibit C: License Agreement