

**MINUTES OF A SPECIAL MEETING OF  
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA  
HELD WEDNESDAY, OCTOBER 21, 2020**

Mayor Weintraub called the meeting to order at 5:32 p.m. via Zoom Teleconference.

**ROLL CALL**

Present: Mayor Weintraub, Mayor pro Tem Bozajian and Councilmembers Gaines, Maurer and Shapiro  
Absent: None  
Others: Heather Renschler

**CLOSED SESSION**

1. Public Employee Appointment - City Manager

**ADJOURN**

The meeting adjourned at 6:25 p.m. to a regular meeting scheduled on Wednesday, October 28, 2020, at 7:00 p.m.

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Maricela Hernandez, City Clerk  
*Master Municipal Clerk*  
*California Professional Municipal Clerk*

**MINUTES OF A REGULAR MEETING OF  
THE CITY COUNCIL OF THE CITY OF CALABASAS, CALIFORNIA  
HELD WEDNESDAY, OCTOBER 28, 2020**

Mayor Weintraub called the meeting to order at 7:03 p.m. via Zoom Teleconferencing.

**ROLL CALL**

Present: Mayor Weintraub, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro

Absent: None

Staff: Ahlers, Bartlett, Hernandez, McConville, Russo, Summers and Taylor

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Mayor Weintraub.

**APPROVAL OF AGENDA**

**Councilmember Shapiro moved, seconded by Councilmember Maurer to approve the agenda. MOTION CARRIED 5/0 by Roll Call Vote as follows:**

AYES: Mayor Weintraub, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro

**PRESENTATIONS**

➤ Recognition of Agoura Hills/Calabasas Community Center employees

Mayor pro Tem Bozajian recognized Linda Schroeder, Jenna Ferguson, Brandon Ferguson, Thelma Arnold and Roberto Gonzalez and expressed gratitude for their many years of hard work and commitment.

Michelle James and Yuna Erickson spoke on this Item.

Councilmembers expressed appreciation for staff's incredible service.

**ANNOUNCEMENTS/INTRODUCTIONS**

Members of the Council made the following announcements:

Councilmember Maurer:

- The winter Calabasas Recreation Brochure is now available.

Councilmember Gaines:

- Congratulated the Dodgers for winning the 2020 World Series.
- Wished everyone a safe and Happy Halloween.
- Expressed gratitude for the Calabasas Chamber of Commerce staff and extended an invitation to their Halloween Mixer on October 29.
- Extended an invitation to the VICA Business Forecast Conference on October 29-30.
- Encouraged everyone to vote on November 3.

Councilmember Shapiro:

- Reiterated the importance of voting.
- Extended an invitation to the Nights of Jack at King Gillette Ranch.
- Congratulated the Dodgers and the Lakers on their Championships.

Mayor pro Tem Bozajian:

- Whished everyone a very Happy Halloween and extended an invitation to the Photo Hallo-Wingo on October 30 as well as to the Car Masquerade & Parade and Treat Street Drive Thru on October 31.

Mayor Weintraub:

- Captain Chuck Becerra has put out an official statement that the station will have extra deputies and longer shifts on Election Day as a safety precaution.

**ORAL COMMUNICATIONS – PUBLIC COMMENT**

None.

**CONSENT ITEMS**

1. Approval of minutes from October 14, 2020
2. Adoption of Ordinance 2020-384, revising Calabasas Municipal Code Chapter 5.04 - Motion Picture, Television and Photographic Production
3. Adoption of Ordinance No. 2020-387, amending Section 2.08.090 (Removal Procedure) of Chapter 2.08 (City Manager) of Title 2 (Administration and Personnel) of the Calabasas Municipal Code to facilitate City Council's removal of the City Manager
4. Recommendation that the City Council approve a five-year lease agreement with Canon Solutions America, Inc. to provide office copier and maintenance service in an amount not to exceed \$200,000

**Councilmember Gaines moved, seconded by Mayor pro Tem Bozajian to**

**approve Consent Item Nos. 1-4. MOTION CARRIED 5/0 by Roll Call Vote as follows:**

**AYES:** Mayor Weintraub, Mayor pro Tem Bozajian, Councilmembers Maurer, Gaines and Shapiro

**NEW BUSINESS**

5. Introduction of Ordinance No. 2021-386, amending Section 1.17.080 (Administrative Citations) and Section 1.17.110 (Amount of Administrative Fines and Penalties) of Chapter 1.17 (Administrative Enforcement) of Title 1 (General Provisions) of the Calabasas Municipal Code; and adoption of Ordinance No. 2020-385U, amending Section 1.17.080 (Administrative Citations) and Section 1.17.110 (Amount of Administrative Fines and Penalties) of Chapter 1.17 (Administrative Enforcement) of Title 1 (General Provisions) of the Calabasas Municipal Code

Mr. Summers presented the report.

