



CITY of CALABASAS

CITY COUNCIL AGENDA REPORT

DATE: **SEPTEMBER 1, 2020**

TO: **HONORABLE MAYOR AND COUNCILMEMBERS**

FROM: **SCOTT H. HOWARD, CONTRACT CITY ATTORNEY**
MATTHEW T. SUMMERS, ASSISTANT CITY ATTORNEY
COLANTUONO HIGHSMITH & WHATLEY, PC

SUBJECT: **INTRODUCTION OF ORDINANCE NO. 2020-387, AMENDING SECTION**
2.08.090 (REMOVAL PROCEDURE) OF CHAPTER 2.08 (CITY
MANAGER) OF TITLE 2 (ADMINISTRATION AND PERSONNEL) OF THE
CALABASAS MUNICIPAL CODE TO FACILITATE CITY COUNCIL’S
REMOVAL OF THE CITY MANAGER

MEETING
DATE: **OCTOBER 14, 2020**

SUMMARY RECOMMENDATION:

Staff recommends City Council introduce Ordinance No. 2020-387 amending Section 2.08.090 (Removal Procedure) of Chapter 2.08 (City Manager) of Title 2 (Administration and Personnel) of the Calabasas Municipal Code.

REPORT:

Section 2.08.090(A) of the Calabasas Municipal Code currently limits the City Council’s ability to remove a City Manager by requiring that a vote to remove a City Manager take place during a regular City Council meeting and that the City Council afford a City Manager 30 days’ written notice of the effective date of a termination. These protections are not provided to any other City officer appointed by the City Council and stem from an era before City Manager contracts had detailed removal and termination provisions. By deleting these provisions, the City Council can confirm

the procedural requirements for the potential future removal of a City Manager with the terms of each City Manager's employment agreement.

ENVIRONMENTAL IMPACT.

None.

FISCAL IMPACT.

None.

ATTACHMENT:

Ordinance No. 2020-387