



**Tuesday, December 15, 2020  
Reorganization/Regular Board Meeting**

The health, well-being, and public safety of community members, public officials, students, and staff is a top priority for the Las Virgenes Unified School District. As per Executive Order N-29-20 from Governor Newsom, the Board of Education meeting will move to a virtual/teleconferencing environment; therefore, in-person attendance will not be permitted by the public until further notice. One of the stated reasons for issuing this Executive Order is to, "further efforts to control the spread of the Coronavirus (COVID-19) and to reduce and minimize the risk of infection by limiting attendance at public assemblies, conferences, or other mass events."

**NOTICE IS HEREBY GIVEN** that the reorganization meeting of the Las Virgenes Unified School District Board of Education, scheduled for December 15, 2020, will be held via video conference where members of the Board of Education will attend the meeting via video conference.

**MEMBERS OF THE PUBLIC WILL CONTINUE TO HAVE THE RIGHT TO OBSERVE THE MEETING USING THIS LINK:** <https://www.youtube.com/c/JimKleinLVUSD/live>

**PUBLIC COMMENTS** are limited to items listed on this agenda. **PUBLIC COMMENTS** shall not exceed three minutes and may be submitted to: [QUESTIONS@LVUSD.ORG](mailto:QUESTIONS@LVUSD.ORG). To ensure that the Board has the opportunity to review information prior to the meeting, **PUBLIC COMMENTS ON CLOSED SESSION AGENDA ITEMS MUST BE SUBMITTED BY 3:45 PM** on the date of the meeting, **ALL OTHER PUBLIC COMMENTS MUST BE SUBMITTED BY 5:00 PM** on the date of the meeting.

**Reorganization Meeting Start Time: 5:15 PM**

**Reorganization Meeting Adjournment: 6:00 PM**

**Closed Session Start Time: 6:05 PM**

**Regular Session Start Time: 6:30 PM**

**Please note that start times are approximate and are not meant to guarantee that the Board will consider the particular item at that time.**

## **1. 5:15 PM - REORGANIZATION MEETING**

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<b>Subject</b>	<b>A. Call to Order</b>
Meeting	Dec 15, 2020 - Reorganization/Regular Board Meeting
Category	1. 5:15 PM - REORGANIZATION MEETING
Type	Procedural

The Reorganization Meeting was called to order by President Stein at \_\_\_\_\_ P.M. in the District Office.

Board of Education	Arrived	Left	A
Lesli Stein (via video/teleconference)	_____	_____	_____
Angela Cutbill (via video/teleconference)	_____	_____	_____

Linda Menges (via video/teleconference) \_\_\_\_\_

Mathy Wasserman, Retiring Board Member (via video/teleconference) \_\_\_\_\_

Kate Vadehra, Newly Elected Board Member (via video/teleconference) \_\_\_\_\_

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## **2. FLAG SALUTE**

### **3. APPROVAL OF AGENDA**

**Subject**                    **A. Approval of Agenda**

Meeting                    Dec 15, 2020 - Reorganization/Regular Board Meeting

Category                    3. APPROVAL OF AGENDA

Type                        Procedural

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that the agenda for the Reorganization Meeting of December 15, 2020, be approved.

	Moved	2nd	Vote
Board Vote	_____	_____	_____

### **4. Recognition of Retiring Board Member Mathy Wasserman**

**Subject**                    **A. Recognition of Retiring Board Member Mathy Wasserman**

Meeting                    Dec 15, 2020 - Reorganization/Regular Board Meeting

Category                    4. Recognition of Retiring Board Member Mathy Wasserman

Type                        Procedural

### **5. ITEMS SCHEDULED FOR ACTION**

**Subject**                    **A. Appointment of Temporary Chairman**

Meeting                    Dec 15, 2020 - Reorganization/Regular Board Meeting

Category                    5. ITEMS SCHEDULED FOR ACTION

Type                        Action, Procedural

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that Daniel Stepenosky, District Superintendent, be appointed temporary Chairman of the meeting.

