



**CITY of CALABASAS**  
**CITY COUNCIL AGENDA REPORT**

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**DATE:** SEPTEMBER 8, 2020

**TO:** HONORABLE MAYOR AND COUNCILMEMBERS

**FROM:** THOMAS BARTLETT, A.I.C.P., CITY PLANNER

**SUBJECT:** CONSIDERATION OF A RESOLUTION APPROVING THE CITY'S PARTICIPATION IN THE LOS ANGELES COUNTY PERMANENT LOCAL HOUSING ALLOCATION PROGRAM BY ACCEPTING \$60,596 IN GRANT FUNDING TO BE USED TOWARDS SHORT OR LONG TERM PRESERVATION OF AFFORDABLE HOUSING.

**MEETING DATE:** SEPTEMBER 23, 2020

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**SUMMARY RECOMMENDATION:**

Staff recommends that the City Council: 1) approve Resolution No. 2020-1701 Attachment A), indicating an intent to apply for, and to accept if awarded, a grant from the Los Angeles County Development Authority of approximately \$60,598 for affordable housing preservation and assistance under the Permanent Local Housing Allocation Program; and, 2) authorize staff to use the funds to provide rental assistance relief for residents in the affordable units at Avalon Bay Apartments. In the event not all funds are expended, staff would then use the funds to provide additional relief to lower income households currently enrolled in the City's Rental Assistance program.

**BACKGROUND:**

On August 31 the Los Angeles County Development Authority (LACDA) issued an announcement of affordable housing assistance funding availability through the "Permanent Local Housing Allocation" program (PLHA) – see Attachment B. The PLHA program is administered by the California Department of Housing and

Community Development (HCD), which awards program grants to individual counties, and the counties then may sub-allocate some of their PLHA funding to participating cities. Slightly more than \$5,000,000 in PLHA program funds obtained by Los Angeles County are available to participating cities in the county.

Community Development Department staff responded to the LACDA to express possible City interest in participating. Among the affordable housing assistance needs within the City are low-income households in the Avalon Bay Apartments community who are facing termination of rental assistance, and lower-income households throughout the City who are facing either temporary or permanent job losses due to the COVID-19 pandemic and the associated economic recession. On September 1 the LACDA informed City staff that Calabasas would qualify for an allocation of approximately \$60,598, and we were invited to submit a formal application. One of the required application documents is a resolution from the City Council indicating acceptance of the grant award and documenting the City's intent to use the funds in a manner consistent with the program's purpose. Staff has prepared a draft resolution for consideration by the City Council (Attachment A).

**FISCAL IMPACT/SOURCE OF FUNDING:**

The budget adopted by the City Council for fiscal year 2020 – 2021 does not include this \$60,598 grant amount as revenue to the City; nor does the fiscal year 2020 – 2021 budget include a corresponding \$60,598 expenditure for affordable housing assistance. The City Council is asked to amend the budget covering fiscal year 2020 – 2021 accordingly.

**REQUESTED ACTION:**

Staff recommends that the City Council: 1) approve the attached resolution (Resolution No. 2020-1701), indicating an intent to apply for, and to accept if awarded, a grant from the Los Angeles County Development Authority of approximately \$60,598 for affordable housing preservation and assistance under the Permanent Local Housing Allocation Program; and, 2) authorize staff to use the funds to provide rental assistance relief to residents residing in the affordable units at Avalon Bay Apartments. In the event not all funds are expended, staff would then use the funds to provide additional relief to lower income households currently enrolled in the City's Rental Assistance program.

**ATTACHMENTS:**

Attachment A: Resolution No. 2020 – 1701

Attachment B: Notice of Funding Availability from the LACDA