



November 5, 2020

Jeff Rubin  
Director of Community Services  
City of Calabasas  
100 Civic Center Way  
Calabasas, CA 91302

Dear Mr. Rubin:

This e-mail is follow-up to our recent communications regarding CPHA's strong desire to install cameras at Calabasas Lake in light of the increase in serious unwelcomed activity that has continued to occur. Our Board Members have been actively pursuing this matter for the benefit and safety of our residents in the community.

Following is our formal request to you and for consideration by City Council to discuss and hopefully approve our camera installation:

Our new Lake/Park camera system requires line-of-sight radio communication to stable internet service provider (ISP) such as Frontier or Spectrum to allow sufficient collection and monitoring of the video footage. The Swim and Tennis Club is situated in an ideal location for this new service and already has Spectrum infrastructure installed. We have contacted Spectrum and confirmed they are able to install a new separate circuit of internet service that will not interfere with the Club's existing WiFi networks or camera systems. Our system will only require the use of a small area in the building's equipment room, installation of the radio communication antenna on a roof mast near your existing radio mast, and about 100 watts of power. CPHA will absorb all installation costs and monthly service charges associated with this.

There are pictures below of the existing mast that protrudes up above the roofline of the main Swim and Tennis building and is located just above the main equipment room. We will install our small receiving antenna on a separate mast immediately adjacent to the existing one at the same height ensuring minimal effect to the existing cosmetics of the building. The location of this radio equipment is discrete enough that the staff at the facility had not noticed it until our proposed installer pointed it out during our site survey. We intend to maintain this appearance.

Our proposed camera technician/installer Terry Jenkins of Secured Connections Electric has spoken with Tony Yin and reviewed the current network infrastructure to confirm there will be no impact on the City's WiFi or network services located at the Club. In addition he spoke to David Scola at Inner-I who installed the surveillance and access control systems at the club. These are the systems that are using the existing radios on the current mast. David and Terry agreed that the new mast and radio would not interfere with each other as they would be on separate frequencies and different encryption keys.

The photos below show the existing Club antenna as well as a picture of the small antenna we plan to use.

We would be installing a small equipment box on the South wall of the equipment room that would be clear of any of the Club's equipment. In this box we will add some of the following equipment:

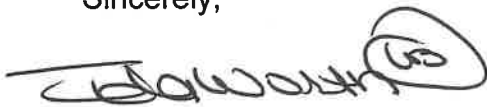
- 1) Spectrum modem to support our own separate internet service
- 2) Custom built PC base and IP Camera Server
- 3) Small equipment box - wall mounted

CPHA will certainly not proceed with any installation until we have received the City's approval and we will continue to coordinate the installation between yourself and the Tennis and Swim Club.

Please let us know if you have any questions or comments. As always, CPHA is most appreciative of the City's support and working relationship.

Thank you very much.

Sincerely,



Ida Worth, CMCA, AMS  
Community Manager

cc: Board of Directors  
Tony Yin – Information Systems Manager, City of Calabasas