	Moved	2nd	Vote
Board Vote	_____	_____	_____

**Subject**                    **B. Oath of Office**

Meeting                    Dec 15, 2020 - Reorganization/Regular Board Meeting

Category                    5. ITEMS SCHEDULED FOR ACTION

Type                        Action, Procedural

The Oath of Office for re-elected Board member, Linda Menges, will be administered by Superintendent Daniel Stepenosky.

The Oath of Office for newly elected Board member, Kate Vadehra, will be administered by Superintendent Daniel Stepenosky.

**Subject C. Recognition of Outgoing President Lesli Stein**

Meeting Dec 15, 2020 - Reorganization/Regular Board Meeting

Category 5. ITEMS SCHEDULED FOR ACTION

Type Action, Procedural

**Subject D. Election of Officers**

Meeting Dec 15, 2020 - Reorganization/Regular Board Meeting

Category 5. ITEMS SCHEDULED FOR ACTION

Type Action, Procedural

1. **President**

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that \_\_\_\_\_ be nominated for the office of President for the period December 15, 2020, through December 14, 2021.

	Moved	2nd	Vote
Board Vote	_____	_____	_____

2. **Vice President**

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that \_\_\_\_\_ be nominated for the office of Vice President for the period December 15, 2020, through December 14, 2021.

	Moved	2nd	Vote
Board Vote	_____	_____	_____

3. **Clerk**

It was moved by \_\_\_\_\_, and seconded by \_\_\_\_\_, that \_\_\_\_\_ be nominated for the office of Clerk for the period December 15, 2020, through December 14, 2021.

	Moved	2nd	Vote
Board Vote	_____	_____	_____

\*At this point, the newly elected president will assume the chair to conduct the balance of the meeting.

**Subject E. Consent - Reorganization**

Meeting Dec 15, 2020 - Reorganization/Regular Board Meeting

Category 5. ITEMS SCHEDULED FOR ACTION

Type Action, Procedural

1. **Appointment of Secretary to the Board**

It is recommended that Daniel Stepenosky, District Superintendent, be appointed Secretary to the Board.

**2. Appointment of Representative for Electing members to the County Committee on School District Organization**

It is recommended that the President of the Board be appointed Representative for Electing Members to the County Committee on School District Organization and that all other members of the Board serve as alternates.

**3. Certification of Signatures - Resolution No. 9-20**

It is recommended that the Board approve Resolution No. 9-20 which verifies signatures of all Board members and authorizes the signature and facsimile signature of staff members for use on salary warrants, notices of employment, contracts, and on all "B" warrants that have been approved.

**4. Authorization to Sign Reports, Budgets, and All Documents Requiring Signature of Secretary or Clerk**

It is recommended that Daniel Stepenosky, as Secretary to the Board of Education, be authorized to sign reports, budgets, and all other documents which require either the Secretary's signature or the Clerk's signature.

**5. Authorization to Sign Employment Contracts**

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Robbie Amodio be authorized to sign employment contracts.

**6. Appointment of Authorized Agents for Federal and State Applications - Resolution No. 10-20**

It is recommended that Resolution No. 10-20 appointing Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Ryan Gleason, or Angie Falk, or Jim Klein, or Laura Kintz as authorized agents for all matters pertaining to Federal or State specially funded projects be approved.

**7. Authorization to Sign Purchase Orders**

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran be authorized to sign Purchase Orders. It is further recommended that Kelly Beder, or Jim Klein be authorized to sign Purchase Orders, not to exceed \$2,499.99.

**8. Authorization to Sign Cafeteria Reports**

It is recommended that Daniel Stepenosky, or Karen Kimmel, or Kristine Torres, or Waleska Cannon be authorized to sign Cafeteria Reports.

**9. Authorization to Sign Checks for the Cafeteria Account**

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Kristine Torres be authorized to sign checks for the Cafeteria Account and that two signatures be required.

