

**MINUTES OF A REGULAR MEETING OF THE
LIBRARY COMMISSION OF THE CITY OF CALABASAS, CALIFORNIA
HELD MONDAY, JUNE 15, 2020**

President Shear called the meeting to order at 6:37 p.m. via Zoom teleconferencing.

ROLL CALL

Present: President Shear, Vice President Faulkner,
Commissioners Hill (joined late), Lee, Pangarliotas
and Student Commissioner Esmailizadeh
Absent: Commissioner Aaronson
Staff: Abdali, Ahlers, Lockwood, Nevins and Steward

Student Commissioner Esmailizadeh led the Pledge of Allegiance.

APPROVAL OF AGENDA

Commissioner Pangarliotas moved, seconded by Commissioner Lee to approve the agenda. **MOTION CARRIED 4/0 as follows:**

AYES: Faulkner, Lee, Pangarliotas and Shear

APPROVAL OF MINUTES

Commissioner Pangarliotas moved, seconded by Commissioner Lee to approve the minutes of the January 6, 2020 meeting. **MOTION CARRIED 4/0 as follows:**

AYES: Faulkner, Lee, Pangarliotas and Shear

INTRODUCTIONS

None.

ORAL COMMUNICATIONS – PUBLIC COMMENT

None.

ANNOUNCEMENTS

Student Commissioner Esmailizadeh announced that the online Summer Reading Program information is up on the website. President Shear announced that the new City of Calabasas website is up as of June 15.

Senior Librarian Steward recognized outgoing Student Commissioner Nura Esmailizadeh for her outstanding service on the Library Commission. The Librarians and the Commissioners praised her for her exemplary service. Student Commissioner Esmailizadeh was presented a Certificate of Appreciation via mail. She thanked the Commissioners and the Library staff.

Senior Librarian Steward recognized eight graduating seniors for their service as teen volunteers and congratulated them on their high school graduation.

NEW BUSINESS

1. Chief Financial Officer Ahlers presented the Library Detailed Budget for the years 2020-21 and 2021-22. He talked about the revenue, expenses and the fund balance. He addressed the Commissioners' questions and concerns regarding the changes to the fund allocations and additional costs to the Library due to the current pandemic crisis.
2. Librarian Lockwood talked about the Library Commission meeting schedule change due to COVID-19 closure and suggested a possible postponement of the next meeting. The Commission voted on having the next meeting in October.

Commissioner Pangarliotas moved, seconded by Commissioner Hill to approve the October meeting. MOTION CARRIED 5/0 as follows:

AYES: Faulkner, Hill, Lee, Pangarliotas and Shear

CITY LIBRARIAN'S REPORT

City Librarian Lockwood gave an update on the Library closure due to COVID-19. She praised the staff for stepping up during this crisis and working to keep the Library operations going. She discussed the Library reopening plan.

Senior Librarian Steward talked about the e-media resources available to the public and the LVUSD school district. She gave the statistics and talked about the exponential growth in the use of the digital materials from the same time last year.

Library Technician Nevins gave a detailed overview of the Summer Reading Program beginning on June 16. Senior Librarian Steward talked about the teen and adult programming.

Commissioner Lee and Vice President Faulkner volunteered to be on the subcommittee to interview for the Student Commissioner position.

FUTURE AGENDA

None.

ADJOURN

The meeting adjourned at 7:49 p.m. Commissioner Hill moved, seconded by Commissioner Pangarliotas. MOTION CARRIED 5/0 as follows:

AYES: Faulkner, Hill, Lee, Pangarliotas and Shear