**Councilmember Gaines moved, seconded by Councilmember Shapiro to approve Item No. 5. MOTION CARRIED 5/0 by Roll Call Vote as follows:**

**AYES:** Mayor Weintraub, Mayor pro Tem Bozajian, Councilmembers Maurer, Gaines and Shapiro

6. Adoption of Urgency Ordinance 2020-388U, revising Calabasas Municipal Code Chapter 5.04 - Motion Picture, Television and Photographic Production; and introduction of Ordinance 2021-389, revising Calabasas Municipal Code Chapter 5.04 - Motion Picture, Television and Photographic Production

Mr. Summers presented the report.

**Councilmember Gaines moved, seconded by Councilmember Maurer to approve Item No. 6. MOTION CARRIED 5/0 by Roll Call Vote as follows:**

**AYES:** Mayor Weintraub, Mayor pro Tem Bozajian, Councilmembers Maurer, Gaines and Shapiro

7. Discussion and consideration of draft Policies and Procedures for review and acceptance by the City of donated memorials and plaques

Mr. Bartlett presented the report.

**After discussion, Mayor pro Tem Bozajian moved, seconded by**

**Councilmember Shapiro to table Item No. 7 to a future meeting. MOTION CARRIED 5/0 by Roll Call Vote as follows:**

AYES: Mayor Weintraub, Mayor pro Tem Bozajian, Councilmembers Maurer, Gaines and Shapiro

8. First quarter General Fund budget update FY 2020-2021

Mr. Ahlers presented the report.

**No action taken on this item.**

9. Consider City's pension Unfunded Accrued Liability (UAL) of \$8 million and options to pay down this debt

Mr. Ahlers presented the report.

Mark Citron spoke on Item No. 9.

**The City Council provided direction to staff.**

10. Adoption of Resolution No. 2020-1708, amending Resolution No. 2017-1571 establishing the amount and procedure for health benefit reimbursement for management retirees

**The City Council requested this item be postponed to a future meeting.**

11. Adoption of Resolution No. 2020-1707, appointment and employment contract for interim City Manager

Mayor Weintraub introduced Mr. Don Penman, the new interim City Manager as of November 16. She announced that Mr. Taylor's last day will be on November 13.

**Councilmember Gaines moved, seconded by Councilmember Shapiro to approve Item No. 11. MOTION CARRIED 5/0 by Roll Call Vote as follows:**

AYES: Mayor Weintraub, Mayor pro Tem Bozajian, Councilmembers Gaines, Maurer and Shapiro

### **INFORMATIONAL REPORTS**

12. Check Register for the period of October 2-12, 2020

**No action taken on this item.**

## **TASK FORCE REPORTS**

Councilmember Gaines reported that Councilmember Maurer and he attended a Headwaters Corner meeting, and they are pleased to report that the construction of the bridge is now complete.

Mayor pro Tem Bozajian reported his participation in the annual CJPIA meeting on behalf of the City. He also reported that updated information on the AHCCC will be presented at the November 10 City Council meeting. Additionally, the LOCC announced that all events would be virtual until spring 2021. Lastly, the CCCA will also continue hosting all events virtually until further notice.

Councilmember Shapiro reported his participation in a virtual Valley Economic Alliance Board of Directors meeting. Additionally, he is participating in the annual VICA Business Forecast Conference on October 29-30. Lastly, he reported his attendance to the annual conference and expo for the LOCC.

Mayor Weintraub reported her participation in weekly calls with the County's Public Health. She expressed the importance of continuing the use of masks and practicing social distancing.

Councilmember Gaines expressed appreciation to Mayor Weintraub for doing such an incredible job of keeping the community informed during these unprecedented times.

## **CITY MANAGER'S REPORT**

Mr. Taylor acknowledged City Clerk, Mari Hernandez, for making a positive impact on seniors and persons with disabilities while working at the Flex Vote Center on October 27.

Ms. Hernandez reported that the Flex Vote Center had a great turnout with approximately 80 participants. Furthermore, she reported that a light has been installed over the vote by mail ballot drop box that is located directly in front of City Hall and is being monitored by Secural throughout the night.

Councilmember Gaines reported there have been several complaints surrounding the handling of phone calls coming in to City Hall.

Mr. Taylor reported that staff is working on a solution to improve the handling of incoming phone calls.

**FUTURE AGENDA ITEMS**

None.

**ADJOURN**

The meeting adjourned at 9:57 p.m. to a special meeting scheduled on Friday, November 6, 2020, at 11:00 a.m.

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Maricela Hernandez, City Clerk  
*Master Municipal Clerk*  
*California Professional Municipal Clerk*