**10. Authorization to Sign Collection Reports to the County**

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Kristine Torres be authorized to sign Collection Reports to the County.

**11. Authorization to Sign Board Approved Budget Transfers**

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran be authorized to sign Board approved budget transfers.

**12. Authorization to Sign Checks on the Clearing, Benefits, Developer, and Transportation Accounts and Revolving Cash Accounts**

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Kristine Torres be authorized to sign checks on the Clearing, Benefits, Developer, and Transportation Accounts and that two signatures be required. It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Kristine Torres be authorized to sign checks on the Revolving Cash Account, which is limited to one signature.

**13. Authorization to Sign Contracts After Board Approval**

It is recommended that the Clerk of the Board of Education, or the President of the Board of Education, or Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran be authorized to sign all contracts and agreements approved by the Board, and if those names are absent, then a majority or Board members be required to sign.

**14. Authorization to Sign for Collection and Certification of AB 2926 Developer Fees**

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Kelly Beder, or Kristine Torres be authorized to sign for collection and certification of AB 2926 Developer Fees.

**15. Authorization to Accept Resignations**

It is recommended that Daniel Stepenosky, or Steve Scifres, or Karen Kimmel, or Clara Finneran, or Robbie Amodio be authorized to accept resignations on behalf of the Board of Education, and to certify the effective date of each resignation as of the date of receipt.

**16. Authorization to Serve as Hearing Officers**

It is recommended that Daniel Stepenosky, or Karen Kimmel, or Kelly Beder, or Julie Pescetto, or Shawn Vudmaska be authorized to serve on behalf of the Board of Education as designated Hearing Officers for sub-contractors.

**17. Reaffirmation of All District Policies, Rules and Regulations**

It is recommended that all District policies, rules and regulations currently in effect be reaffirmed.

**18. Readoption of the Course of Study**

It is recommended that the course of study currently in effect be readopted.

**19. Travel Authorization - Board Members - Resolution No. 11-20**

It is recommended that Resolution No. 11-20 authorizing members of the Board of Education to attend meetings and conferences related to public school education and be reimbursed for actual and necessary expenses in connection therewith be approved.

**20. Dates and Times of Board Meetings**

It is recommended that all Tuesday nights be designated for regular Board meetings. Ordinarily, the Board of Education will meet on the second and fourth Tuesday of each month at 6:00 PM; and other regular Board meetings will be called if sufficient agenda items require action. Closed Session, when needed, will generally begin at 4:30 P.M., before the 6:00 P.M. Regular Session. As per Executive Order N-29-20 from Governor Newsom, all Board of Education meetings will be held via video/teleconference. In-person attendance will not be permitted until further notice in order to support efforts to control the spread of the Coronavirus and to reduce and minimize the risk of infection by limiting attendance at public assemblies, conferences, or other mass events. When in-person attendance is allowed, meetings will be held in the District Office, 4111 Las Virgenes Road, Calabasas, CA. As recommended by CSBA and per Education Code, a schedule of regular meetings for the year shall be approved during the annual reorganization meeting.

**21. Designation of Authorized Representatives**

it is recommended that Daniel Stepenosky, or Steve Scifres, or Clara Finneran be authorized to issue 45-day notices of unprofessional conduct and 90-day notices of unsatisfactory performance to certificated staff pursuant to Education Code 44938.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that Consent Items 1 through 21 be approved.

