



CITY of CALABASAS

PLANNING COMMISSION AGENDA REPORT
OCTOBER 15, 2020

TO: Members of the Planning Commission

FROM: Tom Bartlett, AICP, City Planner
Michael Klein, AICP, Senior Planner

SUBJECT: Study Session for the 2021 – 2029 Housing Element Update

RECOMMENDATION: Provide direction to Staff regarding the 2021 – 2029 Housing Element Update.

STAFF RECOMMENDATION:

That the Commission review community feedback to date, and provide direction to Staff regarding the 2021 – 2029 Housing Element Update.

REVIEW AUTHORITY:

Any amendment to the Calabasas General Plan must be reviewed by the Planning Commission, in accordance with 66350 of the California Government Code and Chapter 17.76 of the Calabasas Municipal Code.

BACKGROUND:

Every city and county in California must prepare, adopt and implement a General Plan, which establishes overall goals and policies for future growth of the jurisdiction. As set out in the California Government Code, a city's General Plan must include a Housing Element as one of seven mandatory elements. The Housing Element must include policies and programs to meet existing and future housing needs for the City across a wide socio-economic spectrum, as established by the California Department of Housing and Community Development (HCD) and the Southern California Association of Governments (SCAG).

On July 16, 2020, the Planning Commission held a kick-off meeting to discuss the 2021-2029 Housing Element Update process, take public comment and provide preliminary

direction to staff. Staff updated the housing site inventory based on feedback from the Planning Commission, and posted the map online for public comment. Additionally, staff developed an online survey with 11 questions for Calabasas residents to provide feedback on the preference for various policy options. The survey was posted on the City website for six weeks, with a link advertised in the Acorn, Valley News Group and a postcard sent to every residential unit in the City. The City received 913 responses to the survey, which closed on September 30, 2020.

On September 30, 2020, staff held a virtual Community Workshop to provide the public with information regarding the 2021-2029 Housing Element update. In the Community Workshop, staff received active participation by the attendees via quick micro-surveys, site-by-site review of possible sites, and questions and answers. There were 16 people in attendance of the Community Workshop.

Discussion

Karen Warner, the City's housing element consultant, will provide the Commission with an analysis of the results from the online survey and the Community Workshop. The Commission should invite members of the public to provide additional input. Finally, staff will update the Commission on the project timeline and next steps in the development of the 2021-2029 Housing Element.

ATTACHMENTS:

- Exhibit A: Housing Needs Survey Responses
- Exhibit B: Community Workshop Input
- Exhibit C: Comments from Housing Element website