



CITY of CALABASAS

**MINUTES OF A REGULAR MEETING OF THE
ARCHITECTURAL REVIEW PANEL OF THE CITY OF CALABASAS
CALIFORNIA, HELD AUGUST 28, 2020**

Opening Matters – 2:30 P.M.:

Call to Order/Roll Call

Vice Chair Stockton called the video/teleconference meeting to order at 2:30 P.M.

Present: Vice Chair Stockton, and Panel members Moradi and Mugrdechian,

Absent: Chair Handel and Panel member Shepphird

Staff: Senior Planner Michael Klein, Associate Planner Brenda Magana

General Discussion

Vice Chair Stockton asked if any member of the public is here to speak on any agenda item.

No members of the public wished to speak.

Consent Item(s):

1. **Approval of Minutes:** The Panel approved the ARP Meeting minutes from July 24, 2020.

Review Item(s) – 2:35 P.M.

2. **File No. SGN 2019-015, MSCP-2020-001:** Request for a Sign Permit and Minor Scenic Corridor Permit for a new monument sign for the Mont Calabasas Homeowners Association located at the corner of Mont Calabasas Drive and Las Virgenes Road (APN: 2052-033-031) within the Residential (RS) zoning district, Scenic Corridor (SC) overlay zone and the Calabasas Bicycle Master Plan.

Submitted by: Signature Signs Inc.
Planner: Brenda Magaña, Associate Planner
(818) 224-1708
bmagana@cityofcalabasas.com

Associate Planner Magana summarized the project. The applicant, Mark Leaf, answered questions from the Panel. The Panel liked the design of the proposed sign, and asked if it will be illuminated. The applicant stated that they will install two LED up lights. The Panel is okay with up lighting, as long as it will only illuminate the sign and not spill beyond the letters. The lights should be the same copper color, or matte black, finish to match the letters. Finally, the lighting shall comply with the City's dark skies ordinance and use a warmer light temperature. The Panel voted unanimously to recommend approval of the project with the above mentioned recommendations.

3. **File No. APR 2020-006, SGN 2020-016, SCP 2020-002:** Request for an Administrative Plan Review, Sign Permit and Scenic Corridor Permit for new signage and an exterior modification to an existing dealership (Volvo) located at 24400 Calabasas Road, in the Commercial Retail (CR) zoning district and the Calabasas Bicycle Master Plan. Please note that there are not changes to the lighting plan proposed.

Submitted by: Wildflower Development Services
Planner: Brenda Magaña, Associate Planner
(818) 224-1708
bmagana@cityofcalabasas.com

Associate Planner Magana summarized the project. The panel asked questions to the architect, Kaitlyn Levchak. The Panel asked the architect to provide details and specification of the proposed signs, and more information about the monument sign. The Panel asked about the durability of painting aluminum panels, and to provide the Panel with the color manufacturer and number. The Panel requested that the architect update the color rendering to include landscaping and walls, and to provide a night time rendering. Finally, the Panel suggested that the architect consider incorporating the "white" color in other elements of the building. The Panel voted to continue the item to the next meeting in order to let the architect provide additional information requested by the Panel.

Chair Stockton adjourned the meeting at 4:00 P.M. to the Regular Meeting of the Architectural Review Panel on September 25, 2020, at 2:30 P.M., City Hall, Council Chambers, 100 Civic Center Way.

Respectfully Submitted by:

Michael Klein, Senior Planner

On September 25, 2020, these **Minutes** were APPROVED by an affirmative vote of the members present.

Ken Stockton, Chair