	Moved	2nd	Vote
Board Vote	_____	_____	_____

**File Attachments**

[Resolution No. 9-20 - Certification of Signatures.pdf \(1,626 KB\)](#)

[Resolution No. 10-20 - Authorized Agents for Federal & State Applications.pdf \(472 KB\)](#)

[Resolution No. 11-20 - Board Member Travel Authorization- .pdf \(599 KB\)](#)

[2021-2022 Board Meeting Dates.pdf \(523 KB\)](#)

**Subject F. Action - Reorganization**

Meeting Dec 15, 2020 - Reorganization/Regular Board Meeting

Category 5. ITEMS SCHEDULED FOR ACTION

Type Action

**1. Appointment of Representative to the Los Angeles County School Trustees Association (LACSTA)**

The Los Angeles County School Trustees Association has requested that, in order to build a more effective organizational structure, each member Board select a LACSTA representative. The duties of this representative will include voting on all Association matters; communicating between the Executive Board, the Association, and the local Board; serving on the Legislative Committee, and casting the member Board's vote at LACSTA's elections and business meetings.

It is recommended that one member of the Board be designated as Las Virgenes Unified School District's representative to LACSTA.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that \_\_\_\_\_ be designated as the Las Virgenes Unified School District representative to LACSTA.

	Moved	2nd	Vote
Board Vote	_____	_____	_____

**2. Appointment of Representative to the Ventura County School Boards Association (VCSBA)**

The Ventura County School Boards Association has requested that each of the 23 school boards, including Las Virgenes, elect a VCSBA representative in order to establish a governing board for this organization. Through this representation of each board participating, the VCSBA can develop long-range plans, a newsletter, sub-committees, and a legislative platform.

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_, that \_\_\_\_\_ be designated as the Las Virgenes Unified School District representative to VCSBA.

Board Vote      Moved                  2nd                  Vote  
\_\_\_\_\_

**6. 6:00 PM - ADJOURNMENT OF REORGANIZATION MEETING**

**Subject**                      **A. Adjournment Of Reorganization Meeting**

Meeting                      Dec 15, 2020 - Reorganization/Regular Board Meeting

Category                     6. 6:00 PM - ADJOURNMENT OF REORGANIZATION MEETING

Type                          Procedural

It was moved by \_\_\_\_\_, seconded by \_\_\_\_\_, and \_\_\_\_\_, that the reorganization meeting be adjourned.

Board Vote                  Moved                  2nd                  Vote  
\_\_\_\_\_

**7. 6:05 PM - CALL TO ORDER - REGULAR SESSION**

**Subject**                      **A. Call to Order Regular Session**

Meeting                      Dec 15, 2020 - Reorganization/Regular Board Meeting

Category                     7. 6:05 PM - CALL TO ORDER - REGULAR SESSION

Type                          Procedural

The health, well-being, and public safety of community members, public officials, students, and staff is top priority for the Las Virgenes Unified School District. As per Executive Order N-29-20 from Governor Newsom, the Board of Education meeting will move to a virtual/teleconferencing environment; therefore in-person attendance will not be permitted by the public until further notice. One of the stated reasons for issuing this Executive Order is to, "further efforts to control the spread of the Coronavirus (COVID-19) and to reduce and minimize the risk of infection by limiting attendance at public assemblies, conferences, or other mass events."

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Reorganization Meeting Start Time: 5:15 PM  
Adjournment of Reorganization Meeting: 6:00 PM  
Closed Session Start Time: 6:05 PM  
Regular Session Start Time: 6:30 PM

Please note that start times are approximate and are not meant to guarantee that the Board will consider the particular item at that time.

**The Regular Board Meeting was called to order by the Board President at \_\_\_\_\_ P.M. in the District Office.**

Board of Education	Arrived	Left	A
Lesli Stein (via video/teleconference)	_____	_____	_____
Apple Cuthill (via video/teleconference)	_____	_____	_____

Dallas Lawrence (via video/teleconference) \_\_\_\_\_

Linda Menges (via video/teleconference) \_\_\_\_\_

Kate Vadehra (via video/teleconference) \_\_\_\_\_

Agoura High School Student Representative, Jake Goodman (observing remotely) \_\_\_\_\_

Calabasas High School Student Representative, Noah Murray (participating via video/teleconference) \_\_\_\_\_

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## **8. BOARD OF EDUCATION DISCUSSION REGARDING CALENDARING ASSIGNMENTS AND GENERAL ANNOUNCEMENTS**

**9. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS. Any person requesting to speak to an item on the Closed Session Agenda may do so at this time.**

## **10. 6:10 PM - ADJOURNMENT TO CLOSED SESSION (BOARD DISCUSSION ONLY)**

## **11. 6:30 PM - RETURN TO REGULAR SESSION**

**Subject**                    **A. Return to Regular Session**

Meeting                    Dec 15, 2020 - Reorganization/Regular Board Meeting

Category                    11. 6:30 PM - RETURN TO REGULAR SESSION

Type                        Procedural

## **12. REPORT OUT OF CLOSED SESSION (Government Code 54957.1)**

## **13. APPROVAL OF AGENDA**

**Subject**                    **A. Approval of Agenda**

Meeting                    Dec 15, 2020 - Reorganization/Regular Board Meeting

Category                    13. APPROVAL OF AGENDA

Type                        Procedural

   Moved            2nd            Vote

Student Preferential Vote                    \_\_\_\_\_

Board Vote    \_\_\_\_\_

## **14. APPROVAL OF MINUTES**

**Subject**                    **A. Approval of Minutes - November 17, 2020**

Meeting                    Dec 15, 2020 - Reorganization/Regular Board Meeting

Category                    14. APPROVAL OF MINUTES

Type                        Procedural

**1. Approval of Regular Board Meeting Minutes of November 17, 2020**

   Moved            2nd            Vote



Student Preferential Vote \_\_\_\_\_

Board Vote \_\_\_\_\_

File Attachments  
[Board Minutes November 17, 2020.pdf \(103 KB\)](#)

## **15. STAFF/BOARD COMMUNICATION**

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**Subject**                    **A. STAFF/BOARD COMMUNICATIONS**

Meeting                    Dec 15, 2020 - Reorganization/Regular Board Meeting

Category                    15. STAFF/BOARD COMMUNICATION

Type                        Discussion, Procedural

- Recognition of Certificated Employee of the Month: **Curran Cummings**, Special Education Teacher - Pupil Services
- Recognition of Classified Employee of the Month: **Laura Duggan**, Office Assistant 2, Lupin Hill Elementary School

## **16. HEARING OF DELEGATIONS AND/OR COMMENTS FROM THE AUDIENCE REGARDING ITEMS NOT ON THE AGENDA - (Please be advised that the Board is prohibited by law from discussing or taking immediate action on unagendized items.) Comments from the audience regarding items on the agenda will be taken as each item is considered.**

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### **17. 7:00 PM - ITEMS SCHEDULED FOR ACTION**

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**Subject**                    **A. 7:00 PM - CONSENT A**

Meeting                    Dec 15, 2020 - Reorganization/Regular Board Meeting

Category                    17. 7:00 PM - ITEMS SCHEDULED FOR ACTION

Type                        Action

1. **Approval of Revision to Board Policy 5141.52 - Suicide Prevention**
2. **Approval of Acceptance of Gifts**
3. **Approval of Warrants**
4. **Approval of Purchase Orders**
5. **Approval of Disposal of Surplus Property**

Moved      2nd      Vote

Student Preferential Vote \_\_\_\_\_

Board Vote \_\_\_\_\_

File Attachments  
[Approval of Revision to Board Policy 5141.52 - Suicide Prevention.pdf \(625 KB\)](#)  
[12.15.20 Acceptance of Gifts.pdf \(220 KB\)](#)  
[12.15 Warrants-signed.pdf \(132 KB\)](#)  
[12.15.20 Approval of Purchase Orders.pdf \(1,180 KB\)](#)  
[12.15.20 Disposal of Surplus Property.pdf \(210 KB\)](#)

**Subject**                    **B. 7:03 PM - CONSENT B**

Meeting                    Dec 15, 2020 - Reorganization/Regular Board Meeting

Category                    17. 7:00 PM - ITEMS SCHEDULED FOR ACTION

Type                        Action

**1. Approval of Personnel Document Dated December 15, 2020**

Moved                    2nd                    Vote

Board Vote \_\_\_\_\_

File Attachments  
[PDOC Consent 12-15-20.pdf \(24 KB\)](#)

**Subject**                    **C. 7:05 PM - ACTION ITEMS**

Meeting                    Dec 15, 2020 - Reorganization/Regular Board Meeting

Category                    17. 7:00 PM - ITEMS SCHEDULED FOR ACTION

Type                        Action

**1. Approval of AP Government Curriculum**                    (15 Minutes)

Moved                    2nd                    Vote

Student Preferential Vote \_\_\_\_\_

Board Vote \_\_\_\_\_

**2. Approval of District Audit Report**                    (15 Minutes)

Moved                    2nd                    Vote

Student Preferential Vote \_\_\_\_\_

Board Vote \_\_\_\_\_

**3. Approval of First Interim Budget Report**                    (15 Minutes)

Moved                    2nd                    Vote

Student Preferential Vote \_\_\_\_\_

Board Vote \_\_\_\_\_

**4. Approval of Resolution No. 12-20 - Fiscal Stabilization Plan** (10 Minutes)

Moved                    2nd                    Vote

Student Preferential Vote \_\_\_\_\_

Board Vote \_\_\_\_\_

**5. Approval of Budget Overview for Parents** (15 Minutes)

Moved      2nd      Vote

Student Preferential Vote \_\_\_\_\_  
Board Vote \_\_\_\_\_

**6. Approval of Resolution No. 13-20 Determining Seniority Among Certificated Employees with the Same Seniority Date ("Tie-Breaker Resolution)** (10 Minutes)

Moved      2nd      Vote

Student Preferential Vote \_\_\_\_\_  
Board Vote \_\_\_\_\_

**7. Approval of Provisional Internship Permit** (5 Minutes)

Moved      2nd      Vote

Student Preferential Vote \_\_\_\_\_  
Board Vote \_\_\_\_\_

**File Attachments**

[Approval of AP Government Curriculum.pdf \(1,336 KB\)](#)  
[Approval of Acceptance of District Audit Report 2019-2020.pdf \(5,158 KB\)](#)  
[12.15.20 Approval of First Interim Budget Report.pdf \(6,096 KB\)](#)  
[Resolution 12-20 - Fiscal Stabilization Plan.pdf \(215 KB\)](#)  
[12.15.20 Approval of Budget Overview for Parents.pdf \(345 KB\)](#)  
[Resolution 13-20 - Determination of Seniority Among Certificated Employees with the Same Seniority Date \(Tie-Breaker Resolution\).pdf \(373 KB\)](#)  
[12.15 Approval of Provisional Internship Permit.pdf \(246 KB\)](#)

**18. 8:30 PM - ITEMS SCHEDULED FOR INFORMATION****Subject                      A. INFORMATION ITEMS**

Meeting                      Dec 15, 2020 - Reorganization/Regular Board Meeting

Category                      18. 8:30 PM - ITEMS SCHEDULED FOR INFORMATION

Type                              Information

1. **Review/Realign Board Committee Appointments** (10 Minutes)
2. **LVUSD 2021 Superintendent Committee Assignments and Areas of Focus** (10 Minutes)
3. **20-21 School Year Update** (20 Minutes)

**File Attachments**

[Review-Realign Board Committee Appointments Info 12-15-20.pdf \(800 KB\)](#)  
[LVUSD 2021 Superintendent Committee Assignments Info 12-15-20.pdf \(1,085 KB\)](#)  
[20-21 School Year Update.pdf \(3,859 KB\)](#)

**19. 9:10 PM - ADJOURNMENT**

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<b>Subject</b>	<b>A. ADJOURNMENT</b>
Meeting	Dec 15, 2020 - Reorganization/Regular Board Meeting
Category	19. 9:10 PM - ADJOURNMENT
Type	Procedural